

**Board of Education  
Regular Meeting**

**Minutes September 5, 2018**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard

**MEMBERS ABSENT** Kristen Wolowitz

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Michelle Slaven, Crystal Barber and family, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to approve the agenda for the September 5, 2018 Board of Education Meeting.

**Order of Business:**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Fantastic Opening Day – there were a record number of drop offs –only 26 of 1102 students were absent on the first day – Bussing – everyone home safe only 15 minute delay – Hot weather has us following heat protocol and limiting outdoor time – Kudos to all that got the new year off to a great start

Andy Lutz – Elementary School Principal ♦Wonder 1<sup>st</sup> Day – good assembly this morning ♦students love the cafeteria floor ♦scheduling – few tweaks to be made ♦Testing will be upon us before we know it ♦will be working to create a relationship with the students ♦Speed Bumps – watch out, they are huge

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Smooth First Day – 7<sup>th</sup> & 8<sup>th</sup> followed regular schedule – 6<sup>th</sup> stations introduced students to school and philosophy - Spartan Space – all was followed by a building assembly

Tom Boyanowski – High School Principal ♦Great and Wonderful Opening Day – Assembly, 3 slide shows , community service, PBIS/what it means to be a Spartans, Senior Parents sent in comments about their students - Great Start

Martha Clark – Business Manager ♦Audit is complete – reviewing and discussing – there will be an Audit Committee meeting Oct 10 before the Board meeting ♦6.1 % unassigned fund balance – very close to goal ♦STAR reports ♦ST3 certifying ♦BAN sale next week for the Buses ♦New Van – Onandaga County has a bid – the van is silver – the Board agreed to the color

**PERSONNEL**

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 6-0 to approve the following consent personnel item F-1a through F3a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F-1 Appointments**

The Board approved the following appointments resolving that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. **Substitutes** for the 2018-19 school year: - approved  
Substitute Teachers: Jacqueline Satterlee

- b. **Volunteers 2018-19**

The Board of Education approved the following Volunteers to work with our athletic program for the 2018-19 school year:

Football: Christopher Morgan Keagan Mawhir

**F-2 Update to prior Appointment**

The Board of Education approved the following revised compensation:

- a. David Pannone – Spanish Teacher  
Total Compensation per EHTA Contract: \$62,823.00 (Step 20 \$60.527)+(off step longevity \$2,000) + (4 approved graduate hours \$296) (with 37 additional credits pending official transcripts)

**F-3 Resignation /-Retirement**

- a. Cook - resignation  
Eugenia Phillips

The Board of Education accepted, with thanks and appreciation of 30 ½ years of service, the resignation for purposes of retirement, of Ms. Eugenia Phillips as cook, effective September 29, 2018 with September 28, 2018 being Ms. Phillips last day of work. Ms. Phillips shall be entitled to all retiree benefits as outlined in the EHSSA agreement.

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to acknowledge the following consent financial reports

- a. Budget Status Report as of August 29, 2018
- b. Revenue Status Report as of August 29, 2018
- c. Budget Transfer Report as of August 29, 2018
- d. Treasurer’s Report for July 2018
- e. Claims Auditor Report for July 2018
- f. Extra Classroom Report for July 2018

**G-2 Tax Certieri – Benderson Properties, Inc. - approved**

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the following:

*Upon the recommendation of the School District’s attorneys and having had an opportunity to consider the proposed settlement in the Matter of the Benderson Properties, Inc., Petitioner v. The Board of Assessment Review for the Town of Horseheads, the Assessor of the Town of Horseheads and the Town of Horseheads, Respondents, and the Elmira Heights Central School District, Intervenor-Respondent, Chemung, New York, Index No. 2018-1844;*

*RESOLVED that the above settlement is approved and that the President of the Board of Education, the Superintendent of Schools and the School District’s attorneys are each separately authorized to sign any documents necessary to complete the settlement.*

**G-3 Capital Project Change Order - accepted**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to accept the proposal from Day Automation to provide for upgrade of analog cameras and video servers not to exceed \$83,000-

**FACILITIES**

H-1 Update on Capital Project Outlay Project

- UPK drop off – discussion with architects to review options to improve process
- Cafeteria Ceiling – there was some flaking of the soundproofing
- Stage – flooding appears to have caused some warping of the stage flooring

H-2 Update on Phase II Capital Project

Cameras for transition from analog to digital have been ordered

**OLD BUSINESS**

No items.

**NEW BUSINESS**

**J-1 NYSSBA Conference – Voting Delegate & Alternate**

Voting Delegate –

Nominee: Andrew Willard Nominated by Joseph Sullivan Seconded by Michael Lepak-  
Being no other nominations, Andrew Willard was elected -0 as the voting delegate at the NYSSBA Conference

Alternate Delegate

Nominee: Michael Lepak Nominated by Lisa Benedict Seconded by Harry Blish  
Being no other nominations, Michael Lepak was elected 6-0 as the alternate voting delegate at the NYSSBA Conference

**CONSENT**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following consent agenda item

**K-1 MOU – E.O.P.Birth-5 School Readiness Program - approved**

The Board of Education approved the Memorandum of Understanding between the Elmira Heights CSD and E.O.P. Birth-5 School Readiness Program for preschool children special education services, effective July 1, 2018 through June 30, 2019.

**AWARDS/HONORS/ACHIEVEMENT**

no items

**COMMUNICATIONS**

no items

**DISCUSSION**

N-1 Additional School Counselor

Significant changes occurring 7/1/19 in regulations in regard to career majors and clusters, which will bring about a great deal of extra work for guidance. Currently there is a high student to counselor ratio. The Board is in agreement, that a position should be added.

**NEXT MEETING**

Wednesday	September 19, 2018	7:00pm	Regular Board Meeting (not needed)	Community Rm
Wednesday	October 3, 2018		Rescheduled to October 10	
Wednesday	October 10, 2018	6:30pm	Audit Committee Meeting	Cohen Cafeteria
Wednesday	October 10, 2018	7:00pm	Regular Board Meeting	Cohen Cafeteria

**ADJOURNMENT** – At 7:33pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk \_\_\_\_\_