

**Board of Education
Regular Meeting**

Minutes May 19, 2016

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT Kristen Wolowitz,

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Carol Sullivan, James Gregory, John Lynch, Conrad Wolan, Megan Collins, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to approve the Agenda for the May 19, 2016 Board of Education Meeting with the addition of G-2 bus bond resolution.

Minutes:

May 5, 2016 Regular Meeting- A motion was made by Christopher Callas seconded by Michael Lepak and carried 6-0 to approve the minutes of the May 5, 2016 Regular Meeting.

May 17, 2016 Annual Meeting and Elections - A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 6-0 to approve the minutes of the May 17, 2016 Annual Meeting and Elections with the correction of typographical error under Proposition No 1 votes cast against should be 50 not 59.

Order of Business:

A motion was made by Michael Lepak seconded by Joseph Sullivan and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore – Superintendent ♦Bid Opening today – they look favorable ♦UPK – excited about the offering of a full day program – anticipating that we will need to hold a lottery

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Class trips – 8th grade is changing it up and going to Niagara Falls & 7th grade is heading to Darien Lake ♦Junior National Honor Society Inductions coming up ♦Special Education – end of the year IEP reviews ♦Planning summer school and finalizing schedules for next year ♦Hope to be able to hire a Secretary soon.

Tom Boyanowski – High School Principal ♦Athletics – Baseball and Softball teams are advancing - Track Qualifiers coming up ♦Jr/Sr prom was Saturday night – was a nice event with a great turnout ♦Lots going on – field testing, National Honor Society inductions, College Fair, Awards events and the list goes on. Great time of year

Jason Rosno – Business Manager ♦With the budget passing we are in the process of readying the system so teachers can start approving their order requests. ♦Continue to work at closing out some of this years completed PO's

PERSONNEL

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to approve the following consent personnel items F-1a through F2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F-1 Appointments

a. Building Maintenance Mechanic -

Eric Rice - approved

The board approved the probationary appointment of Eric Rice as Building Maintenance Mechanic effective June 6, 2016 or if released from current responsibilities as early as May 23, 2016. Mr. Rice shall serve a one (1) year probationary period in accordance with civil service regulation, effective beginning his first day of employment. Mr. Rice shall be placed on Step I of the current EHESSA contract at a rate of \$19.02 per hour.

b. Tutor

Jennifer Sekella - approved

The Board approved Jennifer Sekella as a tutor for the 2015-16 school year at a rate of \$22.50 per hour.

F-2 Resignation/Retirement -

a. Temporary Secretary I

Laura Webber - accepted

The Board accepted the resignation of temporary Secretary I, Laura Webber, effective May 13, 2016.

F-2 Tenure Appointments

- a. Elizabeth Robertson - Language other than English - Spanish
A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to grant tenure to Elizabeth Robertson, as a teacher in the tenure area of Languages other than English: Spanish, effective June 30, 2016.
- b. Elizabeth Reed - Elementary Education
A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 6-0 to grant tenure to Elizabeth Reed, as a teacher in the tenure area of Elementary Education, effective July 22, 2016.
- c. Nancy Kennison - Elementary Education
A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to grant tenure to Nancy Kennison, as a teacher in the tenure area of Elementary Education, effective July 22, 2016.
- d. Kristin McNamara - Guidance Counselor
A motion was made by Michael Lepak, seconded by Christopher Callas and carried 6-0 to grant tenure to Kristin McNamara as a Guidance Counselor, effective July, 31, 2016.
- e. Allison Newkirk - Art Education
A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to grant tenure to Allison Newkirk as a teacher in the tenure area of Art Education, effective August 31, 2016.
- f. Deborah Howe-Tennant - Guidance Counselor
A motion was made by Michael Lepak, seconded by Christopher Callas and carried 6-0 to grant tenure to Deborah Howe-Tennant as a Guidance Counselor, effective August 31, 2016.

FINANCIAL**G-1 Budget Increase - \$625.00 – special education equipment - approved**

A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to approve the following resolution increasing the 2015-16 budget by \$625.00 to purchase unanticipated special education equipment.

RESOLUTION FOR THE 2015-16 BUDGET

BE IT RESOLVED,

That special education equipment be purchased in 2015-16 due to the requirements of a handicapped student that was unanticipated when the budget was approved.

BE IT FURTHER RESOLVED, That the following budget line, be increased for a total amount of \$625

A2250-200-0-00 Special Education Equipment

Such increase shall be supported by fund balance in the 2015-2016 school year.

G-2 Bus Bond Resolution

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 6-0 to approve the adoption of following bond resolution for the purpose of financing the purchase of school buses:

BOND RESOLUTION DATED MAY 19, 2016 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at the annual meeting of such voters duly held on May 17, 2016, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific object or purpose hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Elmira Heights Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$242,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of one 66-passenger school bus at an estimated maximum cost of \$117,644 and one 54-passenger + wheelchair school bus at an estimated maximum cost of \$124,356.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$242,000, and such amount is hereby appropriated therefor, (b) the Elmira Heights Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$242,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

FACILITIES

Capital Outlay/Capital Project Update–

Capital Outlay work is nearly complete – railings to be installed shortly – on schedule
Capital Project – Bids opened today – recommendation for awards at next meeting

OLD BUSINESS

no items

NEW BUSINESS

J-1 Tentative Agreement – Teachers Association

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to ratify the tentative agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Teachers Association, effective July 1, 2016 through June 30, 2018. Copy for review, in error, did not include a Junior Rotarian stipend equivalent to the Key Club advisor stipend which will be part of the final agreement.

J-2 Tentative Agreement – Support Staff Association

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to ratify the tentative agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Educational Support Staff Association, effective July 1, 2016 through June 30, 2018.

CONSENT

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-7.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the May 3, 4, 9, 12, 2016 CSE meetings.

K-2 Donation – up to \$350.00 – PFO – 7th grade trip

The Board accepted with thanks and appreciation, a donation of up to \$350.00 from the Elmira Heights PFO to help with the 7th grade end of year trip to Darien Lake.

K-3 Donation – up to \$150.00 – PFO – robotics club competition

The Board accepted with thanks and appreciation, a donation of up to \$150.00 from the Elmira Heights PFO to cover transportation cost for the Robotics Club to attend a competition at the Wings of Eagles.

K-4 Donation –\$750.00 & \$500.00 - PFO – PBIS programs – Cohen & TAE

The Board accepted with thanks and appreciation, donations of \$750.00 and \$500.00 from the Elmira Heights PFO. These donations support the PBIS program at Cohen in the amount of \$750.00 and the PBIS program at TAE in the amount of \$500.00.

K-5 Grade 8 Trip – Niagara Falls

The Board approved the Grade 8 trip to Niagara Falls, NY on June 4, 2016 for various activities.

K-6 Cooperative Purchasing Resolutions – DCMO BOCES

The Board approved the following purchasing resolutions:

Cooperative Purchasing School Year 2016-2017

WHEREAS, the Cooperative Purchasing service is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentions above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education , hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Generic School Year 2016-2017

WHEREAS, It is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education, hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to)1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s);

K-7 Health & Welfare Services Contract – Elmira City School District - \$16,712.41

The Board approved the health and welfare services contract with the Elmira City School District, to provide services for twenty-nine (29) Elmira Heights students, attending non-public/charter schools located in the Elmira City School District, at a rate of \$576.29 per student for the 2015-16 school year at a total cost for twenty-nine (29) students of \$16,712.41.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

N-1 Legal Counsel Presentations – both firms outlined their services and answered questions regarding their proposals.

- a. Hogan, Sarzynski, DeWind & Gregory, LLP - represented by James Gregory and John Lynch
- b. Sayles and Evans - represented by Conrad Wolan and Megan Collins

N-2 Fund Balance

Mr. Rosno reported that with the energy costs low this year and the ERS rate being down the Board will need to give guidance relative to the handing of the fund balance over the limit. The Board indicated that they would like to wait a bit and see how all the finances shake out.

N-3 Tuition Rates

The Board would like the tuition rates for 2016-17 school year to remain the same as 2015-16

N-4 Substitute Rates

With the Dec 31, 2016 increase in minimum wage Mr. Rosno recommends considering a \$5 increase on the non-degreed and the bachelor degree levels.

N-5 Facility Use Rates

Recommendation is to keep all rates the same for 2016-17

N-6 Attendance Officer: BOCES

County is working on an attendance initiative. There is grant money available the first year and the district share would be \$2000. The Board feels this would be a good investment if the program gets off the ground.

N-7 Plan Reviews

Code of Conduct – couple of updates – one is the use of vapor cigarettes
Safety – Few updates – mostly relative to contact names & dates
Comprehensive Attendance Plan – couple of changes in times and notification of tardy and absences
Professional Development Plan (PDP) – most changes are to align with new CTLE credits

N-8 NYSSBA Conference Oct 27-29

Colleen must know next week if attending. Registration is June 1

EXECUTIVE SESSION:

At 8:38pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to enter executive session to discuss negotiations, personnel and legal issue.

ADJOURN EXECUTIVE SESSION:

At 8:52pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

NEXT MEETINGS

Thursday	May 26, 2016	Regular Meeting	**** 6:15pm	Community Rm
Thursday	June 9, 2016	Regular Meeting	7:00pm	Community Rm

ADJOURNMENT – At 8:52pm a motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to adjourn the meeting.

Clerk