

**Board of Education
Regular Meeting**

Minutes December 5, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m, followed by the pledge of allegiance,

MEMBERS PRESENT Lisa Benedict, Harry Blish, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Christopher Callas

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Geoff Pierce, Michele Drake, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to approve the agenda for the December 5, 2018 Board of Education Meeting with additional personnel, financial and discussion items

Minutes:

November 7, 2018 Regular Meeting- A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the minutes of the November 7, 2018 Regular Meeting.

Order of Business:

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

Was not needed

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Congratulations to Board member Chris Callas and wife Lindsay on the birth of their son ♦several staff/family illness etc so all are working to support our fellow workers ♦School standing status is looking favorable ♦newly hired school psychologist has hit the ground running ♦School Counselor interviews this week ♦Have been in 91 of 93 classrooms and there are some awesome things happing across the District ♦Holiday concerts will begin soon and winter sports are underway ♦Contacted by Chief Churches re: active shooter drill – to be discussed at DLT ♦Safety Committee– in accordance with our safety plan we have been holding various District-wide drills ♦Budget season – heading into the thick of it – should have some preliminary projections in January

Tom Boyanowski – High School Principal ♦how quickly the year is progressing – even working on getting diplomas underway ♦High School concert is next week Dec 12 ♦Winter sports teams in full swing – basketball, wrestling, bowling

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Psychologist – very pleased with the new psychologist – she is fitting in well, engaging with students and stepping up where need

Andy Lutz – Elementary School Principal ♦Actual medical emergency Fri involving the Character Ed bus. There were no injuries but the response team was there without delay. Great job ♦Holiday Season – concerts start tomorrow – there is event upon event in the coming weeks–Dec 21 is our sing-along, looking for ghost sax players for the last number and it would be awesome if the Board was interested in participating ♦very busy time of year

Martha Clark – Business Manager ♦Budget – is the focus ♦Payroll rollover is complete ♦Medicaid cost reporting again due – not sure logic of task since we seem to reap no benefit ♦Capital Project – working with Watchdog and finalizing financials ♦Updating our Reserve plan ♦tax cap – working on exclusions for preliminary numbers

PERSONNEL

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the following consent personnel item(s) F-1a through F1c. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Drama Volunteers – approved

The Board approved the following volunteers to work with our drama program for the 2018-19 school year:

Alicia "Gidget" Amberg	Ammie Comfort	Rae Kakretz	Katrina Phillippi
Aimee Badger-Navin	Keri Cowl	Sharlyn Keegan	Nikole Piper
Andrea Barber	Megan Derr	Melissa Kelley	Brad Punchard
Jane Barker	Melissa Dildine	Michael Kenna	Tamara Punchard
Cassandra Battle	Kelly Doherty-Maggs	Donald Knolles	Kristina Rainey
Scott Becker	Erica Elston	Luella Korsky	Melissa Ripley
Ed Block III	Jennifer Evans	Heather Kunkle	Katie Rockwell
Thomas Bower	Laura Ferris	Melissa Lutz	Valerie Shaw
Brandy Bower	Jolene Fiori	Bryan Maggs	Kathryn Shilling
John Braster	Karen Foulk	Tami Mallare	Kelly Smith
Matt Bryant	Jennifer Gravatt	Jeffrey Mathews	Breanne Stroman
Sharon Burdick	Jillian Grover	Melissa Mattison	Carol Sullivan
Alison Capilli	Christian Haralson	Danielle Mawhir	Joseph Sullivan
Denise Carson	Elizabeth Haralson	Belinda Michaud	Michael Timofeeff
Shirley Cheplick	Ashley Hockenberry	Thomas Michaud	Amy Timofeeff
Nicole Chorney	Alise Hoffman	Stacey Nemier	Amanda Vaughan
Victoria Cicci	Jennifer Hourihan	Katherine O'Herron	Terrah Wheeler
Paula Cole	Casey Johnson	Tiffany Palm	
John Cole	Robert Johnson	Monica Palmer	

b. The Board approved the following probationary appointment:

1) David Sharp

Bus Driver 4.00 hr/day

Effective: December 6, 2018

Probationary Period: December 6, 2018 – December 5, 2019/Civil Service Regulations

Total Compensation per EHESSA Contract – \$15.16 per hour (Step 7 + 3%)

c. The Board approved the following Substitutes for the 2018-19 school year:

Substitute Teachers: Denise Carson Eugene Barber

Substitute Support Staff: Denise Carson Eugene Barber Patricia Logan Stacey Lewis Rachel Baumgardner

FINANCIAL**G-1 Reports - acknowledged**

A motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 5-0 to acknowledge the following consent financial reports

- Budget Status Report as of November 28, 2018
- Revenue Status Report as of November 28, 2018
- Budget Transfer Report - no report
- Treasurer's Report for October 2018
- Claims Auditor Report for October 2018
- Extra Classroom Report for October 2018

G-2 Affidavit of Unpaid School Taxes - acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to acknowledge the Affidavit of Unpaid 2018 School Taxes in the amount of \$504,202.00 to be re-levied by the Chemung County Treasurer.

G-3 Tax Roll Reductions – 2275 Corning Road 2017 & 2018

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to approve the following 2017 and 2018 Tax Roll Reductions for Property at 2275 Corning Road resulting in refunds:

TOWN OF HORSEHEADS 2018 TAX ROLL REDUCTION

Resolved that the tax bill for the 2018 assessment roll for City of Elmira for property designated as Mark Twain Golf Course Tax Map No. 68.00-2-22 at 2275 Corning Road, Town of Horseheads, be decreased by \$10,661.22, from \$32,800.78 to \$22,139.56 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$1,359,800 to \$917,825 as described by Supreme Court consent order and judgement dated 14th day of November 2018.

TOWN OF HORSEHEADS 2017 TAX ROLL REDUCTION

Resolved that the tax bill for the 2017 assessment roll for City of Elmira for property designated as Mark Twain Golf Course Tax Map No. 68.00-2-22 at 2275 Corning Road, Town of Horseheads, be decreased by \$10,575.34, from \$32,536.57 to \$21,961.23 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$1,359,800 to \$917,825 as described by Supreme Court consent order and judgement dated 14th day of November 2018.

G 4 Transfer of Funds – Tax Certiorari Reserve to General Fund - \$10,661.22

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 5-0 to approve the following transfer of funds:

Reserve for Tax Certiorari

Resolved the transfer of \$10,661.22 from the Reserve for Tax Certiorari to General Fund as a source of revenue for 2018-2019. This transfer reflect the settlement of the petition for reduction in assessed valuation between City of Elmira v. Town of Horseheads and Assessor of the Town of Horseheads for property located at 2275 Corning Road, Town of Horseheads, Tax Map No. 68.0-2-22

FACILITIES

H-1 Update on Capital Project

Closing in on the finish line – last big item, is to install the dishwasher at Cohen cafeteria over break

H-2 Update on Capital Outlay Project

Bids will be presented later for acceptance

Project - Security and lighting at Cohen

OLD BUSINESS

No items.

NEW BUSINESS**J-2 Bid Award. - approved**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to award John Mills Electric as the successful contract bidder for the Elmira Heights Central School District 2018-19 Capital Outlay Project for a base bid amount of \$41,900 plus alternate of \$35,800 for a total bid cost of \$77,700 and to authorize the Board President to execute the contract when available.

CONSENT

A motion was made by Michael Lepak, seconded by Harry Blish and carried 5-0 to approve the following consent agenda items K-1 through K-6

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the November 5, 6, 7, 13, 15, 19, 26, 27, 28, 2018 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the November 26, 2018 CPSE meetings.

K-3 Food Donation – Basketball admission - approved

The Board approved the request from the English 12 class to waive the cost of admission to the December 7, 2018 JV & Varsity basketball games in lieu of a donation of a canned good, to be given to the Food Bank of the Southern Tier.

K 4 Board Meeting Date Change - acknowledged

The Board of Education acknowledge the rescheduling of the May 1, 2019 Board of Education Meeting to May 8, 2019.

K 5 Disposition of Asset (Vehicle) - approved

The Board of Education approve the disposition of the following asset through Auctions International:
2003 Chrysler Voyager VIN #1C4GJ253X3B295529 Minimum \$4,000.00

K-6 BOCES Initial Request for Services 2019-20 - approved

The Board of Education approved the BOCES initial request for services for the 2019-20 school year.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

N-1 BOE Vacancy

As there were multiple people interested in the open position, the Board feels it would be difficult to make a selection to fill the seat. Therefore they decided that they will leave the seat vacant and let the public decide at the election in May.

N-2 Use of Facilities/Admissions for Profit

There has been a request by a group to use our facilities and charge admission. Our policy does not specifically address this issue so the Board wishes to have a little time to ponder the request before making a decision.

NEXT MEETING

Wednesday	December 21, 2018	7:00pm Regular Board Meeting (if needed)	Community Rm
Wednesday	January 9, 2019	7:00pm Regular Board Meeting	Community Rm

ADJOURNMENT – At 7:34pm a motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 5-0 to adjourn the meeting.

Clerk