

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** Following the Community Forum on the Consolidation Study, the Board of Education Meeting was called to order at 7:36 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

**MEMBERS ABSENT** all present

**OTHERS PRESENT** Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Andy Lutz, Michael Coghlan, Carol Cady, Carol Sullivan, Lisa Benedict, Patrick Moffe, Mary Kay Diakite, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to approve the Agenda for the September 10, 2015 Board of Education Meeting with additions and corrections.

**Minutes:**

August 27, 2015 Regular Meeting- A motion was made by Harvey Harris seconded by Joseph Sullivan and carried 7-0 to approve the minutes of the August 27, 2015 Board of Education Regular Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Congratulations and Thank You to the Administrators, Faculty and Staff for a great first day of School.

Andy Lutz – Elementary School Principal ♦Enrollment numbers are good ♦Dismissal the first day is always a little hectic but we always get it worked out with everyone accounted for ♦Mr. Lutz reports that he and Carol Cady have been spending hours doing spreadsheets so the teacher evaluations are accurate for SED. Sad part is that next year it changes again..

Tom Boyanowski – High School Principal ♦Smooth Start – everyone seems to be happy ♦new programs for struggling students have been initiated and they are being received favorably

Jason Rosno – Business Manager ♦ERS rates will be going down about 3% ♦Audit draft has been received. Presentation set for next meeting

**PERSONNEL**

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 7-0 to approve the following consent personnel items F-1a through F4a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**Substitutes – for the 2015-16 school year** approved

Substitute Teachers:	Jessica Stanton	Donna Howell	
Substitute Support Staff:	Yvonne Sadler	Jessican Stanton	Elise Clark
	Shannon Pfunter	Donna Howell	

**Food Service Helper-** approved

Kelli Barrett

The Board of Education approved the probationary appointment of Ms. Kelli Barrett as a Food Service Helper for 3.0 hour per day position, effective September 14, 2015. Ms. Barrett shall serve a one (1) year probationary period, effective September 14, 2015, in accordance with current civil service regulations. Ms. Barrett shall be placed on Step 1 of the current EHESSA contract at a rate of \$ 9.93 per hour.

**Food Service Helper -** approved

Jessica Castilow

The Board of Education approved the probationary appointment of Ms. Jessica Castilow as a Food Service Helper for 3.0 hour per day position, effective September 14, 2015. Ms. Castilow shall serve a one (1) year probationary period, effective September 14, 2015, in accordance with current civil service regulations. Ms. Castilow shall be placed on Step 1 of the current EHESSA contract at a rate of \$ 9.93 per hour.

**Volunteers -** approved

The Board of Education approved the following volunteer to work with the athletic program for the 2015-16 school year:  
Michael Larrabee – football

**F-2 Change in Employment Status -**

**Principal** – agreement approved

Tom Boyanowski

The Board approved the agreement to extend the probationary period of Mr. Thomas Boyanowski as the high school principal up to November 7, 2016. Since Mr. Boyanowski came mid-year as the high school principal, this extended time provides for an additional full-year cycle to be completed, prior to making a final tenure determination.

**F-3 Parental Leaves of Absence -**

Nicole Rosno

The Board approved the parental leave of absence of Ms. Nicole Rosno, on or about November 9, 2015. Ms. Rosno plans to return on or about Monday, February 1, 2016. Such leave shall be unpaid and the employee shall be responsible for covering the cost of health insurance during her unpaid leave.

Allison Sevey

The Board approved the parental leave of absence of Ms. Allison Sevey, on or about February 4, 2016. Ms. Sevey plans to return on or about Monday, March 28, 2016. Ms. Sevey has requested to use five (5) sick days during the course of her leave and take the balance of the leave as unpaid sick leave in accordance with benefits and eligibility under FMLA.

**F-4 Salary Corrections -**

The Board approved the recommendation to correct the salary for the following food service helper appointment due to a rounding error:

<u>meeting date</u>	<u>employee</u>	<u>dept</u>	<u>step</u>	<u>incorrect rate</u>	<u>corrected rate</u>
7/09/15	Kelly Andrus	Food Service Helper	1	\$9.92/hour	\$9.93/hour

**FINANCIAL**

No Items

**FACILITIES**

RFP's for Architect Firm – 8 received – will narrow to 3 or 4 to be presented at the next meeting

**OLD BUSINESS**

**I-1 – Policy 6130: Evaluation of Personnel** – revised – approved

A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 7-0 to approve revised Board Policy 6130: Evaluation of Personnel

**NEW BUSINESS**

No Items.

**CONSENT**

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 7-0 to approve the following consent item K-1

**K-1 School Related Group – Booster Club** - approved

The Board of Education approved the recommendation to recognize the Elmira Heights Booster Club as a school-related group for the 2015-16 school year.

**AWARDS/HONORS/ACHIEVEMENT**

No items

**COMMUNICATIONS**

No items

**DISCUSSION**

**N-1 Tech Plan**

Review of changes to the plan that are required to be in compliance and up to date.

**N-2 NYSSBA Conference Voting Delegate**

Voting Delegate –

Nominee Andrew Willard - Motion by Joseph Sullivan Second by Christopher Callas

Vote 7-0 in favor of Andrew as the delegate

Alternate Delegate

Nominee Christopher Callas - Motion by Harvey Harris Second by Michael Lepak

Vote 7-0 in favor of Chris at the alternate

**NEXT MEETING**

Thursday	September 24, 2015	6:30pm	Audit Committee Meeting	Community Rm
Thursday	September 24, 2015	7:00pm	Regular Meeting	Community Rm

**ADJOURNMENT** – At 7:51pm a motion was made Joseph Sullivan, seconded by Harvey Harris and carried 7-0 to adjourn the meeting.

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Clerk