

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

Prior to the regular meeting the Board met in executive session:

**EXECUTIVE SESSION:** (present- Blish, Brewer, Harris, Sullivan, Willard)(absent-Benedict, Callas)

At 6:30pm a motion was made by William Brewer, seconded by Harvey Harris and carried 5-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 6:50pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to adjourn executive session.

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, William Brewer, Harvey Harris, Joseph Sullivan, Andrew Willard

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Mike Coghlan, Carol Cady, Barb Day, Connie Gleason, Carol Sullivan, Channel 18, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Lisa Benedict, seconded by Harvey Harris, and carried 6-0 to approve the agenda of the March 25, 2013 Board of Education Meeting with the deletion of C3 appointment of a clerk pro-tem..

**Minutes:**

March 11, 2013 Regular Meeting- A motion was made by Harvey Harris, seconded by Joseph Sullivan and carried 6-0 to approve the minutes of the March 11, 2013 Board of Education Regular Meeting.

**EXECUTIVE SESSION:**

At 7:02pm a motion was made by William Brewer, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 7:48pm a motion was made by Lisa Benedict, seconded by Harvey Harris and carried 6-0 to adjourn executive session

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Marzano Madness – Commend principals and faculty on their hard work ♦NYSSBA & NYSCOSS both reporting positive information relative to state budget

Andy Lutz –Elementary School Principal ♦Leaf Training -principals & superintendent attended for evaluation training ♦Safety committee – we have not done an evacuation drill – looking at options for the springtime. ♦4<sup>th</sup> mini play -3<sup>rd</sup> grades is tomorrow ♦May 20 – author Ted Arnold will be a guest at Cohen ♦Spring Break is just around the corner

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Marzano meetings – most of the staff has waited until this last week of Marzano Madness to schedule their meeting ♦BLT – working on schedule for next year. Goal is extend length of periods next year – numerous factors to consider in the process ♦PBIS – evaluating this year as to what worked and did not work to make plans for next year

Tom Boyanowski – High School Principal ♦Benchmark testing is almost complete ♦Student scheduling meetings are wrapping up ♦Financial Aid Night is tomorrow – next year we would like to schedule this earlier in the year

Debra Palmer – Business Manager ♦Health Insurance – current plan dissolves the end of June – MVP plan is option for retirees and is cost effective – NY44 plan will be new plan ♦Obama care webinar – pretty scary with all the regulations attached – more information continues to be released ♦Xerox Presentation – now part of Federal Contract ♦Capital Project – final cost reports being generated

## PERSONNEL

A motion was made by Harvey Harris seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-1c as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

### **F-1 Appointments**

#### **a. Substitutes – for the 2012-13 school - approved**

**Substitute Teachers**     Shonelle George     Bryan Gilbert

**Substitute Support Staff** Shonelle George     Bryan Gilbert

#### **b. Coach - approved**

Approved the following coach to work with our athletic program for the 2012-13 school year

Ron Hoodak             Modified Track     Year 1   Step 1   Stipend \$1,869.66

#### **c. Ace English Instructor - approved**

Bernadette Romeo

Approved the recommendation to appoint Bernadette Romeo from Corning Community College for the assignment of ACE English Instructor during the absence of the current teacher. Compensation will be a \$683.67 deduct from ACE reimbursement from CCC for this ACE course.

## FINANCIAL

No Items

## FACILITIES

Report by Mike Coghlan – Cohen roof – 2<sup>nd</sup> floor – moving forward – have had several meetings – someone will have to step up and take responsibility.

## OLD BUSINESS

No Items

## NEW BUSINESS

### MOA's to Participate in the NY44 Health Benefits Plan

A motion was made by William Brewer, seconded by Andrew Willard, and carried 6-0 to approve the MOA's for the District's Administration/Confidential Employees Non-Unit, the Elmira Heights Administrative Council, the Elmira Heights Educational Support Staff, and the Elmira Heights Teachers' Association to participate in the NY44 Health Benefits Plan Trust Agreement effective June 1, 2013.

## CONSENT

A motion was made by Joseph Sullivan seconded by Lisa Benedict, and carried 6-0 to approve the following consent agenda items K-1 through K-2.

### **K-1 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the March 5, 7, 11, 12, 2103 CSE meetings.

### **K-2 RFP Audit Services (request for proposals) - approved**

Approved the RFP Audit Services (request for proposals) for services beginning June 30, 2013.

## AWARDS / HONORS / ACHIEVEMENTS

none

## COMMUNICATIONS

none

## DISCUSSION

### ◆ Grade 8 Trip

Prior years the trip has been scheduled on a school day as an educational trip and students must be eligible to attend.

This year it will occur on Saturday.

A motion was made by Andrew Willard, seconded by Harvey Harris, and carried 6-0 to approve the Grade 8 trip to Washington DC on June 1, 2013.

- ◆ Transportation Study Report
  - **Presentation:** Superintendent Fiore presented the final Report of the TAS Opportunities for increased transportation sharing for Elmira Heights CSD and Horseheads CSD
  - **Extension of the Limits:** After much discussion the Board agreed to add a referendum to the May 21, 2013 vote to increase the transportation limits effective July 1, 2014 as follows: K (door/door to 1.0 mile) 1<sup>st</sup> – 8<sup>th</sup> (from .8 to 1.0 mile) 9<sup>th</sup> – 12<sup>th</sup> (from 1.0-1.25 mile)
  - **Open Bus Run** – Board agreed to contract with Horseheads the open run that we currently have. This will be a total of 2 runs at this time. If an additional run opens up we will also contract that out.
  - **Long Term** – the Board confirms that financially, it would be difficult to continue in the transportation business. Of course the first concern is to protect and be sensitive to the needs of our current employees. The Board would like to see transportation phased out slowly by attrition.
- ◆ 2013-14 School Calendar
 

BOCES Regional Calendar with proposed Elmira Height Staff Development days was reviewed, with no objections. Calendar will be created for approval in the near future
- ◆ Shared Director of Facilities Position
 

Mike is doing an exceptional job for both districts and both are benefitting financially. Mike states that every day is new day. Feels he is making a difference at Horseheads and that his staff here, have stepped up to the plate, taking on additional responsibilities to make things run smoothly. After reassurance from Mike that the stress of managing two districts is doable they agreed that we should continue with the Shared Director of Facilities Position.
- ◆ Contract Open Bus Run (July 2013)
 

As discussed under the transportation study report, the Board agrees that we should contract this additional open run to Horseheads Central School District
- ◆ Health Insurance
 

Financial information resulting from change in plans is in the upcoming budget presentation
- ◆ Budget Development
  - Tax cap calculation update – allowable levy increase is 3.17%
  - ERS/TRS Leveling
  - Health Insurance, plan change is beneficial to budget
  - ◆ Voting location – Board consensus is to keep the voting on location.
  - Some REALLY HARD choices to make to finalize budget
  - After considerable discussion, the Board asked the Business Manager & Superintendent to rework the figures with a 7%-10% increase.
- ◆ Review Budget Calendar/Key Dates (suggested addition of April 8, 2013)
 

Meeting is necessary – 7:00 pm April 8, 2013
- ◆ Audit Committee Meeting (suggested April 8, 2013)
 

Meeting is necessary – 6:30 pm April 8, 2013
- ◆ Fair Funding For Our Schools: Informational Forum and Call to Action
 

Monday April 15 6:30 pm Corning West High School Dr. Rick Timbs, speaker.  
Should be an excellent event – Let's Show Our Support.

**NEXT MEETING**

Mon	April 8, 2013	6:30 pm	-Audit Committee	TAE Community Room
Mon	April 8, 2013	7:00 pm	-Regular Meeting	TAE Community Room
Tue	April 9, 2013	7:00 pm	-BOCES Annual Meeting	Coopers Plains

**Joseph Sullivan – left 10:21**

**EXECUTIVE SESSION:**

At 10:21pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 10:55pm a motion was made by Harvey Harris, seconded by William Brewer and carried 5-0 to adjourn executive session

**ADJOURNMENT**

– At 10:56pm a motion was made Lisa Benedict, seconded by Harvey Harris and carried 5-0 to adjourn the meeting.

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Clerk