

**Board of Education
Regular Meeting**

Minutes November 7, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00pm, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Christopher Callas, Harry Blish, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT all present

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Geoff Pierce, Rolundo Meijju, Ted Peet, Erik Nicholson, Makenna Albert, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to approve the agenda for the November 7, 2018 Board of Education Meeting with additions and updates

Minutes:

October 10, 2018 Regular Meeting- A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 6-0 to approve the minutes of the October 10, 2018 Regular Meeting.

October 17, 2018 Regular Meeting- A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the October 17, 2018 Regular Meeting.

Order of Business:

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦ Thank you to Joe and Carol for their assistance in setting up the craft fair this past weekend – there was a record number of vendors and attendees ♦ NYS Election results – there will probably be some changes in the Education Committee ♦ APPR – continued moratorium ♦ Evaluations – have observed in 35 classrooms and seen some amazing things going on ♦ Committee work – Core Curriculum has been meeting – DLT – very positive review of technology conference day and now planning for January (looking at impact of poverty/trauma on learning) ♦ Parent/Teacher Conferences coming up ♦ Financially – in the thick of the budget process – with contracts settled, the projections on the expense side should be easier to establish

Dawn Hanrahan – Middle School Principal/CSE Chair ♦ Friday is end of the first marking period ♦ BOCES 19/20 budget – starting to look at the possible needs ♦ Successful Halloween dance – 1st of the year ♦ Parent/Teacher conferences – Teachers will request to conference with some families and sometimes the families will request a conference ♦ CSE – upwards of 200 classified students \ (25 new referrals this year) ♦ Staffing – hopefully the Board will approve all personnel recommendations tonight– that will finally bring us to full staffing at the Middle School

Tom Boyanowski – High School Principal ♦ Friday is the end of the first marking period at the High School as well ♦ We've had a great start to the year but it is flying by ♦ Winter Sports began Monday ♦ Psychologist – looking forward to getting the new person on board ♦ Counselor – will be reviewing applications and setting up interviews soon ♦ PBIS initiatives & the Spartan Way – 11/19 Strategies for Success speaker presenting 11/20 there will be a ½ court competition and movie "Wonder" with popcorn

Martha Clark – Business Manager ♦ Budget 19/20 – starting to jump in with both feet - looking at maintenance upgrades, buses, special education needs, computer services ♦ STAC webinar 11/13 for transition to online reporting ♦ Holiday Parade will be participating again this year

PERSONNEL

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 6-0 to approve the following consent personnel items F-1a through F5c with additions and updates. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F-1 Creation/Elimination of Positions

The Board approved the following elimination and creation of positions:

eliminate	(1) one 6.00 hr/day	cook position	effective 11/08/2018
create	(2) two 3.50 hr/day	food service helper positions	effective 11/08/2018

F-2 Resignation / Terminations / Retirement**a. Food Service Helper - Resignation**

John Townson

The Board of Education accepted, with thanks for service, the resignation of John Townson as food service helper effective November 1, 2018. Mr. Townson's last day as food service helper will be October 31, 2018.

b. Coach – Girls Varsity Track - resignation

Jed Twichell

The Board of Education accepted, with best wishes, the resignation of Jed Twichell as girls varsity track coach for the 2018-19 school year.

F-2 Appointments

The Board approved the following appointments:

a. Substitutes for the 2018-19 school year: - approved

Substitute Support Staff: Nancy Auer Jose Gomez Eugenia Phillips

b. Athletic Volunteers : - approved

The Board approved the following volunteers to work with our athletic program for the 2018/19 school year:

Basketball	Nick Hart	Chris Becker
Bowling	Ashlyn Schultz	
Cheer	Aries Sanchez	Michaela Gill
Wrestling	Steve Weber	Jack Bates

c. Tutors – Elementary Program: - approved

The Board approved the following as tutors for the Cohen Elementary School after school tutoring program on Tuesdays and Thursday for grades 3, 4, and 5 at \$30.00 per hour:

Bob Cavalier	Cheryl Hayes	Nancy Kennison
Dawn Call	Barb Passmore	Amanda Manchester
Liz Reed	Linda Stearns	
Nancy Monks	Courtney Stansfield	

d. Probationary Appointments: - approved

The Board approved the following probationary appointments

Angelica Morgan

Food Service Helper 3.00 hr/day

Effective: November 8, 2018

Probationary Period: November 8, 2018 – November 7, 2019/Civil Service Regulations

Total Compensation per EHESSA Contract – \$11.30 per hour (Step 1)

Jessica Ruger

Food Service Helper 3.50 hr/day

Effective: November 8, 2018

Probationary Period: November 8, 2018 – November 7, 2019/Civil Service Regulations

Total Compensation per EHESSA Contract – \$11.30 per hour (Step 1)

Katie Richardson

School Psychologist .

Tenure Area: – School Psychologist

Effective: November 26, 2018

Probationary Period: three(3) years effective November 26, 2018 thru November 25, 2021.

Certification Area: – Permanent – School Psychologist

Total Compensation per EHTA Contract: \$50,383.20 [Step 5(\$42,528.00) with 63 credit hours(\$2442+\$1350) with stipends totaling \$4,063.20]

- e. **Parades** -- acknowledged
Scott Becker

The board acknowledged Scott Becker, to participate with students in the Elmira Holiday Parade and the Memorial Day Parade for the 2018-19 school year per EHTA contract.

F-3 Parental Leaves

- a. Cristin Johnson

The Board approved the parental leave of Cristin Johnson effective on or about January 14, 2019 with an anticipated return on or about April 23, 2019. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Jonson shall have the option to continue to use accruals or take the balance of the parental leave unpaid.

F-5 Change in Employment status

- a. Justina Kohler – permanent status – eff 12/7/18

Food Service Helper

The Board approved the permanent appointment of Justina Kohler as food service helper, effective December 7, 2018. Ms. Kohler has successfully completed her probationary period in accordance with current Civil Service Regulations.

- b. Elizabeth Haralson – 3.0 to 3.75 hours per day – eff 11/8/18

Food Service Helper

The Board approved the appointment of Elizabeth Haralson from a 3.0 hr/day food service helper to a 3.75 hr/day food service helper position. Ms. Haralson has successfully completed her probation in accordance with Civil Service Regulation.

- c. Justina Kohler – 3.0 to 3.50 hours per day – eff 11/8/18

Food Service Helper

The Board approved the appointment of Justina Kohler from a 3.0 hr/day food service helper to a 3.50 hr/day food service helper position. Ms. Kohler has successfully completed her probation in accordance with Civil Service Regulation per above recommendation.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of October 31, 2018
- b. Revenue Status Report as of October 31, 2018
- c. Budget Transfer Report as of October 31, 2018
- d. Treasurer's Report for September 2018
- e. Claims Auditor Report for September 2018
- f. Extra Classroom Report for September 2018

G-2 Tax Roll Reductions

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the following 2018 tax roll reductions per consent order and judgement received:

- a. 252 Oakwood Ave 69.17-4-41/1

TOWN OF HORSEHEADS 2018 TAX ROLL REDUCTION

Recommendation that the tax bill for the 2018 assessment roll for Benderson Properties, Inc. for property designated as Tax Map No. 69.17-4-41./1 (Mini-mart) at 252 Oakwood Ave., Town of Horseheads, be decreased by \$3,936.67, from \$8,568.05 to \$4,631.38 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$355,200 to \$192,000 as described by Supreme Court consent order and judgement dated 27th day of September 2018.

- b. Oakwood Ave 69.17-4-41

TOWN OF HORSEHEADS 2018 TAX ROLL REDUCTION

Recommendation that the tax bill for the 2018 assessment roll for Benderson Properties, Inc. for property designated as Tax Map No. 69.17-4-41 at 252 Oakwood Ave., Town of Horseheads, be decreased by \$1,039.65, from \$1,908.03 to \$868.38 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$79,100 to \$36,000 as described by Supreme Court consent order and judgement dated 27th day of September 2018.

FACILITIES

H-1 Fire Inspection Report

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to acknowledge the Fire Inspection Report for the 2018-19 year.

H-1 Update on Capital Project

Winding down – ♦few issues being addressed ♦ looking into replacing the dishwasher ♦punch list, have corresponded with Edger about wrapping up

H-2 Update on Capital Outlay Project 18/19

Upgrades to outside lighting and security at Cohen
Going out to bid this week. Bid opening will be Nov 29, 2018 so there should be recommendations for the Dec 5 meeting.

OLD BUSINESS

No items.

NEW BUSINESS

No items.

CONSENT

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following consent agenda items K-1 thru K-2:

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the October 16, 22, 23, 25, 26, 30, November 1, 2018 CSE meetings.

K-2 Disposition of Assets – Computer items- approved

The Board of Education approved removing the following computer items from inventory and to dispose of them through Auctions International, allowing the Director of Technology to finalize the sale or disposition/recycling as appropriate:

All Interactive Whiteboards, Projectors and related components removed during Capital Project – No minimum Bid. .

AWARDS/HONORS/ACHIEVEMENT

During the comment period - Superintendent Fiore presented the Board with polo shirts that were distributed to all staff on conference day, that were generously donated by PFO to bring the District together. Thank you to Mary Rae Bahantka for heading up this initiative.

In addition, the District has begun recognizing employees with pins celebrating their years of service in 5 year increments.

The following Board members were recognized:

Lisa Benedict	12 years of service - 10 yr pin	Joseph Sullivan	23 years of service – 20 yr pin
Harry Blish	17 years of service – 15 yr pin	Andrew Willard	10 years of service – 10 yr pin
Christopher Callas	8 years of service – 5 yr pin		
Michael Lepak	4 years of service		

COMMUNICATIONS

no items

DISCUSSION

N-1 BOE Vacancy

The Board is in agreement to not hold a special election. After discussion, they agreed to accept letters of interest and to seek legal advice on the interviewing/appointing process should they decide to appoint.

N-2 NYSSBA Conference Report

Mr. Blish commented on the fact that the length of the conference does not seem adequate. Sessions are inaccessible due to overcrowding. The Exhibition floor seems to have fewer vendors and an increase in architects and legal firm representation. On a positive note the District Booths were a pleasure to peruse and the seminar on school safety was excellent. Mr. Sullivan reported a seminar on fundraising was very informative. He is pleased to report that we have implemented many of the recommendations in both the school safety and fundraising areas.

N-3 MVP Advantage Plan

Perry and Carroll contacted us to advise that there may be a more affordable Medicare Advantage Care Plan available. In light of the Board already approving the MVP Medicare Advantage Care Plan rates for 2019, and Jan 1 being right around the corner, it is recommended that options be reviewed for 2020.

N-4 Long Term Substitutes in Non-Certified positions

Currently there is a policy in regard to the employment of long-term substitute certified employees. There is no such policy relative to non-certified personnel and occasionally there is a need to fill a position for an extended period of time. Ms. Fiore will formulate some options for a draft policy for the Board review.

EXECUTIVE SESSION:

At 7:57pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to enter executive session to discuss the following:

Personnel: Student Issue: Legal Issues:

ADJOURN EXECUTIVE SESSION:

At 8:18pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

NEXT MEETING

Wednesday November 21, 2018 Regular Board Meeting (not needed) 7:00pm Community Rm

Wednesday December 5, 2018 Regular Board Meeting 7:00pm Community Rm

ADJOURNMENT – At 8:19pm a motion was made by Joseph Sullivan seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk _____