

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:13 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Carol Sullivan, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict seconded by William Brewer and carried 7-0 to approve the agenda of the December 9, 2013 Board of Education meeting.

Minutes:

November 25, 2013 Regular Meeting- A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 7-0 to approve the minutes of the November 25, 2013 Regular Meeting.

Order of Business:

A motion was made by Andrew Willard seconded by Christopher Callas and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦we are engaged in some critical work academically and appreciate all that turned out for the forum tonight ♦Attended the common core forum in Corning last week ♦Very excited about the concert season

Andy Lutz –Elementary School Principal ♦Book Fair is in progress ♦Concert Season underway – last week was PK, K & 1st this week will be the 4th, 5th concert and the 2nd 3rd. – Kudos to Mrs. Shaw for all she achieves with our students ♦Kudos also go to our Maintenance staff for all the setup etc. that goes along with this season ♦Benchmarks are underway ♦Grade Level meetings are in progress – lots of planning occurring.

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Middle School is also in the process of administering benchmarks ♦Winter concerts are upcoming ♦Ms. Badger , is making a great transition as an ELA teacher in our building

Tom Boyanowski – High School Principal ♦Hope to get more interaction between the Middle School teachers and the TAE teachers to try and close some of the gaps in transition ♦Canned Food Drive has started ♦Key Club – will meet ELCOR residents and staff at the Mall to assist with shopping and holiday cheer ♦Four students will be attending the Life of an Athlete Leadership Conference ♦High School Concerts are also coming up Choral Dec 11 & Band Dec 18

Debra Palmer – Business Manager ♦Comptroller Audit – they are still here ♦Budget Meeting with teachers was held last week ♦Budget freeze beginning mid January ♦ASBO meeting was on legal updates ♦♦♦ BONDs – 10 year adjustment of assumed amortization rate on bonds with a review by Donegan’s Office to see if we should refund

PERSONNEL

A motion was made by Christopher Callas, seconded by Harvey Harris, and carried 7-0 to approve the following recommended personnel items F-1a through F-1b as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Volunteers –2013-14 Drama- approved

The following volunteers were approved to work with our Drama Program for the 2013-14 school year:

Tom Boyanowski	Kelly Doherty-Maggs	Joanie Whiting
Connie Warren	Bryan Maggs	Jennifer Evans
Scott Becker	Brad Puchard	Matt Bryant
Melissa Kelley	Lisa Bryant	Rae Kakretz
Paula Cole	Denise Carson	Michelle Lear
Debbie Troia	Breanne Day Stroman	Alicia (Gidget) Amberg
Jessica Ossiboff	Heather Kunkle	Cathy Bogle -pending
Jeffrey Mathews	Brandy Bower	Thomas Lear -pending
Emily Roe	Sharlyn Keegan	Charles Rizzo -pending

b. Substitute – for the 2013-14 school year - approved

Substitute Teacher Kenneth Kaplan

FINANCIAL

G-1 Budget Status Report for December 2, 2013- acknowledged

A motion was made by Christopher Callas, seconded by Joseph Sullivan, and carried 7-0 to acknowledge the budget status report for December 2, 2013.

G-2 Treasurer's Report (October 2013) - acknowledged

A motion was made by William Brewer, seconded by Harvey Harris and carried 7-0 to accept the Treasurer's report for October 2013.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (October 2013) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 7-0 to accept the Claims Auditor Report for October 2013.

G-5 Extra-Classroom Report (October 2013) - acknowledged

A motion was made by Lisa Benedict, seconded by Christopher Callas, and carried 7-0 to accept the Extra-Classroom Report for October 2013.

FACILITIES

No Report

OLD BUSINESS

State Local Efficiency Study Grant

A motion was made by William Brewer, seconded by Andrew Willard, and carried 7-0 to accept the New York Department of State Local Government Efficiency Grant in the amount of \$49,500 to undertake the Elmira Heights/Horseheads Feasibility Study.

Policy 7513: Administration of Medication – revised - approved

A motion was made by Christopher Callas, seconded by Lisa Benedict and carried 7-0 to approve revised Board of Education Policy 7513: Administration of Medication.

AMRIC Associates -

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to approve consultation services provided by AMRIC Associates, Ltd. Investigations and Security Consulting as discussed at the November 25, 2013 Board of Education meeting. Fee for such services shall be at a rate of \$60.00/hour plus \$.60/mile

NEW BUSINESS

Policy 5730: Transportation of Students –1st reading revised - accepted

A motion was made by Harvey Harris, seconded by Harry Blish, and carried 7-0 to accept the first reading of revised Board of Education Policy 5730: Transportation of Students.

Cost Methodology 2014-15

A motion was made by Harvey Harris, seconded by Christopher Callas, and carried 7-0 to approve the Cost Methodology for Cosers to be offered by the GST BOCES for the 2014-15 school year.

Collateral Agreement – JP Morgan Chase Bank

A motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 7-0 to approve the updated collateral agreement with JP Morgan Chase Bank, NA

CONSENT

A motion was made by Lisa Benedict, seconded by Andrew Willard, and carried 7-0 to approve the following consent agenda items K-1 through K-5.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the November 18, 2013 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the November 19, 21, 26, 2013 CSE meetings.

K-3 Donation – Jay Palmer-salary accepted

Accepted with thanks and appreciation the donation of the salary of Mr. Jay Palmer, back to the District. Funds shall be used for the Youth Basketball Program.

K-4 Drama Production Contract - approved

Approved the MTI Production Contract for the Drama production of "Honk!", upon cancellation of the "Shrek" contract.

K-5 Food Donation – Basketball admission - approved

The Board approved the request from the First Year Experience class to waive the cost of admission to the December 17, 2013 basketball games in lieu of a donation of a canned good, to be given to the Southern Tier Food Bank.

AWARDS / HONORS / ACHIEVEMENTS

No Items

COMMUNICATIONS

No Items

DISCUSSION

◆ SED GST BOCES Survey Response

Due to Dr. Graefe's upcoming retirement the State is surveying the Districts' to determine whether any redistricting might be made to better serve the region.

The Board's recommendation is Option 1 – Make no change in the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany Counties and BOCES

◆ Consolidation Study

This is an efficiency study. After the facts are collected and presented the voters will make the final decision. Horseheads District has suggested that perhaps an expedited study be done (this would not be an in-depth study – mostly global issues considered) Our Board is leaning toward doing a thorough study, so that all questions are answered. The Superintendents, Board Presidents and Vice Presidents of both Districts will meet next week to plan the strategy.

EXECUTIVE SESSION:

At 7:42pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 8:41pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 7-0 to adjourn executive session

NEXT MEETING

Mon January 13, 2014 7:00 pm -Regular Meeting TAE Community Room

ADJOURNMENT – At 8:55pm a motion was made Christopher Callas, seconded by William Brewer and carried 7-0 to adjourn the meeting.

Clerk