

**Board of Education  
Regular Meeting**

**Minutes November 16, 2016**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** Harvey Harris,

**OTHERS PRESENT** Mary Beth Fiore, Carolyn Benedict, Andy Lutz, Geoff Pierce, Melissa Kelley and approximately 30 guests.

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to approve the agenda for the November 16, 2016 Board of Education Meeting with the addition of \$467,365.98 inserted as the amount of unpaid school taxes in G-1.

**Minutes:**

November 2, 2016 Regular Meeting- A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the November 2, 2016 Regular Meeting.

**Order of Business:**

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**EXECUTIVE SESSION:**

At 7:02pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to enter executive session to discuss personnel and legal issues.

**ADJOURN EXECUTIVE SESSION:**

At 7:10pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to adjourn executive session.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Report Card presentation at December meeting ♦School Business Official. – Martha Clark will be transitioning in December ♦Laws/ Policies/Procedures were reviewed relative to Board of Education Quorum and votes – A resolution must pass by a majority of the Board not the majority of those present. Legally, discussions in executive session regarding legal matters, student issues and personnel are held in strictest confidence. There are limitations that limit revisiting previous resolutions but acknowledge that if only 4 members present with one descending vote that controls the outcome, in principle it should be reconsidered to avoid a supermajority situation.

Andy Lutz – Elementary School Principal ♦Instructional rounds in Canaseraga ♦PFO – Ho-Down is Friday night

Carolyn Benedict – Interim Business Manager ♦Budget Development Calendar handed out and reviewed ♦BOCES initial services request is available for discussion later

**PERSONNEL**

**F1 - Appointments**

**a. Extended School Day (APEX grant) personnel**

Teacher Assistant

Stephanie Eichenlaub

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to appoint Teacher Assistant Stephanie Eichenlaub as a tutor to work with the extended school day program (APEX) grant for the 2016-17 school year at a rate of \$22.50 per hour under the supervision of a certified teacher.

**b. Extended School Day (APEX grant) personnel –approved**

A motion was made by Kristen Wolowitz, seconded by Christopher Callas and carried 6-0 to approve the following personnel to work with the extended school day program (APEX) grant for the 2016-17 school year:

Tutors – Cohen Middle at \$22.50 per hour

Chris Klee Carol Cady Jennifer Johnson

Activity Coordinators – Cohen Middle at \$17.50 per hour

Chris Klee Carol Cady Jennifer Johnson

**F-2 Parental Leave – approved**

a. Allison Sevey

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 approve the parental leave of Ms. Allison Sevey on or about April 25, 2017 with an anticipated return on or about June 12, 2017. Ms. Sevey will use her accumulated personal and sick time during her leave.

**FINANCIAL**

**G-1 Affidavit of Unpaid School Taxes**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to acknowledge the Affidavit of Unpaid 2016 School Taxes in the amount of \$467,365.98 to be re-levied by the Chemung County Treasurer.

**FACILITIES**

No Items

**OLD BUSINESS**

No Items

**New BUSINESS**

No Items

**CONSENT**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to approve the following consent agenda items K-1 through K-3.

**K-1 CPSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the November 7, 2016 CPSE meeting(s).

**K-2 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the October 31, 2016 CSE meeting(s).

**K-3 Donation – Dinah Vaughan – various supplies - accepted**

The Board of Education accepted with thanks and appreciation, a donation of various manipulatives, supplies etc. for the Pre-K program valued at \$300.00 from Dinah Vaughan

**AWARDS/HONORS/ACHIEVEMENT**

No items

**COMMUNICATIONS**

No Items

**DISCUSSION**

N-1 BOCES Initial Request for Services

Minor changes made at this time. Final requests are due later Spring. Will deliberate services through the budgeting process.

N-2 Game Supervision/Timekeeper and Curriculum Development Rates

Contract references GST BOCES regional rate for supervisors, timers, scorekeeper. Working with Union to correct contractual reference. Have used \$17.50 formerly set by Board. Not reset this year. Additional work involving instruction of students, \$22.50 (one of the lowest in region)

**NEXT MEETING**

Wednesday	December	7, 2016	7:00pm	Regular Board Meeting	Community Room
Wednesday,	January	4, 2017	7:00pm	Regular Board Meeting	Community Room

**ADJOURNMENT** – At 7:44pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

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Clerk