

**Board of Education
Regular Meeting**

Minutes April 20, 2016

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Michael Lepak(7:22), Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT Christopher Callas, Harvey Harris

OTHERS PRESENT Mary Beth Fiore,

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to approve the Agenda for the April 20, 2016 Board of Education Meeting.

Minutes:

April 7, 2016 Regular Meeting- A motion was made by Kristen Wolowitz seconded by Andrew Willard and carried 4-0 to approve the minutes of the April 7, 2016 Regular Meeting.

Order of Business:

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Negotiations are progressing ♦Budget DID and Tax Report Cards are complete
♦Capital Project – Phase I has been approved ♦Bid openings sent Monday ♦No Summer Cohesion on campus this summer

PERSONNEL

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to approve the following consent personnel items F-1a through F2b. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F-1 Appointments

a. Substitutes – for the 2015-16 school – approved

Substitute Teachers Lauren Lewis Debra Thomson

Substitute Support Staff Lauren Lewis Debra Thomson Sharon Burdick

b. Poll Workers – May 17, 2016 – Annual Meeting/Budget Vote - approved

The Board approved the following Poll Workers for the May 17, 2016 Annual Meeting/Budget Vote:

Chairman: Kenneth Erickson **Chief Inspector** – Kris Manns

Inspectors/Clerks: Becky Arthur, Sue Blish, Bonnie Campbell, Millie Cheplick, Judy Clark, Charles Clemens, Jan Clemens, Gail Legge, Kathy Meriwether, Mary Moore, Liz O'Brien, Marian Oldroyd, Peggy Ridosh, Deb Sherman, Lola Sherman, Sharon Shutt, Beverly Spencer

c. Coach -- approved

The Board approved the following coach for the 2015-16 school year pending license/certification:

<u>Sport</u>	<u>Coach</u>	<u>Year</u>	<u>Level</u>	<u>Stipend</u>
Modified Track	Elizabeth Robertson	1	1	\$926.24

Ms. Robertson's prorated compensation for 28 days at \$33.08/day, will be \$926.24 for the period of April 21, 2016 through May 18, 2016.

F-2 Resignation/Retirement - accepted

a. Modified Track Coach

Ron Hoodak

The Board accepted the resignation of Ron Hoodak as the 2015-16 modified track coach effective April 14, 2016. Mr. Hoodak worked March 21, 2016 thru April 13, 2016 for a total of 24 days. Mr. Hoodak's prorated compensation for 24 days at \$33.72/day will be \$809.28.

b. Food Service Helper

Kelli Barrett

The Board accepted the resignation of food service helper, Kelli Barrett. Ms. Barrett's last day of work will be April 20, 2016.

FINANCIAL

G-1 Budget Status Report as of April 13, 2016- acknowledged

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to acknowledge the budget status report as of April 13, 2016.

G-2 Treasurer's Report (February 2016) - acknowledged

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to acknowledge the Treasurer's report for February 2016.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (February 2016) - acknowledged

A motion was made by Harry Blish, seconded by Andrew Willard and carried 4-0 to acknowledge the Claims Auditor Report for February 2016.

G-5 Extra-Classroom Report (February 2016) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Joseph Sullivan and carried 4-0 to acknowledge the Extra-Classroom Report for February 2016.

FACILITIES

Capital Outlay/Capital Project Update–

Steps at Cohen – work will begin Thursday

Middle School gym backboards

Work will take longer than originally expected. Will be done by June 30.

OLD BUSINESS

no items

NEW BUSINESS

J-1 BOCES Administrative Budget

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to approve the following resolution:

BE IT RESOLVED that the Elmira Heights Central School District Board of Education approve the 2016-17 Schuyler-Steuben-Chemung Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$7,486,336.

J-2 BOCES Election of Board Members

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to approve the following resolution:

BE IT RESOLVED that the Elmira Heights Central School District Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services: Rose Apgar, Neil Bulkley, Mark Lemmon, and Gloria Moss

J-3 Final Request – BOCES Services 2016-17 - approved

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the Final Request for BOCES Services for the 2016-17 school year.

J-4 Standard Form of Agreement – Elmira Structures – Capital Outlay Project

A motion was made by Andrew Willard, seconded by Harry Blish and carried 4-0 to approve the Standard Form of Agreement between the Elmira Heights CSD and Elmira Structures, Inc. for the 2015 Capital Outlay Project.

J-5 Standard Form of Agreement – Watchdog Building Partners – Capital Improvements Project-2016

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to approve the Standard Form of Agreement between the Elmira Heights CSD and Watchdog Building Partners, Inc. for the Capital Improvements Project-2016

CONSENT

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the following consent agenda items K-1 through K-4.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the April 7, 2016 CSE meetings.

K-2 Cafeteria Supplies – Joint Bidding

The Board approved the following resolution for participation in the 2016-17 joint bidding of commodities for cafeteria supplies as authorized by General Municipal Law, Section 119-o, with the Greater Southern Tier BOCES as the lead agency representing us in these matters:

CAFETERIA SUPPLY BIDS - SCHOOL YEAR 2016-2017 INCL. MILK, ICE CREAM & BREAD FOR THE FOLLOWING YEAR

WHEREAS, It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates: **Meat and Grocery** – July 6, 2016, November 16, 2016, Feb 22, 2017, and Feb 22, 2017 for summer prime vendor award. **Equipment** – February 15, 2017 **Produce** – weekly throughout the school year **Paper** – July 6, 2016, November 16, 2016, March 22, 2017 **Ice Cream** – May 10, 2017 **Milk** – May 10, 2017 **Bread** – June 7, 2017 for the 17-18 School Year

WHEREAS, The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

K-3 Donation – up to \$1,562.00 – PFO – middle school college visits

The Board accepted with thanks and appreciation, a donation of up to \$1,562.00 from the Elmira Heights PFO, for 7th & 8th graders to go on two college visits.

K-4 Donation – up to \$800.00 - PFO – laminating film - elementary

The Board accepted with thanks and appreciation, a donation of up to \$800.00 from the Elmira Heights PFO, to purchase laminating film for Cohen Elementary.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

Letter from NYSSBA Area 4 Director Candidate Sandra Ruffo

DISCUSSION

N-1 Legal Services RFP's

The Board would like the top two proposals to be presented.

EXECUTIVE SESSION:

At 7:25pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:36pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to adjourn executive session.

NEXT MEETINGS

Thursday	May 5, 2016	Public Hearing/Regular Meeting	7:00pm Community Rm
Tuesday	May 17, 2016	Annual Meeting/Budget Vote	7:00am – 8:00 pm TAE Gym
Thursday	May 19, 2016	Regular Meeting	7:00pm Community Rm
Thursday	May 26, 2016	No Meeting - Rescheduled to May 19	

After reviewing future meetings, the Board had an additional item to discuss requiring that they re-enter executive session.

EXECUTIVE SESSION:

At 7:43pm a motion was made by Joseph Sullivan, seconded by Harry Blish and carried 5-0 to enter executive session to discuss negotiations.

ADJOURN EXECUTIVE SESSION:

At 7:53pm a motion was made by Harry Blish, seconded by Michael Lepak and carried 5-0 to adjourn executive session.

ADJOURNMENT – At 7:54pm a motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 5-0 to adjourn the meeting.