

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:01 p.m. by President Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Harvey Harris, Michael Lepak, Joseph Sullivan, Andrew Willard (stepped out 7:01- returned 7:02), Kristen Wolowitz

MEMBERS ABSENT Christopher Callas,

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Barb Day, Carol Sullivan, Kyle Truax, Joann Conner, Tasha Lamb, Raekwon Conner, Louis Kordyl

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Joseph Sullivan seconded by Harvey Harris and carried 5-0 to approve agenda for the September 25, 2014 Board of Education Meeting with addition.

Minutes:

September 11, 2014 Regular Meeting- A motion was made by Harvey Harris seconded by Michael Lepak and carried 5-0 to approve the minutes of the September 11, 2014 Regular Meeting.

Order of Business:

A motion was made by Joseph Sullivan seconded by Harvey Harris and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Clerk Pro-Tem

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to appoint Jason Rosno as Clerk Pro-Tem for tonight's meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Health Care Plan – a reimbursement from the old plan is expected ♦Consolidation Study – Committee would like solicit the largest employers in the districts for their thoughts and ideas ♦School Matters – press conference was well received regarding attendance issues in Chemung County

Andy Lutz – Elementary School Principal ♦Pretesting is complete ♦Open House is Oct 8 ♦AIS Meeting prior to open house

Dawn Hanrahan – Middle School Principal/CSE-CPSE ♦District Wide College Day-facilitate conversations about college ♦Went to CDOS training ♦Open House was Tuesday ♦Observations have started ♦Medieval Festival last week was a success

Tom Boyanowski – High School Principal ♦College Day is tomorrow – St Bonaventure was here today ♦Open House was the 17th ♦Senior Parent Night – was last night ♦Homecoming/Spirit Week with bonfire Oct 10

Jason Rosno – Business Manager ♦Audits are finishing up ♦Corrective Action Plans are in progress

PERSONNEL

A motion was made by Harvey Harris seconded by Michael Lepak and carried 6-0 to approve the following recommended personnel items F-1a through F-2b as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2014-15 school year - approved

Substitute Teachers	Meghan Murphy	Linda Stearns	Holly Lewis	Barbara Borrelli		
	Brittani Gentz	Justine Cobb	David Cook	Donna Rothenberg	Anne Keys	

Substitute Support Staff:	Linda Stearns	Holly Lewis	Barbara Borrelli	Brittani Gentz		
	Justine Cobb	David Cook	Donna Rothenberg	Anne Keys		

b. English Language Arts (7th grade) – Long Term Substitute

Holly Lewis

The Board of Education approved the appointment of Mrs. Holly Lewis as a long-term substitute teacher in English Language Arts (7th grade) at Cohen Middle School, effective September 26, 2014 until December 19, 2014. Mrs. Lewis shall be paid the equivalent of Step 1 at \$37,240.00 of the current EHTA contract with 39 additional credits at \$2,625 for a per diem rate of \$199.33 Mrs. Lewis shall only receive benefits in accordance with Board of Education Policy 6221: Part Time and Substitute Professional Staff Employment

c. Extra-Curricular Positions

The Board of Education approved the following extra-curricular appointments for the 2014-15 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Faculty Auditor	Erin Root	pro-rated		\$ 415.07
Sophomore Class Co-Advisor	Mary Rae Bahantka	2	5	\$ 800.66
Sophomore Class Co-Advisor	Elizabeth Reed	1	1	\$ 782.04
TAE Yrbk Financial Advisor	Amy Williamson	1	1	\$ 968.26
TAE Book Club	Amy Williamson	1	1	\$ 0.00
TAE Art Club	Allison Newkirk	1	1	\$ 0.00
TAE Key Club	Pattie Pautz	1	1	\$ 0.00
TAE Band Club	Randall Cornell	2	4	\$ 0.00
Senior Class Advisor –	Callie Black	2	4	\$2,427.54 revised/pro-rated

Revised pro-rated stipend for the 2014-15 school year is a result of the resignation of co-advisor Karen Palmer.

F-2 Resignation / Retirements- approved

a. Resignation – Social Studies Teacher & Class Advisor

Karen Palmer

The Board accepted with best wishes and thanks for service, the resignation of Ms. Karen Palmer, as Social Studies teacher and class of 2015 co-advisor, effective October 21, 2014

b. Retirement – Technology Teacher

David Nelson

The Board accepted with thanks and appreciation of service, the resignation of Mr. David Nelson as Technology teacher. Mr. Nelson is resigning for the purpose of retirement, effective January 4, 2015. Mr. Nelson shall be entitled to retirement provisions in the current EHTA contract.

FINANCIAL

G-1 Budget Status Report as of September 19, 2014- acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to acknowledge the budget status report as of September 19, 2014.

G-2 Treasurer's Report (July 2014) - acknowledged

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to acknowledge the Treasurer's report for July 2014.

G-3 Investment Report

No - Report

G-4 Claims Auditor Report (July 2014) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to acknowledge the Claims Auditor Report for July 2014.

G-5 Extra-Classroom Report (July 2014) - acknowledged

A motion was made by Harvey Harris, seconded by Harry Blish and carried 6-0 to acknowledge the Extra-Classroom Report for July 2014.

G-6 Middle School Store – Extra Curricular Account 2014-15

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to the following resolution:

Resolution Concerning the Middle School Store Extra-Curricular Account for 2014-15

WHEREAS, the Extra-Curricular Activity Clubs of the Elmira Heights Central School District contains a club entitled 'Middle School Store' and,

WHEREAS, there is no appointed Middle School Store Advisor or Officers for the 2014-15 school year but there continue to be Middle School Store designated activities currently being conducted by the Middle School Student Council and these activities incur legitimate expenses, and

WHEREAS, it is intended that Middle School Store funds continue to pay for these activities,

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Middle School Student Council Advisors and Officers to approve the expenditures incurred in connection with Middle School Store designated activities and to submit payment orders for said approved expenses.

G-7 Office of State Comptroller Report of Examination July 1, 2010-February 19, 2014

A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to accept the Office of State Comptroller Financial Condition Report of Examination for the period from July 1, 2010 – February 19, 2014.

G-8 Assets and Inventory Internal Audit Report Fiscal Year 2013-14

A motion was made by Harvey Harris, seconded by Michael Lepak and carried 6-0 to approve the Assets and Inventory Internal Audit Report Fiscal Year 2013-14 as presented at the September 25, 2014 Audit Committee.

G-9 Corrective Action Plan 2013-2014 Assets and Inventory Internal Audit Report

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the Corrective Action Plan 2013-2014 Assets and Inventory Internal Audit Report.

FACILITIES

No Report

OLD BUSINESS

No Items

NEW BUSINESS

No Items

CONSENT

A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-6.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the September 15, 2014 CPSE meetings.

K-2 Target Take Charge of Education Program - approved

The Board of Education approved participation in the Target *Take Charge of Education Program* for the 2014-2015 school year. Through these efforts we shall receive and accept periodic donations from Target throughout the year. The appropriate miscellaneous building materials and supplies budget code will be increased for each check received to be spent at the Principal's discretion.

K-3 Donation up to \$800.00 – PFO - accepted

Accepted with thanks and appreciation, a donation of up to \$800.00 from the Parent Faculty Organization. The funds will be used to support the 7th grade field trip to Mansfield.

K-4 Donation up to \$600.00 – TAE class of 2014 - accepted

Accepted with thanks and appreciation, a donation of up to \$600.00 from the TAE Class of 2014. The funds will be used to support a field trip for upper level math students to attend Corning Community College's Math Day on October 17, 2014.

K-5 Donation \$48.64 – Tops - accepted

Accepted with thanks and appreciation, a donation of \$48.64 for Thomas Edison High School, from Tops Markets, LLC. "Tops in Education Program" for the 2013-14 school year.

K-6 SIEBA Ltd Administrative Service Agreement – Amendment 4 - approved

Approved Amendment 4 to the Administrative Service Agreement between the Elmira Heights CSD and SIEBA Ltd, effective September 1, 2014 through August 31, 2016.

AWARDS/HONORS/ACHIEVEMENTS

The Board of Education congratulated the following summer graduates for a job well done:

Raekwon Conner Juston Mayes Chelsea Scriven Brandon Squires

Raekwon Conner was present to receive his diploma

COMMUNICATIONS

The Board acknowledged the following Proclamation from Thomas J. Santulli regarding Attendance Awareness Month in Chemung County:

PROCLAMATION

WHEREAS, good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten; and,

WHEREAS, chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month – is a proven predictor of academic trouble and dropout rates; and,

WHEREAS, improving attendance and reducing chronic absence takes commitment, collaboration, and tailored approaches to particular challenges and strengths in each community; and,

WHEREAS, chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities, and our local economy; and,

WHEREAS, schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly; and,

WHEREAS, all students – even those who show up regularly – are affected by chronic absence because teachers must spend time reviewing for students who missed lessons; and,

WHEREAS, chronic absence can be significantly reduced when schools, parents, and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school.

NOW, THEREFORE, I, Thomas J. Santulli, Chemung County Executive, do hereby proclaim the month of September, 2014 as:

“ATTENDANCE AWARENESS MONTH” in Chemung County and call upon the people of Chemung County to commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow, and thrive academically, emotional, and socially.

In Witness Whereof I Have Hereunto Set My Hand and Seal this 2nd Day of September, 2014.

Thomas J. Santulli, Chemung County Executive

DISCUSSION

Board of Education Retreat

Regrettably the Board will not be able to hold their retreat tomorrow as scheduled. They will revisit their schedules – for a future date.

EXECUTIVE SESSION:

At 7:27pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss personnel and litigation.

ADJOURN EXECUTIVE SESSION:

At 7:37pm a motion was made by Harvey Harris, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

Discussion regarding meeting dates – Unless something urgent arises, there should be no need for the October 9 meeting.

NEXT MEETINGS

Thur	October 9, 2014 (if needed)	7:00 pm	-Regular Meeting	TAE Community Room
Thur	October 23, 2014	7:00 pm	-Regular Meeting	TAE Community Room

ADJOURNMENT – At 7:46pm a motion was made Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk