

Minutes

Board of Education Reorganization / Regular Meeting

July 6, 2016

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK

Call to Order: The Reorganization Meeting of the Board of Education was called to order at 7:00 p.m. on July 06, 2016 by Superintendent Mary Beth Fiore.

Members Present: Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

Member Elect Present: Harry Blish

Member Absent: Christopher Callas

Others Present: Mary Beth Fiore, Jason Rosno, Carol Sullivan, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Todd VanHouten, Elise Root, Colleen Dengler

Temporary Chairman: Motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to appoint Mary Beth Fiore as the Temporary Chairman of the Reorganization Meeting.

Oath of Office

▪ Superintendent - The Oath of Office was administered to Superintendent **Mary Beth Fiore**.

Oath of Office

Oath of Office was administered to the following in unison:

▪ Re-Elected School Board Member **Harry Blish** - Term of Office - July 1, 2016 through June 30, 2021

▪ School Board Members reaffirmation to their position as School Board Members

Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard and Kristen Wolowitz

Election of Officers for 2016-2017

President: Nominee: Harry Blish Motion by Harvey Harris, Second by Michael Lepak
Call for Vote Being no other nominations, Superintendent Fiore called for a vote.
Results: 6-0 in favor of **Harry Blish** as President

Oath of Office

▪ President, Board of Education – Oath of Office was administered to President elect Harry Blish

President Harry Blish presided over the rest of the meeting

Vice President: Nominee: Joseph Sullivan Motion by Harvey Harris Second by Andrew Willard
Call for Vote Being no other nominations, President Blish called for a vote.
Results: 6-0 in favor of **Joseph Sullivan** as Vice President.

Oath of Office

▪ Vice President, Board of Education – Oath of Office was administered to Vice President elect Joseph Sullivan

2016-2017 Appointments

Motion was made by Andrew Willard seconded by Kristen Wolowitz and carried 6-0 to make the following appointments for the 2016-2017 school year.

District Clerk - Colleen Dengler
District Treasurer — Megan Leach
Tax Collector – Kim Dykes
Assistant Tax Collector – Megan Leach
Chief Faculty Counselor, Extracurricular Funds – Tom Boyanowski
Central Treasurer, Extracurricular Funds - \$3,000,000. Blanket
bond/loss Kelly Buckley
Records Access Officer – Jason Rosno
Records Management Officer – Jason Rosno

Asbestos Compliance Designee – Richard VanHouten
Purchasing Agent – Jean Peterson/Alt: GST BOCES CBO
Legal Counsel – with retainer \$10,800 – Hogan, Sarzynski,
Lynch, DeWind & Gregory, LLP
District Auditor – Buffamante, Whipple, Buttafaro, P.C.
Secretary to Superintendent/BOE – Colleen Dengler
Athletic Director – Michael Bennett - \$8,776.00 stipend
Director of Physical Education – Mary Beth Fiore

**Committee on Special Education (CSE) Members
2016-2017:**

Dawn Hanrahan	Chairperson
TBD	CSE Secretary
Lori Andreine	Alternate Chairperson
Dan Crandall	Alternate Chairperson
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher- ES
Wendy Jurusik	Special Education Teacher- ES
Stacia Kruckow	Special Education Teacher- ES
Nancy Monks	Special Education Teacher- ES
TBD	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Kate Biddle	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher- HS
Brenda Baker	Special Education Teacher- HS
Tracy Hayes	Special Education Teacher- HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers
TBD	Parent Representative

**Sub-Committee on Special Education (CSE) Members
2016-2017:**

Dawn Hanrahan	Chairperson/Middle School
Principal	
Tom Boyanowski	Alternate Chairperson
Tom Boyanowski	High School Principal
Andy Lutz	Alternate Chairperson
Andy Lutz	Elementary School Principal
Dan Crandall	Alternate Chairperson
TBD	CSE Secretary
Lori Andreine	Alternate Chairperson
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
BOCES Provider	Occupational Therapist
BOCES Provider	Physical Therapist
BOCES Provider	Speech Therapist
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher-ES
Wendy Jurusik	Special Education Teacher-ES
Stacia Kruckow	Special Education Teacher-ES
Nancy Monks	Special Education Teacher- ES
TBD	Special Education Teacher- ES
Jen Jacobs	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Kate Biddle	Special Education Teacher- MS
Katharine Herzig	Special Education Teacher HS
Brenda Baker	Special Education Teacher HS
Tracy Hayes	Special Education Teacher HS
Tammy Farley	Special Education Teacher- HS

General Ed. Teachers

All General Education Teachers

**Committee on Preschool Special Education (CPSE)
2016-2017: Members**

Dawn Hanrahan	CPSE Chairperson
Lori Andreine	Alternate CPSE Chairperson
TBD	CPSE Secretary
Anne Jernigan	County Representative
Able 2	Evaluator/Service Provider
Building Blocks	Evaluator/Service Provider
Great Expectations	Evaluator/Service Provider
SENSATIONAL KIDS	Evaluator/Service Provider
FRANZISKA RACKER	Evaluator
Pathways	Evaluator/Service Provider
Elmira City School District	Evaluator
Corning- PP School District	Evaluator
Erik Miller Associates	Service Provider
Arnot Ogden Rehab	Service Provider
A.V.R.E.	Vision Rehab Provider
Doris Farmer-Raymond	Independent Service Provider
Ellen Hanson	Independent Service Provider
Linda Hart	Independent Service Provider
Barbara Hislop	Independent Service Provider
Sheila Katz	Independent Service Provider
Becky Sherwood	Independent Service Provider
Cathy Thornton	Independent Service Provider
Jennifer Tremaine	Independent Service Provider
Christa Wagner	Independent Service Provider
Linn Aftuck	Independent Service Provider
Kristina Brown	Independent Service Provider
Rebecca Butler	Independent Service Provider
Kim Cramer	Independent Service Provider
Heather Early	Independent Service Provider
Jessica Johnston	Independent Service Provider
Yolanda Bush	Independent Service Provider
Michelle Wolcott-Lovell	Independent Service Provider
TBD	Independent Service Provider
TBD	Parent Representative

504 Accommodation Plan Members

2016-2017:

Andy Lutz	Elementary School Principal
Tom Boyanowski	High School Principal
Dawn Hanrahan	Middle School Principal
Lori Andreine	School Psychologist
Kathryn Akins	School Psychologist (BOCES)
General Ed. Teachers	Respective Teacher

2016-17 Audit Committee

Harry Blish - Christopher Callas - Harvey Harris - Michael Lepak - Joseph Sullivan
Andrew Willard Kristen Wolowitz

Title IX Compliance Officer – Tom Boyanowski
Section 504/ADA Compliance Officer – Dawn Hanrahan
Liaison for Homeless Children and Youth – Dawn Hanrahan
Chemical Hygiene Officer – Richard VanHouten
Sexual Harassment Complaint Officers – Dawn Hanrahan, Andrew Lutz
Deputy Treasurer – Rose Ann Wylie
Technology Coordinator – Julie Lederman
Claims Auditor– Lindsey Tice/Alternate CBO
Attendance Officer – Andy Lutz
Faculty Auditor – w/ stipend \$500.00 – Erin Furstoss
Public Information Officer – w/stipend of \$3,000.00 - James Russ
School Physician - with contract of \$26,225.45 – Marc Immerman, M.D.

Oaths of Office

Oath administered to Colleen Dengler, District Clerk

Oath of Office – To Be Administered to the following appointees at earliest convenience

Tax Collector – Kim Dykes
Claims Auditor – Lindsey Tice
Central Treasurer, Extra-Curricular Funds – Kelly Buckley
Deputy Treasurer – Rose Ann Wylie
District Treasurer – Megan Leach
Assistant Tax Collector – Megan Leach

Resolutions: 2016-2017

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to adopt the following resolutions 8a-8r for the 2016-2017 year:

- a. RESOLVED, that the Board of Education authorize the payroll plan with one bank transfer for the net amount of each payroll being paid to the consolidated Net Payroll Account, by the District Treasurer.
- b. RESOLVED, that any member of the Board of Education, Superintendent and other authorized personnel shall be reimbursed for expenses incurred in the interest of the district, the amount to be decided by the Board of Education as reasonable; that all bills duly itemized, signed and submitted monthly, or as otherwise provided for by the Board of Education.
- c. RESOLVED, that the Star-Gazette be designated as the official newspaper of the District.
- d. RESOLVED, the Chemung Canal Trust Company, Elmira Heights Branch; JP Morgan Chase Bank; and Five Star Bank, Elmira Heights Branch, be designated as the official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.
- e. RESOLVED, that the establishment of Petty Cash Funds be authorized as follows:

District Office	\$100.00 made to Kelly Buckley
High School	\$ 25.00 made to Sheri May
Middle School	\$ 25.00 made to TBD
Elementary School	\$ 25.00 made to Kathleen Willis
School Lunch Fund	\$100.00 made to Suzanne Blunt
Athletic Director	\$100.00 made to Mike Bennett
Maintenance	\$ 50.00 made to Richard VanHouten
Transportation	\$ 50.00 made to Richard VanHouten

- f. RESOLVED, that the conferences for the teaching and non-teaching personnel be authorized by the Superintendent and/or other designated personnel, and that the costs be limited to designated budget amounts.
- h. RESOLVED, that the Chief School Administrator or designees be authorized to make necessary budget transfers in accordance with section 170.2 of the Commissioner’s Regulations.
- i. RESOLVED, that the Treasurer is authorized to wire transfer State Aid monies to Chemung Canal Trust Company, JP Morgan Chase Bank, and Five Star Bank.
- j. Resolved, that all persons and positions required by law or regulation are bonded.
- k. RESOLVED, that the Board readopts all policies and Code of Ethics in effect last year in accordance with all current policies and regulations.
- l. RESOLVED, that the Board establish the mileage reimbursement rate at the IRS rate.
- m. RESOLVED, that the Chief School Administrator be designated to authorize payrolls.
- n. RESOLVED, that the Treasurer be designated for signature on checks.
- o. RESOLVED, that the Superintendent be authorized to apply for Grants in Aid.
- p. RESOLVED, that the Regular Meetings of the Board of Education take place at 7pm, unless advertised differently per the below schedule:

* July 6	* Reorganization Meeting/Regular BOE Meeting	Community Room
July 20	Regular BOE Meeting (if needed)	Community Room
August 3	Regular BOE Meeting	Community Room
August 17	Regular BOE Meeting (if needed)	Community Room
August 31	Regular BOE Meeting (if needed) Visual Inspection 6pm	Community Room
September 7	Regular BOE Meeting	Community Room
September 21	Regular BOE Meeting (if needed)	Community Room
October 5	Regular BOE Meeting	Community Room
October 19	Regular BOE Meeting (if needed)	Community Room
October 27-29	Annual NYSSBA Convention	Buffalo, New York
November 2	Regular BOE Meeting	Community Room
November 16	Regular BOE Meeting (if needed)	Community Room
December 7	Regular BOE Meeting	Community Room
January 4	Regular BOE Meeting	Community Room
January 18	Regular BOE Meeting (if needed)	Community Room
February 1	Regular BOE Meeting	Community Room
February 15	Regular BOE Meeting (if needed)	Community Room
March 1	Regular BOE Meeting	Community Room
March 8	Regular BOE Meeting /Budget Workshop (if needed)	Community Room
March 15	Regular BOE Meeting /Budget Workshop (if needed)	Community Room
March 22	Regular BOE Meeting /Budget Workshop (if needed)	Community Room
March 29	Regular BOE Meeting /Budget Workshop (if needed)	Community Room
April 5	Regular BOE Meeting (Final budget adoption if completed)	Community Room
April 19	Regular BOE Meeting/ BOCES Administrative Budget Vote	Community Room
May 3	Regular Budget Meeting/Public Presentation	Community Room
May 16 (Tuesday)	Budget VOTE & BOE Member Elections	TAE Gym
May 17	Regular Board of Education Meeting (if needed)	Community Room
June 7	Regular BOE Meeting	Community Room
June 21	Regular BOE Meeting (if needed)	Community Room
June 23 (Friday)	GRADUATION	

RED indicates atypical meeting week or special event.

- q. RESOLVED, that the District will use the specified list for Impartial Hearing Officers (IHO) as Maintained by the New York State Impartial Hearing Reporting System (IHRS).
- r. Resolved that the Board of Education President sign and execute all contracts approved by legal counsel associated with approved capital construction bids approved by the Board of Education

Motion to Continue with Regular Board of Education Meeting Agenda

At 7:08 pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to continue with Regular Board of Education Meeting Agenda

Regular Business Meeting - Wednesday July 6, 2016

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Harvey Harris, seconded by Michael Lepak and carried 6-0 to approve with additions the agenda of the July 6, 2016 Board of Education Regular meeting.

Minutes -

June 9, 2016 –Regular Meeting - A motion was made by Michael Lepak, seconded Joseph Sullivan and carried 6-0 to approve the minutes of the June 9, 2016 Board of Education Regular Meeting.

Order of Business:

A motion was made by Kristen Wolowitz, seconded by Andrew Willard, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦busy couple of weeks ♦many updates coming up ♦new flexibility on graduation requires for Special Education Students to be implement

Andy Lutz – Elementary School Principal ♦Summer School started yesterday – 10 students attending ♦Busy end of year ♦interviewing for positions hope to have some solid recommendations ♦will be posting for a math support teacher ♦master schedule is done ♦ ♦ ♦

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Personnel – new secretary and LPN recommendation is on tonight's agenda – have training for Secretary set up so she can start right off. ♦Summer School – 8 students attending ♦in process of interview for 6th grade ELA teacher

Tom Boyanowski – High School Principal ♦Senior Sports and recognition dinner held ♦Sr Class Trip was successful ♦Four Mark Twain Scholars recognized ♦Val/Sal recognition was a nice event ♦Regents exams – will be evaluating to see where we may need to plan a little extra focus ♦graduated 63 of 66 seniors ♦Looking ahead there are VADIR reports to do, student handbooks to finalize, scheduling to wrap up

Jason Rosno – Business Manager ♦it's a new year – PO"S are being processed and orders submitted ♦New legal council is on board ♦Will be getting ready for audit season

PERSONNEL:

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-4a, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes

Recommendation to approve the following substitutes for the 2016-17 school year.

Substitute Support Staff

Rena Dildine Joseph Miller Bonnie Perry Margaret Ridosh
Scott Stanton Hazel Shaddock Linda Theetge

b. Supervision / Game Help

The Board of Education approved the following for supervision/game help for the 2016-17 school year. All supervisors will hold current CPR/AED certification.

Jen Woodworth	Carol Sullivan	Lenny Smith
Chris Bennett	Kirstin Southard-Twicheil	Andy Berg
Kyle Erickson	Jedediah Twicheil	Jen Johnson
Mike Cady	Connie Gleason	Jim Russ
Shawn Nugent	Colleen Dengler	Sherry Moore
Hazel Shaddock	Chris Klee	Andi Rice
Patti Pautz	Mike Larrabee	Missy Lutz
Melissa Kelley	James Nierstedt	Geoff Pierce
John Townson	Carol Cady	Deborah Howe-Tennant
Judi Gibbs	Paul Richmond	Mike Bennett

c. Coaches 2016-17

The Board of Education approved the following Coaches for the 2015-16 school year pending all certification requirements:

Sport	Coach	Level	Years	Stipend
Varsity Football	Mike Bennett	2	4	\$ 4,655.15
Assistant Football	Kyle Erickson	2	4	\$ 2,938.09
Modified Football	Clyde Stroman	2	4	\$ 2,022.32
Modified Football	Ryan Stroman	1	1	\$ 1,984.16
Varsity Cross Country	Rick Gooshaw	3	7	\$ 2,861.78
Modified Cross Country	Jedediah Twichell	2	2	\$ 1,564.44
Varsity Volleyball	Kerry Harter	3	11	\$ 4,197.27
JV Volleyball	Paul Richmond	2	3	\$ 2,594.68
Fall Cheerleading	Jessica Smith	3	13	\$ 2,289.42
Varsity Boys Basketball	Lenny Smith	3	13	\$ 5,265.67
JV Boys Basketball	Chris Mallette	3	13	\$ 3,167.03
Varsity Girls Basketball	Terry Day	3	8	\$ 5,265.67
JV Girls Basketball	Kerry Harter	2	3	\$ 2,938.09
Winter Cheerleading	Jessica Smith	3	13	\$ 2,289.42
Bowling	Eric Gunderson	3	9	\$ 2,289.42
7th Grade Girls Basketball	Paul Richmond	2	4	\$ 2,022.32
8th Grade Girls Basketball	Paul Richmond	2	4	\$ 2,022.32
7th Grade Boys Basketball	James Nierstedt	2	3	\$ 2,022.32
8th Grade Boys Basketball	James Nierstedt	2	3	\$ 2,022.32
7th Grade Volleyball	Betsy Hauptman	3	10	\$ 2,060.48
8th Grade Volleyball	Betsy Hauptman	3	10	\$ 2,060.48
Varsity Wrestling	Kevin Weber	2	4	\$ 4,655.15
Modified Wrestling	Anthony Carome	2	2	\$ 2,022.32
JV Baseball	Eugene Barber	2	2	\$ 2,594.68
Varsity Softball	Rebecca Cooper	3	10	\$ 4,197.27
Varsity Boys Track	Rick Gooshaw	2	4	\$ 4,044.64
Assistant Boys Track	Shawn Nugent	3	7	\$ 2,632.83
Varsity Girls Track	Kirsten Southard-Twichell	2	2	\$ 4,044.64
Assistant Girls Track	Jedediah Twichell	2	2	\$ 2,594.68
Varsity Tennis	Joe Condame	3	26	\$ 2,861.78
Modified Tennis	Mike Cady	2	2	\$ 1,564.44
Varsity Golf	Lenny Smith	3	6	\$ 2,861.78
Weightlifting	Mike Bennett	3	6	\$1,678.90

d. Volunteers 2016-17

The Board of Education approved the following Volunteers to work with our athletic program for the 2016-17 school year:

Volleyball Chelsea Hutsick McKenzie Slaven Emma Straight
 Football Jay Houghtling Chris Bennett David "Zack" Brown
 Dierck Shrivjer Mike Mawhir
 Cheerleading Michaela Gill

e. Extra-Curricular Positions - 2016-17 school year — approved

The Board of Education approved the following Extra-Curricular Appointments for the 2016-17 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Freshman Class Co-Advisor	James Nierstedt	3	8	\$ 839.45
Freshman Class Co-Advisor	Aimee Badger-Navin	2	5	\$ 820.38
Sophomore Class Co-Advisor	Devin Burch	2	2	\$ 820.38
Sophomore Class Co-Advisor	Mike Larrabee	2	2	\$ 820.38
Junior Class Co-Advisor	Callie Black	2	5	\$1,469.04
Junior Class Co-Advisor	Pam Sullivan-Bement	1	1	\$1,433.74
Senior Class Co-Advisor	Mary Rae Bahantka	3	7	\$1,488.12
Senior Class Co-Advisor	Patti Pautz	2	4	\$1,469.04
TAE Yearbook Photography	Carol Cady	3	10	\$2,289.42
Yearbook Advisor	Allison Newkirk	1	1	\$3,319.66
Yearbook Financial Advisor	Patti Pautz	1	1	\$ 992.08
Drama Advisor	Elizabeth Schlickbernd	2	4	\$2,251.26
TAE Student Council Advisor	Callie Black	2	2	\$2,251.26
TAE National Honor Society Advisor	Patti Pautz	3	8	\$1,068.40
TAE Key Club	Patti Pautz	2	3	\$1,640.75
Jr. Rotarian Club	Lori Andreine	1	1	\$1,602.59
TAE Book Club	Amy Williamson		3	\$ 0.00
TAE Art Club	Allison Newkirk		3	\$ 0.00
TAE Coffee Club Co-Advisor	Tracey Hayes		2	\$ 0.00
Public Information Coordinator-16/17	James Russ		7	\$3,000.00
Faculty Auditor 2016-2017	Erin Furstoss		2	\$ 500.00
Weightlifting	Mike Bennett	3	6	\$1,678.90

f. Secretary I - approved

Leeann Lawrence

The Board of Education approved the appointment of Leeann Lawrence to the position of Secretary I, effective July 25, 2016 pending the completion of all clearances. This is a twelve month position. Ms. Lawrence shall serve a one year probationary period in accordance with current Civil Service Regulations and shall be placed on Step 1 of the current EHSSA contract, with a salary of \$13.75 per hour.

g. LPN – Licensed Practical Nurse - approved

Lorraine Smith

The Board of Education approved the appointment of Lorraine Smith to the position of LPN, effective September 6, 2016. . This is a ten month position. Ms. Smith shall serve a one year probationary period in accordance with current Civil Service Regulations and will be credited with 7 years of service plus the off step amount of 2.5% in line with the current EHSSA contract, with a salary of \$13.07 per hour for the 2016-2017 school year.

F-2 Change in Employment Status -approved

a..Food Service Helper

Kelley Andrus - (permanent appointment)

The Board approved the permanent appointment of Ms. Kelley Andrus as a food service helper, effective September 8, 2016. Ms. Andrus has successfully completed his probationary period in accordance with current Civil Service Regulations.

b..Food Service Helper

Jessica Castilow - (permanent appointment)

The Board approved the permanent appointment of Ms. Jessica Castilow as a food service helper, effective September 14, 2016. Ms. Castilow has successfully completed his probationary period in accordance with current Civil Service Regulations.

F-3 Resignation/Retirement

a. Elementary Teacher - resignation - accepted

Sara Muehl

The Board of Education accepted with best wishes and thanks for service, the resignation of Ms. Sara Muehl as an Elementary teacher, effective August 31, 2016.

F-4 Correction to Appointment -

a. Summer Bus Driver / salary adjustment - approved

Cindy Davis

The Board of Education approved the summer transportation salary adjustment for Cindy Davis, Bus Driver from \$20.96/hr. to \$21.36/hr. to include 25 year longevity pay.

FINANCIAL

G-1 Budget Status Report as of June 30, 2016- acknowledged

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to acknowledge the budget status report as of June 30, 2016.

G-2 Treasurer's Report (May 2016) - acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to acknowledge the Treasurer's report for May 2016.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (May 2016) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Joseph Sullivan and carried 6-0 to acknowledge the Claims Auditor Report for May 2016.

G-5 Extra-Classroom Report May 2016) - acknowledged

A motion was made by Andrew Willard, seconded by Harry Blish and carried 6-0 to acknowledge the Extra-Classroom Report for May 2016.

G-6 Internal Risk Assessment Audit 2015-16 - accepted

A motion was made by Joseph Sullivan, seconded by Harvey Harris and carried 6-0 to accept the 2015-16 Internal Risk Assessment Update Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Audit Committee on June 9, 2016.

G-7 Corrective Action Plan – Internal Risk Assessment Audit - accepted

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to accept the Corrective Action Plan for the 2015-16 Risk Assessment Update Internal Audit Report.

FACILITIES

Report – Todd VanHouten – first he wished to thank everyone for their help and support

Cohen Tennis Courts – in process of approving art work and colors

TAE – Paving: after meeting with the engineers the area has been expanded. - it will be broken out between the two phases of construction

Football Field: Electrical conduit is being laid. Scoreboard drawings are being revised.

Capital Outlay work: finishing up – a little work to be done on the railing joints and stonework

Transportation – are contracting with an auction company that has come highly recommended to dispose of two busses. There will be a minimum established so that we receive no less than we would for a trade in.

OLD BUSINESS

No items

NEW BUSINESS

J-1 – Administrative Council Agreement -2016-2019 - ratified

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to ratify the agreement between the Elmira Heights Administrative Council and the Superintendent of Schools of the Elmira Heights CSD, effective July 1, 2016 through June 30, 2019.

J-2 – Certification of Lead Evaluators for 2016-17 School year

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to certify the following Lead Evaluators of Principals and Teachers that have completed all training requirements prescribed in 8 NYCRR §30-2.9 b.

Mary Beth Fiore, Lead Evaluator of Principals

Mary Beth Fiore, Lead Evaluator of Teachers

Andrew Lutz, Lead Evaluator of Teachers

Dawn Hanrahan, Lead Evaluator of Teachers

Tom Boyanowski, Lead Evaluator of Teachers

J-3 – Policy 4212: Organizational Chart – revised – first reading - accepted

A motion was made by Harvey Harris, seconded by Kristen Wolowitz and carried 6-0 to accept the first reading of revised Board Policy 4212: Organizational Chart.

J-4 – Change Order Threshold - \$35,000 - Superintendent

A motion was made by Kristen Wolowitz, seconded by Michael Lepak and carried 6-0 to authorize the Superintendent to approve a change order above the \$35,000.00 threshold, specific to completing front parking lot work at Thomas A. Edison, not to exceed Phase I project budget limitations

J-5 – Change Order Threshold - \$5,000 - VanHouten

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to authorize Richard VanHouten to approve any change orders for the Capital Project Phase I/II with a threshold of \$5,000.00 on advisement of the construction manager, Watchdog, for the duration of the capital improvement project.

CONSENSUS ITEMS

A motion was made by Andrew Willard seconded by Harvey Harris and carried 6-0 to approve the following consent agenda items K-1 through K-22

K-1 CPSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the June 6, 22, 2016 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the June 6, 7, 14, 20, 23, 2016 CSE meetings.

K-3 Erway Ambulance Agreement - approved

The Board of Education approved the special event, contract for services with the Erway Ambulance Service, Inc. for ambulance coverage during sporting events for the 2016-17 school year.

K-4 Contract for Services – GST BOCES

The Board of Education approved the following resolution approving the final **contract for services with the Schuyler-Steuben-Chemung-Tioga-Allegany County Board of Cooperative Educational Services for the 2016-17 school year.**

***THIS AGREEMENT** made this 1st day of July, 2016 by and between the Board of Cooperative Educational Services for the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and Elmira Heights Central School District, party of the second part.*

***WITNESSETH**, That whereas party of the first part has been duly authorized to provide the approved services listed on the attached contract for services and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.*

***NOW, THEREFORE**, The said party of the first part hereby agrees to provide to the party of the second part the following services listed on the attached contract for services during the school year 2016-2017 at the cost indicated on the attached contract for services.*

K-5 EOP –Head Start - MOU - approved

The Board of Education approved the Memorandum of Understanding between the Elmira Heights CSD and E.O.P. Child Development Head Start for preschool children special education services, effective July 1, 2016 through June 30, 2017.

K-6 NYSSBA Fall Conference - authorized

The Board of Education, authorized members of the Board of Education and the Superintendent to attend the NYSSBA Fall Conference in Buffalo, NY for the 2016-2017 school year with related expenses to be paid through the regular budgetary process.

K-7 NYSCOSS Conferences, House of Delegates & Legislative Committee Meetings - authorized

The Board of Education, authorized the Superintendent to attend fall, winter and spring NYSCOSS Legislative and other committee functions for the 2016-2017 school year, with related expenses paid through the regular budgetary process

K-8 Legal Services – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - approved

The Board of Education approved Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as legal counsel for the 2016-17 school year at a retainer fee of \$10,800.

K-9 Contract of Services – Marc Immerman, MD – School Physician - approved

The Board of Education approved the Contract of Services for Marc Immerman, M.D. as the School Physician for the 2016-17 school year at a salary of \$26,225.45.

K-10 Junior Rotarians – new club – approved

The Board of Education approved the establishment of the Thomas A Edison Junior Rotarians/Interact Club.

K-11 TAE Band Club - dissolved – approved

The Board of Education approved the recommendation to dissolve the TAE Band extra-curricular club, and account and to use the remaining funds to create a band scholarship account named John Philip Sousa Award.

K-12 Cohen Middle School Library Media Report -- acknowledged

The Board of Education acknowledged the Cohen Middle School Library Media Report for the 2015-16 school year.

K-13 Cohen Elementary School Library Media Report -- acknowledged

The Board of Education acknowledged the Cohen Elementary School Library Media Report for the 2015-16 school year.

K-14 Thomas A Edison School Library Media Report -- acknowledged

The Board of Education acknowledged the Thomas A Edison School Library Media Report for the 2015-16 school year.

K-15 Textbooks – Earth Science -- approved

The Board of Education approved the new textbook series AGS Globe Earth Science by Pearson to be used in the self-contained science class at Thomas A Edison HS.

K-16 Trash Removal Bid – Foster’s Disposal Service -- accepted

The Board of Education accepted the bid from Foster’s Disposal Service for contract for trash removal Services for the 2016-17 school year.

K-17 Johnson Controls HVAC Service Agreement - approved

The Board of Education approved the HVAC Planned Service Agreement with Johnson Controls for the period of July 1, 2016 through June 30, 2017 at a cost of \$13,500 per Schedule A of the agreement

K-18 Johnson Controls – Termination of Agreement -- approved

The Board of Education approved the recommendation to terminate the HVAC Planned Service Agreement with Johnson Controls effective the end of the day June 30, 2017

K-19 Comprehensive Education Plan- 2016-2020 -- approved

The Board of Education approved the Comprehensive Education Plan for the Elmira Heights CSD as presented 2016-2020 at the June 9, 2016 meeting.

K-20 School Related Group - PFO -- recognized

The Board of Education approved the recognized the Elmira Heights PFO as a school-related group for the 2016-17 school year

K-21 School Related Group – Sports Booster -- recognized

The Board of Education approved the recognized the Elmira Heights Sports Booster Club as a school-related group for the 2016-17 school year.

K-22 RTI Netauctions Contract – used buses - approved

The Board of Education approved the consignment contract with RTI Netauctions for the purpose of auctioning two used surplus school buses.

Awards/Honors/Achievements

no items

Communications

no items

Discussion Topics

Board of Education Retreat

Week of August 15 there are dates available Monday through Thursday. Please check calendars and advise

School Calendar 2016-17- revised

After discussing the number of conference days and student days a motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to approve the revised school calendar.

EXECUTIVE SESSION:

At 7:44pm a motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:47pm a motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to adjourn executive session.

NEXT MEETING

Wednesday, August 3, 2016

Regular Board of Education Meeting

7:00pm Community Rm

Wednesday, August 17, 2015

(if needed)

Wednesday, August 31, 2015

Board of Education

6:00pm Visual Inspection (meet at Cohen Bus Loop)

ADJOURNMENT – At 7:48pm motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to adjourn the meeting.

Clerk