

**Board of Education
Regular Meeting**

**Minutes
February 11, 2016**

**Elmira Heights Central School District
Elmira Heights, NY**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT: Harry Blish, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT: Christopher Callas, Harvey Harris, Michael Lepak

OTHERS PRESENT: Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Michael Coghlan, Julie Lederman, Ryan Garrison(HUNT engineers), Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to approve the Agenda for the February 11, 2016 Board of Education Meeting.

Minutes

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to approve the minutes of the January 7, 2016 Board of Education Regular Meeting.

Order of Business

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore – Superintendent ♦Thank you to the Board from Gloria Moss for considering her nomination to the BOCES Board
♦State Testing – upcoming changes should be for the positive ♦CPSE screening Services – currently have no one to do the screening so we will be contracting with BOCES for a .2 FTE School Psychologist for approximately \$8000 for the remainder of the year ♦BOCES Regional 2016-17 Calendar is established – they are allowing for only 2 snow days which seems low. The superintendent will draft a calendar with the Board recommendations for consideration.

Andy Lutz – Elementary Principal ♦Change in testing will be interesting in regard to allowing time for student to finish test – there were quite a few opt outs last year and in the process of data crunching it was determined that many students did not finish the test ♦Test creation – in the future there will be more Educators involved in the creation of the tests ♦Parental leaves – lots of babies – one teacher returns and the next one goes out ♦Principal APPR evaluations – will be exchanging with Watkins Glen to meet requirements ♦Early intervention – 2 year olds. Attended a meeting regarding programming for 2 year olds. This is a very critical learning stage

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Special Education Audit is complete – now we have to complete the implementation process ♦College Visits for 7th & 8th grades- have been to Broom Community College and Elmira College and in March Mansfield University and Geneseo are scheduled ♦Students with Poverty in Mind – great deal of reading and discussion with teachers regarding the relevance to education

Tom Boyanowski – High School Principal ♦Testing – High opt out rates in middle school skew data for AIS placement/analysis when students reach high school ♦We are collaborating and looking at the data on a district level ♦Snowball dance went well ♦Feb 20 is the Junior/Senior Banquet ♦Boys basketball on the way to sectionals ♦Spring sports are just around the corner

Jason Rosno – Business Manager ♦will defer until the budget discussion

PERSONNEL

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the following consent personnel items F1a through F2c. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F1 – Appointments

- a. **Substitutes for the 2015-16 school year** – approved

Substitute Teachers Kieren Pennypacker, Chris Coghlan, Joseph Hitchcock, Catherine Trifoso

Substitute Support Staff Kieren Pennypacker, Chris Coghlan, Catherine Trifoso

b. **Long Term Substitute – Elementary Teacher** – approved

Linda Stearns

The Board approved the appointment of Linda Stearns as long term substitute teacher in the 1st grade effective January 4, 2016 with anticipated service to continue until further notice. Mrs. Stearns will receive a prorated salary based on the current EHTA contract step 5 salary of \$42,194.00 plus \$2,490.00 for 36 master degree credits. Mrs. Stearns will be eligible to receive benefits in accordance with Policy 6221: Part Time and Professional Staff Employment.

c. **Coaches** - approved

The Board approved the following coaches for the 2015-16 school year:

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Varsity Baseball	Devin Burch	1	1	\$3,715.87
JV Baseball	Eugene Barber	1	1	\$2,514.78

d. **Poll workers – March 1, 2016 – Capital Project Vote** - approved

The Board approved the following Poll Workers for the March 1, 2016 Capital Project Vote:

Chairman: Kenneth Erickson **Chief Inspector** – Kris Manns

Inspectors/Clerks: Becky Arthur, Sue Blish, Wendy Carrol, Millie Cheplick, Connie Gleason, Gail Legge, Mary Moore, Liz O'Brien, Marian Oldroyd, Bonnie Perry, Hazel Shaddock, Lola Sherman, Sharon Shutt, Beverly Spencer, Maria Turic

e. **Volunteers – Drama** - approved

The Board approved the following volunteers to work with the Drama program for the 2015-16 school year:

Aimee Badger	Mary Kay Diakite	Jane Barker
Melissa Mattison	Keri Cowl	Don Knolles
Rae Kakretz	Kathryn Shilling	Katie Rockwell
Edward Block III	Brandy Bower	

f. **Volunteers – Athletics** - approved

The Board approved the following volunteers to work with the Athletic program for the 2015-16 school year:

<u>Baseball:</u>	David Z. Brown	Bernie Ketter	Zachary Levanduski
<u>Track & Field:</u>	Kayla Heintzelman	Jay Houghtling	
<u>Softball:</u>	Michael Slaven		

g. **Tutor**

The Board approved the following tutor for the 2015-16 school year at a rate of \$22.50 per hour:

Amber Dildine

F2 – Resignations/Retirements

a. **Teacher – Elementary - Retirement** – accepted

Denise Glowaski

The Board accepted the resignation for the purpose of retirement, of Ms. Denise Glowaski as Elementary Teacher, effective June 30, 2016, with thanks and appreciation of 17 years of service to the Elmira Heights Central School District. Ms. Glowaski shall receive retirement benefits that she is eligible for, as outlined in the current EHTA contract.

b. **Coach – Varsity Baseball** – accepted

David (Zack) Brown

The Board accepted the resignation of David (Zack) Brown as Varsity Baseball Coach for the 2015-16 school year effective February 12, 2016.

c. **Coach – Track & Field-Modified** – accepted

Kayla Heintzelman

The Board accepted the resignation of Kayla Heintzelman as Modified Track & Field Coach for the 2015-16 school year effective February 12, 2016.

FINANCIAL

No Items

FACILITIES

Mr. Coghlan reported:

The Capital Outlay - projects are out to bid. Hopefully there will be recommendations for the next meeting.

Capital Project. – Timeline is very narrow so there is a lot to do quickly in regards to paperwork and decisions

Turf – there is a lot of new technology since we installed our turf. Also we will need to decide on a logo

OLD BUSINESS**I-1 2016-17 Reorganization Meeting Date & Board Meeting Calendar - approved**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to resolve that the 2016-17 Reorganization meeting for the Elmira Heights Board of Education be held on Wednesday July 6, 2016 and that the following 2016-17 Meeting calendar presented at the January 7, 2016 be approved:

July 6	* Reorganization Meeting/Regular BOE Meeting	Community Rm
July 20	Regular BOE Meeting (if needed)	Community Rm
August 3	Regular BOE Meeting	Community Rm
August 17	Regular BOE Meeting (if needed)	Community Rm
August 31	Regular BOE Meeting (if needed) Visual Inspection 6pm	Community Rm
September 7	Regular BOE Meeting	Community Rm
September 21	Regular BOE Meeting (if needed)	Community Rm
October 5	Regular BOE Meeting (if needed)	Community Rm
October 19	Regular BOE Meeting (if needed)	Community Rm
October 27-29	Annual NYSSBA Convention	Buffalo, New York
November 2	Regular BOE Meeting	Community Rm
November 16	Regular BOE Meeting (if needed)	Community Rm
December 7	Regular BOE Meeting	Community Rm
January 4	Regular BOE Meeting	Community Rm
January 18	Regular BOE Meeting (if needed)	Community Rm
February 1	Regular BOE Meeting	Community Rm
February 15	Regular BOE Meeting (if needed)	Community Rm
March 1	Regular BOE Meeting	Community Rm
March 8	Regular BOE Meeting /Budget Workshop (if needed)	Community Rm
March 15	Regular BOE Meeting /Budget Workshop (if needed)	Community Rm
March 22	Regular BOE Meeting /Budget Workshop (if needed)	Community Rm
March 29	Regular BOE Meeting /Budget Workshop (if needed)	Community Rm
April 5	Regular BOE Meeting (Final budget adoption if completed)	Community Rm
April 19	Regular BOE Meeting/BOCES Admin Budget Vote (tentative)	Community Rm
May 3	Regular Budget Meeting/Public Presentation	Community Rm
May 16 (Tues)	Budget VOTE & BOE Member Elections	TAE Gym
May 17	Regular Board of Education Meeting (if needed)	Community Rm
June 7	Regular BOE Meeting	Community Rm
June 21	Regular BOE Meeting (if needed)	Community Rm
June 23	(Fri) GRADUATION	

RED indicates atypical meeting week or special event.

NEW BUSINESS**J-1a SMART Schools Bond Investments Preliminary Plan - approved**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to approve the preliminary SMART Schools Bond Investments Plan. The plan shall be posted on the Elmira Heights CSD website at <http://www.heightsschools.com> for a period of 30 calendar days for public comment.

J-1b Public Hearing – March 24, 2016 - SMART Schools Bond Plan – approved

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to set the public hearing for the SMART Schools Bond Investments Plan for March 24, 2016 at 6:30 pm.

J-2 Policy 6170: Safety of Students (fingerprinting clearance of new hires) – revised – 1st reading - accepted

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to accept the first reading of revised Board of Education Policy 6170: Safety of Students (Fingerprinting Clearance of New Hires) which was formerly known as Policy 6170 Fingerprinting of Prospective School Employees.

J-3 Policy 5675: Student Grading Information Systems – new - 1st reading - accepted

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to accept the first reading of new Board of Education Policy 5675: Student Grading Information Systems.

J-4 BOCES – Board Member Nomination – Gloria Moss -

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to nominate Ms. Gloria Moss to serve on the Board of the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services for a term beginning on July 1, 2016 and concluding June 30, 2019

CONSENT

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the following consent agenda items K-1 through K-5

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 11, 12, 14, 19 and February 2, 2016 CSE meetings.

K-2 Health & Welfare Services Contract – Corning Painted Post School District - \$889.58

The Board of Education approved the health and welfare services contract with the Corning Painted Post School District, to provide services for two (2) Elmira Heights students, attending non-public school located in the Corning Painted Post School District, at a rate of \$444.79 per student for the 2015-16 school year at a total cost for two (2) students of \$889.58

K-3 Health & Welfare Services Contract – Horseheads Central School District - \$4,801.32

The Board of Education approved the health and welfare services contract with the Horseheads Central School District, to provide services for eighteen (18) Elmira Heights students, attending non-public school located in the Horseheads Central School District, at a rate of \$266.74 per student for the 2015-16 school year at a total cost for eighteen (18) students of \$4,801.32

K-4 Receipts – portrait commissions

The Board of Education accepted receipts from Lifetouch National School Studios for portrait commissions in the following amounts: \$125 TAE, \$131 Cohen Middle, \$636 Cohen Elementary

K-5 Donation – Class of 2015 - \$58.23

The Board of Education accepted with thanks and appreciation a donation of \$58.23 from the Class of 2015 to Thomas A. Edison High School. This donation will be used to purchase band equipment.

AWARDS/HONORS/ACHIEVEMENTSNYSSBA Mastery Award–Level 3

Superintendent Fiore congratulated Board Members Christopher Callas, Harvey Harris and Andrew Willard for receiving the NYSSBA Mastery Award–Level 3, for their continued in-service training. Mr. was in attendance to accept his certificate.

COMMUNICATIONS**M-1 Fiscal/Environmental Stress Monitoring Notification: No Designation**

Notice from State Comptroller's Office that review of annual financial report is complete and there is no designation.

M-2 School/District Accountability Status: Good Standing

All buildings and the District are reported as in good standing

M-3 Instructional Technology Plan 2015-2018: - approved by SED

Thank you to Julie Lederman and technology committee for all their hard work

M-4 Special Education Notice of Compliance

Received notification of Compliance – lot of work was involved. Thank you to Dawn Hanrahan and Lori Andreine.

DISCUSSION**N-1 Elmira Heights Five-Year Capital Facilities Plan**

Plan falls into step with the Building Condition Survey. It is now up to date. This plan needs to be reviewed annually.

N-2 Comprehensive District Education Plan

DLT had an all-day work day – looking at long term focus, needs, changes, and curriculum development. It was a very productive day making considerable progress

N-3 Capital Project Public Information Plan

The DID newsletter is out. There are one page flyers available. There is no tax impact to complete this project. Capital Project Presentation will be Thurs Feb 25 at 6:30pm in the Community Room.

N-4 Field Turf

Mr. Coghlan reported that the field is definitely due for maintenance. Discussed various components of turf and latest report from DEC etc regarding no hazard found in crumb rubber products. The Board favors the Spartan Head Logo and dual green colored surface.

N-5 Budget Development

Mr. Rosno presented a PowerPoint with initial figures for revenue and expenditures, explaining the impact of the "tax cap" and "limits".

N-6 Internal Audit Option

Board reviewed list of recent audit selections and possible options and agreed on the Risk Assessment Update.

N-7 Legislative Reception – Mon Feb 22

Please advise by Tuesday morning Feb 16 if you can attend.

N-8 P-Tech

A math, science and technology focused program in concert with Corning Community College. Many details being worked out. There are 13 participating districts so we would be able to enroll 2 students.

N-9 Special Meeting: Vote Certification March 1, 2016 at conclusion of vote

The Board is in agreement to schedule a special BOE meeting at the conclusion of the Capital Project Vote to accept the results so that progress can remain on schedule.

EXECUTIVE SESSION

At 8:51 pm a motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION

At 9:29 pm a motion was made by Joseph Sullivan, seconded by Harry Blish and carried 4-0 to adjourn executive session.

NEXT MEETING(s)

Thursday February 25, 2016	6:30 pm	Capital Project Presentation	Community Room
Thursday February 25, 2016	7:00 pm	Regular Board Meeting	Community Room

ADJOURNMENT

At 9:30 pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to adjourn the meeting.