

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Joseph Sullivan, Andrew Willard

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Carol Sullivan, Students(Matheu Palmer, Emily Brewer, Tessa Comfort, Ben Saxe, Haley Maggs and Anthony Forte) with family & friends, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas seconded by Lisa Benedict and carried 5-0 to approve the agenda of the January 27, 2014 Board of Education regular meeting.

Minutes:

December 9, 2013 Regular Meeting- A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 5-0 to approve the minutes of the December 9, 2013 Regular Meeting.

December 24, 2013 Special Meeting- A motion was made by Christopher Callas seconded by Andrew Willard and carried 5-0 to approve the minutes of the December 24, 2013 Special Meeting.

Order of Business:

A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

AWARDS / HONORS / ACHIEVEMENTS

Middle School Respect Awards were presented to the following by Principal Dawn Hanrahan and Board President Harry Blish. Congratulations

Sixth grade	Matheu Palmer and Emily Brewer
Seventh grade	Tessa Comfort and Ben Saxe
Eighth grade	Haley Maggs and Anthony Forte

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Many challenges, but we deal with them as they occur and move on ♦Budget Preparation begins – presentation later ♦Frigid temperatures continue – regents are in process so in the event of a delay special arrangements have been made for transportation of students that are testing so they do not miss the exam

Andy Lutz –Elementary School Principal ♦K-2 ELA – many grade level meetings – reworking plan to ensure that all is aligned with the common core ♦Principals attended a program reviewing the Park Assessment – this is an on-line assessment tool for testing. Concern is that although the young students are very good at video/computer games – not sure that this talent will benefit for testing on-line ♦Ava Waters-2nd grade – Assemblyman Christopher Friend saw an article about Ava. He had it laminated and sent to her.

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Winter Wonderland Dance was a success ♦2nd marking period ended last week ♦attendance issues are being followed-up ♦Full swing into observations ♦Honor Roll – Ms Hanrahan will follow-up on publication in the Star Gazette ♦Half day programs were very well received – 8th graders went to BOCES for introduction to programs available to them as high schooler's and the 7th graders participated in the Mad City Money program run by the Corning Credit Union.

Tom Boyanowski – High School Principal ♦Financial Aid night was well attended this year ♦Winter sports are winding down ♦Zachary Braster bowled a 300 game - congratulations ♦Play practice is underway ♦This is regents week and we are participating in a scoring pilot with Odessa-Montour and Watkins Glen ♦Junior/Senior Banquet is Feb 8 ♦Senior Class trip information will be available for the next meeting.

Debra Palmer – Business Manager ♦Teachers have entered their requisitions for next year and the requests have been uploaded to DCMO BOCES for bid – low pricing is our goal ♦Committee to select a new Controller for the CBO has met. ♦Auditors BWB have joined BDO Seidman Alliance – allowing for additional resources and expanded services. ♦NYSIR – Wright Risk Management merged with Brown & Brown – no change in structure and seamless transition – there are no open cases ♦Medicaid Report is almost done - Due Jan 31 – waiting for BOCES report for 12/13 school year. ♦Suit against the Glass Company is continuing ♦NYSEG – gas transportation charges will increase 2/1/14 because we used 33 therms on January 7.

PERSONNEL

A motion was made by Andrew Willard seconded by Lisa Benedict and carried 5-0 to approve the following recommended personnel items F-1a through F-2a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2013-14 school - approved

Substitute Teachers	<u>Julianne Dunn</u>	<u>Stephanie Bond</u>	
Substitute Support Staff	<u>Julianne Dunn</u>	<u>Stephanie Bond</u>	<u>John Townson</u>

b. Coach Stipend- approved

Approved the pro-rated compensation of Mr. Terry Day as JV Basketball Coach Level 2 year 5 at a rate of \$1,346.42. Mr. Day was appointed to coach the balance of the JV season, effective December 24, 2013.

F-2 Resignations - approved

a. Elementary Teacher

James Nolan

With best wishes, the Board accepted the resignation of Elementary teacher James Nolan, effective February 22, 2014.

FINANCIAL

G-1 Budget Status Report as of January 21, 2014 acknowledged

A motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 5-0 to acknowledge the budget status report as of January 21, 2014.

G-2 Treasurer's Report (November 2013) - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to accept the Treasurer's report for November 2013.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (November 2013) - acknowledged

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 5-0 to accept the Claims Auditor Report for November 2013.

G-5 Extra-Classroom Report (November 2013) - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to accept the Extra-Classroom Report for November 2013.

G-6 Capital Project – remaining funds

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to approve the following resolution for the use of the \$11,900,000 capital project remaining funds:

Resolution for \$11,900,000 Capital Project Additional Remaining Funds

WHEREAS, the District undertook an \$11,900,000 capital project and secured funding for the total amount of the project through various sources including cash, serial bonds, EXCEL aid and BAN's Redeemed from Budgetary Appropriations.

WHEREAS, all construction has been completed on said capital project and,

WHEREAS, it was estimated there remained \$613,365.99 in unspent funds which was approved by the Board for transfer to the Debt Service Fund on 8/26/2013, and

WHEREAS, the Final Cost Report has now been completed and there remains an additional \$14,218.79 plus accrued interest that is intended to be transferred to the Debt Service Fund,

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Chief Fiscal Officer to transfer said additional unspent funds to the Debt Service Fund effective immediately

G-7 Tax Refund - Map 073403 69.17-3-9 Stansfield

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve the following resolution correcting a bill due to a star exemption not being applied from \$1,175.36 taxes due to \$0.00 taxes due, resulting in a \$1,175.36 refund:

RESOLVED: *That the tax bill for 2013 for Ernest Stansfield for property designated as Tax Map No. 69.17-3-9, Town of Horseheads, be decreased by \$1,175.36, from \$1,175.36 taxes due to \$0.00 and that any amount already paid in excess of the corrected tax bill be refunded. The assessor has certified that the property owner applied for and was eligible to receive the Enhanced Star exemption. However, the exemption was not entered on the 2013 assessment roll in error. Failure to grant the exemption represents a clerical error as defined by RPTL section 550(2)(c), and should be corrected for the 2013-14 tax rolls.*

FACILITIES

No Report

OLD BUSINESS

Policy 5730: Transportation of Students – revised - approved

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve revised Policy 5730: Transportation of Students as presented at the December 9, 2013 Board of Education Meeting, effective July 1, 2014. Current Policy 5730 will remain in effect through June 30, 2014.

NEW BUSINESS

Policy 1335: Appointment and Duties of the Claims Auditor – new – first reading - accepted

A motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 5-0 to eliminate Board of Education Policy 1335: Appointment and Duties of the Internal Claims Auditor originally adopted August 2004 and revised January 2011, as the Internal Claims Auditor is no longer a required position.

Be it further recommended to accept the first reading of new Board of Education Policy 1335: Appointment and Duties of the Claims Auditor, originally adopted August 2004 and revised August 2008.

Policy 3281: Use of School Owned Materials & Equipment –eliminated

Policy 3281: Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups – new – first reading - accepted

A motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 5-0 to eliminate Board of Education Policy 3281: Use of School Owned Materials and Equipment originally adopted August 2004.

Be it further recommended to accept the first reading of new Board of Education Policy 3281: Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups.

Policy 3280: Community Use of School Facilities –eliminated

Policy 3280: Use of School Facilities, Materials and Equipment – new – first reading - accepted

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to eliminate Board of Education Policy 3280: Community Use of School Facilities originally adopted August 2004 and revised February 2011.

Be it further recommended to accept the first reading of new Board of Education Policy 3280: Use of School Facilities, Materials and Equipment.

CONSENT

A motion was made by Lisa Benedict seconded by Andrew Willard and carried 5-0 to approve the following consent agenda items K-1 through K-4.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the December 2, 2013 and January 13, 2014 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the December 3, 5, 17, 19, 20, 2013 and January 6, 9, 13, 14, 17, 2014 CSE meetings.

K-3 Donation up to \$600.00 - PFO - accepted

Accepted with thanks and appreciation, a donation of up to \$600.00 from Elmira Heights PFO to be used for the TAE US History class to go on a field trip to the Rockwell Museum in Corning.

K-4 Bid Results – Surplus Equipment - approved

Approved the following bid results for surplus equipment auctioned through Auction International:

2009 Blue Bird Bus	\$33,000.00
HP Color Jet 4700N Copier	\$ 80.00

COMMUNICATIONS

◆ Board of Regents 2014-15 Budget Priorities

Great deal of turmoil and many unresolved issues

◆ Fiscal Monitoring System: No Designation

The Comptroller's office has released the report of schools in fiscal distress and Elmira Heights is currently classified as No Designation. This is report based on older data so results are likely to change in the future

DISCUSSION

- ◆ 2014-15 NYS Testing Schedule
The release of this information allows us to create the school calendar for next year
- ◆ 2014-15 Regional Calendar Discussion
The current proposed regional calendar has the spring break and testing schedule in conflict. Work will continue to resolve conflicts.
- ◆ 2014 NYSSBA Conference Dates
In an effort to provide cost-savings for Districts, the October 2014 School Board Convention in New York City will be taking place Sunday, Monday, Tuesday Oct 26-28, 2014 rather than the traditional Thursday through Saturday format. Conference will be held in NYC and rates are higher on weekend nights
- ◆ Policy Review Process Update
The Superintendent and Administrators are currently reviewing the student sections of the policy and administrative manuals.
- ◆ CARPOOL 2 SCHOOL Campaign
Todd VanHouten developed this campaign as a result of the change in transportation mileage that will go into effect July 1, 2014. The goal is to help provide connections between neighbors and to alleviate the congestion that the increased drop off areas may experience in the morning and afternoon.
- ◆ Alternative Veteran's Exemption
Information was provided for the Board to consider an alternative veteran's exemption. It was noted that such an exemption would lower the taxable assessed value, shifting the burden to remaining tax payers, and unlike the Star program, there is no reimbursement from the State. It will also decrease the Star exemption for all. A decision needs to be made by Feb 28, 2014 so it will be revisited at the next meeting.
- ◆ Joint Board of Education Meeting with Horseheads February 24, 2014
Joint meeting to discuss and adopt a process for the study.
- ◆ 2014-15 Budget Development
Business Manager Deb Palmer and Superintendent Fiore presented information on the proposed 2014-15 Budget.

EXECUTIVE SESSION:

At 8:18pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to enter executive session to discuss personnel and student issue.

ADJOURN EXECUTIVE SESSION:

At 8:45pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to adjourn executive session

NEXT MEETING

Monday February 10, 2014	Regular Board of Education Meeting	7:00pm	Community Rm
Monday February 24, 2014	Regular Board of Education Meeting	7:00pm	Community Rm
	Invited Guests Horseheads CSD Board of Education/Superintendent		

ADJOURNMENT – At 8:46pm a motion was made Christopher Callas, seconded by Lisa Benedict and carried 5-0 to adjourn the meeting.

Clerk