

**Board of Education
Regular Meeting**

Minutes May 2, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Kristen Wolowitz

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Geoff Pierce, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 6-0 to approve the agenda for the May 2, 2018 Board of Education Meeting.

Minutes:

April 18, 2018 Regular Meeting- A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the April 18, 2018 Regular Meeting.

Order of Business:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Plaque prototype being worked up for the new addition ♦Capital project is on target for completion – plan to hold September Board meeting in the new cafeteria ♦End of year is fast approaching with discussions and planning for next year ♦DLT – meeting next week to review and revise all plans as required – Code of Conduct meeting was last night. Thanks to Mr. Boyanowski, Mr. Bennett, Allison Newkirk and Amy Williamson for attending. ♦Have been approached by Mr. James Mallette requesting means to accept donations and set up guidelines to assist with youth addition programs in memory of former Board Member James Scheifen ♦NYSSBA – membership representative Michael Bieber stopped in to thank the District for their membership and remind us of the conference in October ♦Tennis courts – there is a crack down the middle – best case scenario is it is a surface issue that is still under warranty ♦May 9 is the College Fair at the Elmira Elks Club for all students. Thank you to Mr. Calls for this continued opportunity.

Andy Lutz – Elementary School Principal ♦In the middle of state testing – kudos and thanks to Krissy McNamara, testing coordinator for the superb job she does ♦Numerous events this time of year ♦Purple pinky day ♦Tri City Opera – will do two shows ♦May 15 District Arts Festival ♦Safety – continue to hold drills with additional ones planned

Dawn Hanrahan - Middle School Principal/CSE Chair ♦NYS testing – teacher feedback is that tests seem fair – however there are now only 2 days of testing but the number of questions have increased ♦May 9 is career day – students can pick three careers of interest to visit ♦Summer school – working out scheduling for tutoring and activities through the APEX grant

Tom Boyanowski – High School Principal ♦Sat 5/5 is class of 2019 rummage sale ♦Purple pinky day at TAE - May 7 ♦May 9 half day is community service day and there are many activities planned ♦May 30 - National Honor Society inductions ♦May 19 - Prom ♦AP exams in statistics & calculus are a couple weeks away ♦April 23 student assembly- very well done, moving slide show and presentation on safety ♦Seniors are finalizing their senior trip ♦Crunch time for the seniors – there are 7 in the danger zone of not graduating – greatly reduced number compared to this time last year

Martha Clark – Business Manager ♦DASNY Bond closing is June 7 ♦Facilities Planning at SED will be scheduling capital project audits ♦BWB will begin interim audit work June 11-13 ♦Internal audit on facilities maintenance & construction will begin June 14

Public/Staff ♦Mr. Callas inquired if any activity re: “support of guns”. Advised no inquiry has been made

PERSONNEL

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 6-0 to approve the following consent personnel item F-1a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

- a. Recommendation to approve the following long term substitute
 - 1) Don Holloway – retired teacher
 - Position: Substitute Family & Consumer Science Teacher (for Delaney)
 - Certification Area: Biology & General Science 7-12 - retired
 - Compensation: \$289.11/day (step 18 w/3 credits \$57,821/200) having completed 26 consecutive days, the rate is in effect from March 15, 2018 to the completion of the assignment on or about May 16, 2018. He will be eligible to receive benefits in accordance with Policy 6221: Part Time and Certified Substitute Teacher Employment.

FINANCIAL**G-1 Reports - acknowledged**

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to acknowledge the following consent financial reports G1a through G1f

- a. Budget Status Report as of April 25, 2018
- b. Revenue Status Report as of April 25, 2018
- c. Budget Transfer Report as of April 25, 2018
- d. Treasurer's Report for March 2018
- e. Claims Auditor Report for March 2018
- f. Extra Classroom Report for March 2018

FACILITIES**H-1 Update on Capital Project**

- ownership of the kitchen should be occurring soon
- cafeteria ceiling is still to be completed
- UPK rooms are larger than existing classrooms
- project meeting tomorrow to go over some areas
- timeline is to have ownership of new wing in July

H-2 Update Capital Outlay Project

- concrete work in the bus loop was completed over spring break

OLD BUSINESS

no items.

NEW BUSINESS**J-1 April 22, 2013 - Over Age 65 Retirees – MVP resolution: - to abolish**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to abolish the Board Resolution dated April 22, 2013 regarding the Medicare Advantage Plan options. All retirees eligible for health insurance in retirement years are provided with health insurance as stipulated in current Collective Bargaining Agreements and Terms of Conditions of Employment. Therefore the Board resolution is redundant.

J-2 SEQR

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following resolution designating the Elmira Heights Central School District as lead agency and determining that the Capital Outlay Project is a Type II action and not subject to SEQR:

Resolution

WHEREAS, the Elmira Heights Central School District has agreed to undertake a Capital Outlay Project at Cohen Elementary/Middle School and

WHEREAS, prior to commencement of any action on the project, the District must comply with the New York State Department of Environmental Conservation Environmental Quality Review Act, and

WHEREAS, The School District Architect has recommended that the Board determine that the project is a Type II action within the meaning of the New York State Environmental Quality Review Act and its enabling regulations because the scope of the work is maintenance, repair or replacement to existing structures which fall within the definition of a Type II action requiring no further action or review under the SEQR process.

NOW, THEREFORE, BE IT RESOLVED by the Elmira Heights Central School District Board of Education that:

- 1) *Elmira Heights Central School District shall act as Lead Agency in the SEQR process.*
- 2) *That the scope of the work is maintenance, repair or replacement to existing structures which fall within the definition of a Type II action requiring no further action or review under the SEQR process.*

J-3 Capital Outlay Project 2018-19

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 6-0 to approve the proposal from Hunt Engineers and Architects for the 2018-19 Cohen School Capital Outlay Project contingent on the 2018-2019 budget being approved by the qualified voters on May 15, 2018.

J-4 UPK Playground Change Order

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to approve the following resolution:
Resolved to allow the Superintendent to sign a Capital Project Change Order to Edger Enterprises, Inc. for additional work on the Universal Pre-K Playground at Cohen in the amount in excess of the \$35,000 authorized limit but not to exceed \$50,000.

J-5 UPK Playground – GameTime

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following resolution:
Resolved to allow the Superintendent to sign the proposal from GameTime Playground Equipment, Inc. for a Universal Pre-K Playground at Cohen in the amount in excess of the \$35,000 authorized limit but not to exceed \$50,000.

J-6 Employment Conditions & Benefits

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the Employment Conditions and Benefits of the Exempt Employees and Director of Facilities/Transportation Supervisor, effective July 1, 2018 through June 30, 2022.

CONSENT

A motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 6-0 to approve the following consent agenda items K-1 through K-5.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 16, 17, 19, 2018 CSE meetings.

K-2 Policy – revised - approved

The Board of Education approved the following revised Board of Education Policy as presented at the April 18, 2018 Board of Education meeting:

Policy 7131: Education of Homeless Children and Youth

K-3 Donation – Bigelow – \$200.00 - lunch reimbursements -- accepted

The Board of Education accepted with thanks and appreciation, a donation from The Bigelows in the amount of \$200 to be used to help pay down outstanding balances on student lunch accounts at Cohen Elementary.

K-4 Donation – Carol Sullivan - \$100.00 -- accepted

The Board of Education accepted with thanks and appreciation, a donation of \$100.00 from Carol Sullivan from the sale of "ANNIE" puppies to go towards the play expenditures.

K-5 Donation – Capella University - \$25.00 -- accepted

The Board of Education accepted with thanks and appreciation, a donation from Capella University's Inspire Giving Program, in the amount of \$25.00 for Cohen Elementary.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

N-1 Public Hearing 2018-19 Budget

PowerPoint presentation by Superintendent Fiore

N-2 Board of Education Meeting Calendar 2018-19

Calendar will be presented at next meeting for approval

N-3 Recommendation for rates for the 2018-19 school year:

Some minimal increases and some rates needing adjustment to comply with minimum wage

- a. Substitute Rates
- b. Tuition Rates - to increase \$50.00
- c. Facilities Usage Rates - to remain the same as 2017-18
- d. Tutor Rate
- e. Curriculum Development Rate
- f. Detention Rate
- g. APEX Grant Activities Director Rate
- h. APEX Grant Teacher Tutor Rate
- i. APEX Grant Teacher Assistant Tutor Rate
- j. APEX Grant Site Coordinator Rate
- k. Game Help/Supervisor Rates
- l. Concert Supervision Rate

EXECUTIVE SESSION:

At 7:55pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss legal issue and personnel.

ADJOURN EXECUTIVE SESSION:

At 8:01pm a motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to adjourn executive session.

DISCUSSION – continued

NYSSBA Conference – October 2018 –Board members discussed their availability to attend

NEXT MEETING

Tuesday	May 15, 2018	7:00am-8:00pm	Annual Meeting/Budget Vote	TAE Gymnasium
Wednesday	May 16, 2018	7:00pm	Regular Board Meeting (if needed)	Community Rm
Wednesday	June 6, 2018	7:00pm	Regular Board Meeting	Community Rm
Wednesday	June 20, 2018	7:00pm	Regular Board Meeting (if needed)	Community Rm

ADJOURNMENT – At 8:09pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk