

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:02 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT Harvey Harris,

OTHERS PRESENT Mary Beth Fiore, Tom Boyanowski, Dawn Hanrahan, Michael Coghlan, Jeff Robbins(HUNT), Carol Sullivan, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve the Agenda with addition for the December 10, 2015 Board of Education Meeting.

Minutes:

November 12, 2015 Regular Meeting- A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the minutes of the November 12, 2015 Regular Meeting.

December 3, 2015 Special Meeting-Merger Straw Vote Referendum A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 6-0 to approve the minutes/results of the December 3, 2015 Consolidation Straw Vote Special Meeting.

Order of Business:

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦WCNY was in the District – they observed an elementary classroom and spoke with a various staff – the program should be airing in the Albany area on Dec 17. ♦Federal Government has passed the “Student Success Act” ♦Governor just released recommendations from the Common Core Task Force - it will be reducing the amount of testing and delay correlation of student scores and teacher performance

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Music Department – excellent concerts ♦DDI analysis in progress ♦After School Grant – application in progress – in concert with a hi-need school which will be Elmira – provides for College career readiness, credit recovery and concurrent classes ♦December dance is next week ♦Students are volunteering as Salvation Army bell ringers ♦Special Education – continue to work with State Education and receive training per Audit recommendations

Tom Boyanowski – High School Principal ♦Concert Season in progress ♦DDI in progress ♦Curriculum – working at getting them loaded to share drive and also getting the website updated. ♦Professional Development work continues ♦End of 2nd marking period tomorrow ♦Attendance – continue to work on ♦PBIS – project coming up to keep the motivation going before the break ♦Saturday was the Districts Movie day at the Heights Theater – 45 students attended for a movie and a visit from Santa.

PERSONNEL

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following consent personnel items F-1a through F1d. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F1 - Appointments

a. Substitutes – for the 2015-16 school – approved

Substitute Teachers Nicholas Brown, Donald Moss, Christine Brady

Substitute Support Staff Kathleen Cicci, Nicholas Brown, Donald Moss, Christine Brady

b. Coach- - approved

The following coach was approved for the 2015-16 school year pending completion of NYS coaching license requirements:

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Years</u>	<u>Stipend</u>
Modified Wrestling	Anthony Carome	1	1	\$1,951.77

c. Volunteers- athletics - approved

The following volunteer was approved to work with our athletic program for the 2015-16 school year:

Basketball: Tammy Punchard

d. Elementary Teacher – long term substitute - approved

Meghan Marks

The Board approved the appointment of Ms. Meghan Marks as long term substitute teacher in fifth grade effective November 30th, 2015 with anticipated service to continue for the remainder of the school year. Ms. Marks will receive a prorated salary based on the current EHTA contract Step 1 salary of \$37,534 plus \$2,355 dollars for 33 master degree credits. Ms. Marks shall only receive benefits in accordance with Policy 6221: Part Time and Professional Staff

FINANCIAL

G-1 Budget Status Report as of December 3, 2015- acknowledged

A motion was made by Kristen Wolowitz, seconded by Joseph Sullivan and carried 6-0 to acknowledge the budget status report as of December 3, 2015.

G-2 Treasurer's Report (October 2015) - acknowledged

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to acknowledge the Treasurer's report for October 2015.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (October 2015) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Michael Lepak and carried 6-0 to acknowledge the Claims Auditor Report for October 2015.

G-5 Extra-Classroom Report (October 2015) - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to acknowledge the Extra-Classroom Report for October 2015.

G-6 2015 Tax Roll Reduction - -- 68.00-1-13.5 owner Howard – 41 Townsend Rd - approved

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 6-0 to approve the recommendation that the tax bill for the 2015 assessment roll for Alberta Howard for property designated as Tax Map No. 68.00-1-13.5 41 Townsend Road, Town of Big Flats, be decreased by \$2,779.03, from \$12,279.98 to \$9,500.95 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$598,700 to \$470,000 as decided by the Supreme Court of the State New York, County of Chemung on October 15, 2015.

FACILITIES

No report

OLD BUSINESS

I-1 Smart School Bond - approved

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to approve HUNT Engineers/Architects' Proposal for Consulting Services associated with Smart School Bond (SSBA)

I-2 Building Condition Survey (BCS) - accepted

After a power point presentation by HUNT followed by questions and answers, a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 6-0 to accept the Building Condition Survey (BCS) presented by HUNT Engineers/Architects

I-3 Construction Management Services – Watchdog Building - approved

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve Watchdog Building Partners, LLC to provide construction management services for the 2015-16, 2016-17 and 2017-18 school years

I-4 Senior Class Trip – New Jersey - approved

A motion was made by Kristen Wolowitz, seconded by Christopher Callas and carried 6-0 to approve the Senior Class Trip to New Jersey for various activities June 11-13, 2016 as presented at the November 12, 2015 Board of Education meeting.

I-5 Capital Outlay Project - Agreement with Hunt - approved

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to approve the Standard Form Agreement between the Elmira Heights CSD and Hunt Engineers, Architects and Land Surveyors, P.C. for the completion of the 2015 Capital Outlay Project.

NEW BUSINESS

J-1 Affordable Care Act established time periods revision- reapproved

A motion was made by Andrew Willard, seconded by Harry Blish and carried 6-0 to approve the following resolutions revising previous established time periods as recommended by the District's Affordable Care Act consultant U.S. Employee Benefits Solutions Group:

NEW VARIABLE HOUR/NEW PART-TIME/NEW SEASONAL EMPLOYEES RESOLUTION

WHEREAS, the Patient Protection and Affordable Care Act requires the Elmira Heights Central School District to determine full-time status of new variable hour, new part-time, and new seasonal employees in order to establish eligibility for health insurance coverage; and

WHEREAS, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for new variable hour, new part-time, and new seasonal employees to determine whether an employee is a full-time employee; and

WHEREAS, the Elmira Heights Central School District desires to establish a look-back initial measurement period, administrative period and stability period for its new variable hour, new part-time, and new seasonal employees; and

WHEREAS, the Elmira Heights Central School District provides a health plan and is a participating district in NY 44 Health Benefits Trust; and

WHEREAS, the Elmira Heights Central School District health plan year is a 12 month period which runs from July 1st to June 30th; and

NOW THEREFORE, BE IT RESOLVED, that the initial measurement period for new variable hour, new part-time, and new seasonal employees shall be a period of twelve (12) consecutive months which shall begin on the first day of the first calendar month following the employee's start date; and

BE IT FURTHER RESOLVED, that the administrative period for new variable hour, new part-time, and new seasonal employees shall be a period which shall begin at the end of the initial measurement period and shall continue through the end of the first full calendar month beginning on or after the end of the initial measurement period; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour, new part-time, and new seasonal employees, determined to have averaged at least 30 hours of service per week (130 hours of service a calendar month) during the initial measurement period, shall be a period of twelve (12) consecutive calendar months to begin immediately after the administrative period; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour, new part-time, and new seasonal employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the initial measurement period, shall be a period of twelve (12) consecutive calendar months to begin immediately after the administrative period.

ONGOING EMPLOYEES RESOLUTION

WHEREAS, the Patient Protection and Affordable Care Act requires the Elmira Heights Central School District to determine full-time status of ongoing employees in order to establish eligibility for health insurance coverage; and

WHEREAS, eligibility must be determined prior to the start of the health plan year; and

WHEREAS, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for ongoing employees to determine whether an employee is a full-time employee; and

WHEREAS, the Elmira Heights Central School District desires to establish a look-back standard measurement period, administrative period and stability period for its ongoing employees; and

WHEREAS, the Elmira Heights Central School District provides a health plan and is a participating district in NY44 Health And Benefits Trust and

WHEREAS, the Elmira Heights Central School District health plan year is a 12-month year which runs from July 1st to June 30th; and

NOW THEREFORE, BE IT RESOLVED, that the standard measurement period for ongoing employees shall be a period of twelve (12) consecutive months to be measured from May 1st, to April 30th; and

BE IT FURTHER RESOLVED, that the administrative period for ongoing employees shall be a period of 61 days to be measured from May 1st, to June 30th; and

BE IT FURTHER RESOLVED, that the stability period for ongoing employees, determined to have averaged at least 30 hours of service per week (130 hours of service per calendar month) during the standard measurement period, shall be a period of twelve (12) consecutive calendar months to begin immediately after the administrative period on July 1st and to continue until June 30th; and

BE IT FURTHER RESOLVED, that the stability period for ongoing employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the standard measurement period, shall be a period of twelve (12) consecutive calendar months to begin immediately after the administrative period on July 1st and continue until June 30th.

J-2 HUNT Engineers –contract – air flow issues approved

A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 6-0 to authorize the Board of Education president to approve and execute a contract, approved by the school attorney, for Hunt Engineers to contract for the correction of air flow issues in the Community Room and District office spaces, at no cost to the district.

CONSENT

A motion was made by Kristen Wolowitz, seconded by Michael Lepak and carried 6-0 to approve the following consent agenda items K-1 through K-4.

K-1 CPSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the November 23, 30, 2015 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the November 16, 17, 23, 24, December 1, 2015 CSE meetings.

K-3 Donation –\$190.00 - PFO – for Wings of Eagles trip

The Board accepted with thanks and appreciation, a donation of \$190 from the Elmira Heights PFO to support a field trip to the Wings of Eagles Discovery Center for Mr. Howe's students.

K-4 Drama Production - approved

The Board approved the License Agreement with TAMS-WITMARK Music Library for the Drama production on March 4 & 5, 2016.

L. Awards/Honors/Achievement

No items

M. Communications

No Items

DISCUSSION

N-1 Building Condition Survey (BCS) – scope of work

Will continue to meet and narrow the scope – it is a tight schedule to work with –

N-2 Capital Improvement/SMART Bond Committee Report

Committee met this week. Will be meeting again soon. Two or three board members will meet with Mr. Coghlan to go over options and help to set priorities.

Mr. Blish commented that the consolidation study was a great deal of work and he is appreciative of all that served on the committees and such. He also expressed, that letting the residents vote on the issue was the right path to follow. They clearly voiced their opinion.

EXECUTIVE SESSION:

At 7:58pm a motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 8:06pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn executive session.

NEXT MEETING

Thursday January 7, 2016

7:00pm

Regular Meeting

Community Rm

ADJOURNMENT – At 8:10pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk