

**Board of Education  
Regular Meeting**

**Minutes August 2, 2017**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** President Harry Blish, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:08 p.m.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT**

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Sullivan, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0-1 (Wolowitz needs to take oath prior to voting) to approve the agenda for the August 2, 2017 Board of Education Meeting with the addition of the oath of office for board member Kristen Wolowitz and election of Vice President.

**Minutes:**

July 5, 2017 Reorganization/Regular Meeting- A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0-1 (Wolowitz needs to take oath prior to voting) to approve the minutes of the July 5, 2017 Reorganization/Regular Meeting.

**OATH of OFFICE**

The Oath of Office was administered to Board Member Kristen Wolowitz.

**VICE PRESIDENT**

**Election of Vice President** for 2017-2018

**President:** Nominee: Joseph Sullivan Motion by Harry Blish, Second by Kristen Wolowitz  
Call for Vote Being no other nominations, President Blish called for a vote.  
**Results:** 7-0 in favor of **Joseph Sullivan** as Vice President

**Oath of Office**

- Vice President, Board of Education – Oath of Office was administered to Vice President elect Joseph Sullivan

**EXECUTIVE SESSION:**

At 7:04pm a motion was made by Lisa Benedict, seconded by Kristen Wolowitz and carried 7-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 7:23m a motion was made by Joseph Sullivan, seconded by Harry Blish and carried 7-0 to adjourn executive session.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Title money – some changes occurring at the federal level ♦APPR certification is submitted ♦Architect and team meeting – Phase 2 has been approved – Bids are due September 12 so anticipate awards to be done at the October 4 meeting ♦The construction will make it a challenging year ♦Parking at Cohen is going to be limited due to the construction ♦DID – newsletter is being readied to be mailed ♦ ♦ ♦

Andy Lutz – Elementary School Principal ♦Teachers are starting to stop in and prepare their rooms ♦new reading program has arrived ♦UPK & Kindergarten screenings are scheduled for this month

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Trainings – just attended an effective teachers evaluation workshop ♦Regional BOCES training – great deal of practical strategies presented ♦Transition from Knights to Spartans – have been quite the undertaking – absolutely amazing the amount of Knight stuff and references there are. ♦Looking forward to a fresh start to the school year

Tom Boyanowski – High School Principal ♦Seniors have been in to have their senior pictures taken ♦Fall Sports parent meeting is in a week ♦Summer School – students are doing well, should have some successes ♦Training workshops – lots of them with lots of good information.

Martha Clark – Business Manager ♦Preparing for yearend Audit -auditors will be here week of August 15 ♦GASB 77 reporting a summary of PILOT agreements being finalized / tax cap review complete with no findings

## **PERSONNEL**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to approve the following consent personnel item F-1a through F-4a-1. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

### **F-1 Resignation**

#### **a. Teaching Assistant - retirement - accepted**

Alicia Rosemark –

The Board accepted with best wishes, the resignation of Alicia Rosemark from the position of Teaching Assistant, effective July 30, 2017.

### **F-2 Appointments**

#### **a. The Board approved the following substitute appointments for the 2017-18 school year**

**Substitute Teachers:** Donna Brayton Andrea Renshaw Joyce Winton

**Substitute Support Staff:** Donna Brayton Connie Gleason Karen Gush Andrea Renshaw Joyce Winton

#### **b. The Board approve the following probationary appointments:**

##### **1 Michele Knott**

Teacher Aide

Effective: September 1, 2017

Probationary Period: September 1, 2017 – August 31, 2018/Civil Service Regulations

Total Compensation per EHESSA Contract – \$10.70 per hour (Step 1)

##### **2. Laura Rosenthal**

Teacher Assistant

Effective: September 1, 2017

\*Probationary Period: Four (4) year effective September 1, 2017 – August 31, 2021

Certification Area: Teaching Assistant – Level I expires 1/31/19

Total Compensation per EHESSA Contract – \$15.55 per hour (Step 1)

##### **3. Shanna Glover**

Teacher Assistant

Effective: September 1, 2017

\*Probationary Period: Four (4) year effective September 1, 2017 – August 31, 2021

Certification Area: Teaching Assistant – Level I expires 8/31/20

Total Compensation per EHESSA Contract – \$15.55 per hour (Step 1)

##### **4. Amy Vence**

Teacher

Tenure Area: – Special Education

Effective: August 21, 2017

\*Probationary Period: - four (4) years effective August 21, 2017 thru August 20, 2021

Certification Area: – Professional: Students with Disabilities 1-6.

Total Compensation per EHTA Contract: \$51,174.00 (Step 10 with 45 graduate hours)

##### **5 Shane Devlin**

Teacher

Tenure Area: – Special Education

Effective: August 21, 2017 – contingent on SWD 7-12 supplemental certification by June 30, 2018 (per legal counsel )

\*Probationary Period: - four (4) years effective August 21 2017 thru August 20, 2021

Certification Area: – Initial Student with Disabilities (Grades 1-6) expires 08/31/20

Total Compensation per EHTA Contract: \$41,900.00 (Step 3 with 24 graduate hours)

##### **6 Chris Hooker**

Teacher

Tenure Area: – Secondary English Language Arts Education

Effective: August 21, 2017

\*Probationary Period: - four (4) years effective August 21, 2017 thru August 20, 2021

Certification Area: – Initial English Language Arts 7-12 expires 8/31/22

Total Compensation per EHTA Contract: \$42,264.00 (Step 1 with 57 graduate hours)

## 7 Robin Testone

Teacher

Tenure Area: – Elementary Education

Effective: August 21, 2017

\*Probationary Period: - four (4) years effective August 21, 2017 thru August 20, 2021

Certification Area: – Initial Childhood Education (Grades 1-6) expires 1/31/18

Total Compensation per EHTA Contract: \$42,614.00 (Step 3 with 36 graduate hours)

## 8 Julie Reese

Bus Driver - 4 hours per day

Effective: September 1, 2017

Probationary Period: September 1, 2017 – August 31, 2018/Civil Service Regulations

Total Compensation per EHESSA Contract – \$13.90 per hour (Step 5)

**F-3 Correction to Probation Periods**

Recommendation to update the following probationary periods in accordance with the change in tenure law requirements:

## a. Mary Moore – Teacher Assistant

\*Probationary Period: four (4) years effective September 1, 2015 – August 31, 2019

## b. Joseph Cleveland – Teacher Assistant

\*Probationary Period: four (4) years effective April 18, 2016 – April 17, 2020

**F-4 Revision of Appointment**

Having received her initial certification, it is recommended to revise the appointment of Sabrina Koble as follows:

## a1. Sabrina Koble

Teacher

Tenure Area: Elementary Education

Effective: August 21, 2017

\*Probationary Period: four (4) years effective August 21, 2017 thru August 20, 2021\*.

Certification Area: Initial Childhood Education 1-6 expires 08/31/2021

Total Compensation per EHTA Contract: \$43,567.00 (Step 2 with 71 graduate hours)

\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

**FINANCIAL****G-1 Budget Status Report as of July 26, 2017-** acknowledged

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 7-0 to acknowledge the budget status report as of July 26, 2017.

**G-2 Treasurer's Report (June 2017) -** acknowledged

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to acknowledge the Treasurer's report for June 2017.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (June 2017) -** acknowledged

A motion was made by Lisa Benedict, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the Claims Auditor Report for June 2017.

**G-5 Extra-Classroom Report (June 2017) -** acknowledged

A motion was made Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the Extra-Classroom Report for June 2017.

**G-6 2016 Tax Roll Reduction**

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 7-0 to approve the recommendation that the tax bill for the 2016 assessment roll for Frank & Diane Cicci for property designated as Tax Map No. 78.00-1-13.2 at 146 West Hill Rd., Town of Elmira, be decreased by \$869.62, from \$3,679.17 to \$2,809.55 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$165,000 to \$126,000 as described by Office of Supreme and County Court Small Claims Assessment Review on June 7, 2017.

**G-7 Tax Warrant 2017-18 approved**

A motion was made Joseph Sullivan, seconded by Kristen Wolowitz and carried 7-0 approve the 2017-18 tax warrant, authorizing the collection of \$7,631,798, with the town by town tax rates per \$1000.00 being:  
Big Flats \$21.773361 Elmira \$22.447878 Horseheads \$23.927469

**FACILITIES**

H-1 Update on Phase II Capital Project  
Things are starting to move forward.

**OLD BUSINESS**

No items.

**NEW BUSINESS**

**J-1 Asbestos Abatement Bid Award**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 7-0 to award the bid for asbestos abatement project at Cohen Middle/Elementary School: SED #07-09-02-06-007-015 to Aktor Corporation.

**J-2 Asbestos Abatement Contract – Aktor Corp**

A motion was made by Kristen Wolowitz, seconded by Christopher Callas and carried 7-0 to approve the contract AIA 132-2009 for the asbestos abatement removal to Aktor Corporation

**CONSENT**

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 6-0 to approve the following consent agenda item K-1

**K-1 Donation – Kula Foundation – Red Robin - accepted**

The Board of Education accepted with thanks and appreciation a donation of \$18.61 for Cohen Elementary and \$.81 for Cohen Middle and any future donations for the 2017-18 school year for Cohen Elementary, Cohen Middle or TAE, from the Kula Foundation Loyalty program on behalf of Red Robin patrons.

**AWARDS/HONORS/ACHIEVEMENT**

no items.

**COMMUNICATIONS**

M-1 OSC Tax Levy Cap Review – no findings

**DISCUSSION**

N-1 Board of Education Retreat – August 17, 2017

Thank you to past Board member Harvey Harris for making arrangements for us to meet at The Glen.  
6:00pm dinner - will reserve a van

**NEXT MEETING**

Wednesday August 16, 2017	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday August 30, 2017	Visual Inspection	6:00pm (meet at Cohen Bus Loop)
Wednesday August 30, 2017	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday September 6, 2017	Regular Board Meeting	7:00pm Community Rm
Wednesday September 20, 2017	Regular Board Meeting (if needed)	7:00pm Community Rm

**ADJOURNMENT** – At 7:51pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 7-0 to adjourn the meeting.

Clerk \_\_\_\_\_