

**Board of Education
Regular Meeting**

Minutes March 22, 2017

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Melissa Kelley

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to approve the agenda for the March 22, 2017 Board of Education Meeting.

Minutes:

March 1, 2017 Regular Meeting- A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to approve the minutes of the March 1, 2017 Regular Meeting.

Order of Business:

A motion was made by Andrew Willard, seconded by Kristen Wolowitz, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦State budget is in negotiations. Concern will be the distribution of funds ♦Met with Horseheads to discuss their proposed transportation charges ♦thank you to Teacher Union for MOU. We will now avoid cutting into Spring break by having full days for K-8 on June 21 and 22..

Andy Lutz – Elementary School Principal ♦NYS testing begins next week – new changes for students with IEP’s – no Opt-Outs as of yet ♦Spring Concert season – 1st grade show was great

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Getting ready for next year – schedule changes for support during middle of day. ♦end of year – adjusted activities – adding Grade 8 celebration on Tuesday instead of Wednesday ♦No Opt-Outs for testing as of today

Tom Boyanowski – High School Principal ♦Play – Performance was great – excellent attendance and a profit was made ♦Spring Sports have started ♦Senioritis is setting in and being addressed ♦Parents of Seniors in jeopardy of graduating are being contacted

Martha Clark – Business Manager ♦Budget is continually being worked on – presentation later in the meeting ♦Insurance renewals are coming up so working on that ♦ sale of Truck for \$2000

Other Comments ♦Harry Blish commented that the Spring Concert was very nice .

PERSONNEL

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent personnel items F-1a through F1d. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F1 - Appointments

a. Parade - Memorial Day – acknowledged

Scott Becker

The board acknowledged Scott Becker to participate with students in the Memorial Day Parade in May 2017 per EHTA contract.

b. Volunteers - approved

The Board approved the following as volunteers to work with the athletic program for the 2016-17 school year:

Golf	Jesse Rice
Track & Field	Jay Houghtling

c. Extra-Curricular Positions - 2016-17 school year — approved

The Board of Education approved the following extra-curricular appointment for the remainder of 2016-17 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
MS Student Council	Dan Crandall	1	1	\$ 469.73 (pro-rated stipend for balance of year)

d. Homelessness – approved

Andy Lutz

The Board approved the appointment of Andy Lutz as the Board of Education appointee to make determinations of student homelessness for the District.

FINANCIAL

No items

FACILITIES

H-1 Update on 2016-17 Capital Outlay Project: Control Work

On target – equipment is ordered and scheduled to start work during April break

H-2 Update on Phase II Capital Project

Not good news. SED is significantly behind in reviews. May be limited to asbestos removal this summer if we can bid separately. If we start in the Fall, Cohen would be without a cafeteria for the entire year. April 4 meeting with OACM team and financial advisors to discuss schedule.

OLD BUSINESS

No items

New BUSINESS

J- 1 Bus Proposition – Call for a Vote

A motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to approve the following resolution calling for a public vote for bus financing to purchase two buses:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. *The following notice shall be added to the notice of annual meeting and election:*

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION # 2

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF TWO 65-PASSENGER SCHOOL BUSES, AT AN ESTIMATED MAXIMUM COST OF \$238,000, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated maximum cost of not to exceed \$238,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
3. The District Clerk or the Clerk’s designee is hereby directed to add the above to the notice of the annual meeting of the School District.

J-2 – Superintendent Contract Amendment - approved

A motion was made by Kristen Wolowitz, seconded Christopher Callas and carried 6-0 to approve the amendment to the contract between the Elmira Heights Board of Education and the Superintendent of Schools, extending the terms of employment commencing on April 1, 2017 through March 31, 2022.

J- 3 Fuel Island Agreement with Horseheads Central School District - approved

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carries 6-0 to approve the fuel island agreement between the Elmira Heights Central School District and the Horseheads Central School District for Elmira Heights Central School District to contract with Horseheads Central School District for use of cooperative petroleum product storage and pumping facility for the period of March 1, 2017 through February 28, 2018 per agreement.

J- 4 University of Rochester Agreement for student IEP assistance - approved

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the modification agreement between the University of Rochester School of Medicine and Dentistry and the Elmira Heights Central School District, effective February 1, 2017 through June 30, 2017, to increase services originally approved October 5, 2016 for the Division of Neurodevelopmental and Behavioral Pediatrics to provide student based technical assistance per students individual education programs

J-5 Policy – to revise – 1st reading - acknowledged

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to acknowledge the 1st reading of the following revised Board of Education policy:

7513 Administration of Medication addition of section on narcan

J-6 Capital Reserve Fund Proposition - approved

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following resolution to approve a Capital Reserve Fund Proposition:

Proposition Number 3 – (Capital Reserve Fund)

Shall the following resolution be adopted, to wit:

Shall the Board of Education establish a capital reserve fund under the provisions of Education Law §3651(1)? The purpose of the fund is for construction, repair, and reconstruction of capital improvements and the acquisition of equipment. The ultimate amount of the fund shall be \$5,000,000 plus earnings thereon. The probable term shall be 10 years. The source from which funds will be obtained can include any or all of the following: an initial transfer of \$50,000 from unappropriated fund balance made during the 2017-18 school year, non-appropriated fund balances from the general fund as determined by the Board of Education, from time to time; State aid related to expenditures from the capital reserve fund; interest income related to the investment of money in the fund and any other additional monies hereafter authorized by the voters of the District.

J-7 School Calendar 2016-17 revisions - approved-

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to approve the revisions to the 2016-17 official school calendar, supported by a memorandum of Understanding with the Elmira Heights CSD Teachers Association, to alter the last week of regular instruction to include full day K-8 attendance on June 21 and June 22, 2017, as an alternative to altering the April 2017 scheduled spring break.

CONSENT

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent agenda items K-1 through K5

K-1 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the February 27, 2017 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the February 27, March 1, 2, 6, 7, 2017 CSE meetings.

K-3 Policies –revised - approved

The Board approved the following revised Board of Education Policies as presented at the March 1, 2017 Board of Education meeting:

5661 Wellness. this revision is a replacement as advised by counsel.
7131 Education of Homeless Children and Youth this revision is a replacement as advised by counsel

K-4 Policies – deleted – approved

The Board of Education approved the recommendation to delete the following Board of Education Policies as advised by legal counsel and discussed at the March 1, 2017 Board of Education Meeting.

7130 Entitlement to Attend –Age & Residency reiterates current legal requirements

K-5 School Calendar 2017-18 - approved

The Board of Education approved the 2017-18 Elmira Heights CSD calendar

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

Letter from Chief of Police Hauptman discussing traffic issues at Cohen Campus and intent to assist with enforcement.

DISCUSSION

N-1 GST School Board Spring Event – April 6

N-2 GST School Board Open Seats – Gloria Moss will be stepping down – reaching out for nominations

N-3 Budget Development

Presentation- and discussion

EXECUTIVE SESSION:

At 8:29pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 9:02pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

NEXT MEETING

*Wednesday April 5, 2017 7:00pm Regular Board Meeting (* Budget Adoption) Community Room

Wednesday April 19, 2017 7:00pm Regular Board Meeting (BOCES Budget Adoption) Community Room

ADJOURNMENT – At 9:05pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to adjourn the meeting.

Clerk