

**Board of Education  
Regular Meeting**

**Minutes December 11, 2014**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz(7:06)

**OTHERS PRESENT** Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Carol Sullivan, Lisa Benedict, William Brewer, Colleen Dengler, 30 guests (students, families, friends)

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to approve the Agenda for the December 11, 2014 Board of Education Meeting..

**Minutes:**

November 20, 2014 Regular Meeting- A motion was made by Harvey Harris seconded by Joseph Sullivan and carried 6-0 to approve the minutes of the November 20, 2014 Regular Meeting.

**Order of Business:**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦ Applauded the music teachers for all the wonderful holiday musical programs  
♦ Education Commissioner King has taken a Federal position – will be interesting to see how things are now managed.  
♦ Community Advisory Committee (CAC) – next meeting is Monday – very time consuming process verifying data to be presented – have to make sure everyone understands the financial numbers that are on the paper and their impact

Dawn Hanrahan Middle School Principal/CSE Chair ♦ 8<sup>th</sup> grade trip to SUNY Geneseo was received – 7<sup>th</sup> grade will be going to Mansfield University in January. ♦ Student Council – is sponsoring some families for Christmas ♦ 7<sup>th</sup> – 12<sup>th</sup> concert last night was nicely done ♦ Staff will hold a small celebration next week for retiring teacher Mr. Nelson and teacher assistant Lynne Hatch – they will be missed

Tom Boyanowski – High School Principal ♦ It was a wonderful concert last night ♦ Band Concert is Dec 17 ♦ Financial Aid night is Dec 15 ♦ Tomorrow, Key Club will be escorting some of the Elcor residents to the Mall to do their holiday shopping  
♦ Play rehearsals will begin after break ♦ Winter sports are in full swing ♦ Finishing up Benchmarks

Jason Rosno – Business Manager ♦ Held a budget process meeting with the teachers ♦ Will impose a spending freeze in mid-January ♦ Preparing preliminary figures for budgeting

**PERSONNEL**

**Appointments**

**F-1a**

A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0-1(Sullivan) to approve the following personnel item F-1a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1a Secondary English Teacher - approved**

Pamela Sullivan-Bement

The Board of Education approved the appointment of Ms. Pamela Sullivan-Bement as Secondary English Language Arts teacher, effective December 1, 2014. Ms. Sullivan-Bement shall be paid the equivalent of step 1 of the current EHTA contract with 36 graduate hours for a total pro-rated salary of \$27,811 for the period beginning December 1, 2014. Ms. Bement shall serve a three year probationary period, effective December 1, 2014.

## Appointments

### F1b – F3b

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 7-0 to approve the following consent personnel items F-1a through F3b. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

### F-1 Appointments

#### b. Substitutes – for the 2014-15 school – approved

**Substitute Teachers** Chloe Washington Sarah Bryant Laura Rosenthal Lynne Hatch

**Substitute Support Staff** Daniel Craft Lori O'Brien Sarah Bryant Lynne Hatch

#### c. Food Service Helper - 3.5 hr/day position - approved

Mary Keach

The Board of Education approved the recommendation to the change of employment hours for Food Service Helper Mary Keach from 3.0 hours per day to 3.5 hours per day effective December 12, 2014. All other conditions of her employment remain unchanged

#### d. Food Service Helper - 3.0 hr/day position - approved

Ramona Griffin

The Board of Education approved the recommendation to appoint Ms. Ramona Griffin as a probationary 3.0 hour per day food service helper, effective December 12, 2014. Ms. Griffin shall be paid the equivalent of Step 1 of the current EHSSA contract at \$9.79 per hour. Ms. Griffin shall serve a probationary period up to 52 weeks in accordance with the Civil Service Regulations, effective December 12, 2014.

#### e. Volunteers- approved

The following volunteers were approved to work with our drama program for the 2014-15 school year:

Alicia Amberg      Matthew Bryant      Denise Carson  
Sarah Dennis      Luella Korsky      Brad Punched

### F-2 Change in Employment Status - approved

#### a. Tenure Recommendation

The Board of Education approved the following tenure recommendation:

Jennifer Woodworth      tenure area      Physical Education      effective January 7, 2015

### F-3 Resignation/Retirement

#### a. Retirement

Lynne Hatch – Teaching Assistant - accepted

The Board of Education, accepted with best wishes and thanks for service, the resignation for the purpose of retirement of Ms. Lynne Hatch, teacher assistant, effective December 30, 2014.

#### b. Resignation – Food Service Helper - accepted

The Board of Education, accepted the resignation of Ms. Jaime Mortimer as food service helper, effective the end of day, November 25, 2014.

## FINANCIAL

### G-1 Budget Status Report as of December 4, 2014- acknowledged

A motion was made by Harvey Harris, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the budget status report as of December 4, 2014.

### G-2 Treasurer's Report (October 2014) - acknowledged

A motion was made by Harvey Harris, seconded by Kristen Wolowitz and carried 7-0 to acknowledge the Treasurer's report for October 2014.

### G-3 Investment Report

No Report

### G-4 Claims Auditor Report (October 2014) - acknowledged

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 7-0 to acknowledge the Claims Auditor Report for October 2014.

### G-5 Extra-Classroom Report (October 2014) - acknowledged

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 7-0 to acknowledge the Extra-Classroom Report for October 2014.

### **G-6 Close Tax Account – Chase Bank;**

A motion was made by Christopher Callas, seconded by Kristen Wolowitz and carried 7-0 to approve the following resolution, authorizing the Treasurer to close the Tax Account at Chase Bank:

#### **Resolution to Close an Account:**

*WHEREAS, the Board of Education of the Elmira Heights Central School District now deposits tax collection payments at Chemung Canal Trust Company.*

**NOW, THEREFORE, be it**

**RESOLVED** that this account is no longer needed at Chase since they are not collecting our property taxes and,

**NOW, THEREFORE, be it**

**FURTHER RESOLVED** that the Board of Education of the Elmira Heights Central School District authorizes the Treasurer to close the Tax Account at Chase Bank, #586900535.

### **FACILITIES**

No Report

### **OLD BUSINESS**

No Items

### **NEW BUSINESS**

#### **J-1 SEQRA – Capital Outlay Project - approved**

A motion was made by Harvey Harris, seconded by Christopher Callas and carried 7-0 to approve the following resolution designating the Elmira Heights Central School District as lead agency for the SEQRA process for the 2014-15 School Year Capital Outlay Project and designating the Project as a Type II action requiring no further review under the SEQRA process

#### **RESOLUTION**

*WHEREAS, the Elmira Heights Central School District is undertaking a Capital Outlay Project for the 2014-2015 School Year, and WHEREAS, said project requires a determination to be made under the State Environmental Quality Review Act (SEQRA) as to whether an environmental review is required.*

#### **NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:**

- 1) *The Elmira Heights Central School District is hereby designated as lead agency for the proposed action and therefore responsible for determining whether an environmental impact statement is required under the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA).*
- 2) *Based upon the review by the Board of Education of the proposed project, the Board hereby finds that the proposed action constitutes a Type II action as such quoted term is defined in SEQRA and, therefore, is not subject to any further review by the School District under SEQRA.*
- 3) *A copy of this Resolution shall be placed on file in the office of the District Clerk where the same shall be available for public inspection during business hours.*

### **CONSENT**

A motion was made by Andrew Willard seconded by Kristen Wolowitz and carried 7-0 to approve the following consent agenda items K-1 through K-5.

#### **K-1 CPSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the November 24, 2014 CPSE meetings.

#### **K-2 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the November 20, 24 and December 1, 2, 2014 CSE meetings.

#### **K-3 Cost Methodology - approved**

The Board approved the proposed Cost Methodology for COSERS to be offered by GST BOCES for the 2015-16 school year

#### **K-4 Drama Production Contract - approved**

The Board approved the MTI Production Contract for the Drama production of "Seussical" on February 27 & 28

#### **K-5 Dental Program Agreement & MOU's approved**

The Board approved the following for the School Based Health Community Dentistry Program offered by the Rochester Primary Care Network:

- a. Agreement between Rochester Primary Care Network, Inc. (DBA Regional Primary Care Network) and Elmira Heights School District.
- b. Memorandum of Understanding between Dr. Nathan Cohen Elementary School and Rochester Primary Care Network Inc.
- c. Memorandum of Understanding between Dr. Nathan Cohen Middle School and Rochester Primary Care Network Inc.
- d. Memorandum of Understanding between Thomas Edison High School and Rochester Primary Care Network Inc.

**AWARDS / HONORS / ACHIEVEMENTS**

Retired Board Member Recognition.

Superintendent Fiore and the Board recognized William Brewer for 30 years of service on the Board of Education and Lisa Benedict for 11 years of service, thanking them for their dedication and hard work over the years.

Middle School Awards

Middle School Respect and Caring Awards were presented to the following by Principal Dawn Hanrahan and Board President Harry Blish. Congratulations

	<u>Respect</u>		<u>Caring</u>	
6 <sup>th</sup> grade	Tyler Korsky	Bailey Mawhir	Julianna Mastrantonio	Gavin Michaud
7 <sup>th</sup> grade	Gavin West	Riley Vincent	John "Jack" Hourihan	Alina Lomozik
8 <sup>th</sup> grade	Nicholas Paribello	Jasmine Stow	Gabrielle Doland	Jared Slaven

**COMMUNICATIONS**

Thank you – from English 12 & First Year Experience students in appreciation of the Board approving donation to visit Elmira College. They expressed that it was a very worthwhile experience.

**DISCUSSION**

No Items

**EXECUTIVE SESSION:**

At 7:34pm a motion was made by Harvey Harris, seconded by Christopher Callas and carried 7-0 to enter executive session to discuss personnel..

**ADJOURN EXECUTIVE SESSION:**

At 7:58pm a motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to adjourn executive session

**NEXT MEETING**

Thursday, January 8, 2015	(if needed)	7:00 pm	TAE Community Room
Thursday, January 22, 2015		7:00 pm	TAE Community Room

**ADJOURNMENT** – At 7:59pm a motion was made Joseph Sullivan, seconded by Christopher Callas and carried 7-0 to adjourn the meeting.

\_\_\_\_\_  
Clerk