

**Board of Education
Regular Meeting**

Minutes March 7, 2018

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: Vice-President Joseph Sullivan, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish(7:19), Christopher Callas, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT Michael Lepak, Kristen Wolowitz

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Melissa Kelley, Geoff Pierce, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 4-0 to approve the agenda for the March 7, 2018 Board of Education Meeting with one personnel addition and one deletion(clearance not received).

Minutes:

February 21, 2018 Regular Meeting- A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to approve the minutes of the February 21, 2018 Regular Meeting.

Order of Business:

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦*ANNIE* –commend everyone for all their hard work and flexibility due to the weather
♦Student Walk-outs – will be meeting with student governments and advisors regarding ♦Albany – revised standards are rolling out and there is an apparently reasonable timeline ♦Legislatively – if there is going to be an on-time budget it will have to be by March 27 or it will probably not be until April 9 or 10 ♦Project revenues have been reassessed and they are up slightly. Hopefully this will equate to additional school aid.

Andy Lutz – Elementary School Principal ♦Spring Mini Plays start tomorrow ♦Cooperation – after a student spilled his big container of pennies near the entrance – many fellow students pitched in to collect them ♦Friday’s Conference – Mr. Lutz will be presenting I-Ready for Math

Dawn Hanrahan - Middle School Principal/CSE Chair ♦8th Graders visited Mansfield University today and there is some very positive feedback ♦Friday’s Conference day – training in blueprint for Special Designed Instruction ♦Mission Statement – BLT has finalized ♦Middle School and TAE are collaborating to smooth the academic transition from middle school to high school

Tom Boyanowski – High School Principal ♦*ANNIE* - great attendance, standing ovations, ushers very helpful and the behind the scenes crew was right on their game ♦Spring sports started this week ♦Athletic Divisions – according to Mr. Bennett the vote regarding changes in Divisions did not happen

Martha Clark – Business Manager ♦Budget Budget and more Budget – just keep working the numbers as they change ♦Health Insurance – working on the conversion to Excellus and setting up information meetings ♦Audit – RFP letters have been mailed and proposals are due 3/28 so would like to schedule an Audit Committee on 4/4 before the meeting

Public/Staff ♦Board Member Callas reported on the legislative program at BOCES last week. It was poorly attended – security and budgets were the primary discussion items.

PERSONNEL

A motion was made by Christopher Callas, seconded by Lisa Benedict and carried 5-0 to approve the following consent personnel items F-1a through F1b with the addition of Seeyle and deletion of McFall(clearance not received). Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – approved

The Board approved the following substitute appointments for the 2017-18 school year

Substitute Teachers: Gloria Raven
Substitute Support Staff: Gloria Raven Curtis Ripley

b. Volunteers – Athletic - approved

The Board approved the following as volunteers, to work with our athletic program for the 2017-18 school year:

Track & Field: Kirsten Southard-Twicheil Brianne Cain
 Softball Todd Seeyle

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to acknowledge the following consent financial reports

- a. Budget Status Report as of February 28, 2018
- b. Revenue Status Report as of February 28, 2018
- c. Budget Transfer Report as of February 28, 2018
- d. Treasurer’s Report for January 2018
- e. Claims Auditor Report for January 2018
- f. Extra Classroom Report for January 2018

FACILITIES

H-2 Update on Phase II Capital Project

Cafeteria is progressing – getting ready to start the flooring, ceiling tiles need to be ordered, new freezer installed
 Addition is coming along well

OLD BUSINESS

no items.

NEW BUSINESS

no items.

CONSENT

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to approve the following consent agenda items K-1 through K6.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the February 21, 26, 28, March 1, 2018 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the February 26, 2018 CPSE meetings.

K-3 Policies – deleted – approved

The Board of Education approved the recommendation to delete the following Board of Education Policies as advised by legal counsel and discussed at the February 21, 2017 Board of Education Meeting:

- | | |
|---|--|
| 4110 Administrative Personnel | reiterates law |
| 4210 Administrative Organization and Operation | sections either recite legal requirements or are unnecessary |
| 4220 Abolishing an Administrative Position | procedures not required by law & benefits are through collective bargaining unit |
| 4240 Administrative Latitude in the Absence of Board Policy | without specific policy – it repeats current law |
| 4250 Use of Committees | repeats current legal authority |
| 4310 Superintendent of Schools | repeats current legal authority |
| 4320 Superintendent-Board of Education Relation | reiterates current Law |
| 4330 Administrative Staff | reiterates job descriptions on file |
| 4420 Compensation and Related Benefits | merely states District will comply with Article IX of the CBA and is superseded by it |

K-4 Polices – revised - approved

The Board of Education approved the following revised Board of Education Policies as presented at the February 21, 2017 Board of Education meeting:

- 4230 Administrative Authority During Absence of the Superintendent of Schools
- 4260 Evaluation of the Superintendent and Other Administrative Staff
- 7410 Extracurricular Activities
- 7420 Sports and the Athletic Program

K-5 Donation – PFO -- accepted

The Board of Education accepted with thanks and appreciation, the following donations to Cohen Elementary from PFO:
up to \$400 to purchase bulletin bar cork strips for display of student work in the hallways.
up to \$800 for Mr. Lutz to purchase laminating rolls
up to \$400 to purchase seat sacks with name tags for Mrs. Mayotte & Mrs. Kennison classrooms.

K-6 Donation – Michael Houghtaling -- accepted

The Board of Education accepted with thanks and appreciation, a donation from Michael Houghtaling, to the Cohen Middle School Music Department, an Armstrong Flute-serial #7107384, valued at \$100.00.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

N-1 Budget Assumptions 2018-19

Board expressed agreement to go with the 2.36% tax cap as allowed, and to put up a proposition for two buses which will keep the District on a steady/cost effective replacement plan

EXECUTIVE SESSION:

At 8:22pm a motion was made by Andrew Willard, seconded by Lisa Benedict and carried 5-0 to enter executive session to discuss legal issue, negotiations and personnel.

ADJOURN EXECUTIVE SESSION:

At 9:35pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to adjourn executive session.

NEXT MEETING

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|-----------|----------------|--------|------------------------------------|--------------|
| Wednesday | March 14, 2018 | 7:00pm | Regular Board Meeting (not needed) | Community Rm |
| Wednesday | March 21, 2018 | 7:00pm | Regular Board Meeting | Community Rm |
| Wednesday | March 28, 2018 | 7:00pm | Regular Board Meeting | Community Rm |

ADJOURNMENT – At 9:36pm a motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 5-0 to adjourn the meeting.

Clerk