

**Board of Education  
Regular Meeting**

**Minutes March 1, 2017**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** Christopher Callas

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Melissa Kelley, Geoffrey Pierce, colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to approve the agenda for the March 1, 2017 Board of Education Meeting.

**Minutes:**

February 1, 2017 Regular Meeting- A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to approve the minutes of the February 1, 2017 Regular Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦School Board Legislators meeting – discussion topics were allowing increase in fund balances, allowing for creation of a TRS reserve fund, and timeliness of State Budget ♦Health Care rates for upcoming year are being determined ♦BOCES initial requests are complete but final is still being revised-health care rates will have an impact ♦Opioid program – discussions are ongoing ♦Water main break at Cohen this morning in Kindergarten room area. ♦new water fountains have been installed ♦Retired School Attorney Don Coyles passed away – He was a recognized athlete and valedictorian of Elmira Heights High School ♦Play in in final rehearsals as they prepare for their performances on Friday and Saturday nights.

Andy Lutz – Elementary School Principal ♦it may be only March but we are working hard at scheduling, planning and calendar making for next year ♦I-Ready – will be piloting this diagnostic and on-line testing program – potential benefits could be tremendous ♦ Instructional Rounds – process continues – approximately 16 attendees from other district will be in our buildings Monday ♦NY State testing begins the end of the month. ♦Dr. Seuss day is tomorrow. ♦Deb Wright one of our elementary teachers passed away and I would like to acknowledge all district employees for all the support they have given the family.

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Scheduling for next year – looking at the possibility of have study hall in the middle of the day ♦Colleges visits are coming up – the 8<sup>th</sup> grade will be visiting Cornell and the 7<sup>th</sup> Mansfield University ♦Excellent training yesterday for the Special Education indicator 13

Martha Clark – Business Manager ♦upon request of a board member I have distributed a summary of the past 4 years budget comparison and fund balances ♦more information later during the budget presentation

Other Comments ♦Mr. Blish commented at how dangerous pick up at the Cohen complex seems to have become.- it is agreed that this will be looked at immediately.

**PERSONNEL**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 5-0 to approve the following consent personnel items F-1a through F2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**a. Substitutes – for the 2016-17 school – approved**

**Substitute Teachers**  
Donald Wainwright

**Substitute Support Staff**  
Donald Wainwright

**b. Extended School Day (APEX grant) personnel –approved**

The board approved the following individuals to work with the extended school day program (APEX) grant for the 2016-17 school year:

- Apex Activity Coordinators - \$17.50 per hour)
  - Cohen Middle School
  - Andi Rice            Betsy Hauptman
- Apex Tutors - \$22.50 per hour)
  - Cohen Middle School
  - Andi Rice            Betsy Hauptman

**c. Volunteers - approved**

The Board approved the following as volunteers to work with the athletic program for the 2016-17 school year:

- Baseball    Zack Brown            Chris Bennett            Kenneth(Scott) Mattison            Shaun Merrill
- Tennis      Abel Menechella      Tom Menechella      Chris Suwak            George Pesesky

**d. Coaches – approved**

The Board approved the following coach for the 2016-17 school year:

<u>position</u>	<u>coach</u>	<u>level</u>	<u>year</u>	<u>stipend</u>
Modified Track	Danielle Slate	1	1	\$1,984.16

**e. Food Service Helper – approved**

The board approved the following food service helper appointment

Elizabeth Haralson

- Food Service Helper:            3.0 hour per day position
- Effective:                            March 6, 2017
- Probationary Period:            March 6, 2017 thru March 5, 2018 per Civil Service Regulations
- Compensation:                    \$10.00 per hour (Step 1) per EHESSA Contract:

**f. After School Detention - approved**

The Board approved the following individual to provide afterschool detention supervision at Cohen Middle at the rate of \$17.50 per hour:

Andi Rice

**g. Tutors - approved**

The Board approved the following individuals as tutors for the 2016-17 school year at a rate of \$22.50 per hour:

Brenda Baker	Amber Dildine	Bridgette Metzinger	Chris Suwak
Ellen Bankaitis	Tammy Farley	Allison Newkirk	Jed Twichell
Pam Bement	Katie Goetz	James Nierstedt	Kevin Weber
Callie Black	Tracey Hayes	Shawn Nugent	Amy Williamson
Devin Burch	Kate Herzig	Patti Pautz	Steven Winston
Scott Cole	Mike Larrabee	James Russ	Jen Woodworth
Randy Cornell,	Missy Lutz	Kirsten Southard-Twichell	

**F-2 Resignation**

**a. Special Education Teacher & Middle School Student Council Advisor**

Kate Biddle –

The Board accepted with thanks and appreciation of service, and best wishes, the resignation of Ms. Kate Biddle, as Special Education teacher and Middle School Student Council Advisor, effective March 13, 2017

**b. Food Service Helper**

Samantha Jochem –

The Board accepted with thanks and appreciation of service, and best wishes, the resignation of Ms. Samantha Jochem, as food service helper, effective February 20, 2017.

**FINANCIAL**

**G-1 Budget Status Report as of February 22, 2017- acknowledged**

A motion was made by Joseph Sullivan, seconded by Harry Blish and carried 5-0 to acknowledge the budget status report as of February 22, 2017.

**G-2 Treasurer’s Report (January 2017) - acknowledged**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to acknowledge the Treasurer’s report for January 2017.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (January 2017) - acknowledged**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to acknowledge the Claims Auditor Report for January 2017.

**G-5 Extra-Classroom Report (January 2017) - acknowledged**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to acknowledge the Extra-Classroom Report for January 2017.

**FACILITIES**

**H-1 Update on 2016-17 Capital Outlay Project: Control Work**

The agreement has been deemed in order and executed per your directive at the last meeting. Your acknowledgement of the final agreement is under old business.

**H-2 Update on Phase II Capital Project**

Documents are under review at SED. When we receive word of approval, bids will be sought and hope that construction will begin this summer.

**OLD BUSINESS**

**I-1 Trane Proposal - 2016-17 Capital Outlay Project - acknowledged**

A motion was made by Michael Lepak, seconded by Kristen Wolowitz and carried 5-0 to acknowledge the reviewed proposal from Trane for the 2016-17 Capital Outlay Project. The proposal was deemed acceptable by legal and executed by the Superintendent per the Board direction from the February 1, 2017 meeting.

**New BUSINESS**

**J-1 Board Member Resignation - acknowledged**

Harvey Harris

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 5-0 to acknowledge with thanks and appreciation for 9 ½ years of service, the resignation of Board Member Harvey Harris effective February 1, 2017.

**J-2 Policies – to revise – 1<sup>st</sup> reading - acknowledged -**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to acknowledge the 1<sup>st</sup> reading of the following revised Board of Education policies:

- |   |   |
|---|---|
| 5661 Wellness.                                | this revision is a replacement as advised by counsel. |
| 7131 Education of Homeless Children and Youth | this revision is a replacement as advised by counsel  |

**J-3 Policies – to delete – 1<sup>st</sup> review - acknowledged -**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to acknowledge review of the following policy by our legal firm to be recommended for deletion at the next Board of Education meeting:

- |   |                                       |
|---|---------------------------------------|
| 7130 Entitlement to Attend –Age & Residency | reiterates current legal requirements |
|---|---------------------------------------|

**CONSENT**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 5-0 to approve the following consent agenda items K-1 through K5

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 24, 26, 31, February 3, 14, 16, 2017 CSE meetings.

**K-2 Health & Welfare Services Contract – Corning-Painted Post School District - \$1,009.90 - approve**

The Board of Education approved the health and welfare services contract with the Corning-Painted Post Area School District to provide services for two (2) Elmira Heights students attending a non-public school located in the Corning-Painted Post Area School District, at a rate of \$504.95 per student for the 2016-2017 school year at a total cost for two(2) students of \$1,009.90

**K-3 Textbooks – Biology – approved**

The Board of Education approved the new textbook series AGS Biology: Cycle of Life by Pearson to be used in the self-contained science class at Thomas A Edison HS.

**K-4 Textbooks – AP Statistics – approved**

The Board of Education approved the revised edition of the textbook series STATS: Modeling the World to be used in the AP STATS class at Thomas A Edison HS-.

**K-5 Donation – JUSTGIVE –\$10.00 – Middle School field trips - accepted**

The Board of Education accepted with thanks and appreciation a donation from JUSTGIVE, to Cohen Middle School, in the amount of \$10.00 to be used to support field trips.

**AWARDS/HONORS/ACHIEVEMENT**

no items

**COMMUNICATIONS**

no items

**DISCUSSION**

N-1 School Calendar 2017-18

Two proposed rough drafts were distributed. Differences are mostly in the half day scheduling. Recommending a short February break to allow for a week at spring break. Board consensus on February break and building a calendar with additional days to cover snow or emergency closing.

N-2 Budget Development

Presentation- with lengthy discussion regarding the sharing of transportation services. Board agreed that the agreement for sharing personnel should be addressed with Horseheads District to see what a final document might include. They also agreed that the purchase of two new buses should be added to the ballot for voters.

**EXECUTIVE SESSION:**

At 8:47pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 9:04pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to adjourn executive session.

**NEXT MEETING**

Wednesday	March 15, 2017	7:00pm	Regular Board Meeting (review final budget)	Community Room
*Wednesday	April 5, 2017	7:00pm	Regular Board Meeting (* Budget Adoption)	Community Room
**Wednesday	April 19, 2017	7:00pm	Regular Board Meeting (** BOCES Budget Adoption)	Community Room

**ADJOURNMENT** – At 9:05pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to adjourn the meeting.

Clerk \_\_\_\_\_