

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, William Brewer, Harvey Harris, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Christopher Callas

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Mary Ann Sheets, Dave DiTanna(Auditor), Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0 to approve the October 7, 2013 agenda with the deletion of F2h(student teacher assignment).

Minutes:

September 9, 2013 Regular Meeting- A motion was made by Joseph Sullivan seconded by William Brewer and carried 6-0 to approve the minutes of the September 9, 2013 Regular Meeting.

EXECUTIVE SESSION:

At 7:02pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:31pm a motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to adjourn executive session

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Have completed all non-tenured evaluations – some fantastic things happening in our classrooms ♦Common Core – as difficult and complicated as it is – kudos to our teachers and their support staff ♦Budget process is right around the corner – there will be a lot to consider ♦Consolidation Study Grant – no word yet ♦Deputy commissioner will be in the area next Tuesday – anticipate that he will be visiting our buildings ♦School Board Conference – many good programs to attend ♦STEM initiative

Andy Lutz –Elementary School Principal ♦Teachers are being trained in the core curriculum modules ♦Thursday is Parent night ♦Oct 24 is Literacy Night ♦Conference Day Friday – will be working on SLO's ♦1st evacuation drill went well til it started to rain

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Medieval Festival was a huge success ♦Student Council officers were elected and in addition to dances they will Pick 2-3 awareness topics of the month (from the national awareness list) and do activities to support the cause through raising money, creating informational brochures, etc. ♦Oct 28 dance is Halloween theme ♦CSE – numerous meetings ♦Has been a quiet start to school year – due in part to new scheduling

Tom Boyanowski – High School Principal ♦Athletic teams are busy and doing well ♦1st Marking period ends Friday ♦Play planning meeting is Wed for the production of Shrek ♦PSAT's are Wednesday ♦CTE open house ♦Homecoming is approaching – many activities being planned ♦College Day at the Mall is October 17 ♦Fire drills are complete – planning an offsite evacuation drill

Debra Palmer – Business Manager ♦\$650 payment from motorist's insurance for fence damage ♦\$70,000. Deduction for 12-13 state aid overpayment ♦Grants for the year have all been approved ♦Foundation Aid data received from Rick Timbs ♦CPI for next year will probably be under 2%

PERSONNEL

A motion was made by William Brewer seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-3b minus F2h(student teacher assignment) as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Elimination/Creation of Position – approved

- a. The Board approved the recommendation to eliminate the position of Cleaner effective October 8, 2013.
- b. The Board approved the recommendation to create a position of Cleaner/Substitute Driver, effective October 8, 2013.

F-2 Appointments

a. Substitutes – for the 2013-14 school - approved

Substitute Teachers Scott Mace Colleen Lisi Caley Milliken Melissa Mittan Jennifer Clark
Brianna Kent Todd Roberts

Substitute Support Staff Colleen Lisi Caley Milliken Melissa Mittan Jennifer Clark Brianna Kent
Todd Roberts Kristi Lattimer Linda Theetge Margaret VanSant-LPN

Substitute Support Staff- pending fingerprint clearance Janet DePrimo

b. Secondary English – long term substitute - approved

Meagan Sabatini

The Board approved the recommendation to appoint Ms. Meagan Sabatini as a long-term substitute teacher in Secondary English Arts(8th grade) at Cohen Middle School, effective September 3, 2013 through on or about November 15, 2013, upon the return of Ms. Hollie Hughes. Ms. Sabatini shall be paid at a per diem rate of \$193.59 which is the equivalent of step 1 of the current EHTA contract with 30 graduate credits. Ms. Sabatini shall only receive benefits in accordance with Policy 6221: Part Time and Professional Staff Employment.

c. Teacher Assistant - approved

Ann Reinhart

The Board approved the recommendation to appoint Ms. Ann Reinhart as a 6.75 hour per day Teacher Assistant, effective October 8, 2013. Ms. Reinhart shall serve a two year probationary period, effective October 8, 2013. Ms. Reinhart shall be placed on step six of the current EHESSA contract, at a rate of \$16.36 per hour.

d. Cleaner/Substitute Bus Driver - approved

Gary Dove

The Board approved the recommendation to appoint Gary Dove as Cleaner/Substitute Bus Driver effective October 21, 2013. In accordance with Civil Service Regulation, Mr. Dove shall serve a probationary period of up to one year effective October 21, 2013. Under current EHESSA contract Mr. Dove shall be paid an off step base rate of \$18.60 per hour plus longevity.

e. Tutors - approved

The Board approved the following tutors for the 2013-14 school year to be paid at a rate of \$22.50 per hour:
Kerry Johnson Courtney Perez Dawn Call Mary Ann Sheets Stephanie Littlefield
Sherry Moore Kate Biddle Andi Rice Denise Glowaski Patti Pautz Nancy Kennison

f. Extracurricular Advisor - approved

The Board approved the following extracurricular advisor for the 2013-14 school year:

Freshman Class Advisor Mary Ann Sheets Level 1 Year 1 Stipend \$1,532.92

g. Volunteer - approved

The Board approved the following volunteer to work with our athletic program for the 2013-14 school year:

Shelby Yehl Cheerleading

F-3 Resignations - approved

a. Coach – JV Softball

Paul Richmond

With thanks and appreciation of service, the Board accepted the resignation of Paul Richmond as Junior Varsity Softball Coach for spring 2014.

b. Bus Driver

Gary Dove

With thanks and appreciation of service, the Board accepted the resignation of Gary Dove as bus driver, due to his appointment as a Cleaner/Substitute Bus Driver effective October 21, 2013.

FINANCIAL

G-1 New Checking Account - approved

A motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 6-0 to approve the following resolution authorizing the Treasurer to open a new checking account:

WHEREAS, the Board of Education of the Elmira Heights Central School District desires to transfer the remaining funds available from the \$11,900,000 capital project to the debt service fund and,

WHEREAS, the Board intends to account for these funds in a separate bank account,

NOW, THEREFORE, be it

RESOLVED that the Board of Education of the Elmira Heights Central School District authorizes the Treasurer to open a new checking account at JPMorgan Chase Bank, NA, to be named Elmira Heights CSD, Debt Service.

FACILITIES

Roof Update – Lots of rain today with minimal leaks. Most of the corrections are completed - Hunt and the contractors have been very cooperative.

OLD BUSINESS

No Items

NEW BUSINESS

No Items

CONSENT

A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-12.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the September 30, 2013 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the September 30, 2013 CSE meetings.

K-3 Technology Plan 2013-2016 - approved

Approved the Elmira Heights CSD Technology Plan 2013-2016 as discussed at the July 22, 2013 meeting.

K-4 Online Auction Contract Agreement - approved

Approved the Online Auction Contract Agreement with Auction International for sale of surplus educational institution assets.

K-5 Surplus Equipment List - approved

Approved the list of surplus equipment to be auctioned through Auction International.

K-6 SIEBA Business Association Revised Agreement - approved

Approved the revised SIEBA Business Association Agreement to include the minimum legal requirement modifications under the final regulations for HIPAA.

K-7 Internal Audit Area Selection - approved

Approved Fixed Assets as the area selection for the 2013-14 Internal Audit as agreed upon at the April 22, 2013 Audit Committee meeting.

K-8 Certification Exemption Form – Internal Auditor - approved

Approved the Certification Form for Exemption from the Internal Auditor Requirement based on enrollment of less than 1,500 students in the 2012-13 school year as agreed upon at the April 22, 2013 Audit Committee meeting.

K-9 Policy 7132 Non Resident Students – revised first reading - accepted

Accepted the first reading of revised policy 7132: Non Resident Students. .

K-10 Ski Club Funds Transfer - accepted

Approved the request to transfer \$5,300.81 ski club funds from the extraclassroom account to the Elmira Heights PFO account in compliance with SED extraclassroom activities regulations and recent internal audit comments.

K-11 Drama Production Contract - approved

Approved the MTI Production Contract for the Drama production of “Shrek”.

K-12 Cooperative Student Transportation Agreement - approved

Approved the Student Transportation Cooperative Agreement between participating districts commencing July 1, 2013 and ending June 30, 2014.

AWARDS / HONORS / ACHIEVEMENTS

◆ Mary Beth Fiore - President of the New York State Council of School Superintendents 2013-14

COMMUNICATIONS

◆ Proclamation from Margaret D. Smith, Mayor of Elmira Heights: - October 2013 Anti-Bullying Month

DISCUSSION

◆ DATA Dashboard

Part of the data collection process through the warehouse - most districts in the GST BOCES have selected the same one so that technical support is consistent

◆ DCMO BOCES Purchasing Service

Deb Palmer states that although the service cost seems high, there is a potential to save quite a bit of money. Just in white paper alone, we could have saved \$1500 last year. With the new curriculum and testing it appears we could have substantial savings. The Board agrees that since it is a year to year agreement that we should commit. The Resolution will be presented for approval at the next meeting.

◆ NYS Common Core Curriculum

One problem that has come up is that the modules are based on 180 days of instruction. No consideration for emergency days or testing has been factored in. Content in some of the recommended resources is questionable for age appropriateness.

◆ Heights October Fest – Oct 12, 2013

Mr. Blish announced that the 3rd Elmira Heights October Fest is Saturday. This has been a great community activity

NEXT MEETING

Mon October 28, 2013 7:00 pm -Regular Meeting TAE Community Room

ADJOURNMENT – At 8:23pm a motion was made Lisa Benedict, seconded by Harvey Harris and carried 6-0 to adjourn the meeting.

Clerk