

**Board of Education
Regular Meeting**

Minutes August 27, 2015

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:03 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT Harvey Harris, Kristen Wolowitz

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Michael Coghlan, Carol Sullivan, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to approve the Agenda for the August 27, 2015 Board of Education Meeting with changes as presented.

Minutes:

July 23, 2015 Regular Meeting- A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 5-0 to approve the minutes of the July 23, 2015 Regular Meeting.

August 13, 2015 Special Joint Meeting- A motion was made by Christopher Callas seconded by Andrew Willard and carried 5-0 to approve the minutes of the August 13, 2015 Special Joint Meeting with Horseheads School District.

Order of Business:

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Annual Inspection – Commend custodial staff for and exceptional job getting our building ready- Thank you ♦Administrators and Secretaries have had lots to do preparing for upcoming year. ♦Looking forward to welcoming the students back

Andy Lutz – Elementary School Principal ♦Ready for the new year. Maintenance staff has been very accommodating making way for teachers to get into their rooms to prepare ♦New teacher orientation and community tour is Monday ♦Kindergarten and PreK orientations are next week.

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Middle School is also ready for the start of a new year and the scheduling is done ♦With Janice's retirement Hazel and stepped right up to the plate filling in until we can hire

Tom Boyanowski – High School Principal ♦Summer School – very successful –7 Seniors completed requirements for graduation. We had a special ceremony for them ♦Ready for the new year ♦Freshman orientation is Sept 2 ♦Fall athletics are underway ♦Great to see the students around

Jason Rosno – Business Manager ♦Auditors were in last week – September 24 is scheduled for their report ♦State Aid reporting due soon ♦Request for Proposals have gone out ♦Tax Warrant is on the agenda later in the meeting

PERSONNEL – will follow executive session at the end of the meeting

FINANCIAL

G-1 Budget Status Report as of August 14, 2015- acknowledged

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 5-0 to acknowledge the budget status report as of June 30, 2015.

G-2 Treasurer's Report (June 2015) - acknowledged

A motion was made by Andrew Willard, seconded by Harry Blish and carried 5-0 to acknowledge the Treasurer's report for June 2015.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (June 2015) - acknowledged

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 5-0 to acknowledge the Claims Auditor Report for June 2015.

G-5 Extra-Classroom Report(June 2015) - acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to acknowledge the Extra-Classroom Report for June 2015.

G-6 Tax Warrant 2015-16

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve the 2015-2016 tax warrant, authorizing the collection of \$7,433,954, with the town by town tax rates per \$1000.00 being:
Big Flats \$21.593060 Elmira \$22.034819 Horseheads \$23.219029

FACILITIES

Mike Coghlan reported.

Capital Improvement Project Update –

Staying on top of projects with Hunt and the Building Condition Survey.

Request for Proposals for Architect Firms –

Proposals are due Sept 3. It is a very competitive market and many firms have been in to tour the facilities. It is expected that we will receive a number of proposals.

Future Capital Improvement Project Timelines/Implications –

Our buildings are in good shape but to remain that way we have to plan ahead and stay on top of it all. We must move forward even with the consolidation study in progress so that if it does not go through we are ready to go with improvements.

OLD BUSINESS

No Items

NEW BUSINESS

J-1 – Policy 6130: Evaluation of Personnel – revised – first reading - accepted

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to accept the first reading of revised Board Policy 6130: Evaluation of Personnel

J-2 – Consolidation Straw Vote – December 3, 2015 - approved

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 5-0 to set the polling hours for the December 3, 2015 Consolidation Straw Vote between the hours of 7:00 am to 8:00 pm in the Thomas A Edison Gymnasium.

J-3 – Superintendent Contract Amendment -

See continued new business after executive session below

CONSENT

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the following consent agenda items K-1 through K-14.

K-1 Special Education 2014-15 Programs Report. - acknowledged

The Board of Education acknowledged the final report of the 2014-15 Special Education programs.

K-2 Cohen Elementary 2015-16 Student Handbook - acknowledged

The Board of Education acknowledged the Cohen Elementary Student Handbook for the 2015-16 school year.

K-3 Cohen Middle School 2015-16 Student Handbook - acknowledged

The Board of Education acknowledged the Cohen Middle School Student Handbook for the 2015-16 school year.

K-4 Thomas A. Edison 2015-16 Handbook - acknowledged

The Board of Education acknowledged the Thomas A. Edison Handbook for the 2015-16 school year.

K-5 CPSE Recommendations and Funding - approved

The Board of Education approved recommendations and funds to support placements for determinations made at the July 20, CPSE meetings and the Fund to support such recommendations.

K-6 TAE 2014-15 Library Report. – acknowledged

The board of Education acknowledged the TAE 2014-15 Library report

K-7 Professional Development Plan (PDP) 2015-16 - approved

The Board of Education approved the 2015-16 Professional Development Plan (PDP), which is the current PDP Plan, that will remain in effect, until the APPR revisions are finalized.

K-8 Disposal of Surplus Electronics – approved

The Board of Education approved the recommendation to declare the following list of computers and one printer as obsolete surplus for disposal by recycling with any proceeds deposited in the General Fund:

Tag Number	Serial Number	Model
EH - 20150078	GXJ84B1	opt GX 620
EH- 01735/20150186	2DVV3C1	opt GX 620
EH- 01738/20150185	2FVV3C1	opt GX 620
EH-01724	1DVV3C1	opt GX 620
EH-01725	2BVV3C1	opt GX 620
EH-01726	4FVV3C1	opt GX 620
EH-01727	7CVV3C1	opt GX 620
EH-01728	6CVV3C1	opt GX 620
EH-01729	JWFL3K1	opt GX 620
EH-01730	1CVV3C1	opt GX 620
EH-01731	5BVV3C1	opt GX 620
EH-01732	378R1K1	opt GX 620
EH-01733	7DVV2C1	opt GX 620
EH-01734	2CVV3C1	opt GX 620
EH-01736	5DVV3C1	opt GX 620
EH-01737	1BVV3C1	opt GX 620
EH-01739	3CVV3C1	opt GX 620
EH-01740	HBVV3C1	opt GX 620
EH-01741	F9VV3C1	opt GX 620
EH-01742	JCVV3C1	opt GX 620
EH-01743	9BVV3C1	opt GX 620
EH-01744	8BVV3C1	opt GX 620
EH-01745	B9VV3C1	opt GX 620
EH-01746	DDVV3C1	opt GX 620
EH-01747	GBVV3C1	opt GX 620
EH-01748	DCVV3C1	opt GX 620
EH-01749	FCVV3C1	opt GX 620
EH-01750	G78R1K1	opt GX 620
EH-01751	DBVV3C1	opt GX 620
EH-01752	3B8R1K1	opt GX 620
EH-01753	B98R1K1	opt GX 620
EH-01754	6WFL3K1	opt GX 620
EH-01755	HDVV3C1	opt GX 620
EH-0251	90XT751	opt GX 270
EH-20100445	2UA04516R9	hp 8100
EH-20150059	3YJ84B1	opt GX 620
EH-20150067/4083	FS11TG1	opt 755
EH-4028	20W5DG1	opt 745
EH-4080	CW11TG1	opt 755
EH-NONE	91BGX21	latitude C840(laptop)
EH-NONE	FT9GX21	latitude C840(laptop)
EH-NONE	17T0M11	latitude C840(laptop)
EH-NONE	GR9GX21	latitude C840(laptop)
EH-NONE	F29GX21	latitude C840(laptop)
EH-NONE	1S9GX21	latitude C840(laptop)
EH-00550	USFB176044	laser jet FP(printer)

K-9 Internal Audit Report 2014-15 Athletic Expenses Internal Audit Report - accepted

The Board of Education accepted the 2014-15 Athletic Expenses Internal Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Board on July 23, 2015.

K-10 Corrective Action Plan - 2014-15 Athletic Expenses Internal Audit Report. - accepted

The Board accepted the Corrective Action Plan for the 2014-15 Athletic Expenses Internal Audit Report.

K-11 Donation - \$2,873.88 - Class of 2005– elementary furniture & TAE band instruments- accepted

The Board of Education accepted with thanks and appreciation, a donation of \$2,873.88 from the Class of 2005, to purchase essential furniture(approximate cost \$1200) for Cohen Elementary and band instruments(remainder of funds) for Thomas A Edison High School.

K-12 Donation - \$750.00 - PFO – Cohen PBIS program - accepted

The Board of Education accepted with thanks and appreciation, a donation of \$750.00 from the Elmira Heights PFO to support the Cohen Elementary and Cohen Middle School PBIS program.

K-13 School Related Group – Parent Faculty Organization (PFO) - approved

The Board of Education approved the recommendation to recognize the Elmira Heights Parent Faculty Organization (PFO) as a school-related group for the 2015-16 school year. SEE ATTACHED

K-14 School Related Group – Project Graduation - approved

The Board of Education approved the recommendation to recognize the Elmira Heights Project Graduation as a school-related group for the 2015-16 school year.

L. Awards/Honors/Achievement

No items

M. Communications

No items

DISCUSSION

N-1 Red Cross Shelter Site Agreement

In the event of an emergency/disaster the School District could be considered by the Red Cross as a Shelter.

N-2 APPR

Draft – best results to comply with the law as written. Includes the change from the Marzano Rubric to the NYSUT Rubric

N-3 Tech Plan

deleted from agenda - still working on draft

N-4 Community Forums – for Consolidation Study

Elmira Heights Sept 10, Oct 8, Nov 12

Horseheads Sept 22, Oct 13, Nov 17

N-5 NYSSBA Conference - October

Transportation – will look into options to transport

N-6 Polling Hours – Consolidation Straw Vote Dec 3, 2015

To recap the hours will be 7:00 am – 8:00 pm

EXECUTIVE SESSION:

At 7:42pm a motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 5-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 8:50pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to adjourn executive session.

NEW BUSINESS - continued

J-3 – Superintendent Contract Amendment - approved

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 5-0 to approve the amendment to the contract between the Elmira Heights Board of Education and the Superintendent of Schools, with a corrected effective date of August 27, 2015.

PERSONNEL

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to approve the following consent personnel items F-1a through F2f. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

F1 - Appointments

Substitutes – for the 2015-16 school year approved

Substitute Teachers: Jessi Perry

Secondary Science Teacher- approved

Jessi Perry

The Board of Education approved the appointment of Ms. Jessi Perry, in the tenure area Secondary Science, September 18, 2015. Ms. Perry shall serve a four (4) year probationary period, effective September 18, 2015 and shall be placed on Step 7 of the current EHTA contract with 36 graduate hours for a total compensation of \$47,014.00.

Teacher Assistant - approved

Mary Moore

The Board of Education approved the appointment of Ms. Mary Moore as 6.75 hour per day Teacher Assistant, effective September 1, 2015. Ms. Moore shall serve a three (3) year probationary period, effective September 1, 2015. Ms. Moore shall be placed on Step 1 of the current EHESSA contract at a rate of \$ 15.27 per hour.

Volunteers - approved

The Board of Education approved the following volunteers to work with the athletic program for the 2015-16 school year:

Michaela Gill – cheerleading

Chelsea Hutsick - volleyball

Secondary Special Education- approved

Katharine Herzig

The Board of Education approved the appointment of Ms. Katharine Herzig in the tenure area of Secondary Special Education, effective September 1, 2015. Ms. Herzig shall serve a four (4) year probationary period, effective September 1, 2015 and shall be placed on Step 4 of the current EHTA contract with 39 graduate hours for a total compensation of \$43,654.00.

Secondary Science (Chemistry/Physics) - approved

Amber Dildine

The Board of Education approved the conditional appointment of Ms. Amber Dildine in the tenure area of secondary science(chemistry/physics) effective September 7, 2015. As a condition of her appointment, Ms. Dildine must maintain current certification in Chemistry and obtain additional certification in Physics, prior to September 1, 2019. Ms. Dildine shall serve a four (4) year probationary period , effective September 7,2015, and shall be placed on Step 4 of the current EHTA contract, with 37 graduate hours, for a total compensation of \$43,654.00.

Secondary Social Studies - approved

Christopher Suwak

The Board of Education approved the appointment of Mr. Christopher Suwak in the tenure area of Secondary Social Studies, effective September 8, 2015. Mr. Suwak shall serve a four (4) year probationary period, effective September 8, 2015 and shall be placed on Step 1 of the current EHTA contract with 40 graduate hours for a total compensation of \$40,204.00.

F-2 Resignation/Retirement -

Secretary I – retirement - accepted

Janice Lagonegro

The Board accepted the resignation for purposes of disability retirement, of Ms. Janice Lagonegro, effective August 15, 2015. We thank Ms. Lagonegro for her 14 years of service in the Elmira Heights CSD. Ms. Lagonegro shall be entitled to all retirement benefits in accordance with the current EHESSA contract.

Secondary Social Studies - resignation - accepted

Kathie Beebe

The Board of Education accepted the resignation of Ms. Kathie Beebe as Secondary Social Studies teacher, effective September 8, 2015. We thank Ms. Beebe for her 7 years of service in the Elmira Heights CSD.

Secondary Science – resignation - accepted

Kaija Fritz

The Board accepted the resignation of Ms. Kaija Fritz as Secondary Science teacher (Chemistry/Physics) effective September 7, 2015. We thank Ms. Fritz for her 8 years of service in the Elmira Heights CSD.

Special Education - resignation - accepted

Courtney Perez

The Board accepted the resignation of Ms. Courtney Perez as Special Education teacher effective September 17, 2015. We thank Ms. Perez for her 6 years of service in the Elmira Heights CSD.

Food Service - resignation - accepted

Shirley Cheplick

The Board accepted the resignation of food service helper Shirley Cheplick effective September 5, 2015. We thank Ms. Cheplick for her service to the district.

Student Council Advisor TAE - accepted

Kaija Fritz

The Board accepted the resignation of Kaija Fritz as TAE Student Council Advisor effective September 7, 2015.

NEXT MEETING

Thursday September 10, 2015 7:00pm Regular Meeting Community Rm

ADJOURNMENT – At 8:55pm a motion was made Joseph Sullivan, seconded by Christopher Callas and carried 5-0 to adjourn the meeting.

Clerk