

**Board of Education  
Regular Meeting**

**Minutes April 18, 2018**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** Lisa Benedict

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Geoff Pierce, Marty Evans, Sue Pawlak, Matt Bryant, Architect Awareness Students accompanied by family and friends.

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the agenda for the April 18, 2018 Board of Education Meeting with addition of F2a Appointment and J7 & J8 New Business contract items.

**Minutes:**

April 4, 2018 Regular Meeting- A motion was made Joseph Sullivan, seconded by Harry Blish and carried 6-0 to approve the minutes of the April 4, 2018 Regular Meeting.

**Order of Business:**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**AWARDS/HONORS/ACHIEVEMENT**

**Architectural Awareness Presentation**

The following students made up two teams under the direction of Marty Evans, APEX activity advisor and Sue Pawlak of the Career Development Council. One team presented their plans and model for the Maxwell Place Firehouse and the other team's project was the Brand Park Pool.

Gabby Alverson	Dawson Brush	Jessica French
Mackenzie Bennett	Maddie Bryant	Danica Narde
Emily Bermingham	Jaden Burlew	

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦ new 180 day/# of hours requirement – the calendar for approval will fall with-in the parameters ♦ NYC – NYSSBA in October – need to advise if attending so registration and reservations can be made in a timely fashion ♦ Agenda additions – MOA with EHTA & EHESSA – thanks to the negotiation teams –very professional conversations and atmosphere

Dawn Hanrahan - Middle School Principal/CSE Chair ♦ Middle School facebook page have pictures of Architecture Awareness presentations/buildings ♦ 3-8 State Testing – there were some that took all day to complete ♦ 8<sup>th</sup> Grade semi-formal went well with 67 attendees

Tom Boyanowski – High School Principal ♦ V Baseball 6-1 win over ND - V Softball has not yet played – numerous cancellations and rescheduling ♦ Safety Awareness Week – different colors each day ♦ 2019 Parent Night ♦ 6 students are in jeopardy of not graduating

Martha Clark – Business Manager ♦ DASNY Bond Financing

**PERSONNEL**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to approve the following consent personnel items F-1a through F-2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointment Corrections**

The Board approved the following appointment corrections

## a. Michael Bennett

Dean – to - Instructional Support Services

The Board approved the recommendation to correct the appointment of Mr. Michael Bennet as the Dean, effective February 1, 2010. The appointment should be modified to reflect the appointment to Instructional Support Services, as there is no recognized tenure area for a Dean of Students, and tenure status as Dean of Students cannot be awarded. Mr. Bennett shall retain current tenure status/seniority in Physical Education, effective the date of original appointment as Dean on February 1, 2010, and shall be eligible to return to the classroom as a Physical Education teacher, only in the event the position in Instructional Support Services is eliminated and he has seniority within the classroom tenure area of Physical Education. Per the EHTA contract all other benefits associated with the Dean of Students shall continue as stipulated in the current EHTA current contract. Additional duties as the Athletic Director shall be by annual appointment.

## b. Gretchen Smith

Dean of Students – to - Instructional Support Services

The Board approved the recommendation to correct the appointment of Ms. Gretchen Smith as Dean of Students effective July 1, 2010. The appointment should be modified to reflect the appointment to Instructional Support Services, as there is no recognized tenure area for a Dean of Students, and no tenure can be awarded as a Dean of Students. Ms. Smith shall retain current tenure status/seniority in Elementary Education, effective the date of original appointment as Dean of Students on July 1, 2010, and shall be eligible to return to the classroom as an Elementary teacher, only in the event the position in Instructional Support Services is eliminated and she has seniority within the classroom tenure area of Elementary Education. Per the EHTA contract all other benefits associated with the Dean of Students shall continue as stipulated in the current EHTA current contract.

## c. Carol Cady

T.O.S.A. Reading Coach/Curriculum Development – to - Instructional Support Services

The Board approved the recommendation to correct the appointment of Ms. Carol Cady to Instructional Support Services, effective July 10, 2006. The appointment should be modified to reflect the appointment to Instructional Support Services, previously teacher on special assignment as Reading Coach/Curriculum Development. Ms. Cady shall retain current tenure status/seniority in Art Education, effective the date of original appointment as Reading Coach on July 10, 2006, and shall be eligible to return to the classroom as an Art teacher, only in the event the position in Instructional Support Services is eliminated and she has seniority within the classroom tenure area of Art Education. All conditions outlined in the current Memorandum of Understanding with the EHTA and current EHTA contract shall remain in effect.

## d. Dan Crandall

Teacher on Special Assignment as Dean of Students - to - Instructional Support Services

The Board approved the recommendation to correct the appointment of Mr. Dan Crandall to Instructional Support Services effective July 1, 2011. Mr. Crandall has been serving as a Teacher on Special Assignment as Dean of Students, effective July 1, 2011. As Mr. Crandall was previously tenured in the area of Secondary Social Studies in addition to his TOSA assignment, he shall retain his tenure status/seniority in the correct tenure area of Secondary Social Studies. Mr. Crandall shall be eligible to return to the classroom as a Secondary Social Studies teacher, only in the event the position in Instructional Support Services is eliminated and he has seniority within the classroom tenure area of Secondary Social Studies. All conditions outlined in the current Memorandum of Understanding with the EHTA and the current EHTA contract shall remain in effect.

**F-2 Appointment**a. **Probationary Appointment** – approved

The Board approved the following probationary appointment:

Karen Gush - approved

Bus Driver - 4 hours per day

Effective: May 1, 2018

Probationary Period: May 1, 2018 – April 30, 2019/Civil Service Regulations

Total Compensation per EHESSA Contract – \$14.76 per hour (off step)

**FINANCIAL****G-1 Independent Audit Proposals – Auditing Services - approved**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the understanding with Buffamante, Whipple Buttafaro, PC to contract for auditing services for the year ending June 30, 2018, 2019, 2020 with the option to extend the contract for subsequent years ending June 30, 2021 and 2022.

**FACILITIES**

H-1 Update on Phase II Capital Project – On Target, OACM meeting tomorrow

- \* Café floor proper is complete
- \* Kitchen starting to shape up and look like a usable space
- \* Addition is moving along

H-2 Update Capital Outlay Project (TAE)

- \* Underway – hopefully complete by end of break week

**OLD BUSINESS**

no items.

**EXECUTIVE SESSION:**

At 7:35pm a motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to enter executive session to discuss personnel, legal issue and negotiations.

**ADJOURN EXECUTIVE SESSION:**

At 8:20pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

**NEW BUSINESS****J-1 Property Tax Report Card - approved**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the 2018-19 Property Tax Report Card as required by section 2601-a(3) of Education Law.

**J-2 BOCES Administrative Budget - approved**

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to approve the following resolution:  
*BE IT RESOLVED that the Elmira Heights Central School District Board of Education approve the 2018-19 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$8,575,833.*

**J-3 BOCES Election of Board Members - approved**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the following resolution:

*BE IT RESOLVED that the Elmira Heights Central School District Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services:*

Chuck Comer Alice Learn William Peoples, Jr. Thomas Phillips Gary Scott.

**J-4 Final Request for Services – 2018-19 - approved**

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 6-0 to approve the BOCES 2018-2019 Final Request for Services.

**J-5 MVP Contract - approved**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to approve the MVP Health Care Group Contracts for GoldAnywhere PPO and USACare PPO Medicare Advantage Health Care Plans.

**J-6 Policy Revision – 1<sup>st</sup> reading - acknowledged**

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 6-0 to acknowledge the first reading of the following revised policy:

Policy 7131: Education of Homeless Children and Youth

**J-7 EHESSA Memorandum of Agreement July 1, 2018 - June 30, 2022 - approved**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to ratify the memorandum of agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Educational Support Staff Association, effective July 1, 2018 through June 30, 2022.

**J-8 EHTA Memorandum of Agreement July 1, 2018 – June 30, 2021 - approved**

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to ratify the memorandum of agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Teacher Association, effective July 1, 2018 through June 30, 2021.

**CONSENT**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following consent agenda items K-1 through K4.

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 4, 5, 9, 2018 CSE meetings.

**K-2 School Calendar 2018-29 - approved**

The Board of Education approved the 2018-29 School Calendar as presented

**K-3 Grade 8 trip – Niagara Falls - approved**

The Board of Education approved the Grade 8 trip to Niagara Falls on June 2, 2018 for various activities.

**K4 Senior Class trip – Vermont - approved**

The Board of Education approved the Senior Class Trip to Vermont for various activities June 9-11, 2018.

**COMMUNICATIONS**

no items

**DISCUSSION**

no items

**EXECUTIVE SESSION:**

At 7:35pm a motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to enter executive session to discuss legal issue and negotiations.

**ADJOURN EXECUTIVE SESSION:**

At 8:20pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

**NEXT MEETING**

Wednesday	May 2, 2018	7:00pm	Regular Board Meeting	Community Rm
Tuesday	May 15, 2018	7:00am – 8:00pm	Annual Meeting/Budget Vote	TAE Gym

**ADJOURNMENT**

At 8:26pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

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Clerk