

**Board of Education
Regular Meeting**

Minutes November 1, 2017

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT all present

OTHERS PRESENT: Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Melissa Kelley, Geoff Pierce, Carol Sullivan, Kerry Johnson, Ava Waters, Keri Cowl, Nicole Tyler, Randy & Diana Hardy, Colleen Dengler,

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Kristen Wolowitz and carried 7-0 to approve the agenda of the November 1, 2017 Board of Education Regular Meeting.

Minutes:

October 4, 2017 Regular Meeting- A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 7-0 to approve the minutes of the October 4, 2017 Regular Meeting.

Order of Business:

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

AWARDS/HONORS/ACHIEVEMENT

L-2 Cohen Character Award – Ava Waters –

Mr. Lutz introduced Ava who introduced her family and friends in attendance, thanking them for their support. She hi-lited for the Board, various community service projects that she has participated in, independently raised funds for over the last few years, and how she plans to continue her community service. After a standing ovation, Ava was presented a certificate by Board President Blish and Superintendent Fiore.

EXECUTIVE SESSION:

At 7:08pm a motion was made by Lisa Benedict, seconded by Christopher Callas and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:10pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦in the thick of looking at services we provide and planning for courses, AIS, Special Ed and others ♦Teacher evaluations are going very well ♦There will be a midyear health insurance increase. Probably more to follow before the end of the year and we change plans ♦ramping up for the next legislative sessions and advocacy work ♦Golf Course hearing was delayed

Andy Lutz – Elementary School Principal ♦Buddy Bench – the concrete base is scheduled for Tuesday ♦ Holiday concerts are right around the corner ♦1st marking period ends next week ♦Oct 20 – conference day was a great success. Technology was the focus-many seminars led by our own staff

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Parent Teacher conference – great turn out ♦several observations are completed ♦Spirit week with pep rally and bonfire was fun ♦had first dance of the year ♦Basketball game with students/staff/parents was a great event and well attended

Tom Boyanowski – High School Principal ♦Spirit week with daily themes, bonfire on Friday and pep rally was a blast ♦Floats decorated for homecoming this year instead of the hall decoration contest ♦1st marking period ended Oct 18 ♦Nov 15 parent teacher conferences ♦Senior craft fair is Saturday ♦Athletics – Strong fall sports season and winter sports parent night is tomorrow ♦Activities – Key Club has about 60 members, 16 Junior Rotarians, looking at forming a mock trial team

Martha Clark – Business Manager ♦Tax Collection – there may be some postmarked payments yet to be posted but thus far collection is about 90% of the Levy ♦Refunding Bond – We have received favorable pricing and an A+ credit rating. This is providing excellent savings and security. ♦Budget calendar is drafted so we should be ready to start the 18/19 budget process

PERSONNEL

The Board agreed that they would like to act on F2a as a separate item. That said,

F-2 Change in Appointment Status

a. Tenure Status - approved

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 6-0-1(Sullivan) to approve tenure status for the following:

<u>Teacher</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Pamela Sullivan-Bement	12/01/2017	Secondary English

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to approve the following consent personnel item F-1 and F-3. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F-1 Appointments

a. Substitutes – approved

The Board approved the following substitute appointments for the 2017-18 school year

Substitute Teachers:

Kimberly Lewis Stephanie Hatch Joann Costley

Substitute Support Staff:

Kimberly Lewis Stephanie Hatch Joann Costley

b. Extracurricular Positions – approved

The Board approved the following extracurricular appointment for the 2017-18 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Drama Director	Randy Cornell	2	5	\$2,290.91

c. APEX Program – approved

The Board approved the following to work with the 2017-18 APEX grant, extended school day program:

Activity Advisors - \$20.00 per hour - Thomas A Edison High School
Julie Lederman

d. Coaches – approved

The Board approved the following coaches, for the 2017-18 school year pending all certification requirements:

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Years</u>	<u>Stipend</u>
Varsity Girls Basketball	Christopher Mallette	1	1	\$4,115.87
Varsity Softball	Elizabeth Warren	1	1	\$3,844.07
JV Boys Basketball	Shawn Nugent	1	1	\$2,718.03

e. Volunteer – approved

The Board approved the following as a volunteer, to work with our athletic program for the 2017-18 school year:

Bowling: Ashlyn Schultz

f. Supervision/Game Help – approved

The Board approved the following person for supervision/game help positions, for the 2017-18 school year. All supervisors will hold current CPR/AED certification:

Bridgette Paluga

F-3 Resignations

a. Coach - wrestling - accepted

Anthony Carome

The Board accepted with thanks and appreciation of service to our athletic program, the resignation of Anthony Carome as modified wrestling coach, effective immediately, October 10, 2017 per his letter.

b. Coach – basketball - boys jv

Christopher Mallette

The Board accepted, pending appointment as girls varsity basketball coach for the 2017-18 school year, the resignation of Christopher Mallette as a junior varsity boys basketball coach effective November 2, 2017.

FINANCIAL**G-1 Budget Status Report as of (October 25, 2017) - acknowledged**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to acknowledge the budget status report as of October 25, 2017.

G-2 Revenue Status Report (October 25, 2017) - acknowledged

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 7-0 to acknowledge the revenue status report as of October 25, 2017.

G-3 Budget Transfer Report (October 25, 2017) - acknowledged

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the budget transfer report as of October 25, 2017.

G-4 Treasurer's Report (September 2017) - acknowledged

A motion was made by Michael Lepak, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the Treasurer's report for September 2017.

G-5 Claims Auditor Report (September 2017) - acknowledged

A motion was made Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to acknowledge the Claims Auditor report for September 2017.

G-6 Extra-Classroom Report (September 2017) - acknowledged

A motion was made Christopher Callas, seconded by Lisa Benedict and carried 7-0 to acknowledge the extra-classroom report for September 2017.

G-7 NYSMEC Electricity and Natural Gas Bids - approved

A motion was made Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to approve the following gas and electric resolutions and agreements:

► **Electricity Cooperative Energy Purchasing Service Billing Schedule and Agreement**

► **Resolution Authorizing Participation In Cooperative Energy Purchasing Service (NYSMEC) For Electricity**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Elmira Heights Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Elmira Heights Central School District to participate in the NYSMEC, and authorizes and directs Mary Beth Fiore, Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

► **Natural Gas Cooperative Energy Purchasing Service Billing Schedule and Agreement**

G-7 continued - NYSMEC Electricity and Natural Gas Bids -

► **Resolution Authorizing Participation In Cooperative Energy Purchasing Service (NYSMEC) For Natural Gas**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Elmira Heights Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the , Elmira Heights Central School District to participate in the NYSMEC, and authorizes and directs Mary Beth Fiore, Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

FACILITIES

H-1 Update on Phase II Capital Project

Construction is underway – various ups and downs as we get started. Negative results for asbestos under kitchen floor so work can proceed. Second area to be tested, roof at courtyard. If required, removal will outside school envelope. Posting will be required. Updates to follow.

OLD BUSINESS

No items.

NEW BUSINESS

J-1 Policies – to delete – 1st review - acknowledged -

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to acknowledge review of the following policies by our legal firm to be recommended for deletion at the next Board of Education meeting:

3120	Relations with Municipal Governments	not required by law
3130	Senior Citizens	merely hortatory
3150	School Volunteers	policy not required – administrative procedure adopted
3210	Visitors to the School	redundant due to Comprehensive Code of Conduct
3220	Public Expression at Meetings	reiterates legal requirements of "The Open Meeting's Law"
3251	Shared Decision-Making & School Based Planning	reiterates regulations requirements regarding biennial review
3270	Advertising in the Schools	reiterates legal requirements
3281	Use of Facilities by Boy Scouts & Patriotic Youth Groups	reiterates requirements of Law
3320	Confidentiality of Computerized Information	reiterates law
3410	Code of Conduct on School Property	addressed in Code of Conduct – policy is redundant
3411	Prohibition of Weapons on School Grounds	addressed in Code of Conduct – policy is redundant
3430	Statewide Uniform Violent Incident Reporting System (UVIRS)	reiterates legal requirements
3510	Emergency Closings	unnecessary

J-2 Policies – to revise – 1st reading - acknowledged -

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to acknowledge the 1st reading of the following revised policies:

3140	Flag Display	revisions as recommended by attorney letter
3230	Public Complaints	revisions as recommended by attorney letter
3290	Operation of Motor-Driven Vehicles on District Property	revisions as recommended by attorney letter
3310	Public Access to Records	replace with updated version per attorney recommendation
7551	Sexual Harassment of Students	replace with updated policy
6121	Sexual Harassment of Personnel	replace with updated policy

CONSENT

A motion was made by Lisa Benedict, seconded by Kristen Wolowitz and carried 7-0 to approve the following consent agenda items K-1 through K-3

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the October 3, 5, 10, 16, 23, 2017 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the October 2, 5, 16, 2017 CPSE meetings.

K-3 School Counseling Plan 2017-2020 – approved

The Board of Education approved the School Counseling Plan 2017-2020, as presented at the October 4, 2017 Board of Education meeting.

AWARDS/HONORS/ACHIEVEMENT

L-1 Bridgette Metzinger – received Professional Certification in Spanish 7-12 and ELA 7-12

Ms. Fiore reminded the Board that when she was hired, her certification was ELA with many credits also in Spanish. She accepted the challenge of teaching Spanish and diligently completed her Spanish certification.

COMMUNICATIONS

Letter from Police Chief Hauptman, praising Cohen students and staff on their enthusiastic, courteous and respectful behavior on their walking field trip to the Fire Department

DISCUSSION

N-1 School Report Card

Some reports are still not available so the report will at an upcoming meeting

N-2 Board of Education S.M.A.R.T. Goals 2017-18

Ms. Fiore distributed to the Board an outline of their priority of goals for them to put into action.

N-3 Policies - 3250: PFO & 3260: Booster Club

The Board is in agreement that they would like to continue recognizing the school related groups and therefore a policy should be in place. Will review policies 3250 and 3260, possibly incorporating into one policy and consider including project graduation.

NEXT MEETING

Wednesday November 15, 2017	7:00pm	Regular Board Meeting	(if needed)	Community Rm
Wednesday December 6, 2017	7:00pm	Regular Board Meeting		Community Rm

ADJOURNMENT – At 7:57pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 7-0 to adjourn the meeting.

Clerk _____