

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:22 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** Christopher Callas, Harvey Harris, Michael Lepak,

**OTHERS PRESENT** Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Michael Coghlan, Jeff Robbins(HUNT), Mary Kay Diakite, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to approve the Agenda for the November 12, 2015 Board of Education Meeting.

**Minutes:**

October 22, 2015 Regular Meeting- A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the minutes of the October 22, 2015 Regular Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Great last community forum here in the Heights. Last one is next week in Horseheads  
♦Met with commissioner – encourage public to complete the common core survey that is on line. ♦Following the December 3 straw vote there will be a number of time sensitive issues to work on

Andy Lutz – Elementary School Principal ♦Friday is the end of the first marking period with parent teacher conference on the 23<sup>rd</sup> and 24<sup>th</sup> ♦UPK funds have been used to purchase 36 tablets and 2 interactive tables.

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Tutoring - with the end of the 1<sup>st</sup> marking period student progress will be reviewed for determination of continuing or beginning of service for student. ♦Career Development – visits to Genesee, Mansfield and Elmira College are in the planning stages ♦New Secretary continues to take on new responsibilities – she is a quick learner and a great problem solver

Tom Boyanowski – High School Principal ♦High School is in the middle of the second marking period. ♦Big push for the PBIS program this year – attendance is crucial to learning so the morning of Nov 24 will be movie day for all with a 90% or higher attendance rate.(maybe only 10 that will not qualify)

Jason Rosno – Business Manager ♦TRS rates – pre-budget notice is that rates will be down to 11 ½ - 12 percent from 13 ¼ this year

**PERSONNEL**

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to approve the following consent personnel items F-1a through F2b. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**a. Substitutes – for the 2015-16 school – approved**

**Substitute Teachers** Chrystina Fatula

**Substitute Support Staff** Chrystina Fatula

**b. Volunteers- athletics - approved**

The following volunteers were approved to work with our athletic program for the 2015-16 school year:

Basketball: Andi Rice Caitlyn Yartym

**c. Poll Workers – December 3, 2015 Straw Vote Merger Referendum - approved**

The Board approved the following poll workers for the December 3, 2015 Straw Vote Merger Referendum

**Chairman** – Ken Erickson

**Inspectors / Clerks / Alternates-** Sue Blish, Bonnie Campbell, Wendy Carroll, Judy Clark, Gail Legge, Kathy Meriwether, Liz Obrien, Bonnie Perry, Peg Ridosh

**d. Tutors** - approved

The Board approved the following tutors for the 2015-16 school year:

Jennifer Jacobs Katharine Herzig

**e. Supervision / Game Help** - approved

The Board of Education approved the following for supervision/game help for the 2015-16 school year. All supervisors will hold current CPR/AED certification:

Kyle Erickson Chris Bennett

**F-2 Changes in Employment Status** - approved

**Tenure Recommendation** - approved

The Board approved the following tenure status recommendation:

Aimee Badger tenure area of Secondary English, effective 12/02/2015.

**Food Service Helper**

Ramona Griffin - (permanent appointment)

The Board approved the permanent appointment of Ms. Ramona Griffin as a Food Service Helper, effective December 12, 2015. Ms. Griffin has successfully completed her probationary period in accordance with current Civil Service Regulations.

**FINANCIAL**

**G-1 Budget Status Report as of November 5, 2015- acknowledged**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to acknowledge the budget status report as of November 5, 2015.

**G-2 Treasurer's Report (September 2015) - acknowledged**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 4-0 to acknowledge the Treasurer's report for September 2015.

**G-3 Investment Report**

No - Report

**G-4 Claims Auditor Report (September 2015) - acknowledged**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to acknowledge the Claims Auditor Report for September 2015.

**G-5 Extra-Classroom Report September 2015) - acknowledged**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to acknowledge the Extra-Classroom Report for September 2015.

**G-6 Affidavit of Unpaid School Taxes**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 4-0 to acknowledge the Affidavit of Unpaid 2015 School Taxes in the amount of \$537,882.21 to be re-levied by the Chemung County Treasurer.

**FACILITIES**

No report

**OLD BUSINESS**

**I-1 MVP Medicare Advantage Plans**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to approve the renewal rates for the Retirees MVP Medicare Advantage Plans (Gold Anywhere-) and (USA Care) as discussed at the October 22, 2015 Board of Education Meeting with the following rates to be effective beginning 1/1/2016:

MVP Medicare Advantage Gold Anywhere	\$372.20 per subscriber per month
MVP Medicare USA Care	\$405.80 per subscriber per month

**NEW BUSINESS**

No Items

## **CONSENT**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 4-0 to approve the following consent agenda items K-1 through K-5.

### **K-1 CPSE Recommendations and Funding - approved**

The Board of Education approved recommendations and funds to support placements for determinations made at the October 26, 2015 CPSE meetings.

### **K-2 CSE Recommendations and Funding - approved**

The Board of Education approved recommendations and funds to support placements for determinations made at the October 19, 26, 27, 2015 CSE meetings.

### **K-3 BOCES Initial Request for Services - acknowledged**

The Board acknowledged the GST BOCES Initial Request for Services for the 2016-17 school year.

### **K-4 Donation – up to \$100.00 Class 2014 – Holocaust Survivor Talk**

The Board accepted with thanks and appreciation, a donation of up to \$100.00 from the Class of 2014 to support a long distance learning experience with a Holocaust survivor for English 9 repeat students. This donation will cover the recommended donation to the Holocaust Museum for presenting the program.

### **K-5 Donation – correction - \$149.99 – microwave - acknowledged**

As a result of an incorrect Class (class of 2013) being identified in a letter of donation for the purpose of purchasing a microwave; and the Board accepting such donation at the October 22, 2015 Board of Education meeting; the Board acknowledged the revised letter and accepted with thanks and appreciation a donation of up to \$149.99 from the Class of 2007, to purchase a microwave for student body use during lunch periods.

## **L. Awards/Honors/Achievement**

No items

## **M. Communications**

Note received student thanking the Board for accepting the donation which allowed them to visit Elmira College.

## **DISCUSSION**

### **N-1 Building Condition Survey (BCS)**

Mr. Rosno informed the Board that there is approximately one million dollars in the Capital Reserve Fund that was established in 2009 which must be expensed by 2019. This amount would allow the District to embark on an eleven million dollar capital project at no expense to the tax payers. Engineers needed guidance regarding addition for Pre-K space and various other projects. The Board feels this is important and is committed to expanding UPK for all students over time. District team will meet and bring proposed projects to the next meeting for review. Action will have to be timely with an anticipated March 1 referendum

### **N-2 Smart School Bond (HUNT proposal for consulting services)**

There is \$936,000 available that requires considerable paperwork and deadlines. The Board is in consensus that they should take action at the next meeting to approve an agreement with Hunt.

### **N-3 Construction Management RFP Submissions**

Four proposals were received. It has been narrowed to two – references continue to be followed up on - the Board does not wish to have a presentation by the finalists and asks that a recommendation be made for action at the next meeting.

### **N-4 Senior Class Trip**

Mr. Boyanowski reported that the class voted on a trip to Wildwood, NJ for a variety of activities. The cost per student is estimated to be under \$235. All students will have the opportunity to attend irrelevant of financial means.

## **EXECUTIVE SESSION:**

At 8:39pm a motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 4-0 to enter executive session to discuss personnel, student issue and negotiations.

## **ADJOURN EXECUTIVE SESSION:**

At 8:50pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to adjourn executive session.

## **NEXT MEETING**

Thursday December 10, 2015 7:00pm Regular Meeting Community Rm

**ADJOURNMENT** – At 8:50pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 4-0 to adjourn the meeting.

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Clerk