

**Board of Education
Regular Meeting**

Minutes March 21, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:10 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Joseph Sullivan, Andrew Willard(7:22), Kristen Wolowitz

MEMBERS ABSENT Michael Lepak

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Barb Day, Geoff Pierce, Carol Sullivan

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Kristen Wolowitz and carried 5-0 to approve the agenda for the March 21, 2018 Board of Education Meeting with additions to Personnel

Minutes:

March 07, 2018 Regular Meeting- A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 5-0 to approve the minutes of the March 07, 2018 Regular Meeting.

Order of Business:

A motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Recent events on the student “walk-out” Untruths out there due to social media. Thank you to staff and administrators . Principals got a pulse on student reaction – in communication with the commissioner relative to adhering to Code of Conduct. Normal discipline for students that walked out of building. ♦Considering a give-back day on April 20

Andy Lutz – Elementary School Principal ♦2 mini plays remain ♦state testing around the corner ♦End third marking period coming up ♦attended conference on school safety – Speaker reviewed what happened on the day at Sandy Hook - will Review and Update Safety Plan .

Dawn Hanrahan - Middle School Principal/CSE Chair ♦Middle School Concert with Twin Tiers Orchestra was March 12 ♦March 9 Conference Day – presentation on specially designed instruction will have us looking at smaller group meetings on topics ♦Talent Show is Friday ♦SRO Outreach Program .

Tom Boyanowski – High School Principal ♦“Pulse” of building, students, parent – Out of not comfortable situations there are positive reactions. ♦Working on transition of Juniors to Seniors ♦End of the year is coming fast .

Martha Clark – Business Manager ♦Working on the Budget ♦Insurance Conversion meeting on 3/28 for active employees and retirees ♦RFP for Audit is due 3/28 – will have audit committee meeting on April 4 to review

PERSONNEL

A motion was made by Lisa Benedict, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent personnel items F-1a through F3a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – approved

The Board approved the following substitute appointments for the 2017-18 school year
Substitute Support Staff: Kaitlynn Hauber

b. Volunteers – Athletic - approved

The Board approved the following as volunteers, to work with our athletic program for the 2017-18 school year:

Baseball: Corey Ripley
Softball: Philip Willsey

c. Student Teachers - acknowledge

Lily Pipher

The Board acknowledged Elmira College student, Ms. Lily Pipher as a student teacher under the direction and cooperation of Ms. Allison Newkirk, a secondary art teacher in the subject area of art at Thomas Edison High School, for the period of April 30, 2018 through May 31, 2018

Sally Hogan

The Board acknowledged Elmira College student, Ms. Sally Hogan as a student teacher under the direction and cooperation of Ms. Pam Sullivan-Bement, a secondary ELA teacher in the subject area of ELA at Thomas Edison High School, for the period of April 30, 2018 through May 31, 2018.

F-2 Parental Leaves - approved

a. Amber Dildine

The Board approved the parental leave of Amber Dildine effective on or about September 4, 2018 with an anticipated return on or about October 22, 2018.

b. Bridget Paluga

The Board approved the parental leave of Bridget Paluga effective on or about September 4, 2018 with an anticipated return to be determined.

c. Lisa Strong

The Board approved the parental leave of Lisa Strong effective on or about September 14, 2018 with an anticipated return on or about December 14, 2018.

F-3 Change of Position/Termination

a. Lenny Smith – varsity golf coach

The Board acknowledged, that due to lack of participation, the varsity golf season has been terminated and coach Lenny Smith's last day of coaching was March 14, 2018. Mr. Smith, will be paid a prorated stipend of \$364.00 for 10 days.

FINANCIAL

no items

FACILITIES

H-2 Update on Phase II Capital Project

Cement is poured in the addition

New Kitchen – working on the flooring

OLD BUSINESS

no items.

NEW BUSINESS

J- 1 Bus Proposition – Call for a Vote

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to approve the following resolution calling for a public vote for bus financing to purchase two buses:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #2

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF TWO 64-PASSENGER SCHOOL BUSES, AT AN ESTIMATED MAXIMUM COST OF \$120,000 EACH, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$240,000, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$240,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.
4. This resolution shall take effect immediately upon its adoption.

CONSENT

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent agenda items K-1 through K4.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the March 15, 2018 CSE meetings.

K-2 Health & Welfare Services Contract – Horseheads Central School District - approved

The Board of Education approved the health and welfare services contract with the Horseheads Central School District, having provided services for sixteen (16) Elmira Heights students, attending non-public/charter schools located in the Horseheads Central School District, during the 2017-18 school year, at a rate of \$280.25 per student for a total cost for sixteen (16) students of \$4,484.00.

K-3 Health & Welfare Services Contract – Elmira City School District - approved

The Board of Education approved the health and welfare services contract with the Elmira City School District, having provided services for twenty-one (21) Elmira Heights students, attending non-public/charter schools located in the Elmira City School District, during the 2017-18 school year, at a rate of \$645.21 per student for a total cost for twenty-one (21) students of \$13,549.41

K-4 Cafeteria Supplies – Joint Bidding

The Board approved the following resolution for participation in the 2018-19 joint bidding of commodities for cafeteria supplies as authorized by General Municipal Law, Section 119-o, with the Greater Southern Tier BOCES as the lead agency representing us in these matters:

CAFETERIA SUPPLY BIDS SCHOOL YEAR 2018-2019 Inc. Milk, Ice Cream and Bread for following year WHEREAS,

It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

Meat and Grocery – July 11, 2018, December 12, 2018, and December 12, 2018 for summer prime vendor award.

Equipment – February 13, 2019

Produce – weekly throughout the year

Paper – July 11, 2018, January 23, 2019

Ice Cream – May 8, 2019

Milk – May 8, 2019

Bread – June 8, 2019

WHEREAS, The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

N-1 Budget Assumptions 2018-19

EXECUTIVE SESSION:

At 8:28pm a motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 6-0 to enter executive session to discuss legal issue, negotiations and personnel.

ADJOURN EXECUTIVE SESSION:

At 9:10pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

NEXT MEETING

Wednesday	March 28, 2018	7:00pm	Regular Board Meeting	Community Rm
Wednesday	April 4, 2018	6:30pm	Audit Committee	Community Rm
Wednesday	April 4, 2018	7:00pm	Regular Board Meeting	Community Rm

ADJOURNMENT – At 9:12pm a motion was made by Lisa Benedict, seconded by Christopher Callas and carried 6-0 to adjourn the meeting.

Clerk