

**Board of Education
Regular Meeting**

Minutes July 3, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Reorganization Meeting of the Board of Education was called to order at 7:00 p.m. on July 03, 2018 by Superintendent Mary Beth Fiore.

Members Present: Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan

Member Elect Present: Andrew Willard

Member Absent: Kristen Wolowitz

Others Present: Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Karen Foulk, Julia Foulk, Kyle Erickson, Colleen Dengler

Temporary Chairman: Motion was made by Harry Blish, seconded by Joseph Sullivan and carried 5-0 to appoint Mary Beth Fiore as the Temporary Chairman of the Reorganization Meeting.

Oath of Office

▪ **Superintendent** - The Oath of Office was administered to Superintendent **Mary Beth Fiore**.

Oath of Office

Oath of Office was administered to the following:

▪ **Elected School Board Member** **Andrew Willard**-Term of Office - July 1, 2018 through June 30, 2023

▪ **School Board Members** reaffirmation to their position as School Board Members

Lisa Benedict, Harry Blish, Michael Lepak, Joseph Sullivan, Andrew Willard

Election of Officers for 2018-2019

President: Nominee: Harry Blish Motion by Christopher Callas, Second by Joseph Sullivan

Call for Vote Being no other nominations, Superintendent Fiore called for a vote.

Results: 6-0 in favor of **Harry Blish** as President

Oath of Office

▪ **President, Board of Education** – Oath of Office was administered to President elect Harry Blish

Vice President Nominee: Joseph Sullivan Motion by Michael Lepak Second by Andrew Willard

Call for Vote Being no other nominations, Superintendent Fiore called for a vote.

Results: 6-0 in favor of **Joseph Sullivan** as Vice-President

President Harry Blish presided over the rest of the meeting

2018-2019 Appointments

Motion was made by Lisa Benedict seconded by Andrew Willard and carried 6-0 to make the following appointments for the 2018-2019 school year.

- | | |
|---|---|
| District Clerk - Colleen Dengler | Asbestos Compliance Designee – Richard VanHouten |
| District Treasurer — Megan Leach | Purchasing Agent – Susan Michael/Alt: GST BOCES CBO |
| Tax Collector – Kim Dykes | Legal Counsel –Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP |
| Assistant Tax Collector – Megan Leach | retainer \$10,800 – |
| Chief Faculty Counselor, Extracurricular Funds – Tom Boyanowski | District Auditor Buffamante, Whipple, Buttafaro, P.C. |
| Central Treasurer, Extracurricular Funds – Kelly Buckley | Secretary to Superintendent/BOE – Colleen Dengler |
| \$3,000,000. Blanket bond/loss | Athletic Director \$9265 Stipend– Michael Bennett - |
| Records Access Officer – Martha Clark | Director of Physical Education – Mary Beth Fiore |
| Records Management Officer – Martha Clark | |

Committee on Special Education (CSE) Members

2018-2019:

Dawn Hanrahan	Chairperson
Lori Andreine	Chairperson
Leeann Lawrence	CSE Secretary
Dan Crandall	Alternate Chairperson
Lori Andreine	School Psychologist
TBD	School Psychologist
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher- ES
Wendy Jurusik	Special Education Teacher- ES
Stacia Kruckow	Special Education Teacher- ES
Nancy Monks	Special Education Teacher- ES
Amy Vence	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Shane Devlin	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher- HS
Brenda Baker	Special Education Teacher- HS
Tracy Hayes	Special Education Teacher- HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers
TBD	Parent Representative

Sub-Committee on Special Education (CSE) Members

2018-2019:

Dawn Hanrahan	Chairperson/Middle School Principal
Lori Andreine	Chairperson
Tom Boyanowski	Alternate Chairperson
Tom Boyanowski	High School Principal
Andy Lutz	Alternate Chairperson
Andy Lutz	Elementary School Principal
Dan Crandall	Alternate Chairperson
Leeann Lawrence	CSE Secretary
Lori Andreine	School Psychologist
TBD	School Psychologist
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher-ES
Wendy Jurusik	Special Education Teacher-ES
Stacia Kruckow	Special Education Teacher-ES
Nancy Monks	Special Education Teacher- ES
Amy Vence	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Shane Devlin	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher HS
Brenda Baker	Special Education Teacher HS
Tracy Hayes	Special Education Teacher HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers

Committee on Preschool Special Education (CPSE)

2018-2019: Members

Dawn Hanrahan	CPSE Chairperson
Lori Andreine	Alternate CPSE Chairperson
Leeann Lawrence	CPSE Secretary
Anne Jernigan	County Representative
Able 2	Service Provider
Building Blocks	Service Provider
Great Expectations	Service Provider
SENSATIONAL KIDS	Service Provider
Pathways	Service Provider
Elmira Heights CSD	Evaluator
Arnot Ogden Rehab	Service Provider
A.V.R.E.	Vision Rehab Provider
Doris Farmer-Raymond	Independent Service Provider
Ellen Hanson	Independent Service Provider
Linda Hart	Independent Service Provider
Barbara Hislop	Independent Service Provider
Sheila Katz	Independent Service Provider
Becky Sherwood	Independent Service Provider
Cathy Thornton	Independent Service Provider
Jennifer Tremaine	Independent Service Provider
Christa Wagner	Independent Service Provider
Linn Aftuck	Independent Service Provider
Kristina Brown	Independent Service Provider
Rebecca Butler	Independent Service Provider
Kim Cramer	Independent Service Provider
Heather Early	Independent Service Provider
Jessica Johnston	Independent Service Provider
Yolanda Bush	Independent Service Provider
Michelle Wolcott-Lovell	Independent Service Provider
Michelle Beyer	Independent Service Provider
TBD	Independent Service Provider
TBD	Parent Representative

504 Accommodation Plan Members

2018-2019:

Andy Lutz	Elementary School Principal
Tom Boyanowski	High School Principal
Dawn Hanrahan	Middle School Principal
Lori Andreine	School Psychologist
TBD	School Psychologist
Special Ed. Teacher	Case Manager
General Ed. Teachers	Respective Teacher

2018-19 Audit Committee

Lisa Benedict - Harry Blish - Christopher Callas - Michael Lepak - Joseph Sullivan - Andrew Willard - Kristen Wolowitz

Title IX Compliance Officer – Tom Boyanowski

Section 504/ADA Compliance Officer – Dawn Hanrahan

Liaison for Homeless Children and Youth – Tom Boyanowski

Designee for Homeless Determinations – Andrew Lutz

Chemical Hygiene Officer – Richard VanHouten

Sexual Harassment Complaint Officers – Dawn Hanrahan, Andrew Lutz

Deputy Treasurer – Kim Mathers

Technology Coordinator – Julie Lederman

Claims Auditor– Lindsey Tice/Alternate GST BOCES CBO

Attendance Officer – Andy Lutz

Faculty Auditor – w/ stipend \$528.00 – Marcia Ashton

Public Information Officer – w/stipend of \$3,167.00 - James Russ

School Physician - with contract of \$27,822.581 – Marc Immerman, M.D.

Oaths of Office

Oath of Office – To Be Administered to the following appointees at earliest convenience

District Clerk - Colleen Dengler

Tax Collector – Kim Dykes

Claims Auditor – Lindsey Tice

Central Treasurer, Extra-Curricular Funds – Kelly Buckley

Deputy Treasurer – Kim Mathers

District Treasurer – Megan Leach

Assistant Tax Collector – Megan Leach

Resolutions: 2018-2019

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adopt the following resolutions 8a-8r for the 2018-2019 year:

- a. RESOLVED, that the Board of Education authorize the payroll plan with one bank transfer for the net amount of each payroll being paid to the consolidated Net Payroll Account, by the District Treasurer.
- b. RESOLVED, that any member of the Board of Education, Superintendent and other authorized personnel shall be reimbursed for expenses incurred in the interest of the district, the amount to be decided by the Board of Education as reasonable; that all bills duly itemized, signed and submitted monthly, or as otherwise provided for by the Board of Education.
- c. RESOLVED, that the Star-Gazette be designated as the official newspaper of the District.
- d. RESOLVED, the Chemung Canal Trust Company, Elmira Heights Branch; JP Morgan Chase Bank; and Five Star Bank, Elmira Heights Branch, be designated as the official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.
- e. RESOLVED, that the establishment of Petty Cash Funds be authorized as follows:

District Office	\$100.00 made to Kelly Buckley
School Lunch Fund	\$100.00 made to Food Service Manager
Athletic Director	\$100.00 made to Mike Bennett
Maintenance	\$ 50.00 made to Richard VanHouten
Transportation	\$ 50.00 made to Richard VanHouten
- f. RESOLVED, that the conferences for the teaching and non-teaching personnel be authorized by the Superintendent and/or other designated personnel, and that the costs be limited to designated budget amounts.
- g. RESOLVED, that the District Treasurer be authorize to invest monies in all accounts to secure maximum interest rates under legal authority within limits.
- h. RESOLVED, that the Chief School Administrator or designees be authorized to make necessary budget transfers in accordance with section 170.2 of the Commissioner’s Regulations.

- i. RESOLVED, that the Treasurer is authorized to wire transfer State Aid monies to Chemung Canal Trust Company, JP Morgan Chase Bank, and Five Star Bank.
- j. Resolved, that all persons and positions required by law or regulation are bonded.
- k. RESOLVED, that the Board readopts all policies and Code of Ethics in effect last year in accordance with all current policies and regulations.
- l. RESOLVED, that the Board establish the mileage reimbursement rate at the IRS rate.
- m. RESOLVED, that the Chief School Administrator be designated to authorize payrolls.
- n. RESOLVED, that the Treasurer be designated for signature on checks.
- o. RESOLVED, that the Superintendent be authorized to apply for Grants in Aid.
- p. RESOLVED, that the Regular Meetings of the Board of Education take place at 7pm, unless advertised differently per the below schedule:

Board of Education 2018-19 Calendar

Meetings are generally held on 1st Wednesday of Month/ 3rd Wednesday (if needed)

Date	Meeting	Location
* July 3	* Reorganization Meeting/Regular BOE Meeting	Community Room
July 18	Regular BOE Meeting (if needed)	Community Room
August 1	Regular BOE Meeting	Community Room
August 15	Regular BOE Meeting (if needed)	Community Room
August 29	Annual Inspection 6pm Regular BOE Meeting (if needed)	Community Room
September 5	Regular BOE Meeting	Cohen Cafeteria
September 19	Regular BOE Meeting (if needed)	Community Room
October 3	Regular BOE Meeting	Community Room
October 17	Regular BOE Meeting (if needed)	Community Room
October 25-27	NYSSBA Conference	New York City
November 7	Regular BOE Meeting	Community Room
November 21	Regular BOE Meeting (if needed)	Community Room
December 5	Regular BOE Meeting	Community Room
December 19	Regular BOE Meeting (if needed)	Community Room
January 9	Regular BOE Meeting	Community Room
January 16	Regular BOE Meeting (if needed)	Community Room
February 6	Regular BOE Meeting	Community Room
February 20	Regular BOE Meeting (if needed)	Community Room
March 6	Regular BOE Meeting	Community Room
March 20	Regular BOE Meeting (Final Budget Review)	Community Room
March 27	Regular BOE Meeting (Final Budget Adoption if completed)	Community Room
April 2 (Tuesday)	BOCES Annual Meeting	Coopers Educational Center
April 3	Regular BOE Meeting (Final Budget Adoption if not completed)	Community Room
April 10	Regular BOE meeting (if needed)	Community Room
April 24	Regular BOE Meeting - BOCES Administrative Budget Vote	Community Room
May 1	Regular Budget Meeting/Public Presentation	Community Room
May 15	Regular BOE meeting (if needed)	Community Room
May 21 (Tuesday)	Budget VOTE & BOE Member Elections	TAE Gym
June 5	Regular BOE Meeting	Community Room
June 19	Regular BOE Meeting (if needed)	Community Room
June 28 (Friday)	GRADUATION	

- q. RESOLVED, that the District will use the specified list for Impartial Hearing Officers (IHO) as Maintained by the New York State Impartial Hearing Reporting System (IHRS).
 - r. Resolved that the Board of Education President sign and execute all contracts approved by legal counsel associated with approved capital construction bids approved by the Board of Education
9. At this point, the board continued to the regular business section of the meeting 7:09 pm

Regular Business

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve with addition of N3(Football Field Rental) the agenda of the July 3, 2018 Board of Education Regular meeting.

Minutes -

June 6, 2018 –Regular Meeting - A motion was made by Lisa Benedict, seconded Michael Lepak and carried 6-0 to approve the minutes of the June 6,2018 Board of Education Regular Meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Many thanks to PFO for end of year staff luncheon – it was greatly appreciated by all
♦Graduation was a grand event – thank you to Tom and Deb for all their hard work ♦Federal Janus ruling – waiting to see how this will play out ♦APPR – no changes at state level so will continue with our current Plan

Andy Lutz – Elementary Principal ♦Great end of the school year ♦Ready for next year – working on PK & K class lists. ♦Open Positions to fill – RN, Elementary Teacher and Psychologist. Will be reposting looking for a larger pool of candidates

Dawn Hanrahan – Middle School Principal/CSE Chair ♦TTI Training – was a great experience – however the time of year it was held was not the most convenient for end of the year

Tom Boyanowski – High School Principal ♦Wonderful Graduation – special graduate 99 year old(turning 100 in 2 weeks) Anna Matowsky was honored – emotions were over the top – how special ♦Tom Guidus Family has been in touch – they wish to see the gymnasium ♦Positions – math position is filled – Spanish applications being accepted

Martha Clark – Business Manager ♦Recruiting – Making arrangements to become part of the OLAS system. It is a school employee-recruiting site in NYS and reviews are very positive ♦Year End/New Year period. Very busy closing one and processing the new ♦Health Insurance transition is complete ♦Capital Outlay cost report received by the state ♦Audit Committee – calling for a meeting on Aug 1 at 6:30 to receive the internal audit results and to have a teleconference with BWB for the pre-audit.

PERSONNEL:

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to approve the following recommended personnel items F-1a through F-3a, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes

The Board approved the following as substitutes for the 2018-19 school year.

Substitute Teachers

James Adamy	Michelle German	Lauren Lewis	Kyle Scott
France Barry	Holly Gilbert	Patrick Lewis	Hazel Shaddock
Jessica Belgrave	Denise Glowaski	Thomas Miller	Lori Sternfels
Donna Brayton	Jose Gomez	Lori O'Brien	Kyle Truax
Alison Capilli	Katey Hadlock	Wendy O'Connell	Rusten Webster
Gerald Carpenter	Genevieve Hartman	Alyssa Patchen	Joyce Winton
Debra Corso	Joyce Hodge	Bonnie Perry	
JoAnn Costley	Colleen Hogan	Shannon Pfuntner	
Stephen Crupi	Donald Holloway	Sherri Ramsey	
Trudy-Ann Dawes-Brown	Janice Jackson	Gloria Raven	
Paula Edelmann	Jillian Johnson	Andrea Renshaw	
Timothy Gallagher	Kenneth Kaplan	Jenna Richmond	

Substitute Support Staff

James Adamy	Michelle Elston	Melissa Kelley	Margaret (Peg) Ridosh
Frances Barry	Michelle German	Lauren Lewis	Kelly Russ
Jessica Belgrave	Holly Gilbert	Rachel Mirando	Yvonne Sadler
Donna Brayton	Connie Gleason	Mary Moore	Hazel Shaddock
Alison Capilli	Katey Hadlock	Wendy O'Connell	Lori Sternfels
Pamela Cleveland	Randy Hardy	Alyssa Patchen	Valerie Sweazey
Debra Corso	Genevieve Hartman	Bonnie Perry	Linda Theetge
JoAnn Costley	Phyllis Hatfield	Shannon Pfuntner	Katrina Ungvasky
Stephen Crupi	Joyce Hodge	William Rapalee	Joyce Winton
Trudy-Ann Dawes-Brown	Colleen Hogan	Julie Reese	
Rena Dildine	Rae Kakretz	Andrea Renshaw	
Kay Ellis	Kenneth Kaplan	Jenna Richmond	

b. Probationary Appointments

The Board approved the following probationary appointments:

Charity Spencer

Teacher

Tenure Area: – Secondary Math

Effective: August 1, 2018

Probationary Period: - four (4) years effective August 1, 2018 thru July 31, 2022.

Certification Area: – Permanent: Mathematics 7-12

Total Compensation per EHTA Contract: \$43,905.00 (Step 4 with 36 graduate hours)

*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. Supervision / Game Help

The Board of Education approved the following people for supervision/game help positions for the 2018-19 school year. All supervisors will hold current CPR/AED certification.

Jen Woodworth	Jedediah Twichell	Lenny Smith	Deborah Howe-Tennant
Chris Bennett	Connie Gleason	Andy Berg	Mike Bennett
Kyle Erickson	Colleen Dengler	Jen Johnson	Elizabeth Warren
Mike Cady	Chris Klee	Jim Russ	Betsy Hauptman
Shawn Nugent	Mike Larrabee	Sherry Moore	Shane Devlin
Patti Pautz	James Nierstedt	Andi Rice	Bridget Paluga
Carol Sullivan	Carol Cady	Missy Lutz	Dawn Call
Kirstin Southard-Twichell	Paul Richmond	Geoff Pierce	

d. Extra-Curricular Positions - 2018-19 school year -- approved

The Board of Education approved the following Extra-Curricular Appointments for the 2017-18 school year:

<u>Position</u>	<u>Appointee</u>	<u>level</u>	<u>year</u>	<u>stipend</u>
Freshman Class Advisor	Missy Lutz	3	13	\$1,765.45
Sophomore Class Advisor	Mary Rae Bahantka	3	9	\$1,765.45
Junior Class Co-Advisor	James Nierstedt	3	10	\$1,564.83
Junior Class Co-Advisor	Aimee Badger-Navin	3	7	\$1,564.83
Senior Class Advisor	Patti Pautz	3	6	\$1,564.83
Senior Class Advisor	Tammy Farley	2	2	\$1,544.77
TAE Yearbook Photography	Carol Cady	3	12	\$2,407.44
TAE Yearbook Advisor	Allison Newkirk	2	3	\$3,530.91
TAE Yearbook Financial Advisor	Patti Pautz	2	3	\$1,083.34
Drama Advisor	Randy Cornell	3	6	\$2,407.44
TAE Student Council Advisor	Callie Black	2	4	\$2,367.31
TAE National Honor Society Advisor	Patti Pautz	3	10	\$1,123.47
TAE Key Club	Patti Pautz	2	5	\$1,725.33
Junior Rotarians	Lori Andreine	2	3	\$1,725.33
TAE Coffee Club	Tracey Hayes	n/a	5	non-stipend
Public Information Coordinator-18/19	James Russ	n/a	9	\$3,167.00
Faculty Auditor 18/19	Marcia Ashton	n/a	2	\$528.00
Weightlifting	Mike Bennett	3	8	\$1,765.45
Technology Club	Julie Lederman	n/a	2	non-stipend

e. Coaches 2018-19

The Board of Education approved the appointment of the following coaches for the 2018-19 school year pending all certification requirements:

Sport	Appointee	Level	Year	Salary
Varsity Football	Kyle Erickson	1	1	\$ 4,253.14
Assistant Football	Clyde Stroman	1	1	\$ 2,808.68
Modified Football	Mike Mawhir	2	2	\$ 2,126.57
Varsity Cross Country	Rick Gooshaw	3	9	\$ 3,009.30
Modified Cross Country	Jedediah Twichell	2	4	\$ 1,645.08
Varsity Volleyball	Paul Richmond	2	2	\$ 4,253.14
JV Volleyball	Betsy Hauptman	2	2	\$ 2,728.43
Fall Cheerleading	Jessica Smith	4	15	\$ 2,728.43
Varsity Boys Basketball	Lenny Smith	4	15	\$ 5,938.35
JV Boys Basketball	Shawn Nugent	2	2	\$ 3,089.55
Varsity Girls Basketball	Chris Mallette	2	2	\$ 4,895.13
JV Girls Basketball	Paul Richmond	1	1	\$ 2,808.68
Winter Cheerleading	Jessica Smith	4	15	\$ 2,728.43
Bowling	Eric Gunderson	3	11	\$ 2,407.44
7th Grade Boys Basketball	James Nierstedt	2	5	\$ 2,126.57
8th Grade Boys Basketball	James Nierstedt	2	5	\$ 2,126.57
7th Grade Volleyball	Betsy Hauptman	3	12	\$ 2,166.70
8th Grade Volleyball	Betsy Hauptman	3	12	\$ 2,166.70
Varsity Wrestling	Kevin Weber	3	6	\$ 5,537.11
Varsity Baseball	Mike Bennett	4	18	\$ 4,814.88
JV Baseball	Eugene Barber	2	4	\$ 2,728.43
Varsity Softball	Elizabeth Warren	2	2	\$ 4,253.14
JV Softball	Pat Moffe	2	2	\$ 2,728.43
Varsity Boys Track	Rick Gooshaw	3	6	\$ 4,413.64
Assistant Boys Track	Shawn Nugent	3	9	\$ 2,768.56
Varsity Girls Track	Jedediah Twichell	2	3	\$ 4,253.14
Assistant Girls Track	Shane Devlin	1	1	\$ 2,688.30
Modified Track Kayla	Heintzelman	2	2	\$ 2,126.57
Varsity Tennis	Joe Condame	4	28	\$ 3,330.29
Modified Tennis	Mike Cady	2	4	\$ 1,645.08
Varsity Golf	Lenny Smith	3	7	\$ 3,009.30

f. Volunteers 2018-19

The Board of Education approved the following Volunteers to work with our athletic program for the 2018-19 school year:

Football: Josh Goetz, Vance Stroman, Ryan Stroman, Derrick Beckworth, Kieran Goodwin

Cheerleading: Michaela Gill – Aries Sanchez

g. Summer School Elementary

The Board of Education approve the following teacher assistant to work with our 2018 Elementary summer school program, July 9 through August 2, 2018, four hours per day for sixteen days:

Teacher Assistant: Joe Cleveland \$16.33 / hour

h. Student Teachers

Jack Donnelly

The Board of Education acknowledged Elmira College student, Mr. Jack Donnelly as a student teacher under the supervision of Mr. Michael Larrabee, a secondary social studies teacher in the subject area of social studies at Thomas Edison High School, for the period of September 6 through December 6, 2018.

Sydney Stringham

Recommendation to acknowledged Elmira College student, Ms. Sydney Stringham as a student teacher under the supervision of Ms. Callie Black, a secondary social studies teacher in the subject area of social studies at Thomas Edison High School, for the period of September 6 through December 6, 2018.

F-2 Change in Employment Status

The Board of Education approved the permanent appointments of the following employees, due to successfully completing their probationary period in accordance with Civil Service Regulations:

Kathryn Shilling	food service helper - 3.00 hr/day	effective September 1, 2018.
Donald Shaw	food service helper - 3.75 hr/day	effective September 7, 2018
Janette Ville	food service helper - 3.00 hr/day	effective September 7, 2018
Michele Knott	teacher aide	effective September 1, 2018.
Kelley Groome	teacher aide (assigned to cafeteria)	effective September 1, 2018.
Leon Hunt	bus driver	effective September 1, 2018.
Julie Reese	bus driver	effective September 1, 2018

F-3 Resignation-Retirement

a. Nurse - resignation

Debora Kieffer

The Board of Education accepted, with best wishes, the resignation, of Ms. Debora Kieffer, as registered nurse effective August 1, 2018 with her last day with the District being July 31, 2018.

b. Secondary Spanish Teacher - resignation

Bridgette Metzinger

The Board of Education accepted with best wishes, the resignation of Ms. Bridgette Metzinger, as Secondary Spanish teacher, effective September 1, 2018, with her last day with the District being August 31, 2018.

FINANCIAL

Reports

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of June 27, 2018
- b. Revenue Status Report as of June 27, 2018
- c. Budget Transfer Report as of June 27, 2018
- d. Treasurer’s Report for May, 2018
- e. Claims Auditor Report for May, 2018
- f. Extra Classroom Report for May, 2018

FACILITIES

Update on Capital Project Outlay Project

Security connectivity – Cohen – currently there are trees blocking cameras directed at playground/tennis area – may have to remove a couple for the sake of security.

Tennis Courts – cracking has occurred. – Have a surface warranty but no subsurface warranty – Borings will hopefully determine the cause. Anticipate filling the cracks to prevent further cracking.

Update on Phase II Capital Project

Flooding at Cohen – involved auditorium, and the new kitchen and cafeteria. Lines are being jet blasted to determine the issue and how to address to prevent further problems

OLD BUSINESS

No items

NEW BUSINESS

J-1 – Certification of Lead Evaluators for 2018-19 School year

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to certify the following Lead Evaluators of Principals and Teachers that have completed all training requirements prescribed in 8 NYCRR §30-2.9 b.

Mary Beth Fiore,	Lead Evaluator of Principals
Mary Beth Fiore,	Lead Evaluator of Teachers
Andrew Lutz,	Lead Evaluator of Teachers
Dawn Hanrahan,	Lead Evaluator of Teachers
Tom Boyanowski,	Lead Evaluator of Teachers

J-2 – Hunt Engineers Proposal for testing – approved

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to approve the proposal from Hunt Engineers and Architects for additional services to the existing agreement between owner and architect dated December 10, 2015 for the inspection and testing of paving of primary parking areas and access drives not to exceed \$3,250.

CONSENSUS ITEMS

A motion was made by Andrew Willard seconded by Michael Lepak and carried 6-0 to approve the following consent agenda items K-1 through K-19

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the June 1, 4, 7, 14, 18, 21, 2018 CSE meetings and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the June 4, 18, 2018 CPSE meetings and the funds to support such recommendations.

K-3 Policy – revised - approved

The Board of Education approved the following revised Board of Education Policy as presented at the June 6, 2018 Board of Education meeting:

5660 School Food Service Program(Lunch & Breakfast) Meal Payment & Charge

K-4 Policy – deleted - approved

The Board of Education approved the deletions of following Board of Education Policy as advised by legal counsel and discussed at the June 6, 2018 Board of Education Meeting.:

7222 Diploma &/or Credential Options for Students with Disabilities reiterates law

K-5 Policy – new - approved

The Board of Education approved the following ne Board of Education Policy as presented at the June 6, 2018 Board of Education meeting:

7223 Graduation Ceremony Policy

K-6 Donation - PFO —up to \$2,000 – tents - accepted

The Board of Education accepted with thanks and appreciation , a donation of up to \$2000.00 from Elmira Heights PFO for Andy Lutz to purchase tents that can be used for various functions.

K- 7 NYSSBA Fall Conference - authorized

The Board of Education, authorized members of the Board of Education and the Superintendent to attend the NYSSBA Fall Conference in New York City, NY for the 2018-2019 school year with expenses to be paid through the regular budgetary process.

K- 8 NYSCOSS Conferences, House of Delegates & Legislative Committee Meetings - authorized

The Board of Education, authorized the Superintendent to attend fall, winter and spring NYSCOSS, Legislative and other committee functions for the 2018-19 school year, with related expenses paid through the regular budgetary process.

K-9 Legal Services – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - approved

The Board of Education approved the 2018-19 retainer fee of \$10,800 for Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as legal counsel.

K-10 Contract of Services – Marc Immerman, MD – Director School Health Services - approved

The Board of Education approved the Contract of Services for Marc Immerman, M.D. as Director of School Health Services for the 2018-19 school year at a salary of \$27,822.58.

K-11Library Media Reports -- acknowledged

The Board of Education acknowledge the 2017-18 school year Library Media Reports for the following schools:

- Cohen Elementary School
- Cohen Middle School
- Thomas A Edison High School

K-12 Lunch/Breakfast Prices 2018-19 -- approved

The Board of Education approved the following 2018-19 Lunch/Breakfast prices, which are the same as 2017/18

	2018-19
Cohen Lunch Price	\$1.50
TAE Lunch Price	\$1.70
Breakfast Price - All Levels	\$1.35
A la carte snacks	\$.75

K-13 Chemung County Mental Hygiene MOU -- approved

The Board of Education approved the MOU between the Chemung County Department of Mental Hygiene, Children’s Integrated Services and the Elmira Heights Central School District for a therapeutic school-based mental health program between July 1, 2018 through December 31, 2018

K-14 Plans

The Board of Education approve the following plans as presented at the June 6, 2018 Board of Education Meeting:

- Five-Year Facilities Plan Summary
- Comprehensive District Education Plan (CDEP)
- Annual Professional Performance Review Plan (APPR)
- Professional Development Plan (PDP)
- Plan for Participation (Shared Decision Making Plan)
- Code of Conduct
- Attendance
- Academic Intervention/ Response to Intervention Plan (AIS/RTI)
- Technology Plan
- Safety Plan

K-15 Environmental Systems Maintenance Agreement -- approved

The Board of Education approved approve the Maintenance Agreement for Building Environmental Systems for Cohen Elementary/Middle School and Thomas A Edison High School with Postler & Jaeckle Corp. for the period of July 1, 2018 through June 30, 2019 at a cost of \$13,072.00.

K-16 School Related Group - PFO -- recognized

The Board of Education recognized the Elmira Heights PFO as a school-related group for the 2018-19 school year

K-17 Donation – Booster Club --\$1,398 – portable sound systems - accepted

The Board of Education accepted with thanks and appreciation, a donation of \$1398.00 from Elmira Heights Sports Booster Club to purchase two (2) portable sound systems with accessories. The sound systems will be used for district wide events.

K-18 Erway Ambulance Agreement - approved

The Board of Education approved the special event contract for services with the Erway Ambulance Service, Inc. for ambulance coverage during sporting events for the 2018-19 school year.

K-19 Lifetime Benefit Solutions Agreement – COBRA administration - approved

The Board of Education approved the Business Associate Agreement, 3-Way Confidentiality Agreement, and COBRA Administrative Service Agreement with Lifetime Benefit Solutions for the purpose of COBRA administration.

Awards/Honors/Achievements

no items

Communications

no items

Discussion Topics

Board of Education Retreat

Will coordinate with Harvey Harris to determine if Watkins Glen would be available

NYSSBA

Travel Options for NYC in October – those attending are in agreement to use two school vehicles

Football Field Rental

A request has been received to rent the football field for a birthday party. The Board is ok, with the understanding that they abide by all regulations and supervision is available.

EXECUTIVE SESSION:

At 7:47pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:52pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

NEXT MEETING

Wednesday	July 18, 2018	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday	August 1, 2018	Audit Committee Meeting	6:30pm Community Rm
Wednesday	August 1, 2018	Regular Board Meeting	7:00pm Community Rm
Wednesday	August 15, 2018	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday	August 28, 2018	Regular Board Meeting (if needed)	6:00pm Visual Inspection (meet at Cohen Bus Loop)

ADJOURNMENT – At 7:54pm motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.