

**Board of Education  
Regular Meeting**

**Minutes May 3, 2017**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** President Harry Blish, followed by the pledge of allegiance, called the Board of Education Meeting to order at 7:00 p.m.

**MEMBERS PRESENT** Harry Blish, Christopher Callas(7:05), Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT**

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Barb Day, Melissa Kelley, Geoff Pierce, Carol Sullivan, Darla Nash(class '65), Martha Evans, Jaden Burlew, Joshua Burlew, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to approve the agenda for the May 3, 2017 Board of Education Meeting with the addition of New Business items J1 SEQRA & J2 Capital Outlay Project 2017/18.

**Minutes:**

April 19, 2017 Regular Meeting- A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 5-0 to approve the minutes of the April 19, 2017 Regular Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**AWARDS/HONORS/ACHIEVEMENT**

Middle School APEX Program -Architectural Awareness Presentation

Martha Evans- Activity Coordinator and student representative Jaden Burlew presented a PowerPoint on the Architectural Awareness Project discussing the various steps involved with preparing for the groups presentation at the Corning Museum of Glass. Members of the Middle School Architecture program unable to attend the meeting: Dylan Haynes, Molly Tarbox, Kodi Burbank, Abby Kunkle, Martin Benjamin, Abby Pfeil, Gracie Knapp, Bionka Donaldson

**COMMENTS FROM THE PUBLIC AND STAFF**

Public Comments ♦Darla Nash – TAE class of '65 gave a short history of how the class became involved with “**no kid goes hungry**” Their intent is to make a difference and help children in need and are disappointed that there seems to be a lag time in processing their donation. Superintendent Fiore explained that a process is now in place to determine those in financial need and the class will be advised on a regular basis. Ms. Nash requested that the process be e-mailed to her and Ms. Fiore agreed.

Mary Beth Fiore - Superintendent ♦no comments

Andy Lutz – Elementary School Principal ♦Testing 3<sup>rd</sup> – 8<sup>th</sup> grade in progress ♦Arts and Education – Twin City Opera will be coming in to present Hansel and Gretel ♦Buddy Bench will be presented on Spirit Day ♦3<sup>rd</sup> Grade works with I Thirst International program to raise funds for water filters at an elementary school in Uganda – this was an excellent civic extension to their curriculum

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Special Education – there are 16 CPSE students entering kindergarten in the fall, transition needs are being planned ♦ICF House – number of students are aging out so there is some turn around occurring there. ♦Middle School will be transition to being Spartans next year ♦Scheduling continues to be a busy area ♦Testing – approximately 30% opt out

Tom Boyanowski – High School Principal ♦Spring Sports -great deal of activity tonight ♦PBIS – students with 80% and above average with no failures, will be receiving their Bonus card tomorrow ♦AP exams are next week ♦Mock DUI Simulation next Friday – sponsored by Project Graduation

Martha Clark – Business Manager ♦Internal Audit – fieldwork is complete – report will be forthcoming ♦NYSIR was in to do inspection for insurance ♦Workers Compensation – the plan is doing very well ♦Special Education –request from NYSED maintenance of effort for educations cost 2013 through 2016

**PERSONNEL**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent personnel item F-1a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**a. Substitutes – for the 2016-17 school – approved**

**Substitute Teachers** Margaret Messer

**Substitute Support Staff** Margaret Messer

**FINANCIAL**

**G-1 Budget Status Report as of April 26, 2017-** acknowledged

A motion was made by Kristen Wolowitz, seconded by Joseph Sullivan and carried 6-0 to acknowledge the budget status report as of April 26, 2017.

**G-2 Treasurer’s Report (March 2017) -** acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to acknowledge the Treasurer’s report for March 2017.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (March 2017) -** acknowledged

A motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to acknowledge the Claims Auditor Report for March 2017.

**G-5 Extra-Classroom Report (March 2017) -** acknowledged

A motion was made Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to acknowledge the Extra-Classroom Report for March 2017.

**FACILITIES**

**H-1 Update on Phase II Capital Project / Capital Outlay 2016/17**

HVAC in the District Office worked on this week, work is not yet complete

**OLD BUSINESS**

No items.

**New BUSINESS**

**J-1 SEQRA**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve following resolution designating the Elmira Heights Central School District as lead agency and determining that the Capital Outlay Project is a Type II action and not subject to SEQRA:

**Resolution**

*WHEREAS, the Elmira Heights Central School District has agreed to undertake a Capital Outlay Project at Thomas A Edison High School and*

*WHEREAS, prior to commencement of any action on the project, the District must comply with the New York State Department of Environmental Conservation Environmental Quality Review Act, and*

*WHEREAS, The School District Architect has recommended that the Board determine that the project is a Type II action within the meaning of the New York State Environmental Quality Review Act and its enabling regulations because the scope of the work is maintenance, repair or replacement to existing structures which fall within the definition of a Type II action requiring no further action or review under the SEQRA process.*

*NOW, THEREFORE, BE IT RESOLVED by the Elmira Heights Central School District Board of Education that:*

*1) Elmira Heights Central School District shall act as Lead Agency in the SEQRA process.*

*2) That the scope of the work is maintenance, repair or replacement to existing structures which fall within the definition of a Type II action requiring no further action or review under the SEQRA process.*

**J-2 Capital Outlay Project 2017-18**

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to approve the proposal from Hunt Engineers and Architects for the 2017-18 Edison High School Capital Outlay Project contingent on the 2017-2018 budget being approved by the qualified voters on May 16, 2017.

**CONSENT**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following consent agenda items K-1 through K3

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the March 24, 31, **April 18**, 24, 25, 27, 2017 CSE meetings.

**K-2 CPSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 17, 2017 CPSE meetings.

**K-3 Policy - revision - approved**

The Board of Education approved the following revised Board of Education Policies as presented at the April 19, 2017 Board of Education meeting:

7132 Non-Resident Students - revised

**COMMUNICATIONS**

no items

**DISCUSSION**

**N-1 Public Hearing 2017-18 Budget**

Power Point presentation by Superintendent. Fiore and Business Manager Martha Clark

**N-2 Five Year Facilities Plan Annual Update**

Phase I Capital Project \$1,652,055.16 - projects completed include:

Football field surface, TAE parking, Cohen roofing, Tennis Courts, Track Surface refurbishing, various site work items

2016-17 Capital Outlay Project \$100,000 - projects completed include:

water coolers, exterior doors and internal control in the District Office

**N-3 NYSSBA Conference Oct 12-14, 2017 Lake Placid NY**

Registration is in June – Board Members must advise by June 7 meeting if they plan to attend

**NEXT MEETING**

Tuesday	May 16, 2017	7:00am-8:00pm	Annual Meeting	TAE Gymnasium
Wednesday	May 17, 2017	7:00pm	Regular Board Meeting (if needed)	Community Rm
Wednesday	June 7, 2017	7:00pm	Regular Board Meeting	Community Rm

**ADJOURNMENT** – At 8:17pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk \_\_\_\_\_