

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:45 p.m. by President, Harry Blish.

MEMBERS PRESENT Lisa Benedict, Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

OTHERS PRESENT Mary Beth Fiore, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Mike Lepak, Kristen Wolowitz, Gloria Moss, David Crowley, Colleen Dengler and approximately 10 guests.

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded Andrew Willard, and carried 7-0 to approve the agenda of the June 9, 2014 Board of Education regular meeting with the omission of section L – Awards-Honors-Achievements.

Minutes:

May 12, 2014 Regular Meeting - A motion was made Harvey Harris, seconded by Christopher Callas, and carried 7-0 to approve the minutes of the May 12, 2014 Regular Meeting.

May 20, 2014 Annual Meeting/Election - A motion was made by William Brewer, seconded by Harvey Harris, and carried 7-0 to approve the minutes of the May 20, 2014 Annual Meeting Election which resulted in the budget passing, Michael Lepak securing one board seat and a tie for the second board seat requiring a run-off election within 45 days.

Order of Business:

A motion was made by Andrew Willard, seconded by Lisa Benedict, and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Congratulations to Michael Lepak Board Member elect that is in the audience tonight
♦Meet the candidates for the run-off election is tomorrow night ♦Business Manager candidate has been interviewed – hire will be contracted through BOCES which will be a cost savings to the district. ♦Congratulations to the softball team in qualifying for States.

Andy Lutz – Elementary Principal ♦NYS testing is complete for the year -kudos to Kris McNamara on a job well done for her first year ♦Rotary Purple Finger Day was held – many dimes collected to help stomp our polio ♦Field Trip Season – PFO has been very generous in helping finance these events ♦June 26 meeting with National Train Association to help educate on train and track safety due to transportation limit changes ♦Girls on the Run – we were the 1st site to offer. 20 of our girls participated and 3rd grader Payton Ross placed 1st in a field of 400. Congratulations. ♦

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Preschool to K transition day was successful ♦1st National Honor Society Induction ceremony was held – very nice evening ♦End of year class trips coming up.

Tom Boyanowski – High School Principal ♦Sports – baseball had great season, softball on the way to states , Sports Banquet is Thursday, Kiwanis sports awards held ♦Sr Class trip to Boston was excellent ♦Multiple Scholar award nights – Val/Sal Southern Tier Scholars, Dinner, MarkTwain Scholars, Rotary Honor Grad night ♦8th Grade tour of TAE ♦Class Day is Friday – lots of activities planned ♦Spring Concert at TAE ♦Regents begin June 17 ♦End of Year Planning – APPR/Marzano meetings, evaluations, scheduling. ♦ ♦Graduations - Coopers Graduation, CTE Graduation, TAE Graduation is Friday June 27

PERSONNEL

A motion was made by Lisa Benedict, seconded by Joseph Sullivan, and carried 7-0 to approve the following recommended personnel items F-1a through F-4a with the removal of item F-1f to be voted on separately, as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2013-14 school - approved

Substitute Teachers	<u>Linda Nigh</u>	<u>Jessica Delaney</u>	
Substitute Support Staff	<u>Vincent Dove</u>	<u>Linda Nigh</u>	<u>Jessica Delaney</u>

b. Poll Workers & Alternates– for the June 18, 2014 Run-Off Election - approved

The following poll workers and alternates were approved for the June 18, 2014 Run-Off Election:

Chairman: Kenneth Erickson Chief Inspector – Kris Manns

Inspectors and Clerks- Millie Cheplick, Judy Clark, Pam Coghlan, Mary Moore, Marian Oldroyd, Bonnie Perry, Peg Ridosh, Lola Sherman, Sharon Shutt, Alternate Chairman/Inspectors/Clerks:- Sue Blish, Deb Palmer

c. Elementary Teacher

Allison Woychak

The Board of Education approved the appointment of Allison Woychak in the tenure area of Elementary Education, effective August 1, 2014. Ms. Woychak shall serve a three year probationary period, effective August 1, 2014 and shall be placed on Step 1 of the current EHTA contract with 30 graduate hours for a total compensation of \$39,460.

d. Elementary Teacher

Sara Muehl

The Board of Education approved the appointment of Sara Muehl in the tenure area of Elementary Education, effective August 1, 2014. Ms. Muehl shall serve a three year probationary period, effective August 1, 2014 and shall be placed on Step 1 of the current EHTA contract with 36 graduate hours for a total compensation of \$39,730.

e. Special Education

Jedediah Twichell

The Board of Education approved the appointment of Jedediah Twichell in the tenure area of Special Education, effective August 1, 2014. Mr. Twichell shall serve a three year probationary period, effective August 1, 2014 and shall be placed on Step 4 of the current EHTA contract with 66 graduate hours for a total compensation of \$44,575.

f. Cook – Separate item below

g. Summer Transportation Personnel

The Board of Education approved the appointment of the following transportation personnel to provide summer 2014 transportation for special needs students.

Cindy Davis	Bus Driver	\$19.93/ hr.
Gloria LaLonde	Bus Driver	\$14.92/ hr.
Randy Hardy	Bus Aide	\$18.05/ hr.
Peggy Webber	Bus Aide	\$13.11/ hr.
Helen Benedict	Sub-Bus Driver	\$19.94/ hr.
Paulette Norton	Sub- Bus Driver	\$12.32/ hr.
Rena Dildine	Sub Bus Aide	\$14.78/ hr.

F-2 Retirement - approved

a. Teacher Assistant

Debra Sherman

The Board accepted with thanks and best wishes, the retirement notification of Ms. Debra Sherman, effective June 30, 2014. Ms. Sherman has served the Elmira Heights CSD as a teacher aide and recently as a teacher assistant over the past 17 years. Ms. Sherman shall be entitled to all retirement benefits in accordance with the current EHSSA contract.

F-3 Resignations - approved

a. Business Manager

Debra Palmer

The Board accepted with thanks and appreciation of service, the resignation of Ms. Debra Palmer, effective July 11, 2013. Ms. Palmer has served in the Elmira Heights CSD formerly as Treasurer since 1992 and as Business Manager since 2002. Ms. Palmer shall be entitled to all benefits commensurate with her resignation, as outlined in the current Exempt Employee Terms and Conditions of Employment.

b. Food Service Helper

Jean Willard

The Board accepted the resignation of Jean Willard as food service helper, effective September 1, 2014, to accept the position of cook.

F-4 Parental Leave - approved

a. Stephanie Littlefield

The Board approved the parental leave of Ms. Stephanie Littlefield to commence on or about September 9, 2014 using accrued sick leave for her disability period, with an undetermined date of return.

F-1 Additional Appointment

A motion was made by Joseph Sullivan, seconded by Christopher Callas, and carried 6-0-1 (Willard Abstained) to approve the following recommended personnel items F-1f

f. Cook

Jean Willard

The Board of Education approved the appointment of Jean Willard as Cook effective September 1, 2014, serving up to a fifty two week probationary period in accordance with Civil Service Regulations effective September 1, 2014. Ms. Willard will be paid the equivalent of Step 1 of the current EHESSA contract at a base rate of \$13.13 per hour.

FINANCIAL

G-1 Budget Status Report as of June 2, 2014 acknowledged

A motion was made by Harvey Harris, seconded by Lisa Benedict, and carried 7-0 to acknowledge the budget status report as of June, 2014.

G-2 Treasurer's Report (April 2014) - acknowledged

A motion was made by Andrew Willard, seconded by William Brewer and carried 7-0 to acknowledge the Treasurer's report for April 2014.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (April 2014) - acknowledged

A motion was made Christopher Callas, seconded by Joseph Sullivan and carried 7-0 to acknowledge the Claims Auditor report for April 2014.

G-5 Extra-Classroom Report (April 2014) - acknowledged

A motion was made by Andrew Willard, seconded by Harry Blish and carried 7-0 to acknowledge the Extra Classroom report for April 2014.

FACILITIES

No Report

Old BUSINESS

No Items

NEW BUSINESS

J1-J10 Revision of Policies - first readings - accepted

A motion was made by Lisa Benedict, seconded by Christopher Callas and carried 7-0 to accept the first reading of the following revised Board of Education policies:

J-1 Policy 7514: Health Records.

J-2 Policy 7520: Accidents and Medical Emergencies.

J-3 Policy 7530: Child Abuse.

J-4 Policy 7552: Dignity for All Students Act.

J-5 Policy 7410: Extra-Curricular Activities.

J-6 Policy 7420: Sports and the Athletic Program.

J-7 Policy 7422: Academic Eligibility Policy.

J-8 Policy 7612: Grouping by Similarity of Needs.

J-9 Policy 7617: Declassification of Students with Disabilities.

J-10 Policy 7640: Student Individualized Education Program (IEP): Development and Provision.

J11 New Policy - first reading - accepted

A motion was made by Harvey Harris, seconded by William Brewer and carried 7-0 to accept the first reading of the following new Board of Education policy:

J-11 Policy 7510: School Health Services

J12-J13 Elimination of Policies - - Approved

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to eliminate the following Board of Education Policies:

J-12 Policy 7223 Phase In Graduation Standard of 65 on Required Regents Examinations – requirements are set by state regulation. .

J-13 Policy 7616: Pre-Referral Intervention Strategies in General Education (Prior to a Referral for Special Education) - RTI replaces content of this policy.

J-14 Everett R. Dyer Award Nomination

A motion was made by Harry Blish, seconded by Harvey Harris and carried 7-0 to approve the following resolution:
RESOLVED. That the Board of Education of the Elmira Heights Central School District hereby nominates William Brewer of the Elmira Heights Central School District Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

CONSENT

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 7-0 to approve the following consent agenda item K-1 through K-13

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the May 9, 19, 2014 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the May 13, 16, 20, 2014 CSE meetings.

K-3 Response to Intervention Plan

Approve the Response to Intervention Plan as presented at the November 25, 2014 Board of Education Meeting. No new regulations have been received since this presentation date.

K-4 Classroom Space Leasing – GST BOCES

Approve the agreement between the Elmira Heights CSD and the GST BOCES for the purpose of leasing Special Education classroom space, for the period of September 1, 2014 through August 31, 2019.

K-5 Donation \$160.00 - PFO - accepted

Accepted with thanks and appreciation, a donation of \$160.00 from the Elmira Heights PFO for the purpose of supporting a field trip for Mr. Howe's Regents Biology class to Eldridge Park.

K-6 Donation up to \$725.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$750.00 from the Elmira Heights PFO for the purpose of supporting a field trip for Ms. Black's Social Studies class to the Holocaust Museum in NYC.

K-7 Donation up to \$460.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$460.00 from the Elmira Heights PFO to cover bussing for the Sixth Grade Team to take their students on a field trip to the National Soaring Museum and Harris Hill Park. .

K-8 Donation up to \$300.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$300.00 from the Elmira Heights PFO for the purpose of paying transportation for the 5th grade Mark Twain field trip.

K-9 Donation up to \$245.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$245.00 from the Elmira Heights PFO for the elementary Read To Me sign.

K-10 Donation up to \$700.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$700.00 from the Elmira Heights PFO to purchase 4th and 5th grade agendas for the 2014/2015 school year.

K-11 Cooperative Purchasing with DCMO BOCES - approved

The Board of Education approved the following purchasing resolutions:

Cooperative Purchasing School Year 2014-2015

WHEREAS, the cooperative purchasing service is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentions above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education , hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Generic School Year 2014-2015

WHEREAS, It is a plan of a number of public school district in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to bid jointly equipment supplies and contract items, and

WHEREAS, The Elmira Heights Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o and

WHEREAS, The Elmira Heights Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards, therefore

BE IT RESOLVED, The Elmira Heights Central School District Board of Education, hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and.

BE IT FURTHER RESOLVED, The Elmira Heights Central School District Board of Education agrees to 1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s);

K-12 School Lunch/Breakfast Prices - approved

Approved the recommendation to set the following school Breakfast/Lunch Program prices for the 2014-15 school year:

	2013-14	2014-15
Cohen Lunch Price	\$1.30	\$1.40
TAE Lunch Price	\$1.50	\$1.60
Breakfast Price - All Levels	\$1.10	\$1.25
A la carte snacks	\$.65	\$.75

K-13 Donation up to \$1000.00 - PFO - accepted

Accepted with thanks and appreciation, a donation up to \$1000.00 from the Elmira Heights PFO to cover bussing for the 3rd grade to go to Watkins Glen State Park.

COMMUNICATIONS

Annual (4/1/13 – 3/31/14) NYS Department of Transportation Bus Inspection System Operator Profile. Once again we are very proud of our report

DISCUSSION

- N-1 NYSIR Underwriting Survey Recommendations
Very little to report – few infractions have been corrected
- N-2 2015 Senior Class Trip Proposal
Class of 2015 has requested Board’s input on their idea of going to Disney in FL next year for their class trip. The Board says that FL is too far, too expensive and too much of a liability. The Board consensus is to not allow.
- N-3 Comprehensive Attendance Plan
Couple of minor changes with clarification on excuses and doctor notes
- N-4 2014-15 District Code of Conduct Presentation
Few changes – added simulated tobacco products and alignment to policies.
- N-5 2014-15 District Safety Plan Presentation
Only change was to update telephone numbers and names to the unpublished list.
- N-6 2014-15 District APPR Plan Presentation
Currently no changes – will revise if there are any legislative changes

EXECUTIVE SESSION:

At 8:20pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 8:38pm a motion was made by Joseph Sullivan, seconded by Harvey Harris and carried 7-0 to adjourn executive session

NEXT MEETING

Mon June 23, 2014	7:00pm	Regular Board Meeting / Joint with Horseheads	TAE Community Rm
Wed June 18, 2014	noon to 8:00pm	Election Run-Off	TAE Community Rm

ADJOURNMENT – At 8:39pm a motion was made Lisa Benedict, seconded by Andrew Willard and carried 7-0 to adjourn the meeting.