

**Board of Education
Regular Meeting**

Minutes June 11, 2015

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT Kristen Wolowitz

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Andy Lutz, Carol Sullivan, David Crowley, student award recipients accompanied by family and friends

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to approve the Agenda for the June 11, 2015 Board of Education Meeting.

Minutes:

May 7, 2015 Regular Meeting- A motion was made by Joseph Sullivan seconded by Christopher Callas and carried 6-0 to approve the minutes of the May 7, 2015 Regular Meeting.

May 19, 2015 Annual Meeting and Elections- A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0 to approve the minutes of the May 19, 2015 Annual Meeting and Elections.

Order of Business:

A motion was made by Michael Lepak, seconded by Harry Blish and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Awards/Honors/Achievement

L-1 SANNYS Region 9 Scholarship Recipient: Stevie Hill

L-2 Mark Twain Scholars: Jadziah Barchet, Makia Hall, Brittany Antoniw

L-3 Valedictorian/Salutatorian Recognition

Valedictorian: Jadziah Barchet

Salutatorian Makia Hall

L4 Cohen Knighthood Awards

Fairness Awards:

6th grade: Larissa Cheplick & Nick Overstrom

7th grade: Emily Brewer & Jack Shaw

8th grade: Jady Baskoff & Joshua Tryon

Trustworthiness Awards:

6th grade: Rachel Moffe & Nate Amberg

7th grade: Matheu Palmer & Morgan Perry

8th grade: Mia Enright & Alex Alverson

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Thank you to all staff, faculty and administrators for another successful year ♦APPR – new regulation will be adopted by NYSED on Monday – so there will be lots of work ahead and we will follow requirements even though there are some flaws

Andy Lutz – Elementary School Principal ♦One goal of DLT & BLT was to explore online assessments.. Mock testing is complete – this has helped with evaluating the infrastructure and skills needed for the process. ♦state testing and post tests are complete – thanks again to Kristin McNamara for a great job coordinating ♦a lemonade stand fund raiser will be held to help raise money to send an orphanage in Nepal which one of our students has family ties.

Tom Boyanowski – High School Principal ♦Lots of celebrations this time of year but there is also anxiety with exams and class grades being finalized. ♦Class Day is tomorrow ♦Exams begin Monday ♦four students will be graduating from the Coopers program this year ♦Senior Trip to Vermont is coming up ♦

Jason Rosno – Business Manager ♦Budget for next has been rolled so budget requests can be approved ♦payroll for next year is being set up ♦Grants Services is finalizing end of year and looking at next ♦projecting a positive fund balance at the end of year so there will be a recommendation for the Board to move the money into reserve funds

Public– ♦David Crowley – CAC member commented that there is a lot to think about and that he appreciates that Superintendent Fiore attended their meetings and was very helpful with clear explanations. Thank you

PERSONNEL

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following consent personnel items F-1a through F2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

Substitutes – for the 2014-15 school year approved

Substitute Support Staff: Joyce Hodge

Summer Transportation approved

The Board of Education approved the following summer 2015 transportation personnel to provide transportation for special needs students:

Cindy Davis	Bus Driver	4.5 hrs/day	\$20.47/hr
Peggy Webber	Aide	4.5 hrs/day	\$13.47/hr
Gloria Lalonde	Bus Driver	4.0 hrs/day	\$15.33/hr
Rena Dildine	Aide	4.0 hrs/day	\$15.17/hr
Randy Hardy	Sub Bus Driver		\$18.81/hr

Administrative Internship approved

Carol Cady

The Board of Education approved the administrative internship for Ms. Carol Cady as part of her requirements for the Brockport CAS program. Ms. Cady will work in the elementary building and district office to complete her requirements May 8, 2015 through June 29, 2015.

Elementary Teacher - approved

Courtney Stansfield

The Board of Education approved the appointment of Ms. Courtney Stansfield in the tenure area of elementary education effective July 1, 2015. Ms. Stansfield shall serve a three (3) year probationary period effective, July 1, 2015, as she is accredited with one year of Jarema credit for her employment in the same position during the 2014-15 school year. Ms. Stansfield shall be placed on Step 2 of the current EHTA contract, with 36 graduate hours, for a total compensation of \$40,895.00.

Elementary Teacher - approved

Holly Lewis

The Board of Education approved the appointment of Ms. Holly Lewis in the tenure area of elementary education, effective July 1, 2015. Ms. Lewis shall serve a four (4) year probationary period, effective July 1, 2015. Ms. Lewis shall be placed on Step 2 of the current EHTA contract, with 39 graduate hours, for a total compensation of \$41,030.00.

Elementary Teacher - approved

Nicole Rosno

The Board of Education approved the appointment of Ms. Nicole Rosno in the tenure area of elementary education, effective July 1, 2015. Ms. Rosno shall serve a three (3) year probationary period, effective July 1, 2015, as Ms. Rosno previously received tenure in New York State. Ms. Rosno shall be placed on Step 12 of the current EHTA contract, with 39 graduate hours, for a total compensation of \$52,680.00.

F-2 Resignation - approved

Food Service Helper

Ingrid Sullivan

The Board accepted the letter of resignation dated May 21, 2015 and received May 21, 2015 from Ms. Ingrid Sullivan, as a 3.0 hr/day cafeteria helper, effective May 14, 2015. It shall be noted that insufficient notice was given to resign in good standing in accordance with the current EHESSA agreement.

FINANCIAL

G-1 Budget Status Report - as of June 4, 2015- acknowledged

A motion was made by Michael Lepak, seconded by Harvey Harris and carried 6-0 to acknowledge the budget status report as of June 4, 2015.

G-2 Treasurer's Report (April 2015) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to acknowledge the Treasurer's report for April 2015.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (April 2015) - acknowledged

A motion was made by Christopher Callas, seconded by Harvey Harris and carried 6-0 to acknowledge the Claims Auditor Report for April 2015.

G-5 Extra-Classroom Report (April 2015) - acknowledged

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to acknowledge the Extra-Classroom Report for April 2015.

FACILITIES

Mike Coghlan reported.

Capital Outlay – kick off meeting held. Concern is to make sure that by June 30 that projects are complete and paper work is submitted. The financing was not balancing as expected so a few changes needed to be made.

Building Condition Survey (BCS) – this will be done by Hunt and the scope of next year's work needs to be approved soon. Recommending that we do an RFP next time around just under general principal, as it has been a while since we did one.

OLD BUSINESS

No Items

NEW BUSINESS

J-1 Support Staff 2015-16 Agreement - ratified

A motion was made by Christopher Callas, seconded by Harvey Harris, and carried 6-0 to ratify the agreement between the Superintendent of the Elmira Heights Central School District and the Elmira Heights Support Staff Association for the 2015-16 school year.

J-2 Teachers' Association – Tentative Agreement - approved

A motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 6-0 to approve the tentative agreement between the Elmira Heights Teachers' Association and the Superintendent of Schools of the Elmira Heights CSD.

J-3 Policy 7552: Dignity for All Students - first reading - revised policy - accepted

A motion was made by Christopher Callas, seconded by Andrew Willard, and carried 6-0 to accept the first reading of revised Board of Education Policy 7552: Dignity for All Students

J-4 Policy 5220: District Investments – first reading - revised policy - accepted

A motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 6-0 to accept the first reading of revised Board of Education Policy 5220: District Investments.

J-5 Policy 5512: Fund Balance – first reading - revised policy - accepted

A motion was made by Andrew Willard, seconded by Christopher Callas, and carried 6-0 to accept the first reading of Board of Education Policy 5512: Maintenance of Fund Balance. This policy revision replaces the current Board of Education Policy 5512: Fund Balance.

J-6 Policy 7540: Bullying: Peer Abuse in the Schools – first reading - revised policy - accepted

A motion was made by Harvey Harris, seconded by Joseph Sullivan, and carried 6-0 to accept the first reading of revised Board of Education Policy 7540: Bullying: Peer Abuse in the Schools.

J-7 Policy 7541: Hazing of Students – first reading of revised policy - accepted

A motion was made by Harvey Harris, seconded by Andrew Willard, and carried 6-0 to accept the first reading of revised Board of Education Policy 7541: Hazing of Students.

J-8 Surplus Defibrillators Disposal - approved

A motion was made by Michael Lepak, seconded by Andrew Willard, and carried 6-0 to declare two automated external defibrillators as surplus with no value for disposal, Defibrillator #30633895 asset code 01504 and #30633894 asset code 01505 located in the high school athletic department.

CONSENT

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to approve the following consent agenda items K-1 through K-18.

K-1 CPSE Recommendations and Funding - approved

Approved the recommendations and funds to support placements for determinations made at May 21, 2015 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved the recommendations and funds to support placements for determinations made at May 7, 8, 13, 21, 28, June 1, 2015 CSE meetings.

K-3 2015-16 Board of Education Calendar - approved

Approved the 2015-16 Board of Education calendar as discussed at the May 7, 2015 meeting. The reorganization meeting for 2015-16 shall occur on July 9, 2015.

K-4 Policy 7420: Sports and the Athletic Program - revised - adopted

Adopted revised Board of Education Policy 7420: Sports and the Athletic Program as presented at the May 7, 2015 meeting.

K-5 Policy 7421: Athletic Placement Process - revised - adopted

Adopted revised Board of Education Policy 7421: Athletic Placement Process as presented at the May 7, 2015 meeting.

K-6 Policy 5661: Wellness - revised - adopted

Adopted revised Board of Education Policy 5661: Wellness as presented at the May 7, 2015 Board of Education meeting.

K-7 Health & Welfare Services – Elmira City School District - approved

Approved the health and welfare services contract with the Elmira City School District, to provide services for twenty (20) Elmira Heights students, attending non-public schools located in the Elmira City School District, at a rate of \$409.04 per student for the 2014-15 school year at a total cost for twenty (20) students of \$8,180.80.

K-8 Cooperative Purchasing – DCMO BOCES - approved

The Board approved the following purchasing resolutions:

Cooperative Purchasing School Year 2015-2016

WHEREAS, the Cooperative Purchasing service is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentions above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education , hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Generic School Year 2015-2016

WHEREAS, It is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education, herby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to)1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s);

K-9 Grade 8 Field Trip – Washington DC - approved

Approved the Grade 8 field trip to Washington D.C. as presented at the May 7, 2015 Board of Education Meeting.

K-10 Mansfield University – agreement – student teachers - approved

Approved the Affiliation Agreement between the Elmira Heights CSD and Mansfield University of Pennsylvania for the purposes of hosting student teachers during the 2015-16 school year.

K-11 Transportation Lease Agreement w/ Horseheads Central School District - approved

Approved the 2015-16 Lease Agreement with the Horseheads Central School District, in the amount of \$18,792, to lease transportation facilities for period of July 1, 2015 through June 30, 2016.

K-12 Busing Agreement w/ Horseheads Central School District - approved

Approved the contract busing agreement between the Elmira Heights Central School District and the Horseheads Central School District for Elmira Heights Central School District to contract with Horseheads Central School District for services of certain personnel to provide transportation of students for the period of September 1, 2015 through June 30, 2016 per agreement.

K-13 Donation - \$160.00 - PFO. Mr. Howe's Science – Eldridge Park/Chemung River - accepted

The Board accepted, with thanks and appreciation, the donation of \$160.00 from the Elmira Heights PFO. Such funds shall be used to support Mr. Howe's accelerated science class field trip to Eldridge Park and the Chemung River.

K-14 Donation - \$400.00 - PFO. 5th grade – Mark Twain Field Trip - accepted

The Board accepted, with thanks and appreciation, the donation of approximately \$400.00 from the Elmira Heights PFO to cover the cost of the fifth grade Mark Twain field trip. The classes will travel to Elmira College, Woodlawn Cemetery and the Quarry Farm.

K-15 Donation - \$800.00 approximately - PFO. – 4th & 5th grade agendas - accepted

The Board accepted with thanks and appreciation, the donation of approximately \$800.00 from the Elmira Heights PFO to cover the cost of agenda planners for the fourth & fifth grade per the PFO letter..

K-16 Donation - \$354.00 - PFO. 2nd grade – Blakemore Farm - accepted

The Board accepted with thanks and appreciation, a donation of \$354.00 from the Elmira Heights PFO for the second grade to take a field trip to the Blakemore Farm to learn about farm life

K-17 Donation - \$4,310.00 - Class of 2013 – technology, athletics, music - accepted

The Board accepted with thanks and appreciation, the following donations from the class of 2013:

\$350.00 approximately for computer software that will allow TI Graphing calculators to be displayed on the promethean board; this will be a school license that can be downloaded on all district computers.

\$3,000.00 to the athletic department to use at the discretion of EHCS D athletic department

\$960.00 approximately to the EHCS D music department

K-18 Johnson Controls - Maintenance Agreement - approved

Approved the maintenance agreement renewal contract with Johnson Controls for the period of July 1, 2015 through June 30, 2018

L. Awards/Honors/Achievement

see start of meeting

M. Communications

Department of Transportation Performance Rating

Superintendent Fiore extended Kudos to the transportation department for another excellent report from NYS Department of Transportation.

Rotary Congratulations

Letter from Elmira Heights Rotary Club congratulating Andy Lutz being selected Elementary Principal of the Year in Region 9.

DISCUSSION

N-1 NYS Report Card

Administrators presented a summary of the NYS Report Card with recommendations to further enhance our results

N-2 Corning Community College: College Readiness Report

Report indicates positive results relative to the readiness of Edison graduates at the college level

N-3 Code of Conduct

A few minor changes such as deleting SRO sections and adding e-cigarette reference

N-4 Comprehensive Attendance Plan

Small changes such as deleting Wake Up Calls and clarifying excuse procedure

N-5 AIS/RTI Plan

Some changes - updating to current information

N-6 Special Education Plan

Updated data and trends and added credentials

N-7 District Safety Plan

No changes

N-8 Building Use Policy/Fee Schedules

There had been some inquiries regarding different liability levels depending on the activity. It was decided to keep one level since it would be difficult to make the determination. Recommendation is to hold the Building Use Fees at the 2014-15 schedule.

N-9 Substitute Rates 2015-16

Recommendation is for the substitute rates remain the same with the exception of the addition of \$100/day for retired District certified teachers.

N-10 Tuition Rates 2015-16

Recommendation is to stay the same as 2014-15

N-11 Transportation Department Status

Board is in agreement that we need to maintain a supervisor of transportation.

N-12 Board of Education Retreat: Tuesday, July 21, 2015

Retreat will be at Watkins Glen again. Board Members mark your calendars

N-13 CAC Findings Review

Joint Board meeting is Monday June 22. Must use caution in reviewing and check accuracy relative to the future.

EXECUTIVE SESSION:

At 8:56pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel

ADJOURN EXECUTIVE SESSION:

At 9:37pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session

NEXT MEETING

Monday, June 22, 2015 *6:00pm Joint Board of Education Meeting w/Horseheads CSD BOE Elmira Heights Community Rm
Regular Board of Education Meeting to follow the Joint Meeting

Thursday, July 9, 2015 7:00pm Reorganization/Regular Board of Education Meeting Community Room

ADJOURNMENT – At 9:38pm a motion was made Michael Lepak, seconded by Christopher Callas and carried 6-0 to adjourn the meeting.

Clerk