

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:07 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Michael Lepak, Joseph Sullivan, Andrew Willard, Kristen Wolowitz

MEMBERS ABSENT Chris Callas, Harvey Harris

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Mike Coghlan, Carol Sullivan, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak seconded by Andrew Willard and carried 5-0 to approve the Agenda for the November 20, 2014 Board of Education Meeting. with the following addition/revision items: (added J2 Homeschool & N3 Superintendent Development program) (revised K2 additional meeting date, K9 updated wording).

Minutes:

October 23, 2014 Regular Meeting- A motion was made by Joseph Sullivan seconded by Harry Blish and carried 5-0 to approve the minutes of the October 23, 2014 Regular Meeting.

Order of Business:

A motion was made by Joseph Sullivan seconded by Kristen Wolowitz and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:09pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:11pm a motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 5-0 to adjourn executive session

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Board of Regents passed the 4+1 alternative pathways to graduation which will allow some flexibility in meeting requirements ♦Met with representatives regarding a Special Education audit to be done by NYSED ♦Money that we are owed from the state from the 05/06 and 06/07 will not be dispersed for another 4-5 years. ♦GEA restoration is a topic that looks promising ♦TRD & ERS rates will decrease ♦Smart School Bonds Act- the process will be lengthy and cumbersome – concern is that the state may try to reduce state aide in an equal amount ♦1st administrative instruction round completed – purpose is to become consistent in evaluations ♦Social Studies model units are being developed ♦BOCES preliminary budget meetings have begun ♦Community Advisory Committee – process is frustrating – great deal of information to review to verify accuracy for fair comparisons.

Andy Lutz –Elementary School Principal ♦Observations are well underway – lot of good feedback occurring ♦Harvest Hoedown was Friday – great time had by all ♦Pledge of Allegiance – Fox news videotaped grades K through 2 and they will be airing later in the season ♦Restraint Refresher course completed. ♦Concert Series beginning soon

Dawn Hanrahan Middle School Principal/CSE Chair ♦8th Graders went to Keuka College for a visit. Students seem to be benefitting from this type of experience ♦1/2 days were scheduled with Jr. Achievement activities and visits to businesses - opportunities have been well received by students ♦Goal is to provide exposure to career and educational options

Tom Boyanowski – High School Principal ♦Parent /teacher Conferences – good turnout ♦second marking period ends Tuesday ♦Seniors are getting their college applications done – guidance has worked on 56 so far ♦Financial Aid night is December 15 ♦College representatives and recruiters have been visiting ♦Graduate – we have a Coopers Campus student that has completed requirements for graduation ♦As a community service, a group of students will be assisting some Elcor residents with their Holiday shopping at the Mall

Jason Rosno – Business Manager ♦ERS rate decrease from 17% to 13% is good news ♦Budget process – working with computer services in preparation of entering budget requests

PERSONNEL

A motion was made by Joseph Sullivan seconded by Michael Lepak and carried 5-0 to approve the following recommended personnel items F-1a through F-2b as presented with the removal of F1d to be acted on as a separate item, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2014-15 school - approved

Substitute Teachers Laura Buck Alyssa Gardner Daniel Craft Michelle Moore
Lori O'Brien Theresa Goodwin Adam McDermott

Substitute Support Staff Laura Buck Alyssa Gardner Laura Rosenthal
Theresa Goodwin Adam McDermott

b. Volunteers- approved

The following volunteers were approved to work with our athletic program for the 2014-15 school year:

Wrestling - Larry Vanderhoff Cheerleading - Courtney Garrison

c. Technology Teacher - approved

Stephen Edgerton

The Board of Education approved the appointment of Mr. Stephen Edgerton as Technology teacher, effective January 5, 2015. Mr. Edgerton shall be paid the equivalent of step 10 of the current EHTA contract with 38 graduate hours for a total pro-rated salary of \$30,183. for the period beginning January 5, 2015. Mr. Edgerton shall serve a two year probationary period, effective January 5, 2015.

► d. Secondary English Teacher - approved

Pamela Sullivan-Bement

See below – acted on as separate item

e. Long Term Substitute - Elementary - approved

Courtney Stansfield

The Board of Education approved the appointment of Courtney Stansfield as a Long Term Substitute in Elementary Education UKP classroom, effective December 8, 2014 through June 26, 2015. Ms. Stansfield shall be paid the equivalent of Step 1 of the current EHTA contract, with 27 credit hours for a total pro-rated per diem rate of \$196.19 for the period beginning December 8, 2014. Ms. Stansfield shall be limited to other benefits as outlined in Board of Education Policy 6221: Part Time and Substitute Professional Staff Employment.

F-2 Change in Status - approved

a. Position Reclassification: Working Foreperson to Director of Facilities II

The Board approved the reclassification of the position of Mr. Michael Coghlan from Working Foreperson to probationary Director of Facilities II, in accordance with Civil Service reclassification requirements. Mr. Coghlan shall be considered a probationary Director of Facilities II, effective October 7, 2014, and shall be eligible for permanent status upon the successful completion of the promotional examination to be administered on January 24, 2015.

b. Tenure Recommendation

Teacher Assistant - Paula Cole

The Board approved the recommendation to grant tenure to Ms. Paula Cole, as a Teacher Assistant, effective August 23, 2014.

F-1 Appointments

► d. Secondary English Teacher - approved

Pamela Sullivan-Bement

A motion was made by Kristen Wolowitz, seconded by Michael Lepak and carried 4-0-1(Sullivan) to approve the appointment of Ms. Pamela Sullivan-Bement as Secondary English Language Arts teacher, effective December 1, 2014. Ms. Sullivan-Bement shall be paid the equivalent of step 1 of the current EHTA contract with 36 graduate hours for a total pro-rated salary of \$27,811 for the period beginning December 1, 2014. Ms. Bement shall serve a three year probationary period, effective December 1, 2014.

FINANCIAL

G-1 Budget Status Report as of November 13, 2014- acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to acknowledge the budget status report as of November 13, 2014.

G-2 Treasurer's Report (September 2014) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to accept the Treasurer's report for September 2014.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (September 2014) - acknowledged

A motion was made by Kristen Wolowitz, seconded by Harry Blish and carried 5-0 to accept the Claims Auditor Report for September 2014.

G-5 Extra-Classroom Report (September 2014) - acknowledged

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to accept the Extra-Classroom Report for September 2014.

G-6 Affidavit of Unpaid School Taxes - \$470,480.84

A motion was made by Michael Lepak, seconded by Kristen Wolowitz and carried 5-0 to acknowledge the Affidavit of Unpaid 2014 School Taxes in the amount of \$470,480.84 to be re-levied by the Chemung County Treasurer.

FACILITIES

Mike Coghlan discussed the Building Condition Survey and Capital Outlay. State aid is available so we need to take advantage of it now since most maintenance repairs and issues are not reimbursable and are usually a direct expense. By starting now and working away at the projects we even out the expenses and reimbursements over a period of time.

OLD BUSINESS

I-1 Healthcare Flexible Benefit Plan (SIEBA)

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to maintain our current Healthcare Flexible Benefit Plan as discussed at the October 23, 2014 Board of Education meeting. Roll-over options for the Healthcare Flexible Spending Account (FSA) through SIEBA LTD options may be considered in the future.

I-2 MVP Medicare Advantage Plans

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve Option I (coverage is the same as current plan) for the Retirees MVP Medicare Advantage Plans (Gold Anywhere-) and (USA Care) as discussed at the October 23, 2014 Board of Education Meeting, with the following rates to be effective beginning 1/1/2015:

MVP Medicare Advantage Gold Anywhere	\$356.20 per subscriber per month
MVP Medicare USA Care	\$414.70 per subscriber per month

NEW BUSINESS

J-1 Affordable Care Act

A motion was made by Kristen Wolowitz, seconded by Michael Lepak and carried 5-0 to approve the following resolution for provision of health care benefits to employees that are the equivalent of full-time (FTE), pursuant to the Patient Protection Affordable Care Act (ACA) effective January 2015:

Board Resolution: Affordable Care Act

WHEREAS, the Elmira Heights Central School District maintains a group health plan for its employees (health plan) and is requested to offer coverage under its health plan to eligible full time employees pursuant to the Patient Protection Affordable Care Act (ACA) effective in 2015.

WHEREAS, the ACA requires the District to establish dates to be used as measurement periods for determination of eligibility,
NOW THEREFORE, be it Resolved;

- 1. The District shall establish a 12-month standard measurement period beginning July 1 and ending the following June 30;*
- 2. The initial measurement period for new variable hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;*
- 3. The administrative period following the standard measurement period is the period beginning July 1 and ending August 31;*
- 4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and*
- 5. The stability period, during which time an employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1 and ending August 31.*

J-2 Homeschool Instruction

A motion was made by Kristen Wolowitz, seconded by Joseph Sullivan and carried 5-0 to participate in BOCES COSER 518: Home Instruction at a cost of \$93.20 per student for the 2014-15 school year.

◆ J-3 Complaint Officer Designation

See action after discussion items and executive session.

CONSENT

A motion was made by Andrew Willard seconded by Kristen Wolowitz and carried 5-0 to approve the following consent agenda items K-1 through K-9.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the October 27 and November 23, 2014 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the October 27, 30, 31 and November 4, 19, 2014 CSE meetings.

K-3 Food Donation – Basketball admission - approved

The Board approved the request from the First Year Experience class to waive the cost of admission to the December 5, 2014 basketball games in lieu of a donation of a canned good, to be given to the Food Bank of the Southern Tier.

K-4 Substitute Teacher Rates - approved

The Board approved the adoption of the following substitute teacher rates effective January 1, 2015:

Certified Teacher	Per Diem Rate \$95.00
Bachelor's Degree	Per Diem Rate \$80.00
High School Diploma	Per Diem Rate \$70.00

K-5 Cheerleading Program – Competitive declaration approved

The Board approved the recommendation to declare the Cheerleading Program as a Competitive Cheerleading Squad, beginning November 2014, subject to all SED and NYSPHSAA rules and regulations. The Cheerleading Squad shall be eligible for future competitions, within budgetary limitations, as determined in the budgeting process.

K-6 Child Nutrition Program –revised single permanent agreement - approved

The Board approved the REVISED Single Permanent Agreement with the State Education Department to cover the Child Nutrition Programs (CNPs) currently offered under separate agreements for the National School Lunch Program (NSLP), School Breakfast Program (SBP) and the Summer Food Service Program (SFSP).

K-7 Donation – Piano – Clemens - accepted

The Board accepted with thanks and appreciation the donation of a Wurlitzer Spinnet piano, from Mr. and Mrs. Charles Clemens. The piano shall be used to support our music program at Cohen ES/MS.

K-8 Donation \$560.00 – PFO - accepted

The Board accepted with thanks and appreciation the donation of \$88.93 from the Parent Faculty Organization. The funds will be used to purchase two (sets of 12) privacy shields for Ms. Ruhmel's classroom

K-9 Building Conditions Survey Agreement - HUNT - approved

The Board approved the agreement for services with HUNT Engineers Architects, Land Surveyors & Landscape Architects P.C. for the purpose of completing the Building Conditions Survey for a lump sum of \$18,850. plus reimbursable expenses and value-added services.

AWARDS / HONORS / ACHIEVEMENTS

No Items

COMMUNICATIONS

Thank you note received from the Elmira Heights Fire Department for providing a school bus for their Annual Fire Prevention Open House and assisting with bus drills.

DISCUSSION

◆ Smart Schools Bond Act Summary and Expected Process

As discussed earlier – this has been passed. The process will be very cumbersome but the hope is that there will be some benefit in preparing for upcoming on-line testing of students.

◆ Draft 2015-16 Regional Calendar -

This is a very initial draft that will change. Testing calendar has not been set. It will be a challenge with such a late start date

◆ Superintendent Development Program Cohort

Superintendent Fiore advised the Board that there is another group of administrators desiring to complete the Superintendent Development Program and that she will be leading them thru the process. She noted that this can be beneficial to the District since they are required to do a number of projects that could be relevant to our needs .

EXECUTIVE SESSION:

At 7:57pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to enter executive session to discuss personnel..

ADJOURN EXECUTIVE SESSION:

At 8:40pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to adjourn executive session

◆ **J-3 Item**

COMPLAINT OFFICER

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to designate Darcy Wood as an alternate complaint office to investigate a complaint pursuant to Board of education Policy number 3420 "Anti-Harassment in the School District". The District's regularly designated Complaint Officer, Principal Andrew Lutz, has previously investigated a similar incident and thereby desires to recuse himself from participating the instant investigation.

NEXT MEETING

Thurs. December 11, 2014

7:00 pm -Regular Meeting

TAE Community Room

ADJOURNMENT – At 8:45pm a motion was made Joseph Sullivan, seconded by Harry Blish and carried 5-0 to adjourn the meeting.

Clerk