

**Board of Education  
Regular Meeting**

**Minutes April 7, 2016**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** Harvey Harris

**OTHERS PRESENT** Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Andy Lutz (8:38), Todd VanHouten, Carol Sullivan, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the Agenda for the March 24, 2016 Board of Education Meeting with the change of moving the discussion section prior to New Business.

**Minutes:**

March 24, 2016 Regular Meeting- A motion was made by Joseph Sullivan seconded by Christopher Callas and carried 6-0 to approve the minutes of the March 24, 2016 Regular Meeting.

**Order of Business:**

A motion was made by Kristen Wolowitz seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Received the state aid runs – only district with no community school aid which could be a good thing since there are usually a number of strings attached, but we will investigate to find out why. ♦ask that everyone have Dawn in your thoughts after her injury ♦Andy is currently at Cohen as they are in the middle of a concert. ♦Capital Project – there are conceptual drawings in the conference room for those interested – Phase I is proceeding through SED review – Bid opening will be coming up

Tom Boyanowski – High School Principal ♦Continue preparing for end of year and planning for next ♦Spring break is around the corner and we are right into May with prom – AP exams – Senioritis – awards and lots of other great things ♦Attendance Committee and others have been meeting to review and update plans. ♦CDEP plan will help bring the multiple entities together ♦Spring sports teams are antsy for some good weather so they can get outside and get some competitions done ♦Graduate prospects – still early – a couple on the bubble and a couple in jeopardy but we have had some GED completers (of course we would rather they complete their program within the building but they are doing it)

Jason Rosno – Business Manager ♦Internal Auditor is here doing a risk assessment in 9 areas. ♦looking at the close out of this year coming quickly

**PERSONNEL**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following consent personnel items F-1a through F2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**a. Teacher Assistant – approved**

Joseph Cleveland

The Board of Education approved the probationary appoint of Mr. Joseph Cleveland, as a 6.75 hour per day teacher assistant in the elementary school effective April 18<sup>th</sup>, 2016. Mr. Cleveland shall serve a three (3) year probationary period, effective April 18, 2016. Mr. Cleveland shall be placed on Step 1 of the current EHESSA contract at a rate of \$15.27 per hour.

**F-2 Elimination/Creation of Position(s) – approved**

**a. Building Maintenance Mechanic- created**

The Board approved the recommendation create a Building Maintenance Mechanic position effective April 8, 2016. This is the result of the reorganization of duties, after the elimination of the Director of Facilities II position. This job classification is upon the direction of the Civil Service Commission and is pending approval at their April 5, 2016 Board Meeting.

**FINANCIAL**

**G-1 Tax Refund - \$11,237.76 - parcel 79.11-1-49, owned by 2000 Lake Road, LLC - approved**

A motion was made by Joseph Sullivan, seconded by Harry Blish and carried 6-0 to approve a tax refund in the amount of \$11,237.76 for parcel 79.11-1-49, owned by 2000 Lake Road, LLC. The assessor has certified that the property owner was entitled to an IDA PILOT exemption as the agreement to tax abatement was extended to the new owner but was erroneously removed for the 2015 final assessment roll. An incorrect entry due to failure of the assessor to act on a partial exemption constitutes a clerical error as defined by RTPL Section 550(2)(c), and should be corrected for the 2015-16 school tax roll as follows.

	<b>2015-16</b>	<b>Corrected</b>	<b>Difference</b>
Assessed Value	\$510,000	\$510,000	\$0
Exemption IDA PILOT	\$0	\$510,000	(\$510,000)
Taxable Value	\$510,000	\$0	\$510,000
School Rate	\$22.034819		
<u>Tax</u>	<u>\$11,237.76</u>	<u>\$0</u>	<u>\$11,237.76</u>
Total	\$11,237.76	\$0	\$11,237.76

**FACILITIES**

**Capital Outlay Update–**

For 2016-17 will do some work at TAE – areas identified: replace water fountains, sidewalk repairs, heating/cooling control upgrade, exterior/interior door replacements

**Capital Project**

Conceptual drawings will be finalized and submitted to SED for review

**OLD BUSINESS**

no items

**CONSENT**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-4.

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved recommendations and funds to support placements for determinations made at the March 23, 24, 29, & 30, 2016 CSE meetings.

**K-2 Policy 8430: Independent Study – revised – accepted**

The Board accepted the revised Board of Education Policy 8430: Independent Study as presented at the March 24, 2016 Board of Education meeting.

**K-3 Policy 8211: Prevention Instruction – reinstated & revised – accepted**

The Board accepted the recommendation to reinstate and accept revised Board of Education Policy 8211: Prevention Instruction as presented at the March 24, 2016 Board of Education meeting.

**K-4 Health & Welfare Services – Ithaca City School District - \$674.60 - approved**

The Board approved the health and welfare services contract with the Ithaca City School District, to provide services for one (1) Elmira Heights student, attending a charter schools located in the Ithaca City School District, at a rate of \$674.60 per student for the 2015-16 school year at a total cost for one (1) student of \$674.60.

**DISCUSSION**

**N-1 Budget Development**

After the budget presentation, Mr. Blish thanked Ms. Fiore and Mr. Rosno for the hours that they spend preparing all the data for Board review and discussion. They work hard giving us the information we need to present a reasonable budget to our voters.

**NEW BUSINESS**

**J- 1 Proposition Number 1 – (Budget)**

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the following budget resolution and the corresponding property tax report card.

Proposition Number 1 – (Budget)

Shall the following proposition be adopted, to wit:

BE IT RESOLVED, that the proposed budget of \$20,384,781. of the Elmira Heights Central School District for 2016-2017 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget after applying available public moneys thereto be raised by a tax upon the taxable property of said District.

**J- 2 Bus Proposition –**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 acknowledge the following proposition #2 for the annual meeting that was approved by resolution at the March 24, 2016 Board of Education Meeting:

Proposition # 2 (bus purchases)

Shall the following resolution be adopted to wit:

Resolved that the board of education of the Elmira Heights Central School District is hereby authorized to undertake the acquisition of one 66-passenger school bus at an estimated maximum cost of \$117,644 and one 54-passenger + wheelchair school bus at an estimated maximum cost of \$124,356, all at an estimated maximum aggregate cost of \$242,000, less trade-in value, if any, and that such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed such estimated maximum aggregate cost shall be issued, or the school district may enter into an installment purchase contract if the board of education determines that it is in the best interest of the school district to finance the purchase in that method.

**J-3 – Superintendent Contract Amendment - approved**

A motion was made by Harry Blish, seconded Michael Lepak and carried 6-0 to approve the amendment to the contract between the Elmira Heights Board of Education and the Superintendent of Schools, extending the terms of employment commencing on April 1, 2016 through March 31, 2021. The compensation increase for 2016-17 will be 0%.

**L. Awards/Honors/Achievement**

no items

**M. Communications**

no items

**EXECUTIVE SESSION:**

At 7:39pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to enter executive session to discuss personnel and legal issue.

**ADJOURN EXECUTIVE SESSION:**

At 8:07:53pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

**NEXT MEETING**

Wednesday	April 20, 2016	Regular Meeting (BOCES/Admin Budget)	7:00pm	Community Rm
Thursday	May 5, 2016	Public Hearing/Regular Meeting	7:00pm	Community Rm

**ADJOURNMENT** – At 8:10pm a motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to adjourn the meeting.

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Clerk