

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Call to Order:** The Reorganization Meeting of the Board of Education was called to order at 7:00 p.m. on July 05, 2017 by Superintendent Mary Beth Fiore.

**Members Present:** Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard,

**Member Elect Present:** Lisa Benedict

**Member Absent:** Kristen Wolowitz

**Others Present:** Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Carol Sullivan, Karen Foulk, Julia Foulk, Emily Foulk, Frances Barry, Kelley Braster, Colleen Dengler

**Temporary Chairman:** Motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 6-0 to appoint Mary Beth Fiore as the Temporary Chairman of the Reorganization Meeting.

**Oath of Office**

▪ **Superintendent** - The Oath of Office was administered to Superintendent **Mary Beth Fiore**.

**Oath of Office**

Oath of Office was administered to the following in unison:

▪ **Elected School Board Member** **Lisa Benedict**-Term of Office - July 1, 2017 through June 30, 2022

▪ **School Board Members** reaffirmation to their position as School Board Members

**Harry Blish, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard**

**Election of Officers** for 2017-2018

**President:** Nominee: Harry Blish Motion by Joseph Sullivan, Second by Christopher Callas  
Call for Vote Being no other nominations, Superintendent Fiore called for a vote.  
**Results:** 6-0 in favor of **Harry Blish** as President

**Oath of Office**

▪ **President, Board of Education** – Oath of Office was administered to President elect Harry Blish

**Vice President:** Nominee: Christopher Callas Motion by Lisa Benedict Second by Michael Lepak  
Nominee: Joseph Sullivan Motion by Harry Blish Second by Andrew Willard  
Call for Vote Being no other nominations, Superintendent Fiore called for a vote.  
**Results:** 3 in favor of Christopher Callas 3 in favor of Joseph Sullivan  
**Tie Vote** No Vice-President elected at this meeting.

**President Harry Blish presided over the rest of the meeting**

**2017-2018 Appointments**

Motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to make the following appointments for the 2017-2018 school year.

- |   |   |
|---|---|
| District Clerk - Colleen Dengler                                | Asbestos Compliance Designee – Richard VanHouten              |
| District Treasurer — Megan Leach                                | Purchasing Agent – Susan Michael/Alt: GST BOCES CBO           |
| Tax Collector – Kim Dykes                                       | Legal Counsel –Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP |
| Assistant Tax Collector – Megan Leach                           | retainer \$10,800 –   |
| Chief Faculty Counselor, Extracurricular Funds – Tom Boyanowski | District Auditor Buffamante, Whipple, Buttafaro, P.C.         |
| Central Treasurer, Extracurricular Funds – Kelly Buckley        | (through completion of 16/17 Audit) –                         |
| \$3,000,000. Blanket bond/loss                                  | Secretary to Superintendent/BOE – Colleen Dengler             |
| Records Access Officer – Martha Clark                           | Athletic Director \$8,995 Stipend– Michael Bennett -          |
| Records Management Officer – Martha Clark                       | Director of Physical Education – Mary Beth Fiore              |

**Committee on Special Education (CSE) Members****2017-2018:**

Dawn Hanrahan	Chairperson
Leeann Lawrence	CSE Secretary
Lori Andreine	Alternate Chairperson
Dan Crandall	Alternate Chairperson
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher- ES
Wendy Jurusik	Special Education Teacher- ES
Stacia Kruckow	Special Education Teacher- ES
Nancy Monks	Special Education Teacher- ES
Linda Stearns	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Kate Biddle	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher- HS
Brenda Baker	Special Education Teacher- HS
Tracy Hayes	Special Education Teacher- HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers
TBD	Parent Representative

**Sub-Committee on Special Education (CSE) Members****2017-2018:**

Dawn Hanrahan	Chairperson/Middle School Principal
Tom Boyanowski	Alternate Chairperson
Tom Boyanowski	High School Principal
Andy Lutz	Alternate Chairperson
Andy Lutz	Elementary School Principal
Dan Crandall	Alternate Chairperson
Leeann Lawrence	CSE Secretary
Lori Andreine	Alternate Chairperson
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher-ES
Wendy Jurusik	Special Education Teacher-ES
Stacia Kruckow	Special Education Teacher-ES
Nancy Monks	Special Education Teacher- ES
Linda Stearns	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Kate Biddle	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher HS
Brenda Baker	Special Education Teacher HS
Tracy Hayes	Special Education Teacher HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers

**Committee on Preschool Special Education (CPSE)****2017-2018: Members**

Dawn Hanrahan	CPSE Chairperson
Lori Andreine	Alternate CPSE Chairperson
TBD	CPSE Secretary
Anne Jernigan	County Representative
Able 2	Evaluator/Service Provider
Building Blocks	Evaluator/Service Provider
Great Expectations	Evaluator/Service Provider
SENSATIONAL KIDS	Evaluator/Service Provider
FRANZISKA RACKER	Evaluator
Pathways	Evaluator/Service Provider
Elmira City School District	Evaluator
Corning- PP School District	Evaluator
GST BOCES	Evaluator
Erik Miller Associates	Service Provider
Arnot Ogden Rehab	Service Provider
A.V.R.E.	Vision Rehab Provider
Doris Farmer-Raymond	Independent Service Provider
Ellen Hanson	Independent Service Provider
Linda Hart	Independent Service Provider
Barbara Hislop	Independent Service Provider
Sheila Katz	Independent Service Provider
Becky Sherwood	Independent Service Provider
Cathy Thornton	Independent Service Provider
Jennifer Tremaine	Independent Service Provider
Christa Wagner	Independent Service Provider
Linn Aftuck	Independent Service Provider
Kristina Brown	Independent Service Provider
Rebecca Butler	Independent Service Provider
Kim Cramer	Independent Service Provider
Heather Early	Independent Service Provider
Jessica Johnston	Independent Service Provider
Yolanda Bush	Independent Service Provider
Michelle Wolcott-Lovell	Independent Service Provider
TBD	Independent Service Provider
TBD	Parent Representative

**504 Accommodation Plan Members****2017-2018:**

Andy Lutz	Elementary School Principal
Tom Boyanowski	High School Principal
Dawn Hanrahan	Middle School Principal
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
General Ed. Teachers	Respective Teacher

Title IX Compliance Officer – Tom Boyanowski  
 Section 504/ADA Compliance Officer – Dawn Hanrahan  
 Liaison for Homeless Children and Youth – Tom Boyanowski  
 Designee for Homeless Determinations – Andrew Lutz  
 Chemical Hygiene Officer – Richard VanHouten  
 Sexual Harassment Complaint Officers – Dawn Hanrahan, Andrew Lutz  
 Deputy Treasurer – Kim Mathers  
 Technology Coordinator – Julie Lederman  
 Claims Auditor– Lindsey Tice/Alternate CBO  
 Attendance Officer – Andy Lutz  
 Faculty Auditor – w/ stipend \$512.50 – Marcia Ashton  
 Public Information Officer – w/stipend of \$3,075.00 - James Russ  
 School Physician - with contract of \$27,012.21 – Marc Immerman, M.D.

**Oaths of Office**

Oath administered to Colleen Dengler, District Clerk

Oath of Office – To Be Administered to the following appointees at earliest convenience

- Tax Collector – Kim Dykes
- Claims Auditor – Lindsey Tice
- Central Treasurer, Extra-Curricular Funds – Kelly Buckley
- Deputy Treasurer – Kim Mathers
- District Treasurer – Megan Leach
- Assistant Tax Collector – Megan Leach

**Resolutions: 2017-2018**

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 6-0 to adopt the following resolutions 8a-8r for the 2017-2018 year:

- a. RESOLVED, that the Board of Education authorize the payroll plan with one bank transfer for the net amount of each payroll being paid to the consolidated Net Payroll Account, by the District Treasurer.
- b. RESOLVED, that any member of the Board of Education, Superintendent and other authorized personnel shall be reimbursed for expenses incurred in the interest of the district, the amount to be decided by the Board of Education as reasonable; that all bills duly itemized, signed and submitted monthly, or as otherwise provided for by the Board of Education.
- c. RESOLVED, that the Star-Gazette be designated as the official newspaper of the District.
- d. RESOLVED, the Chemung Canal Trust Company, Elmira Heights Branch; JP Morgan Chase Bank; and Five Star Bank, Elmira Heights Branch, be designated as the official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.
- e. RESOLVED, that the establishment of Petty Cash Funds be authorized as follows:
 

District Office	\$100.00 made to Kelly Buckley
High School	\$ 25.00 made to Sheri Parsons
Middle School	\$ 25.00 made to Leeann Lawrence
Elementary School	\$ 25.00 made to Kathleen Willis
School Lunch Fund	\$100.00 made to Suzanne Blunt
Athletic Director	\$100.00 made to Mike Bennett
Maintenance	\$ 50.00 made to Richard VanHouten
Transportation	\$ 50.00 made to Richard VanHouten
- f. RESOLVED, that the conferences for the teaching and non-teaching personnel be authorized by the Superintendent and/or other designated personnel, and that the costs be limited to designated budget amounts.
- g. RESOLVED, that the District Treasurer be authorize to invest monies in all accounts to secure maximum interest reates under legal authority within limits.
- h. RESOLVED, that the Chief School Administrator or designees be authorized to make necessary budget transfers in accordance with section 170.2 of the Commissioner’s Regulations.

- i. RESOLVED, that the Treasurer is authorized to wire transfer State Aid monies to Chemung Canal Trust Company, JP Morgan Chase Bank, and Five Star Bank.
- j. Resolved, that all persons and positions required by law or regulation are bonded.
- k. RESOLVED, that the Board readopts all policies and Code of Ethics in effect last year in accordance with all current policies and regulations.
- l. RESOLVED, that the Board establish the mileage reimbursement rate at the IRS rate.
- m. RESOLVED, that the Chief School Administrator be designated to authorize payrolls.
- n. RESOLVED, that the Treasurer be designated for signature on checks.
- o. RESOLVED, that the Superintendent be authorized to apply for Grants in Aid.
- p. RESOLVED, that the Regular Meetings of the Board of Education take place at 7pm, unless advertised differently per the below schedule:

**Board of Education 2017-18 Calendar**

Meetings are generally held on 1<sup>st</sup> Wednesday of Month/ 3<sup>rd</sup> Wednesday (if needed)

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
* July 5	* Reorganization Meeting/Regular BOE Meeting	Community Room
July 19	Regular BOE Meeting (if needed)	Community Room
August 2	Regular BOE Meeting	Community Room
August 16	Regular BOE Meeting (if needed)	Community Room
August 30	Annual Inspection 6pm Regular BOE Meeting (if needed)	Community Room
September 6	Regular BOE Meeting	Community Room
September 20	Regular BOE Meeting (if needed)	Community Room
October 4	Regular BOE Meeting	Community Room
October 12-14	NYSSBA Conference	Lake Placid
October 18	Regular BOE Meeting (if needed)	Community Room
November 1	Regular BOE Meeting	Community Room
November 15	Regular BOE Meeting (if needed)	Community Room
December 6	Regular BOE Meeting	Community Room
December 20	Regular BOE Meeting (if needed)	Community Room
January 3	Regular BOE Meeting	Community Room
January 17	Regular BOE Meeting (if needed)	Community Room
February 7	Regular BOE Meeting	Community Room
February 21	Regular BOE Meeting (if needed)	Community Room
March 7	Regular BOE Meeting	Community Room
March 21	Regular BOE Meeting (Final Budget Review)	Community Room
March 28	Regular BOE Meeting (Final Budget Adoption if completed)	Community Room
April 3 (Tuesday)	BOCES Annual Meeting	Coopers Educational Center
April 4	Regular BOE Meeting (Final Budget Adoption if not completed)	Community Room
April 11	Regular BOE meeting (if needed)	Community Room
April 18	Regular BOE Meeting BOCES Administrative Budget Vote	Community Room
May 2	Regular Budget Meeting/Public Presentation	Community Room
May 15 (Tuesday)	Budget VOTE & BOE Member Elections	TAE Gym
May 16	Regular BOE meeting (if needed)	Community Room
June 6	Regular BOE Meeting	Community Room
June 20	Regular BOE Meeting (if needed)	Community Room
June 22 (Friday)	GRADUATION	

RED indicates atypical meeting week or special event.

- q. RESOLVED, that the District will use the specified list for Impartial Hearing Officers (IHO) as Maintained by the New York State Impartial Hearing Reporting System (IHRIS).
- r. Resolved that the Board of Education President sign and execute all contracts approved by legal counsel associated with approved capital construction bids approved by the Board of Education
- 9. At this point, the board continued to the regular business section of the meeting

## Regular Business

### APPROVAL OF AGENDA/MINUTES

#### **Agenda -**

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve with additions and corrections the agenda of the July 5, 2017 Board of Education Regular meeting.

#### **Minutes -**

June 21, 2017 –Regular Meeting - A motion was made by Lisa Benedict, seconded Andrew Willard and carried 6-0 to approve the minutes of the June 21,2017 Board of Education Regular Meeting.

#### **Order of Business:**

A motion was made by Christopher Callas, seconded by Michael Lepak, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

### COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦So many great end of the year activities – moving up ceremonies at elementary and middle school  
♦Thank you Tom for a wonderful graduation ceremony ♦Next year – everyone in in preparation mode for 2017-18 ♦Architect meeting – will update later in the meeting

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Summer School is underway – 1 room at the elementary level – at the middle school level there is one program for remediation and one program run through the APEX grant for enrichment ♦Cohen Knights are now officially Spartans – new District logo created and it is amazing how many things need to be converted ♦BOCES is helping to develop a PBIS app so students can track their rewards.

Tom Boyanowski – High School Principal ♦Graduation went great – thank you Joe for stepping in for Harry in his absence ♦Summer school is underway. Anticipate a number of those students to be successful and graduate in August ♦APEX – it is wonderful having the funding from this grant to build our summer school program ♦Algebra Regents – successful results

Martha Clark – Business Manager ♦in midst of year end wrap up and rollover ♦working on finances for the new buses ♦State is requesting back data that is taking time to process

### PERSONNEL:

A motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to approve the following recommended personnel items F-1a through F-1f, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

#### **F-1 Appointments**

##### **a. Substitutes**

The Board approved the following as substitutes for the 2017-18 school year.

##### **Substitute Teachers**

James Adamy	Jose Gomez	Patrick Lewis	Kyle Scott
Desuri Arrow	Judith Hamma	Thomas Miller	Hazel Shaddock
Frances Barry	Joyce Hodge	Lori O'Brien	Lori Sternfels
Alison Capilli	Colleen Hogan	Wendy O'Connell	Debra Thomson
Gerald Carpenter	Donald Holloway	Kieren Pennypacker	Donald Thomson
JoAnn Costley	Janice Jackson	Bonnie Perry	Kyle Truax
Trudy-Ann Dawes-Brown	Kenneth Kaplan	Shannon Pfuntner	Devinne Voigt
Paula Edelmann	Sabrina Koble	Sherri Ramsey	Donald Wainwright
Nancy Gallagher	Charlene Kociuba	Mary "Kerri" Reasons	Rusten Webster
Timothy Gallagher	Lauren Lewis	Laura Rosenthal	Joyce Winton
Michelle German			

### Substitute Support Staff

James Adamy	Gary Dove	Rae Kakretz	Sherri Ramsey
Desuri Arrow	Paula Edelmann	Kenneth Kaplan	Margaret (Peg) Ridosh
Nancy Auer	Kay Ellis	Melissa Kelley	Laura Rosenthal
Jane Barker	Michelle Elston	Lauren Lewis	Yvonne Sadler
Frances Barry	Michelle German	Patrick Lewis	Hazel Shaddock
Kelly Breese	Judith Hamma	Joseph Miller	Scott Stanton
Alison Capilli	Randy Hardy	Mary Moore	Lori Sternfels
Pamela Cleveland	Phyllis Hatfield	Lori O'Brien	Carol Sullivan
JoAnn Costley	Joyce Hodge	Wendy O'Connell	Linda Theetge
Trudy-Ann Dawes-Brown	Colleen Hogan	Bonnie Perry	Debra Thomson
Rena Dildine	Donald Holloway	Shannon Pfuntner	Donald Wainwright
			Joyce Winton

### b. Probationary Appointments

The Board approved the following probationary appointments:

1. Andrew Holloway  
Cleaner  
Effective July 6, 2017  
Probationary Period – July 6, 2017 thru July 5, 2018 / Civil Service Regulations  
Compensation per EHESSA Contract. - \$10.70 per hour (Step 1)
2. Debora Kieffer  
Nurse RN – 7.5 hours per day  
Effective August 21, 2017  
Probationary Period – August 21, 2017 thru August 20, 2018 / Civil Service Regulations  
License: Registered Professional Nursing – through 05/2019  
Compensation per EHESSA Contract. - \$17.75 per hour (Step 1)
3. Sabrina Koble  
Teacher  
Tenure Area: – Elementary Education  
Effective: September 1, 2017 – Pending Initial Certification by 9/1/2017  
\*Probationary Period: - four (4) years effective September 1, 2017 thru August 31, 2021\*.  
Certification Area: – Conditional Initial: Child d 1-6 expires 08/31/2017  
Total Compensation per EHTA Contract: \$43,567.00 (Step 2 with 71 graduate hours)
4. Molly Hitchcock  
Teacher  
Tenure Area: – Elementary Education  
Effective: August 21, 2017  
\*Probationary Period: - four (4) years effective September 1, 2017 thru August 31, 2021\*.  
Certification Area: – Initials: Early Child Ed B-2, Child Ed 1-6 expires 08/31/22  
Total Compensation per EHTA Contract: \$40,161.00 (Step 7 with 18 graduate hours)
5. Linda Stearns  
Teacher  
Tenure Area: – Elementary Education  
Effective: August 21, 2017  
\*Probationary Period: -four (4) years effective September 1, 2017 thru August 31, 2021\* (previously tenured).  
Certification Area: – Permanent: Nursery, Kindergarten & Grades 1-6  
Total Compensation per EHTA Contract: \$49,604.00 (Step 9 with 36 graduate hours)
- 6 Katrina Ungvarsky  
Bus Driver 4.0 hours per day  
Effective September 1, 2017  
Probationary Period – September 1, 2017 thru August 31, 2018 / Civil Service Regulations  
Compensation per EHESSA Contract. - \$13.15 per hour (Step 2)

7 Leon Hunt

Bus Driver - 4.0 hours per day

Effective September 1, 2017

Probationary Period – September 1, 2017 thru August 31, 2018 / Civil Service Regulations

Compensation per EHSSA Contract. - \$14.76 per hour (off step – step 7 plus 2.5%)

\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

**c. Supervision / Game Help**

The Board of Education approved the following people for supervision/game help positions for the 2017-18 school year. All supervisors will hold current CPR/AED certification.

Jen Woodworth	Kirstin Southard-Twichell	Carol Cady	Andi Rice
Chris Bennett	Jedediah Twichell	Paul Richmond	Missy Lutz
Kyle Erickson	Connie Gleason	Lenny Smith	Geoff Pierce
Mike Cady	Colleen Dengler	Andy Berg	Deborah Howe-Tennant
Shawn Nugent	Chris Klee	Jen Johnson	Mike Bennett
Patti Pautz	Mike Larrabee	Jim Russ	Elizabeth Warren
Carol Sullivan	James Nierstedt	Sherry Moore	Betsy Hauptman

**d. Coaches 2017-18**

The Board of Education approved the appointment of the following coaches for the 2017-18 school year pending all certification requirements:

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Years</u>	<u>Stipend</u>
Varsity Football	Mike Bennett	2	5	\$4,737.14
Assistant Football	Kyle Erickson	2	5	\$2,989.83
Modified Football	Mike Mawhir	1	1	\$2,019.11
Modified Football	Ryan Stroman	2	2	\$2,057.94
Varsity Cross Country	Rick Gooshaw	3	8	\$2,912.18
Modified Cross Country	Jedediah Twichell	2	3	\$1,591.99
Varsity Volleyball	Paul Richmond	1	1	\$3,844.07
JV Volleyball	Betsy Hauptman	1	1	\$2,601.54
Fall Cheerleading	Jessica Smith	3	14	\$2,329.74
Varsity Boys Basketball	Lenny Smith	3	14	\$5,358.40
JV Boys Basketball	Chris Mallette	3	14	\$3,222.81
Varsity Girls Basketball	Terry Day	3	9	\$5,358.40
JV Girls Basketball	Ashley Crozier	2	2	\$2,989.83
Winter Cheerleading	Jessica Smith	3	14	\$2,329.74
Bowling	Eric Gunderson	3	10	\$2,329.74
7th Grade Girls Basketball	Paul Richmond	2	5	\$2,057.94
8th Grade Girls Basketball	Paul Richmond	2	5	\$2,057.94
7th Grade Boys Basketball	James Nierstedt	2	4	\$2,057.94
8th Grade Boys Basketball	James Nierstedt	2	4	\$2,057.94
7th Grade Volleyball	Betsy Hauptman	3	11	\$2,096.77
8th Grade Volleyball	Betsy Hauptman	3	11	\$2,096.77
Varsity Wrestling	Kevin Weber	2	5	\$4,837.14
Modified Wrestling	Anthony Carome	2	2	\$2,057.94
Varsity Baseball	Mike Bennett	3	17	\$4,271.19
JV Baseball	Eugene Barber	2	3	\$2,640.37
Varsity Boys Track	Rick Gooshaw	2	5	\$4,115.87
Assistant Boys Track	Shawn Nugent	3	8	\$2,679.20
Varsity Girls Track	Jedediah Twichell	2	2	\$4,115.87
Varsity Tennis	Joe Condame	3	27	\$2,912.18
Modified Tennis	Mike Cady	2	3	\$1,591.99
Varsity Golf	Lenny Smith	3	7	\$2,912.18

**e. Volunteers 2017-18**

The Board of Education approved the following Volunteers to work with our athletic program for the 2017-18 school year:

Football: Zack Brown, Chris Bennett, Clyde "CJ" Stroman, Dierck Shriver, Derek Beckwith  
Volleyball: McKenzie Slaven, Chelsea Hutsick,  
Cheerleading: Michaela Gill -

**f. Extra-Curricular Positions - 2017-18 school year** --- approved

The Board of Education approved the following Extra-Curricular Appointments for the 2017-18 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
MS Student Council	Kristen McNamara	1	1	\$1,630.82
MS Builders Club	Chris Klee	3	21	\$1,708.48
Eighth Grade Advisor	Jill Wood	2	5	\$1,669.65
Jr Honor Society	Jill Wood	2	5	\$1,048.38
Seventh Grade Advisor	Jason Howe	n/a	4	0.00
Yearbook Club	Kristen McNamara	2	2	\$1,048.38
Sophomore Class Co-Advisor	James Nierstedt	3	9	\$ 854.24
Sophomore Class Co-Advisor	Aimee Badger-Navin	2	6	\$ 854.24
Junior Class Co-Advisor	Pattie Pautz	2	5	\$1,494.92
Junior Class Co-Advisor	Tammy Farley	1	1	\$1,475.50
Senior Class Co-Advisor	Callie Black	3	6	\$1,514.33
Senior Class Co-Advisor	Pam Sullivan Bement	2	2	\$1,494.92
TAE Yearbook Photography	Carol Cady	3	11	\$2,329.74
Yearbook Advisor	Allison Newkirk	2	2	\$3,416.95
Yearbook Financial Advisor	Patti Pautz	2	2	\$1,048.38
TAE Student Council Advisor	Callie Black	2	3	\$2,290.91
TAE National Honor Society Advisor	Patti Pautz	3	9	\$1,087.21
TAE Key Club	Patti Pautz	2	4	\$1,669.47
Jr. Rotarian Club	Lori Andreine	2	2	\$1,669.47
TAE Book Club	Amy Williamson		4	\$ 0.00
TAE Coffee Club Co-Advisor	Tracey Hayes		4	\$ 0.00
Public Information Coordinator-17/18	James Russ	n/a	7	\$3,075.00
Faculty Auditor 2017-2018	Marcia Ashton	n/a	1	\$ 512.50
Weightlifting	Mike Bennett	3	7	\$1,708.48

**FINANCIAL**

**G-1 Budget Status Report as of June 30, 2017- acknowledged**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to acknowledge the budget status report as of June 30, 2017.

**G-2 Treasurer's Report (May 2017) - acknowledged**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to acknowledge the Treasurer's report for May 2017.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (May 2017) - acknowledged**

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 6-0 to acknowledge the Claims Auditor Report for May 2017.

**G-5 Extra-Classroom Report May 2016) - acknowledged**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to acknowledge the Extra-Classroom Report for May 2017.



#### **G-6 Student Services & Data Audit 2016-17 - accepted**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to accept the 2016-17 Student Services and Data Internal Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Audit Committee on June 7, 2017.

#### **G-7 Corrective Action Plan – Student Services & Data Audit - accepted**

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 6-0 to accept the Corrective Action Plan for the 2016-17 Student Services and Data Internal Audit Report

### **FACILITIES**

#### **Update on Capital Project Outlay Project**

17/18 paperwork is being processed

#### **Update on Phase II Capital Project**

Asbestos Removal – 7 bids received – low bidder seemed exceptionally low so verifying accuracy.

Architect review is complete

Mechanicals being worked on

State Ed – met with representatives regarding process –

Approval is very close – should be in the next couple weeks

### **OLD BUSINESS**

No items

### **NEW BUSINESS**

#### **J-1 – Certification of Lead Evaluators for 2017-18 School year**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to certify the following Lead Evaluators of Principals and Teachers that have completed all training requirements prescribed in 8 NYCRR §30-2.9 b.

Mary Beth Fiore, Lead Evaluator of Principals

Mary Beth Fiore, Lead Evaluator of Teachers

Andrew Lutz, Lead Evaluator of Teachers

Dawn Hanrahan, Lead Evaluator of Teachers

Tom Boyanowski, Lead Evaluator of Teachers

#### **J-2 – Excellus BlueCross BlueShield Letter of Understanding – acknowledged**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to acknowledge the letter of understanding between Excellus BlueCross BlueShield and Elmira Heights Central School District to work together to implement a group health plan for the Elmira Heights Central School District to be effective July 1, 2018. The Superintendent executed all documents, upon legal review, as authorized by the Board of Education by resolution during the June 7, 2017 Board of Education meeting.

### **CONSENSUS ITEMS**

A motion was made by Christopher Callas seconded by Lisa Benedict and carried 6-0 to approve the following consent agenda items K-1 through K-18

#### **K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the June 5, 15, 19, 23, 2017 CSE meetings and the funds to support such recommendations.

#### **K-2 CPSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the June 5, 19, 2017 CPSE meetings and the funds to support such recommendations.

#### **K-3 Erway Ambulance Agreement - approved**

The Board of Education approved the special event, contract for services with the Erway Ambulance Service, Inc. for ambulance coverage during sporting events for the 2017-18 school year.

#### **K-4 NYSSBA Fall Conference - authorized**

The Board of Education, authorized members of the Board of Education and the Superintendent to attend the NYSSBA Fall Conference in Lake Placid, NY for the 2017-2018 school year with expenses to be paid through the regular budgetary process.

#### **K-5 NYSCOSS Conferences, House of Delegates & Legislative Committee Meetings - authorized**

The Board of Education, authorized the Superintendent to attend fall, winter and spring NYSCOSS Legislative and other committee functions for the 2017-2018 school year, with related expenses paid through the regular budgetary process

**K-6 Legal Services – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - approved**

The Board of Education approved the 2017-18 retainer fee of \$10,800 for Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as legal counsel.

**K-7 Contract of Services – Marc Immerman, MD – Director School Health Services - approved**

The Board of Education approved the Contract of Services for Marc Immerman, M.D. as Director of School Health Services for the 2017-18 school year at a salary of \$27,012.21.

**K-8 Library Media Reports – acknowledged**

The Board of Education acknowledge the 2016-17 school year Library Media Reports for the following schools:  
Cohen Elementary School  
Cohen Middle School  
Thomas A Edison High School

**K-9 School Related Group - PFO – recognized**

The Board of Education recognized the Elmira Heights PFO as a school-related group for the 2017-18 school year

**K-10 School Related Group – Sports Booster – recognized**

The Board of Education recognized the Elmira Heights Sports Booster Club as a school-related group for the 2017-18 school year.

**K-11 Lunch/Breakfast Prices 2017-18 – approved**

The Board of Education approved the following 2017-18 Lunch/Breakfast prices, which are the same as 2016/17

	2017-18
Cohen Lunch Price	\$1.50
TAE Lunch Price	\$1.70
Breakfast Price - All Levels	\$1.35
A la carte snacks	\$ .75

**K-12 Chemung County Mental Hygiene MOU – approved**

The Board of Education approved the MOU between the Chemung County Department of Mental Hygiene, Children's Integrated Services and the Elmira Heights Central School District for a therapeutic school-based mental health program between July 1, 2016 through December 31, 2017

**K-13 Asbestos Report – acknowledged**

The Board of Education acknowledged the report of the June 8, 2017, 6 month asbestos surveillance.

**K-14 Donations - PFO – accepted**

The Board of Education accepted with thanks and appreciation the following donations from PFO:

- Up to \$1,500 to support the 2017-18 Cohen Elementary School PBIS program
- Up to \$ 750 to support the 2017-18 Cohen Middle School PBIS program
- Up to \$ 125 to purchase 3 drawer cart to be used in Mrs. Kim Ruhmel's classroom

**K-15 Disposal of Buses 74 & 75 - approved**

The Board of Education approved the disposal of Bus #74 and Bus #75 through Auctions International and to allow the Facilities Director to finalize sale for no less than required minimum bid of \$26,000 for each bus.

**K-16 Environmental Systems Maintenance Agreement – approved**

The Board of Education approved approve the Maintenance Agreement for Building Environmental Systems for Cohen Elementary/Middle School and Thomas A Edison High School with Postler & Jaeckle Corp. for the period of July 1, 2017 through June 30, 2018 at a cost of \$17,916.00.

**K-17 Policy 5660: School Food Service Program (Lunch and Breakfast) - revised – approved**

The Board of Education approved revised Policy 5660: School Food Service Program (Lunch and Breakfast) as discussed at the June 21, 2017 Board of Education meeting

**K-18 Safety Plan 2017-18 - approved**

The Board of Education approved the 2017-18 Safety Plan as presented at the June 21, 2017 Board of Education meeting.

**Awards/Honors/Achievements**

no items

**Communications**

Russell R. Hauptman, Chief of Police – letter recognizing community involvement. The Elmira Heights Police Department has been very visable on campus and supportive.

**Discussion Topics**

Board of Education Retreat

Superintendent Fiore asked the Board to look at their calendars and report to Harry so a date can be established.

**NEXT MEETING**

Wednesday	July 19, 2017	no meeting	
Wednesday	August 2, 2017	Regular Board Meeting	7:00pm Community Rm
Wednesday	August 16, 2017	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday	August 30, 2017	Regular Board Meeting	6:00pm Visual Inspection (meet at Cohen Bus Loop)

**ADJOURNMENT** – At 7:32pm motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

\_\_\_\_\_  
Clerk