

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK

C-2

Board of Education Meeting
August 26, 2013

CALL TO ORDER: The Board of Education Meeting was called to order at 7:05 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict(7:14), Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT all present

OTHERS PRESENT Mary Beth Fiore, Andy Lutz, Tom Boyanowski, Carol Cady, Carol Sullivan

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to approve the August 26, 2013 meeting agenda

Minutes:

August 12, 2013 Regular Meeting- A motion was made by Joseph Sullivan seconded by William Brewer and carried 6-0 to approve the minutes of the August 12, 2013 Regular Meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Updates from SED ♦Fiber break between Cohen/TAE ♦Board Retreat was successful

Andy Lutz - Elementary Principal ♦New teacher orientation was today – multitude of information for them ♦Schedules are changing this year

Tom Boyanowski – High School Principal ♦Football and Volleyball have started their season ♦9th grade orientation is Wednesday night

PERSONNEL

A motion was made by Harvey Harris seconded by Lisa Benedict and carried 7-0 to approve the following recommended personnel items F-1a through F-4a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Volunteers 2013-14

The Board of Education approved the following Volunteers to work with our athletic program for the 2013-14 school year:

Derk Shrijver Football
Kassie Gleason Cheerleading
Chelsea Storch Volleyball

F-2 Resignations/Retirements - approved

a. Retirement – Teacher Aide

Edna Pacheco

With thanks and appreciation of service, and best wishes, the Board accepted for the purpose of retirement, the resignation of teacher aide, Ms. Edna Pacheco, effective September 3, 2013. Ms. Pacheco will be retiring after twenty-eight years of service.

b. Resignation - ELA – Long Term Substitute -

Mel Simmons-Rosen

The Board of Education, accepted the resignation of ELA long term substitute Mel Simmons-Rosen, effective August 27, 2013.

F-3 Elimination/Creation of Positions - approved

a. Position Elimination

The Board of Education approved the elimination of a teacher aide position effective September 3, 2013.

b. Position Creation

The Board of Education approved the creation of a teacher assistant position effective September 3, 2013.

F-4 Tenure - approved

The Board of Education approved the following tenure recommendation.

a. Linda Austin effective August 23, 2013 Elementary Educaiton

FINANCIAL

G-1 Tax Certiorari Reserve

A motion was made by Christopher Callas, seconded by William Brewer, and carried 7-0 to approve the following resolution:

RESOLUTION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Tax Certiorari Reserve

Whereas, the Elmira Heights Central School District wished to plan for anticipated judgments and claims arising out of tax certiorari proceedings;

Whereas, the Board of Education established a reserve for this purpose according to Education Law, Section 3651.1-a;

Whereas, according to Education Law, Section 3651.1-a, money not expended for judgments and claims in the year deposited, must be returned to the General Fund on or before the first day of the fourth school year following the deposit of such monies into the reserve

Whereas, the Board of Education of the Elmira Heights Central School District now intends to return the monies deposited in the Tax Certiorari Reserve for 2009 to the General Fund

NOW THEREFOR BE IT RESOLVED, that the Board of Education directs the Chief Fiscal Officer that \$199,329.66 be transferred out of the Tax Certiorari Reserve Fund and transferred to the General fund in 2013-2014 as a source of revenue effective July 1, 2013.

G-2 Unemployment Reserve

A motion was made by Joseph Sullivan, seconded by Christopher Callas, and carried 7-0 to approve the following resolution:

RESOLUTION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Unemployment Reserve

Whereas, the Elmira Heights Central School District wishes to plan for the reimbursement to the State of New York for payments made to claimants for unemployment benefits since the District has elected to use the benefit reimbursement method (§6-m[4]);

Whereas, the Board of Education has established a reserve for this purpose under General Municipal Law;

Whereas, the Board of Education of the Elmira Heights Central School District intends that reserve monies be used in the 2013-14 school year to offset anticipated unemployment benefit expenditures of \$25,000 and;

Whereas, the Board of Education of the Elmira Heights Central School District believes that a reserve of \$25,000 is sufficient to offset future Unemployment claims, it is the intention of the Board of Education to transfer and additional \$150,094.36 to the General Fund;

NOW THEREFOR BE IT RESOLVED, that the Board of Education directs the Chief Fiscal Officer that a total of \$175,094.36 be transferred out of the Unemployment Reserve Fund and transferred to the General fund, as a source of revenue for the 2013-14.

G-3 Workers' Compensation Reserve

A motion was made by William Brewer, seconded by Andrew Willard, and carried 7-0 to approve the following resolution:

RESOLUTION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Workers' Compensation Reserve

Whereas, the Elmira Heights Central School District wishes to plan for the payment of compensation, benefits and other expenses authorized by the Workers' Compensation Law, Article 2, and for payment of expenses of administering a self-insurance program (§6-j[4]); Whereas, the Board of Education has established a reserve for this purpose under General Municipal Law;

Whereas, the voters of the Elmira Heights Central School District approved a budget includes the payment of compensation, benefits, other expenses and expenses of administering a self-insurance program

Whereas, the Board of Education of the Elmira Heights Central School District intends that reserve monies be used in the 2013-14 school year to offset workers compensation expenditures;

NOW THEREFOR BE IT RESOLVED, that the Board of Education directs the Chief Fiscal Officer that \$84,560 be transferred out of the Workers' Compensation Reserve Fund and transferred to the General fund in 2013-14 as a source of revenue.

G-4 Employee Retirement Reserve

A motion was made by Lisa Benedicat, seconded by Joseph Sullivan, and carried 7-0 to approve the following resolution:

RESOLUTION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Employee Retirement System Reserve

Whereas, the Elmira Heights Central School District wishes to plan for the fluctuations in and payment of contributions to New York State Employees Retirement System (§6);

Whereas, the Board of Education has established a reserve for this purpose under General Municipal Law;

Whereas, the Board of Education of the Elmira Heights Central School District intends that reserve monies be used in the 2013-14 school year to offset employee retirement benefit expenditures as budgeted at \$275,000;

NOW THEREFOR BE IT RESOLVED, that the Board of Education directs the Chief Fiscal Officer that a total amount of \$275,000 be transferred out of the Retirement Reserve Fund and transferred to the General fund in 2013-14 as a source of revenue.

G-5 Debt Service Fund

A motion was made by Harvey Harris, seconded by Andrew Willard, and carried 7-0 to approve the following resolution:

Resolution for \$11,900,000 Capital Project Remaining Funds

WHEREAS, the District undertook an \$11,900,000 capital project and secured funding for the total amount of the project through various sources including cash, serial bonds, EXCEL aid and BAN's Redeemed from Budgetary Appropriations.

WHEREAS, all construction has been completed on said capital project and,

WHEREAS, there remains \$613,365.99 in unspent funds, and

WHEREAS, it is the intention of the District to transfer unspent funds to the Debt Service Fund

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Chief Fiscal Officer to transfer said unspent funds to the Debt Service Fund effective 7/1 2013.

G-6 Tax Warrant 2013-14

A motion was made by Joseph Sullivan, seconded by Harvey Harris, and carried 7-0 to approve 2013-2014 tax warrant, authorizing the collection of \$7,375,592, with the town by town tax rates per \$1000.00 being:

Big Flats \$23.36 Elmira \$22.66 Horseheads \$23.60

G-7 Extraclassroom Activities Internal Audit Report Fiscal Year 2012-2013

A motion was made by Harvey Harris, seconded by Lisa Benedicat, and carried 7-0 to approve the 2012-2013 Extraclassroom Activities Internal Audit Report as presented at the June 10, 2013 Audit Committee.

G-8 Corrective Action Plan 2012-2013 Extraclassroom Activities Internal Audit Report

A motion was made by William Brewer, seconded by Andrew Willard, and carried 7-0 to approve the Corrective Action Plan for the 2012-2013 Extraclassroom Activities Internal Audit Report.

G-9 Student Council – Extra Curricular Account 2013-14

A motion was made by Andrew Willard, seconded by Joseph Sullivan, and carried 7-0 to approve the following resolution:

Resolution Concerning the Thomas A. Edison Student Council Extra-Curricular Account for 2013-14

WHEREAS, the Extra-Curricular Activity Clubs of the Elmira Heights Central School District contains a club entitled 'TAE Student Council' and,

WHEREAS, due to cuts made in the 2013-14 budget of the Elmira Heights Central School District there is no stipend for the Student Council Advisor and,

WHEREAS, there is no appointed Student Council Advisor or Officers for the 2013-14 school year but there continue to be Student Council designated activities currently being conducted by the TAE Class of 2014 and these activities incur legitimate expenses, and

WHEREAS, it is intended that TAE Student Council funds continue to pay for these activities,

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the TAE Class of 2014 Co-advisors and Class officers to approve the expenditures incurred in connection with Student Council designated activities and to submit payment orders for said approved expenses.

FACILITIES

No Report

OLD BUSINESS

No Items

NEW BUSINESS

No Items

CONSENT

A motion was made by Lisa Benedicat seconded by Harvey Harris and carried 7-0 to approve the following consent agenda items K-1 through K-9

K-1 Emergency Care Provider Agreement- Mark Robinson - approved

The Board of Education approved the agreement between Mark Robinson, EMT and the Elmira Heights Central School District as the Emergency Care Provider for the football teams for the 2013 football season.

K-2 Erway Ambulance Contract

The Board of Education approved the contract for Erway Ambulance Services, Inc. to provide coverage for the 2013 football season.

K-3 Donation up to \$700.00 - PFO - accepted

The Board of Education, accepted with thanks and appreciation, a donation of up to \$700.00 from the Elmira Heights PFO for Tack Strips to be used in the Halls at Cohen.

K-4 Donation up to \$300.00 - PFO - accepted

The Board of Education, accepted with thanks and appreciation, a donation of up to \$300.00 from the Elmira Heights PFO for newspapers for the TAE Library

K-5 Donations - Tops Markets - accepted

The Board of Education, accepted with thanks and appreciation, a donation of \$106.84 for Cohen Elementary and \$25.00 for Thomas Edison High, from Tops Markets, Inc. "Tops in Education Program" for the 2012-13 school year.

K-6 Legal Council Resolution - approved

The Board of Education approved the following resolution:

Resolved that the Board of Education hereby appoints Sayles & Evans as legal counsel to the District for special education and related matters on an hourly basis at Sayles & Evans' current rates, and hereby authorizes and directs the Superintendent and Board President to take all steps necessary to effectuate this resolution. The current rates are as follows:

\$190/hour Conrad R. Wolan, Esq up to \$100/hour/Associates

K-7 Authorization to Enter into Special Agreements - approved

The Board of Education approved the following resolution:

Resolved that the Board of Education hereby authorizes the Superintendent and the Chairperson of the Committee on Special Education to enter into agreements to resolve special education disputes as permitted by 8 NYCRR 200.5, and hereby authorizes and directs the Superintendent and Board President to take all steps necessary to effectuate this resolution.

K-8 Bus Run Agreement with Horseheads School District - approved

The Board of Education approved the bus run agreement between the Elmira Heights Central School District and the Horseheads Central School District for Elmira Heights Central School District to contract with Horseheads Central School District for services of certain personnel to provide transportation of students for the period of September 1, 2013 through June 30, 2014 per agreement.,

K-9 Maintenance Agreement with Horseheads School District - approved

The Board of Education approved the Maintenance agreement between the Elmira Heights Central School District and the Horseheads Central School District for Elmira Heights Central School District to contract with Horseheads Central School District for maintenance services for buses, vehicles and other mobile equipment (e.g. lawnmowers, snowplows) for the period of August 1, 2013 through June 30, 2014 per agreement.,

AWARDS / HONORS / ACHIEVEMENTS

No Items

COMMUNICATIONS

No Items

DISCUSSION

◆ State Growth Scores Information

EXECUTIVE SESSION:

At 7:55pm a motion was made by Joseph Sullivan, seconded by Lisa Benedict and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:59pm a motion was made by Joseph Sullivan, seconded by Harvey Harris and carried 7-0 to adjourn executive session

NEXT MEETING

Mon September 9, 2013 7:00 pm - Regular Meeting to follow - TAE Community Room

ADJOURNMENT – At 8:01pm a motion was made Harvey Harris, seconded by Andrew Willard and carried 7-0 to adjourn the meeting.

Clerk