

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak(7:01), Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Barb Day, Carol Sullivan, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the Agenda with an addition for the October 22, 2015 Board of Education Meeting.

Minutes:

September 24, 2015 Regular Meeting- A motion was made by Joseph Sullivan seconded by Christopher Callas and carried 7-0 to approve the minutes of the September 24, 2015 Regular Meeting.

October 1, 2015 Special Meeting- A motion was made by Andrew Willard seconded by Kristen Wolowitz and carried 7-0 to approve the minutes of the October 1, 2015 Special Meeting.

Order of Business:

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:02pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 7-0 to enter executive session to discuss student issue.

ADJOURN EXECUTIVE SESSION:

At 7:13pm a motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 7-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Common Core Survey- looking at standards ♦Governor solicited commission to examine the Common Core ♦Board Conference very productive – law conference was very informative – new registration regulations to follow ♦one of the State Verification reports had an error ♦new evaluations are underway ♦DID – to be readied for mailing soon. ♦Nov 5 Professional Development “Getting Students in Poverty to Graduation & Beyond” rsvp due soon. ♦Nov 12 – next Community Forum

Andy Lutz – Elementary School Principal ♦CIDS has completed screening of UPK students ♦Mr. Lutz will be on a career panel next week as part of the New Visions Program in Education at BOCES ♦Harvest Parade is Nov 30 ♦Bill Brewer will be representing Elmira Heights Rotary as they present Dictionaries to 3rd graders ♦Emergency Early Release for all three buildings was last Friday – all went well ♦All three buildings had student representation under the direction of Jamie Shaw to sing the National Anthem at the Jackals opening game

Dawn Hanrahan – Middle School Principal/CSE Chair ♦First dance of the year is tomorrow night ♦Have completed 14 observations thus far ♦Teresa Dean – new secretary is doing a phenomenal job ♦New Special Ed teacher starts Monday – we are excited to get somebody on board ♦After School tutoring has started.

Tom Boyanowski – High School Principal ♦Spirit week activities were well received culminating in a great homecoming dance ♦Attendance and Discipline issues are improved over prior years ♦PSAT & ASVAB administered ♦College Fair attended ♦Sports – Senior recognitions are being done

Jason Rosno – Business Manager ♦Construction Management RFP is due Nov 5 ♦Annual Health Insurance Meeting – advised that rates could increase approximately 19% - 20% - this will have a significant impact on the budget

PERSONNEL

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 7-0 to approve the following consent personnel items F-1a through F3a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F1 - Appointments

a. Substitutes – for the 2015-16 school – approved

Substitute Teachers Jessica Belgrave Meghan Marks Elise Clark

Substitute Support Staff Jessica Belgrave Meghan Marks

e. Volunteers- athletics - approved

The following volunteers were approved to work with our athletic program for the 2015-16 school year:

Basketball: Symeon Fulwood – Breanne Stroman – William Wilson

Wrestling Larry Vanderhoff

f. Poll Workers – December 3, 2015 Straw Vote Merger Referendum - approved

The Board approved the following poll workers for the December 3, 2015 Straw Vote Merger Referendum

Chief Inspector – Kris Manns

Inspectors and Clerks- Becky Arthur, Millie Cheplick, Charles Clemens, Jan Clemens, Mary Moore, Marian Oldroyd, Deb Sherman, Lola Sherman, Sharon Shutt,

F-2 Changes in Employment Status - approved

Teacher Assistant

Anne Reinhart - (Tenure Status)

The Board approved the tenure status of Anne Reinhart as a Teacher Assistant, effective October 7, 2015.

F-3 Resignation/Retirement - accepted

a. Modified Wrestling Coach

Darrin May

The Board accepted with thanks and appreciation of service, the resignation of Mr. Darrin May as Modified Wrestling coach for the 2015-16 school year, effective October 1, 2015.

FINANCIAL

G-1 Budget Status Report as of June 30, 2015- acknowledged

A motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the budget status report as of October 15, 2015.

G-2 Treasurer's Report (August 2015) - acknowledged

A motion was made by Michael Lepak, seconded by Harvey Harris and carried 7-0 to acknowledge the Treasurer's report for August 2015.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (August 2015) - acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 7-0 to acknowledge the Claims Auditor Report for August 2015.

G-5 Extra-Classroom Report August 2015) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 7-0 to acknowledge the Extra-Classroom Report for August 2015.

G-6 2014-15 Financial Statements and Audit Report - accepted

A motion was made by Harvey Harris, seconded by Michael Lepak and carried 7-0 to accept the 2014-2015 finalized financial statements and audit report as presented by Buffamante, Whipple, Buttafaro, P.C. at the September 24, 2015 Audit Committee meeting.

G-7 Management Letter Response & Corrective Action Plan – Financial Statements 2014-2015 - accepted

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to accept the Corrective Action Plan for the management letter dated September 24, 2015 concerning the basic financial statement for the year ended June 30, 2015.

G-8 Management Letter Response & Corrective Action Plan – Extraclassroom Audit 2014-2015 - accepted

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 7-0 to accept the Corrective Action Plan for the management letter, concerning the audit of the Extraclassroom Activity Fund for the year ended June 30, 2015.

G-9 Tax Bill Correction – 073489 69.10-3-38 owner Price – 172 Denver - approved

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 7-0 to approve a correction to the tax bill in accordance with Section 554 of the Real Property Tax Law (RPTL) for parcel 69.10-3-38, Town of Horseheads tax bill for 2015 for Robert Price be decreased by \$647.81, from \$1,585.86 to \$938.05. The assessor has certified that the property owner was entitled to a Basic Star Exemption which he has had since 2004 and the exemption was erroneously removed for the 2015 assessment roll. An incorrect entry due to failure of the assessor to act on a partial exemption constitutes a clerical error as defined by RTPL Section 550(7)c, and should be corrected for the 2015-16 school tax roll.:

G-10 Tax Bill Correction – 7 properties – Coleman Ave - approved

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to approve expunging taxes from the 2015-16 tax roll for the properties listed. The assessor has certified that the properties were assessed to the wrong school district on the 2015 final assessment roll. The property should be assessed to the Elmira City School District instead of the Elmira Heights School District. An assessment of real property located entirely outside the boundaries of the school district in which the real property is designated as being located constitutes an unlawful entry as defined by RTPL Section 550(7)(b), and should be corrected for the 2015-16 school tax roll as follows:

Parcel		Assessed Value	Corrected	Tax	Corrected
88.00-1-71	WLMA Farms, LLC Town of Big Flats	\$ 68,400	\$0	\$1,476.97	\$0
88.00-1-13.111	WLMA Farms, LLC Town of Big Flats	\$ 7,100	\$0	\$ 153.31	\$0
88.00-1-70	WLMA Farms, LLC Town of Big Flats	\$ 62,700	\$0	\$1,353.88	\$0
88.00-1-13.15	Brain Korsky, Town of Big Flats	\$324,200	\$0	\$6,352.68	\$0
88.00-1-13.2	Joanne Dalrymple, Town of Big Flats	\$ 44,700	\$0	\$ 965.21	\$0
88.00-1-11.12	Julia Kung, Town of Big Flats	\$ 81,900	\$0	\$1,768.47	\$0
88.00-1-13.13	Terri Nichols, Town of Big Flats	\$231,700	\$0	\$4,355.32	\$0

FACILITIES

Building Condition Survey (BCS)

Update: meeting with Hunt next week

OLD BUSINESS

No Items

NEW BUSINESS

J-1 Architect and Engineering Services RFP Recommendation

A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 7-0 to approve Hunt Architectural and Engineering to provide architectural and engineering services for the 2015-16, 2016-17 and 2017-18 school years.

CONSENT

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 7-0 to approve the following consent agenda items K-1 through K-8.

K-1 CPSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the October 5, 2015 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the September 25, 28, 29, October 6, 8, 13, 16, 2015 CSE meetings.

K-3 Medieval Festival Club - elimination

The Board approved the elimination of the Medieval Festival extra-curricular club, and to approve the attached resolution closing their account and transferring the funds to the Middle school student council:

Resolution Closing the Medieval Festival Extra-Curricular Account

WHEREAS, the Extra-Curricular Activity Clubs of the Elmira Heights Central School District contains a club entitled 'Medieval Festival and,

WHEREAS, there has not been any activity in this club and there is no intention to continue the festival,

WHEREAS, the Medieval Festival club account shall be closed.

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Medieval Festival account closed due to inactivity and funds transferred to the Middle School Student Council.

K-4 Middle School Store – Extra Curricular Account 2014-15

The Board approved the following resolution authorizing the Middle School Student Council advisors and officers to conduct Middle School Store business for the 2015-16 school year:

Resolution Concerning the Middle School Store Extra-Curricular Account for 2015-16

WHEREAS, the Extra-Curricular Activity Clubs of the Elmira Heights Central School District contains a club entitled 'Middle School Store' and,

WHEREAS, there is no appointed Middle School Store Advisor or Officers for the 2015-16 school year but there continue to be Middle School Store designated activities currently being conducted by the Middle School Student Council and these activities incur legitimate expenses, and

WHEREAS, it is intended that Middle School Store funds continue to pay for these activities,

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Middle School Student Council Advisors and Officers to approve the expenditures incurred in connection with Middle School Store designated activities and to submit payment orders for said approved expenses.

K-5 Food Donation – Basketball admission - approved

The Board approved the request from the First Year Experience class to waive the cost of admission to the December 18, 2015 basketball games in lieu of a donation of a canned good, to be given to the Food Bank of the Southern Tier.

K-6 Donation – up to \$550.00 – Class of 2014 – Elmira College Field Trip

The Board accepted with thanks and appreciation, the donation of up to \$350.00 from the Class of 2014 to support a field trip to Elmira College for English 12, ACE English and First Year Experience students.

K-7 Donation - \$5,715.74 – Class of 2011 - Musical Instruments

The Board accepted with thanks and appreciation, a donation of \$5,715.74 from the Class of 2011, to purchase musical instruments for the music department as requested by Randy Cornell.

K-8 Donation - \$149.99 + – Class of 2013 - Microwave

The Board accepted with thanks and appreciation, a donation of \$149.99 (plus any applicable required fees or taxes) from the Class of 2013, to purchase a microwave for student body use during lunch periods.

L. Awards/Honors/Achievement

School Board Recognition Week: 2015-16 EHCS D Board of Education

Superintendent Fiore thanked the Board for their volunteer service, dedication and hard work.

M. Communications

No Items

DISCUSSION

N-1 APPR

Have a call with State Ed tomorrow to address a couple minor questions

N-2 MVP USA Care PPO Buy-Up Options

Two options were presented – one keeps their plan as is and the other would increase some copays and decrease premium. Current consensus is to keep the current plan. The business manager will bring a motion to the board at the next meeting.

N-3 Shared Services for Transportation

Gathering information for agreement with BOCES

N-4 Community Facilities Committee

District will be recruiting for committee members: for Smart Bond application process and Building Condition Survey

NEXT MEETING

Thursday November 12, 2015 7:00pm Regular Meeting Community Rm

ADJOURNMENT – At 7:48pm a motion was made by Joseph Sullivan, seconded by Kristen Wolowitz and carried 7-0 to adjourn the meeting.

Clerk