

**Board of Education  
Regular Meeting**

**Minutes November 2, 2016**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Joseph Sullivan, Andrew Willard,

**MEMBERS ABSENT** Harvey Harris, Michael Lepak, Kristen Wolowitz

**OTHERS PRESENT** Mary Beth Fiore, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Todd VanHouten, Carol Sullivan, Geoff Pierce, Melissa Kelley, Barb Day, Colleen Dengler, Jeff Robbins (HUNT), Charles Bastian(Bernie Donegal's), Todd LaBarr(Watchdog), Megan Myers

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to approve the agenda with additions for the November 2, 2016 Board of Education Meeting.

**Minutes:**

October 5, 2016 Regular Meeting- A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 4-0 to approve the minutes of the October 5, 2016 Regular Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**FACILITIES**

**Capital Project—updates**

Financial – Charles Bastian

Presented an updated financial report with positive feedback relative to submissions to the state, being on track for construction and borrowing plan

Planning – Jeff Robbins of HUNT – **w**

Plans for Phase II PK addition will be submitted on Friday. A February approval date seems to be reachable.

Phase I is in close out – roof inspection soon

Capital Outlay – in review process – expect approval next week then work can go out to bid (drinking fountains-doors-HVAC controls.

Progress – Todd LaBarr – Watchdog

Project is lining up with the budget

**EXECUTIVE SESSION:**

At 7:42pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to enter executive session to discuss personnel and legal matter.

**ADJOURN EXECUTIVE SESSION:**

At 8:05pm a motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 4-0 to adjourn executive session.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Meeting this week with the commissioner – topics – ELA/Math standards and rollout of the science and social studies standards – computer based testing – teacher shortage ♦distributed to you an excellent article by Bob Lowry

Andy Lutz – Elementary School Principal ♦Chemung County Youth Bureau sponsored program on bullying to parents – there were some excellent speakers, bobby K entertained students while parents attended – received some great feedback ♦Pilot Program targeting Kindergarten attendance met today to work on the structuring of the program ♦Spirit day was great ♦K-8 sang the national anthem at the Jackals opening game. – now the Eagles basketball team want to start a Cohen night as well.

Dawn Hanrahan – Middle School Principal/CSE Chair ♦One Note training is ongoing for staff ♦teachers have completed their BEDS entry ♦Breast Cancer assembly celebrated a \$1000 donation to Susan Komen Foundation and \$200 to the infant loss foundation ♦participated in Instructional rounds in Alfred-Almond-always interesting to see what other schools are doing ♦Observations are in full swing ♦College visits are being planned for winter and spring ♦APEX is going well – 40 students currently participating ♦M.S. Youth in Government opportunity is available and would like the Board to consider authorizing participation.

**AMENDMENT TO AGENDA - New Business**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 4-0 to amend the agenda by adding new business item J2 -Youth in Government Trip to Albany

Tom Boyanowski – High School Principal ♦22 students participated in Math day at Corning Community College – Elmira Heights team of 5 took 1<sup>st</sup> place in the small schools division(22 schools) and Kevin Harmer placed 2<sup>nd</sup> in the individual event out of 26 schools ♦ASVAB tests were given Oct 18 ♦PSATs were Oct 19 ♦College Day at the Mall Oct 20 – many Juniors attended ♦PBIS – Spartan Scholarship Club – 204 lanyards were awarded – blue for overall average of 80 and above with no failures and gold for overall average of 90 and above with no failures ♦Winter Sports parent night is tomorrow ♦Sr. Class Craft Fair is Saturday 9-3

Carolyn Benedict – Interim Business Manager ♦Budget Calendar – 1<sup>st</sup> draft is being reviewed ♦Tax Relevy Affidavit – will submit the affidavit to the county Nov 15 and bring final to board to approval by the December 7, meeting. As of now we have collected 85.64% of the levy.

**PERSONNEL**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to approve the following consent personnel items F-1a through F4a with the removal of Stephanie Eichenlaub from the list of tutors. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments****a. Substitutes – for the 2016-17 school – approved****Substitute Teachers**

Veronica Coleman JoAnn Costley Trudy Ann Dawes-Brown Michelle German Denise Glowaski  
Greta Greca Patrick Lewis Shannon Pfunter Jamie Purcell Christopher Weathers

**Substitute Support Staff**

Kelly Andrus Veronica Coleman JoAnn Costley Trudy Ann Dawes-Brown  
Greta Greca Michelle German Amyjane Genier Patrick Lewis Jamie Purcell Christopher Weathers

**b. Coach approved**

The board approved the appointment of the following coach for the 2016-17 school year:

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Years</u>	<u>Stipend</u>
JV Girls Basketball	Ashley Crozier	1	1	\$2,670.99

**c. Extended School Day (APEX grant) personnel –approved**

The board approved the following personnel to work with the extended school day program (APEX) grant for the 2016-17 school year:

**Site Coordinators**

<u>Jason Howe</u>	Cohen Middle School	\$6,000 stipend for 2016-17
<u>James Russ</u>	Thomas Edison High School	\$6,000 stipend for 2016-17

**Tutors – Cohen Middle at \$22.50 per hour**

Geoff Pierce Kerry Johnson Katie Hastrich Jennifer Jacobs Kate Biddle Steven Edgerton Aimee Badger

**Activity Coordinators – Cohen Middle at \$17.50 per hour**

Kerry Johnson Steven Edgerton Kate Biddle Jessica Delaney

**Activity Coordinators – Thomas Edison High School at \$17.50 per hour**

Kelly Andrus Jose Gomez

**Tutors & Activity Facilitators–Thomas A Edison High School Tutors @ \$22.50/hr Activity Facilitators @ \$17.50/hr**

Pam Bement	Devin Burch	Kirsten Southard-Twicheil	Tammy Farley
Patti Pautz	Ellen Bankaitis	Jen Woodworth	Brenda Baker
Katie Goetz	Kevin Weber	Shawn Nugent	Kate Herzig
Callie Black	James Nierstedt,	Randy Cornell	Tracey Hayes
Chris Suwak	Scott Cole	Allison Newkirk	Amy Williamson
Mike Larrabee	Missy Lutz	Bridgette Metzinger	Mike Bennett
Jed Twichell	Amber Dildine	Steven Winston	Debbie Howe –Tennant
Substitute Tutor/Activity Facilitator – TAE - Desuri Arrow			

**d. See after resignations for additional appointment item F-1d**

**F-2 Resignations – accepted****a. JV Basketball Coach – resignation accepted**Kerry Harter

The Board accepted with thanks and appreciation of service, the resignation of Kerry Harter as JV Basketball coach for the 2016-17 school year, effective October 5, 2016.

**b. Varsity Girls Track – resignation accepted**Kirsten Southard-Twichell

The Board accepted with thanks and appreciation of service, the resignation of Kirsten Southard-Twichell as Varsity Girls Track coach effective November 3, 2016.

**F1 – Appointment - addition****F-1d Extended School Day (APEX grant) personnel –defeated**Tutor – Stephanie Eichenlaub

A motion made by Joseph Sullivan, and seconded by Harry Blish to appoint Stephanie Eichenlaub as a tutor for the extended school day program (APEX) grant for the 2016-17 school year was defeated – in favor 3 - against 1(Callas).

**FINANCIAL****G-1 Budget Status Report as of October 27, 2016- acknowledged**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to acknowledge the budget status report as of October 27, 2016.

**G-2 Treasurer's Report (September 2016) - acknowledged**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 4-0 to acknowledge the Treasurer's report for September 2016.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (September 2016) - acknowledged**

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 4-0 to acknowledge the Claims Auditor Report for September 2016.

**G-5 Extra-Classroom Report (September 2016) - acknowledged**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to acknowledge the Extra-Classroom Report for September 2016.

**G-6 Change Orders**

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 4-0 to amend the contract with Edger Enterprises of Elmira Inc. to include the following change orders for Phase I:

Change Order #1 in the amount of \$27,329 – TAE parking lot paving

Change Order #2 in the amount of \$11,745 – Power washing of the existing track

Change Order #3 in the amount of \$ 2,875 – TAE parking lot striping

Change Order #4 in the amount of \$19,795 – TAE parking lot crack filling and sealer

Change Order #5 in the amount of \$ 1,103 – TAE replacement of hinges

Change Order #6 in the amount of \$ 5,560 – add'l asphalt replacement at tennis and basketball court

Change Order #7 in the amount of \$ 7,200 – undercuts at the tennis and basketball court

**OLD BUSINESS****I-1 Safety Plan – revised - approved**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to approve the revised Safety Plan as presented at the October 5, 2016 Board of Education and which has been posted on the school website for public comment.

**New BUSINESS****J-1 Senior Class Trip – Ocean City - approved**

A motion was made by Joseph Sullivan, seconded by Harry Blish and carried 4-0 to approve the Senior Class Trip to Ocean City, MD for various activities June 10-12, 2017.

**J-2 Youth in Government Trip – Albany - approved**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 4-0 to approve the Youth in Government trip to Albany November 17, 18, 19, 2016 for the Middle School Student Council representatives.

**CONSENT**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to approve the following consent agenda items K-1 through K6.

**K-1 CPSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the September 27, October 3, 17, 24, 2016 CPSE meetings.

**K-2 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the October 3, 4, 6, 24, 25, 2016 CSE meetings.

**K-3 Computer - disposal - approved**

The Board of Education approved removing the following computer items from inventory to be appropriately disposed of/recycled:

<u>Serial #</u>	<u>Tag #</u>	<u>Make/Model</u>	<u>Serial #</u>	<u>Tag #</u>	<u>Make/Model</u>
8TFQYD1	20150029	Dell 745	5FJ14D1	20150081	Dell 745
GY5JDG1	20150056	Dell 745	4Y9Y3F1	20150167	Dell 745
4Z5JDG1	20150066	Dell 745	2X9Y3F1	20150226	Dell 745
62SPBD1	20150073	Dell 745			

**K-4 Donation – Kula Foundation/Red Robin – up to \$29.66 - accepted**

The Board of Education accepted with thanks and appreciation, a donation of \$29.66 for Cohen Elementary from the Kula Foundation Loyalty program on behalf of Red Robin patrons.

**K-5 Donation – PFO – up to \$440.00 - accepted**

The Board of Education accepted with thanks and appreciation, a donation of up to \$440.00 from the Elmira Heights PFO, to pay for bussing for the fourth grade trip to the Rockwell Museum to support their unit on Native Americans.

**K-6 Donation – PFO – \$1,500.00 & \$500.00 - accepted**

The Board of Education accepted with thanks and appreciation, donations of \$1,500.00 and \$500.00 from the Elmira Heights PFO. These donations support the PBIS program at Cohen Elementary in the amount of \$1,500.00 and the PBIS program at TAE in the amount of \$500.00.

**AWARDS/HONORS/ACHIEVEMENT**

No items

**COMMUNICATIONS**

M-1 NY44 Health Insurance Enrollment Review Summary – Ms. Fiore commends Erin Furstoss for her diligent monitoring of enrollments

**DISCUSSION**

N-1 NYSSBA Conference – the members reported that they attended numerous excellent sessions

N-2 Fall Board Event 10/20 at BOCES - topic was student achievement

**NEXT MEETING**

Wednesday	November 16, 2016	(if needed)		
Wednesday	December 7, 2016	7:00pm	Regular Board Meeting	Community Room

**ADJOURNMENT** – At 8:42pm a motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 4-0 to adjourn the meeting.

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Clerk