

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

**MEMBERS ABSENT** Lisa Benedict

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Carol Cady, Barb Day, Mike Coghlan, Carol Sullivan, Louis Kordyl, David Sullivan, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard seconded by William Brewer and carried 6-0 to approve the May 13, 2013 agenda.

**Minutes:**

April 22, 2013 Regular Meeting- A motion was made by Joseph Sullivan seconded by Harvey Harris and carried 6-0 to approve the minutes of the April 22, 2013 Regular Meeting.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦WETM taping coming up regarding the budget ♦regional high schools – legislative bills are pushing for this – seem to think there is a potential savings. ♦Bullying certification – teachers and coaches will be required to take this class. Details of class or offerings are currently not in place although regulation begins July 1, 2013 ♦APPR reviews continue ♦Regents - a research paper requirement is being proposed

Andy Lutz –Elementary School Principal ♦ data verification/linkage - when data on school tool is uploaded to state- it is incorrect – teachers/administrators are concerned re: accuracy ♦evacuation drill to be scheduled for both buildings - completed all of safety code drills for this year ♦Purple finger day is Friday – dimes for polio is a Rotary project ♦ NYS testing in science is next week ♦Next Tuesday author Ted Arnold will be spending time with our students

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Special Education Plan – 2 yr. update –will be ready for Board approval soon ♦Guidance committee will be doing interviews on 5/23 ♦New finals schedule – two finals per day for 3 days ♦New ELA curriculum requires book purchases – BOCES interlibrary loan may be an option-with regional bidding to get a better price

Tom Boyanowski – High School Principal ♦ High gear with end of the year teacher evaluations ♦Benchmarks coming up – global started theirs today ♦Field testing in physics occurring ♦AP exams being given in calculus, statistics and biology ♦Fire drills complete ♦Blood Drive is May 19 ♦5/20 National Honor Society inductions ♦144 students attended the prom Saturday ♦Class day will be at Park Station

Debra Palmer – Business Manager ♦Workers comp report is good ♦Extra classroom audit last week ♦Final reports received on other two ♦New auditors starting May 28 – you may receive interim start – questionnaires to complete ♦Health insurance enrollment is 99% complete ♦NYSSIR will be doing their inspections

**PERSONNEL**

A motion was made by William Brewer seconded by Christopher Callas and carried 6-0 to approve the following recommended personnel items F-1a through F-4a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments**

**a. Substitutes – for the 2012-13 school - approved**

**Substitute Teachers** Nicholas Sampsell  
**Substitute Support Staff** Rena Dildine Nicholas Sampsell

**F-2 Tenure - approved**

The Board of Education approved the following tenure recommendations.

- |    |                |                           |                                 |
|----|----------------|---------------------------|---------------------------------|
| a. | Wendy Jurusik  | effective May 17, 2013    | Special Education               |
| b. | Callie Black   | effective July 1, 2013    | Secondary Social Studies        |
| c. | Dawn Hanrahan  | effective July 1, 2013    | Middle School Principal         |
| d. | Alise Sinclair | effective July 1, 2013    | Art Education                   |
| e. | Jessica Grant  | effective July 7, 2013    | Elementary Education            |
| f. | Hollie Hughes  | effective August 25, 2013 | Secondary English Language Arts |

**F-3 Elimination of Position – bus driver - approved**

The Board of Education approved the recommendation to eliminate one bus driver position, effective July 1, 2013. This vacancy occurred with the termination of a current driver. The bus run shall be contracted with the Horseheads Central School District for the 2013-14 school year..

**F-4 Student Teacher - acknowledged**

a. Stephanie Bond

Acknowledged Stephanie Bond as a student teacher from September 3, 2013 to October 16<sup>th</sup> 2013. Ms. Bond is a SUNY Brockport student that shall be mentored by elementary physical education teachers, Mr. Berg and Mr. Condame at the Cohen School.

**FINANCIAL**

**G-1 Budget Status Report as of May 6, 2013- acknowledged**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to acknowledge the budget status report for May 6, 2013.

**G-2 Treasurer's Report (March 2013) - acknowledged**

A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to accept the Treasurer's report for March 2013.

**G-3 Investment Report**

No Report

**G-4 Claims Auditor Report (March 2013) - acknowledged**

A motion was made by Andrew Willard, seconded by William Brewer and carried 6-0 to accept the Claims Auditor Report for March 2013.

**G-5 Extra-Classroom Report (March 2013) - acknowledged**

A motion was made by Christopher Callas, seconded by Harry Blish and carried 6-0 to accept the Extra-Classroom Report for March 2013.

**G-6 Corrective Action Plan for 2008-2009 Risk Assessment Internal Audit Report**

A motion was made by William Brewer, seconded by Andrew Willard and carried 6-0 to accept the Corrective Action Plan for 2008-2009 Risk Assessment Internal Audit Report

**G-7 2010-2011 Risk Assessment Internal Audit Report & Corrective Action Plan**

A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to accept the 2010-2011 Risk Assessment Internal Audit Report & Corrective Action Plan

**G-8 2009-2010 Purchasing Internal Audit Report & Corrective Action Plan**

A motion was made by Andrew Willard, seconded by Harry Blish and carried 6-0 to accept the 2009-2010 Purchasing Internal Audit Report & Corrective Action Plan

**FACILITIES**

Mike Coghlan met with the architect and installers and everyone is still pointing fingers regarding the roof but it is slowly being worked out

**OLD BUSINESS**

2013-14 School Calendar

A motion was made by Joseph Sullivan, seconded by Harvey Harris and carried 6-0 to approve the 2013-14 School Calendar

Poll Workers

A motion was made by Christopher Callas, seconded by William Brewer and carried 6-0 to approve the following additional poll workers for the May 21, 2013 Annual Meeting/Budget Vote: Beverly Spencer and Bonnie Perry

**NEW BUSINESS**

Bond Resolution – approved

A motion was made by Harry Blish, seconded by William Brewer and carried 6-0 to approve the following bond resolution in the amount of \$227,433 for the purchase of two buses as authorized by the qualified voters on May 15, 2012.

BOND RESOLUTION DATED May 13, 2013

*WHEREAS, at an annual meeting of the qualified voters of the Elmira Heights Central School District, held May 15, 2012, a proposition was duly adopted authorizing the purchase of two school bus at a cost not to exceed \$230,000 and further authorizing the levy of a tax therefore to be collected in five annual installments, and, to issue obligations of the District thereof in accordance with the Education Law and Local Finance Law.*

*WHEREAS, it is now desired to provide for the financing of the purchase of two school buses pursuant to the aforesaid proposition; THEREFORE, BE IT RESOLVED, that the total cost of the aforesaid items is \$227,433 and the plan for the financing thereof consist of the issuance of \$227.433 in serial bonds of said School District hereby authorized to be issued pursuant to the Local Finance Law.*

Auditing services – Engagement Letter Buffamante, Whipple, Buttafaro, P.C.

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the engagement letter with Buffamante, Whipple, Buttafaro, P.C for year ending June 30, 2013. .

**CONSENT**

A motion was made by William Brewer seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-4.

**K-1 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the April 15, 16, 23, 26, 30, May 2, 2013 CSE meetings.

**K-2 Donation \$100.00 – Wal-Mart - accepted**

Accepted with thanks and appreciation, a donation of \$100.00 from Elmira Lodge B.P.O.E. Elks #62. Such funds shall be used to support the Spring College Fair.

**K-3 Donation up to \$600.00 - PFO - accepted**

Accepted with thanks and appreciation, a donation of up to \$600.00 from Elmira Heights PFO. Such funds shall be used to purchase 4<sup>th</sup> and 5<sup>th</sup> grade agendas for the 2013/2014 school year.

**K-4 Health & Welfare – Elmira City School District - approved**

Approved the Health and Welfare Services contract with the Elmira City School District, to provide services to twenty six (26) Elmira Heights students attending non-public schools located in the Elmira City School District, at a rate of \$374.70 per student for the 2012-13 school year, at a cost of \$9,742.20.

**AWARDS / HONORS / ACHIEVEMENTS**

- ◆ Middle School Awards - Trustworthiness, Fairness & Responsibility – to be presented next meeting due to awardees being unable to attend

**COMMUNICATIONS**

- ◆ Thank you from Elmira Heights Fire Department for fundraiser donation
- ◆ Excess Fund Balance 11-12 Food Service Account \$12,527 – meeting with food service has determined that Cohen Cafeteria needs some crucial upgrades.

**DISCUSSION**

- N-1 Public Hearing  
Culmination of months of work – presentation of final proposed budget for public approval - Contingent is mandatory if budget fails twice
- N-2 2013-14 Board Calendar  
Board Calendar – proposed – many months only one meeting because of holidays and going with off week meetings if needed
- N-3 2013-14 Lunch Prices  
Mandate is that lunch prices increase per a specific timeline –suggest increasing breakfast and snack by 5cents
- N-4 Special Education Indicator 9 Report/Follow-up Plans  
Newer report and disproportionality relative to race and ethnicity. – purpose is to make sure that we are not targeting a particular group of students inappropriately – this is tremendous amount of work.
- N-5 NYSSBA Conference Oct 24-26, 2013  
Please advise by May 31 if attending so registration can be completed
- N-6 Board Self-Evaluation  
Must be returned to Superintendents office a.s.a.p.
- N-7 Affordable Health Care Act Impact Presentation is 5/29  
Advise the District Office by 5/21 if you plan to attend

**EXECUTIVE SESSION:**

At 8:38pm a motion was made by Andrew Willard, seconded by Harvey Harris and carried 6-0 to enter executive session to discuss legal issue.

**ADJOURN EXECUTIVE SESSION:**

At 8:46pm a motion was made by William Brewer, seconded by Joseph Sullivan and carried 6-0 to adjourn executive session

**NEXT MEETING**

Tue	May 21, 2013	7:00 am – 9:00 pm	Annual Meeting	TAE Gymnasium
Mon	June 10, 2013	7:00 pm	Regular Meeting	TAE Community Room

**ADJOURNMENT** – At 8:47pm a motion was made Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.