

**Board of Education
Regular Meeting**

Minutes September 6, 2017

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:00 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT

OTHERS PRESENT: Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Scott Becker, Melissa Kelley, Geoff Pierce, Elise Root, Colleen Dengler, the following students with their family & friends – Jaid Pratt, Jaxson Ciccora, Matthew Brimmer, Ethan Stephens

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 7-0 to approve the agenda of the September 6, 2017 Board of Education Regular Meeting with the addition of C3-Order of Business, F4a Teacher Appointment – Oplinger and F5a Permanent status-Hitchcock.

Minutes:

August 2, 2017 Regular Meeting- A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to approve the minutes of the August 2, 2017 Regular Meeting.

Order of Business:

A motion was made Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

AWARDS/HONORS/ACHIEVEMENT

L-1 The following Middle School students attended the board meeting and were recognized for completing summer programs and being promoted to the next grade
Jaid Pratt Jaxson Ciccora Matthew Brimmer Ethan Stephens

L-2 Recognition of High School August graduates
Mr. Boyanowski reported that the following 8 Seniors attended summer school and completed all requirement necessary to graduate:
Andreus Belloma Nicholas Egan Steven Fenner Evan Ferrari
Dylan Lee Dori Simonson Moneina Smith Abigail Thomason

EXECUTIVE SESSION:

At 7:07pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:12m a motion was made by Andrew Willard, seconded by Christopher Callas and carried 7-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Summer Graduation Ceremony – there were approximately 100 family/friends in the audience to celebrate with seven of the eight 8 graduates that we able to attend ♦Kudos to all faculty and staff for a great opening day – with minimal transporation delays ♦a big thank you to all the staff that were involved with the cafenasium set up and the serving of lunch ♦Owner/architect meeting today – our extenstion of the bidding deadline for the project seems to be paying off with increased interest in the project. ♦Board members were advised that the class of 2017 has left them a token of appreciation so be sure to pick yours up before you leave

Andy Lutz – Elementary School Principal ♦Very successful opening day. ♦every year the number of parents that wish to bring their child into school the first day increases. To keep to our procdure they were all required to sign in and get name tags before proceeding beyond the office. ♦A very appreciative thank you to Mary Beth and the Board for agreeing to approve an additional kindergarten teacher for the every increasing numbers that are registering.

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Middle School also had a great start to the year. ♦with the switch from Knights to Spartans there were lots of activities planned to introduce new goals ♦The Cohen Cougar introduced the Middle School to their new mascot “Sparticus” ♦Incredible number of transfer intakes with lots of placements to still be done ♦the new mural in the hallway is amazing.

Tom Boyanowski – High School Principal ♦Wonderful day from the start ♦began with assembly and video with introductions Seniors of course sat up front. ♦recognized this year’s sophomores for their amazing attendance last year as freshmen ♦thanks to all the staff and students for a super day.

Martha Clark – Business Manager ♦wrapped up the yearend audit with only one item to correct ♦Audit Committee meeting is needed – the Board is in agreement that 6:30 on October 4 would be good. ♦RFP for Auditors – this is the last year with this group so we will be going out with an RFP for auditors to begin next year ♦Bus borrowing process is in motion to pay for the new buses ♦Met with representative from our fiscal advisors to review state recalibration of interest rates on existing borrowing. Suggested that we do a refunding bond. A representative from our financial advisors can attend the next meeting to present the process and benefit.

Staff – Harry Blish, Board President ♦Mr. Blish stated that he and vice-president Joseph Sullivan left the opening day program with a good feeling and lots of pride. ♦Mr. Blish, after touring the building with Mr. VanHouten from facilities says that the buildings have never looked better and the maintenance department have done an amazing job getting the cafenasium set up as we embark on the capital project.

PERSONNEL

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 7-0 to approve the following consent personnel item F-1a through F-5a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F-1 Resignation

- a. **Teacher – secondary math - resignation - accepted**

Devin Burch

The Board accepted with best wishes, the resignation of Devin Burch from the position of secondary math teacher, effective August 3, 2017.

F-2 Appointments

- a. **Substitutes – approved**

The Board approved the following substitute appointments for the 2017-18 school year

Substitute Teachers:

Zachary Allen	Margaret Buzako	Kelly Koehler	Jennifer Sekella
Jessica Belgrave	Kayla Heintzelman	Michelle Moore	Christopher Weathers
Sarah Burns	Donna Howell	Mark Schoonover	

Substitute Support Staff:

Zachary Allen	Kelly Koehler	Valerie Sweazey
Jessica Belgrave	Rachel Miranda	Michael Thomas-Blandford
Sarah Burns	Michelle Moore	Christopher Weathers
Donna Howell	Mark Schoonover	

- b. **APEX Program – approved**

The Board approved the following to work with the 2017-18 APEX grant, extended school day program:

Site Coordinators

Jason Howe	Cohen Middle School	\$6,120 stipend
James Russ	Thomas Edison High School	\$6,120 stipend

Activity Advisors \$20.00 per hour

Deb Howe-Tennant	Thomas Edison High School
Kyle Scott	Thomas Edison High School

- c. **Volunteer – approved**

The Board approved the following as a volunteer, to work with our athletic program for the 2017-18 school year:
Football – Kieran Goodwin

- d. **Probationary Appointments – approved**

The Board approved the following probationary appointments:

d1. Janette Villie

Food Service Helper 3.0 hr/day
Effective: September 7, 2017

Probationary Period: September 7, 2017 – September 6, 2018/Civil Service Regulations
Total Compensation per EHESSA Contract – \$10.70 per hour (Step 1)

d2. Donald Shaw

Food Service Helper 3.75 hr/day

Effective: September 7, 2017

Probationary Period: September 7, 2017 – September 6, 2018/Civil Service Regulations

Total Compensation per EHESSA Contract – \$10.70 per hour (Step 1)

Additional teacher appointment – see F4a below

F-3 Create Position – elementary teacher - approved

The Board approved the recommendation to create one (1) elementary teacher position to accommodate the increased enrollment for Kindergarten.

F-4 Appointment

a. Probationary Appointment – approved

The Board approved the following probationary appointment:

a1. Kathleen Oplinger

Teacher

Tenure Area: Elementary Education

Effective: September 25, 2017

Probationary Period: four (4) years effective September 25, 2017 thru September 24, 2021

Certification Area: Permanent: Nursery, Kindergarten & Grades 1-6

Total Compensation per EHTA Contract: \$41,319.00 (Step 1 with 36 graduate hours)

*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

F-5 Change in Appointment Status

a. Maryanne Hitchcock – permanent status

Teacher Aider

The Board approved the permanent appointment of Maryanne Hitchcock as teacher aide, effective September 16, 2017.

Ms. Hitchcock has successfully completed her probationary period in accordance with current Civil Service Regulations.

FINANCIAL

G-1 Budget Status Report as of August 30, 2017- acknowledged

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 7-0 to acknowledge the budget status report as of August 30, 2017.

G-2 Treasurer's Report (July 2017) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Christopher Callas and carried 7-0 to acknowledge the Treasurer's report for July 2017.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (July 2017) - acknowledged

A motion was made Christopher Callas, seconded by Andrew Willard and carried 7-0 to acknowledge the Claims Auditor Report for July 2017.

G-5 Extra-Classroom Report (July 2017) - acknowledged

A motion was made Lisa Benedict, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the Extra-Classroom Report for July 2017.

FACILITIES

H-1 Update on Phase II Capital Project

Bid Opening is September 26, 2017 at 3:00 pm.

Asbestos abatement project is complete

OLD BUSINESS

No items.

NEW BUSINESS

J-1 Blended Overtime Rate– write off - approved

A motion was made by Lisa Benedict, seconded by Harry Blish and carried 7-0 to approve the write-off of overtime blended rate overpayments from the time period of 2011-2017, due to administrative error, for all non-professionally licensed employees under the New York State Labor Law. The total amount for all employees involved is \$208.84

J-2 NYSSBA Conference – Voting Delegate & Alternate

Voting Delegate –

Nominee: Michael Lepak Nominated by Christopher Callas Second by Lisa Benedict

Being no other nominations, Michael Lepak was elected 7-0 as the voting delegate at the NYSSBA Conference

Alternate Delegate

Nominee: Christopher Callas Nominated by Lisa Benedict Second by Michael Lepak

Being no other nominations, Christopher Callas was elected 7-0 as the alternate voting delegate at the NYSSBA Conference

CONSENT

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to approve the following consent agenda items K-1 through K-3

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the August 9, 2017 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the August 9, 2017 CSE meetings.

K-3 Project Graduation – school related group - recognized

The Board of Education recognized Project Graduation as a school-related group for the 2017-18 school year.

AWARDS/HONORS/ACHIEVEMENT

See early in meeting

COMMUNICATIONS

M-1 Opioid Overdose Prevention Program provider

We have been approved as opioid overdose prevention program provider and wish to acknowledge our high school nurse Marcia Ashton for taking the lead in getting the process completed

DISCUSSION

N-1 Preliminary 5 Year Cost Allowance Calculation

Martha Clark, Business Manager distributed a worksheet for the Board to review on how the state calculates maximum cost allowance on building projects

N-2 Board of Education S.M.A.R.T. Goals 2017-18

Superintendent Fiore did a presentation on S.M.A.R.T. Goals for the Board. Goal setting was started at retreat, and the Board continues to work on the process.

N-3 NYS Grade 3 ELA/Math Testing Data Highlights. (Full presentation to occur at the October meeting.)

A full presentation is expected at the October 4 meeting. There are a lot of variables to factor in when interpreting the results.

N-4 Youth Bureau Student Survey

Copy of a survey to be distributed to all students in the County, to help with the gathering of homelessness information was included in the Board packet for members to review. The Board has no concerns with the questions.

NEXT MEETING

Wednesday	September 20, 2017	7:00pm	Regular Board Meeting (if needed)	Community Rm
Wednesday	October 4, 2017	6:30pm	Audit Committee Meeting	Community Rm
Wednesday	October 4, 2017	7:00pm	Regular Board Meeting	Community Rm
Wednesday	October 11, 2017	7:00pm	Regular Board Meeting (if needed)	Community Rm

ADJOURNMENT – At 8:07pm a motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 7-0 to adjourn the meeting.

Clerk _____