

**Board of Education
Regular Meeting**

Minutes June 7, 2017

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: Vice-President Joseph Sullivan, called the Board of Education Meeting to order, followed by the pledge of allegiance, at 7:08 p.m.

MEMBERS PRESENT Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ELECT PRESENT Lisa Benedict,

MEMBERS ABSENT Harry Blish,

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Andy Lutz, Melissa Kelley, Geoff Pierce, John Holleran, Chris Petrillose, Colleen Dengler

OATH of OFFICE

The Oath of Office was administered to Member Elect, Lisa Benedict. Lisa will step into the vacant seat for the remainder of the school year.

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to approve the agenda for the June 7, 2017 Board of Education Meeting with the removal of probationary appointment items F3C-1 (food service helper) and F3C-2 (teacher aide assigned to cafeteria) due to pending physical exams and the addition of item J4 asbestos removal.

Minutes:

May 3, 2017 Regular Meeting- A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the minutes of the May 3, 2017 Regular Meeting.

May 16, 2017 Annual Meeting and Elections - A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the May 16, 2017 Annual Meeting and Elections.

Order of Business:

A motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

DISCUSSION

N-1 Insurance Update – Ms. Fiore thanked the committee, unions, Perry & Carrol and all employees for their input relative to our pending health insurance options. She advised that all bargaining units have voted in favor of switching providers effective July 1, 2018.

N-2 Perry and Carroll MVP Management Proposal - Chris Petrillose and John Holleran of Perry and Carroll presented to the Board and answered questions relative to both the coverage benefits and financial status of the current plan and the proposed plan from Excellus.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦End of the year is very exciting and busy ♦Met with a group of Seniors to discuss their questions regarding decorating their caps at graduation – the intent is that there will not be any decorations on caps & gowns

Andy Lutz – Elementary School Principal ♦Seniors will be walking through our building tomorrow with their caps and gowns ♦NYS testing is Done ♦interviewing for vacancies – there are some excellent candidates ♦Scheduling for next year is nearly complete ♦Chemung Leadership will be here to present a buddy bench

Tom Boyanowski – High School Principal ♦wrapping up the end of the year ♦Sports – spring season has finished up with the baseball team having quite a successful season ♦Coopers graduation – three students CTE Graduation is tonight two students were successful in the 4+1 pathway ♦Seniors will do their walk through at Cohen tomorrow ♦Senior banquet and sports awards are tomorrow ♦Superb concert by the choirs and band last night ♦Senior Trip is this weekend ♦Regents – lots of prep and review occurring ♦Mark Twain Scholars and the Val-Sal dinners are scheduled.

Martha Clark – Business Manager ♦Audit – field work begins next week ♦BAN renewal – favorable interest rate of 1.32% ♦Medicaid cost reporting – resolution being worked on ♦NYS Special Education services cost reporting in progress

PERSONNEL

A motion was made by Michael Lepak, seconded by Lisa Benedict and carried 6-0 to approve the following consent personnel item F-1a through F4a with the removal of items F3C-1 and F3C-2. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

Resignation/Retirement

- a. **Cleaner - retirement - accepted**

Gary Dove –

The Board accepted with thanks and appreciation of 16 years of service, the resignation for purposes of retirement of Mr. Gary Dove as cleaner, effective June 24, 2017.

- b. **Cleaner - retirement - accepted**

Thomas Roussell –

The Board accepted with thanks and appreciation of 10 1/2 years of service, the resignation for the purpose of retirement of Mr. Thomas Roussell as cleaner, effective July 1, 2017.

- c. **Teacher Assistant - retirement - accepted**

Constance Gleason –

The Board accepted with thanks and appreciation of 27 years of service, the resignation for the purpose of retirement of Ms. Constance Gleason as Teacher Assistant, effective June 22, 2017.

- d. **Registered Nurse - retirement - accepted**

Amy Gee –

The Board accepted with thanks and appreciation of 14 years of service, the resignation for the purpose of retirement of Ms. Amy Gee as Nurse, effective June 26, 2017.

- e. **Elementary Teacher - resignation - accepted**

Katherine Hastrich –

The Board accepted with thanks for service and best wishes, the resignation of Ms. Katherine Hastrich as Elementary teacher (6th grade ELA), effective July 1, 2017.

F-2 Creation/Elimination of Positions

The Board approved the recommendation to create / eliminate the following positions

- | | | | |
|-----------------------|--------------|------------|-------------------------|
| a. Elementary Teacher | (1) position | created | effective July 1, 2017. |
| b. Teacher Aide | (1) position | created | effective July 1, 2017. |
| c. Bus Driver | (1) position | created | effective July 1, 2017. |
| d. Cleaner/Bus Driver | (1) position | eliminated | effective July 1, 2017. |
| e. Cleaner | (1) position | created | effective July 1, 2017. |

F-3 Appointments

The Board approved the following appointments resolving that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. **Substitutes** for the 2016-17 school year: - approved

Substitute Teachers: Kayla Heintzelman
 Substitute Support Staff: Katrina Ungvarsky Leon Hunt

- b. **Long Term Substitutes - approved**

- 1. Don Holloway – retired teacher

Position: Substitute Health Teacher (for Southard-Twicheil)
 Certification Area: Biology & General Science 7-12 - retired
 Compensation: \$288.21/day (step 18 w/3 credits \$57,641) having completed 26 consecutive days the rate is in effect from March 30, 2017 to the completion of the assignment. He will be eligible to receive benefits in accordance with Policy 6221: Part Time and Certified Substitute Teacher Employment.

- 2. Denise Glowaski – retired teacher

Position: Substitute Elementary Teacher (for Allison Sevey)
 Certification Area: Nursery, K-5 and Special Education - retired
 Compensation: \$367.38/day (off step w/59 credits \$73,520) having completed 26 consecutive days the rate is in effect from April 7, 2017 to the completion of the assignment. She will be eligible to receive benefits in accordance with Policy 6221: Part Time and Certified Substitute Teacher Employment.

3. Linda Wallenbeck –
 Position: Substitute Secondary Special Education Teacher (for Kate Biddle)
 Certification Area: Students with Disabilities Grade B-2 & Grade 1-6
 Compensation: \$222.47/day (step 5 w/30 credits \$44,494) having completed 26 consecutive days the rate is in effect from April 17, 2017 to the completion of the assignment. She will be eligible to receive benefits in accordance with Policy 6221: Part Time and Certified Substitute Teacher Employment.

c. Probationary Appointments - items removed – physicals pending.

1. Food Service Helper – 3.00 hour per day
2. Teacher Aide (assigned to cafeteria)

d. Summer Transportation personnel - approved

- | | | |
|--------------------------|----------------|------------------|
| 1. Bus Driver | Cindy Davis | \$21.86 per hour |
| 2. Bus Driver | Gloria LaLonde | \$16.48 per hour |
| 3. Bus Aide | Rena Dildine | \$15.90 per hour |
| 4. Bus Aide | Peggy Webber | \$14.12 per hour |
| 5. Bus Driver Substitute | Randy Hardy | \$19.72 per hour |

e. Elementary Summer School Teacher - approved -

Teacher - Elizabeth Reed - (4) four hours per day for fifteen days at a rate of \$22.50 per hour:

f. Site Coordinator Summer - APEX grant - 2017 summer school extended year program - approved

Site Coordinator \$2,400 stipend Jason Howe

g. Tutors & Activity Coordinators/Advisors for the 2017-18 school year - approved

<u>Tutors Teachers – Cohen Middle</u> (hourly rate \$22.50)	<u>Tutors Teacher Assistants – Cohen Middle</u> (under supervision of teacher) (hourly rate \$22.50)	
Aimee Badger-Navin	Stephanie Eichenlaub	
Scott Becker	Christine Skinkle	
Charlene Wallenbeck		
Randy Cornell		
Dan Crandall	<u>Activity Coordinators</u> (hourly rate \$17.50)	
Jessica Delaney	Aimee Badger-Navin	
Steve Edgerton	Scott Becker	Cristin Johnson
Betsy Hauptman	Pam Cleveland	Christine Klee
Jason Howe	Justin Coffin	Leeann Lawrence
Jennifer Jacobs	Randy Cornell	Krissy McNamara
Kerry Johnson	Dan Crandall	Sherry Moore
Cristin Johnson	Jessica Delaney	Jessi Perry
Christine Klee	Stephanie Eichenlaub	Geoff Pierce
Krissy McNamara	Steve Edgerton	Andi Rice
Sherry Moore	Martha Evans	Tim Sharp
Jessi Perry	James Heraghty	Christine Skinkle
Geoff Pierce	Betsy Hauptman	Lenny Smith
Andi Rice	Maryanne Hitchcock	Jennifer Thomas
Tim Sharp	Jason Howe	Leslie Tremblay
Lenny Smith	Jennifer Jacobs	Kirstin Twichell
Jennifer Thomas	Kerry Johnson	Charlene Wallenbeck
Leslie Tremblay		Jill Wood
Kirstin Twichell		
Jill Wood		

TAE Teacher Tutors (hourly reate \$22.50) & TAE Activity Coordinators (hourly rate \$17.50) - approved

Brenda Baker	Tracey Hayes	Chris Suwak
Ellen Bankaitis	Kate Herzig	Jedidiah Twichell
Pam Bement	Mike Larrabee	Kevin Weber
Callie Black	Missy Lutz	Jennifer Woodworth
Devin Burch	Bridgette Metzinger	Amy Williamson
Scott Cole	Allison Newkirk	Steven Winston
Randy Cornell	James Nierstedt	
Amber Dildine	Shawn Nugent	
Tammy Farley	Patti Pautz	
Katie Goetz	Kirsten Southard-Twichell	

F-4 Parental Leave - approved

a. Katherine Herzig

The Board approved the parental leave of of Ms. Katherine Herzig to begin on or about November 2, 2017 with an anticipated return on or about January 2, 2018.

FINANCIAL**G-1 Budget Status Report as of May 31, 2017-** acknowledged

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to acknowledge the budget status report as of May 31, 2017.

G-2 Treasurer's Report (April 2017) - acknowledged

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 6-0 to acknowledge the Treasurer's report for April 2017.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (April 2017) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to acknowledge the Claims Auditor Report for April 2017.

G-5 Extra-Classroom Report (April 2017) - acknowledged

A motion was made Michael Lepak, seconded by Kristen Wolowitz and carried 6-0 to acknowledge the Extra-Classroom Report for April 2017.

G-6 Bus Bond Resolution - approved

A motion was made Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 approve the following bond resolution for the purpose of financing the purchase of school buses:

BOND RESOLUTION DATED JUNE 7, 2017 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at the annual meeting of such voters duly held on May 16, 2017, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific object or purpose hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Elmira Heights Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$238,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein, and such amount is hereby appropriated therefor.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of two 65-passenger school buses.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$238,000, (b) the Elmira Heights Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$238,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

G-7 Fund Balance Transfers - approved

A motion was made Christopher Callas, seconded by Michael Lepak and carried 6-0 approve the transfer of up to \$150,000 into the Retirement Contribution Reserve Fund, up to \$50,000 in the Capital Reserve Fund, and up to \$100,000 into the Workers Compensation Reserve in the fiscal year ending June 30, 2017.

FACILITIES

H-1 Update on Capital Project Outlay Project
Just a few loose ends to finish up

H-2 Update on Phase II Capital Project
OACM meeting yesterday. SED is starting to move projects through. Should have our approval in 3 weeks. In the interim it makes financial sense to request bids for asbestos removal and get that started.

OLD BUSINESS

No items.

NEW BUSINESS

J-1 **Bus Garage Lease 2017-18** – with Horseheads Central School District

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the bus garage lease for the 2017-18 school year between the Horseheads Central School District and the Elmira Heights Central School District.

J-2 **Maintenance Agreement 2017-18** – with Horseheads Central School District

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the maintenance agreement for the 2017-18 school year between the Horseheads Central School District and the Elmira Heights Central School District.

J-3 **Textbooks – grades 3-5 ELA**

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 6-0 to approve the adoption and purchase of the Scott Foresman Reading Street ELA Program for grades 3-5.

J-4 **Asbestos Removal**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to proceed with the competitive bidding process for the removal of asbestos in the Cohen Cafeteria during the summer of 2017

J-5 **Health Insurance** (this item was added just before executive session)

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to have Perry and Carroll provide documents for legal review relative to terminating services with NY44 and contracting with Excellus for health insurance coverage effective July 1, 2018, and to authorize the Superintendent, Board President or designee and bargaining unit representatives to sign such documents as required.

CONSENT

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 6-0 to approve the following consent agenda items K-1 through K14

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 27, May 1, 2, 5, 8, 9, 15, 18, 22, 23, 25, 30, 31, June 1, 2017 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the May 1, 22, 2017 CPSE meetings.

K-3 OMNI Group Services Agreement - approved

The Board to approved the Services Agreement Reinstatement for continuation of services by the Omni Group as Plan Administrator for the District's 403(b) plan under the Omni-Preferred Provider Program in the amount of \$1,716 for the 2017-18 year.

K-4 Cafeteria Supplies – Joint Bidding

The Board approved the following resolution for participation in the 2017-18 joint bidding of commodities for cafeteria supplies as authorized by General Municipal Law, Section 119-o, with the Greater Southern Tier BOCES as the lead agency representing us in these matters:

CAFETERIA SUPPLY BIDSSCHOOL YEAR 2017-2018 inc. Milk, Ice Cream and Bread for following year

WHEREAS,

It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

Meat and Grocery – July 12, 2017, November 22, 2017, Feb 28, 2018, and Feb 28, 2018 for summer prime vendor award.

Equipment – February 14, 2018

Produce – weekly throughout the school year

Paper – July 12, 2017, November 22, 2017, March 28, 2018

Ice Cream – May 17, 2017

Milk – May 17, 2017

Bread – June 7, 2017

WHEREAS, The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

Elmira Heights Central School District

K-5 Cooperative Purchasing Resolutions – DCMA BOCES - approved

The Board of Education approved the following purchasing resolutions

Cooperative Purchasing School Year 2017-2018

WHEREAS, the Cooperative Purchasing service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentions above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education , hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Generic School Year 2017-2018

WHEREAS, It is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education, herby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to)1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s);

K-6 Donation – Box Tops for Education – \$23.50 – Middle School - materials & supplies- accepted

The Board of Education accepted with thanks and appreciation a donation in the amount of \$23.50 from the Box Tops for Education Program for the Cohen Middle School materials and supplies.

K-7 Donation – Middle School Student Council - \$87.00 - Food Bank trip - accepted

The Board of Education accepted with thanks and appreciation a donation in the amount of \$87.00 from Cohen Middle School Student Council to pay transportation cost for Food Bank field trip for Annual Day of Giving.

K-8 Donation – PFO – up to \$400.00 - 5th grade field trip - accepted

The Board of Education accepted with thanks and appreciation a donation of up to \$400.00 from PFO to provide bussing for the Fifth Grade annual Mark Twain field trip to Elmira College and Quarry Farm.

K-9 Health & Welfare Services – Elmira City School District - approved

The Board of Education approved the health and welfare services contract with the Elmira City School District, having provided services for twenty-eight (28) Elmira Heights students, attending non-public/charter schools located in the Elmira City School District, during the 2016-17 school year, at a rate of \$615.38 per student for a total cost for twenty-eight (28) students of \$17,230.64.

K-10 Health & Welfare Services – Horseheads Central School District - approved

The Board of Education approved the health and welfare services contract with the Horseheads Central School District, having provided services for eighteen (18) Elmira Heights students, attending non-public/charter schools located in the Horseheads Central School District, during the 2016-17 school year, at a rate of \$266.87 per student for a total cost for eighteen (18) students of \$4,803.66.

K-11 E.O.P. Child Development Head Start - MOU - approved

The Board of Education approved the Memorandum of Understanding between the Elmira Heights CSD and E.O.P. Child Development Head Start for preschool children special education services, effective July 1, 2017 through June 30, 2018.

K-12 Exempt Employees -agreement - acknowledged

The Board of Education acknowledged the Employment Conditions and Benefits of the Exempt Employees and the Transportation Supervisor, with salary adjustments, effective July 1, 2017 through June 30, 2018.

K-13 School Calendar - correction - approved

The Board of Education approved the correction of a typo on the 2017-18 School Calendar. Under the holiday description, Memorial Day was corrected to reflect 05/28/18.

K-14 Fosters Disposal Service 2017-18 – renewal - approved

The Board of Education approved the renewal of the 2016-17 contract bid with Fosters Disposal Service for trash removal for the 2017-18 and 2018-19 school years at zero increase for both years.

AWARDS/HONORS/ACHIEVEMENT**NYSSBA Mastery Award–Level 1**

Superintendent Fiore congratulated Board Member Michael Lepak for receiving the NYSSBA Achievement Award–Level 1, for his continued in-service training.

NYSDOT

Bus Inspection Report was exemplary – kudos to the transportation department

COMMUNICATIONS

no items

DISCUSSION

N-1 Insurance Update – presented at beginning of meeting

N-2 Perry and Carroll MVP Management Proposal – presented at beginning of meeting

N-3 Code of Conduct Public Presentation – minor updates and corrections to wording

N-4 Attendance Plan - minor updates and corrections to wording

N-5 AIS/RTI Plan – no changes

N-6 Annual Professional Performance Review (APPR) – no changes

N-7 Professional Development Plan (PDP) – minor changes/updates to the record keeping section

N-8 Comprehensive District Education Plan – minor wording changes – this is an excellent tool

N-9 Special Education Plan – updated to include recent data

N-10 Fingerprints – as it becomes more difficult to recruit substitutes, the Board is in favor of reimbursing an applicant's fingerprint fee after they have worked 15 days.

N-11 2017-18 Board of Education Meeting Calendar – please note in red a few exceptions to the Wednesday meeting

N-12 Recommendation for rates for the 2017-18 school year

- a. Substitute Rates – some increases are due to new minimum wage. Teacher Assistant rate set to align with duties
- b. Tuition Rates – Board is in agreement of a \$50 increase for the 2017-18 school year
- c. Facilities Usage Rates – slight increase. single use up \$5 seasonal use up 5%
- d. Tutor Rate – slight increase
- e. Curriculum Development Rate - slight increase
- f. Detention Rate – remain the same
- g. APEX Grant Activities Director Rate - slight increase
- h. APEX Grant Teacher Tutor Rate - slight increase
- i. APEX Grant Teacher Assistant Tutor Rate - remain the same
- j. APEX Grant Site Coordinator Rate - slight increase
- k. Game Help/Supervisor Rates - remain the same
- l. Concert Supervision Rate - remain the same

New Business - addition

J-5 – Health Insurance – item added – motion is above under New Business section.

EXECUTIVE SESSION:

At 8:43pm a motion was made by Lisa Benedict, seconded by Christopher Callas and carried 5-0 to enter executive session to discuss legal issue and personnel.

ADJOURN EXECUTIVE SESSION:

At 8:59pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to adjourn executive session.

NEXT MEETING

Wednesday	June 21, 2017	7:00pm Regular Board Meeting	Community Rm
Wednesday	July 5, 2017	7:00pm Reorganization/Regular Meeting	Community Rm

ADJOURNMENT – At 9:00pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to adjourn the meeting.

Clerk _____