

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK

C-1b

Board of Education Meeting  
December 10, 2012

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:02 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, William Brewer, Harvey Harris, Joseph Sullivan, Andrew Willard

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Colleen Dengler, Jamie Shaw, 4<sup>th</sup> & 5<sup>th</sup> grade Choir and 50 plus community & staff in the audience (in attendance for the community forum held prior to the meeting and some attending to hear the choir perform for the Board of Education)

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Harvey Harris seconded by William Brewer and carried 6-0 to approve the December 10, 2012 agenda.

**Minutes:**

November 26, 2012 Regular Meeting- A motion was made by Lisa Benedict seconded by Andrew Willard and carried 6-0 to approve the minutes of the November 26, 2012 Regular Meeting.

**Choir Performance**

The 4<sup>th</sup> & 5<sup>th</sup> grade choirs gave an incredible performance for the Board in recognition of Board of Education Week.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦common core – moving forward with plans ♦teacher evaluations – new system is underway ♦concerts – continue through the season ♦classrooms – phenomenal things happening in our classrooms

Andy Lutz –Elementary School Principal ♦observations – 1<sup>st</sup> cycle - completing ahead of time ♦February Literacy Night – a ventriloquist is scheduled ♦ELA – new curriculum to be aligned with common core

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Talent Show was awesome – 11 acts total – winners are 1<sup>st</sup> place –Albana Ismajlukaj & Bailey Field 2<sup>nd</sup> place –Savannah Morgan 3<sup>rd</sup> place –Jadyn Baskoff & Emily Clark ♦Bully Busters – collaborating with TAE on this program of anti-bullying.

Tom Boyanowski – High School Principal ♦starting to become familiar with procedures and getting to know staff and students - everyone has made me feel welcome ♦Concert is Thursday night ♦sports are in full swing ♦Benchmarks are complete ♦Regents in January – working on preparing those students that will be sitting for those exams ♦Kiwanis has scholarship money available. so we are encouraging eligible students to apply

Debra Palmer – Business Manager ♦Recalculated bond interest – still saving \$55,000 ♦APPR accepted allows for \$50,000 to support ♦W2 - new requirement - total health insurance cost to be entered, reportable only but preparing for future Obamacare changes ♦Budget meetings have started with the entry of requisitions for next year

**PERSONNEL**

A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-4a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments**

**a. Physical Education Teacher – approved**

Jennifer Woodworth

The Board of Education approved the appointment of Ms. Jennifer Woodworth as a physical education teacher effective January 7, 2013. Ms. Woodworth shall serve a two-year probationary period, effective January 7, 2013. Ms. Woodworth shall be placed on Step 7 of the current EHTA contract and shall receive credit for 31 graduate hours for a total salary of \$45,210.00 which will be pro-rated for the 2012-13 school year.

**b. Chief Extra –Curricular Faculty Advisor - approved**

Thomas Boyanowski

The Board of Education approved Thomas Boyanowski as the Chief Extra-Curricular Faculty Advisor for the 2012-13 school year, at no additional compensation.

**F-2 Tenure - approved**

a. Matthew Wukovitz

The Board of Education approved the recommendation to grant tenure status to Matthew Wukovitz in the tenure area of Secondary Social Studies, effective December 10, 2012.

b. Andrew Lutz

The Board of Education approved the recommendation to grant tenure to Andrew Lutz as Elementary Principal, effective September 3, 2012.

**F-3 Resignations - approved**

a. **Coach – Asst. Boys’ Track**

Shawn Nugent

The Board of Education accepted the resignation of Shawn Nugent as Assistant Boys’ Track Coach for the 2012-13 school year.

**F-4 Appointments**

a.. **Coaches - approved**

The Board of Education approved the following coaches to work with our athletic program for the 2012-13 school year

<u>Darin May</u>	Modified Wrestling	Year 1	Level 1	Stipend \$1,869.66
<u>Rick Gooshaw</u>	Assistant Boys’ Track	Year 1	Level 1	Stipend \$2,408.99

**FINANCIAL**

**G-1 Budget Status Report as of December 3, 2012- acknowledged**

A motion was made by William Brewer, seconded by Lisa Benedict and carried 6-0 to acknowledge the budget status report as of December 3, 2012.

**G-2 Treasurer’s Report (October 2012) - acknowledged**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to accept the Treasurer’s report for October 2012.

**G-3 Investment Report**

No Report

**G-4 Claims Auditor Report (October 2012) - acknowledged**

A motion was made by Andrew Willard, seconded by Harry Blish and carried 6-0 to accept the Claims Auditor Report for October 2012.

**G-5 Extra-Classroom Report (October 2012) - acknowledged**

A motion was made by Harvey Harris, seconded by Lisa Benedict and carried 6-0 to accept the Extra-Classroom Report for October 2012.

**G-6 Corrective Action Plan – Financial Audit**

A motion was made by Harvey Harris, seconded by William Brewer and carried 6-0 to accept the Corrective Action Plan for the management letter dated September 17, 2012 concerning the audit of the basic financial statements for the year ended June 30, 2012

**G-7 Corrective Action Plan – Extra Classroom Audit**

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 6-0 to accept the Corrective Action Plan for the management letter dated September 17, 2012 concerning the audit of the Extra-classroom Activity Fund for the year ended June 30, 2012

**FACILITIES**

No Report

**NEW BUSINESS**

No Items

**CONSENT**

A motion was made by William Brewer seconded by Andrew Willard and carried 6-0 to approve the following consent agenda items K-1 through K-5.

**K-1 CPSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the November 19, 26, 2012 CPSE meetings.

**K-2 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the November 19, 20, 26, 30, 2012 CSE meetings.

**K-3 Cooperative Bid – Copy Paper - approved**

The Board approved the resolution to participate in the Cooperative Bid for copy paper with the GST BOCES for the period of March 1, 2013 through August 31, 2013

**K-4 Policy 5510: Accounting of Funds - approved**

The Board approved revised policy 5510: Accounting of Funds as presented at the November 26, 2012 Board of Education Meeting.

**K-5 Food Donation – Basketball admission - approved**

The Board approved the request from the English Seminar classes to waive the cost of admission to the December 18, 2012 basketball games in lieu of a donation of a canned good, to be given to the Southern Tier Food Bank.

**AWARDS / HONORS / ACHIEVEMENTS**

◆ Cohen Middle School Caring Awards -

6<sup>th</sup> grade – Tyler Lewis

7<sup>th</sup> grade – Kandise Perkins

8<sup>th</sup> grade – Leigha Jones

**COMMUNICATIONS**

No Items

**DISCUSSION**

◆ Potential Impact of Sequestration

Unresolved at the Federal level with across the board cuts. Several of our teachers are paid with this Federal money

◆ Dark Fiber Installation Charge -

A motion was made by William Brewer, seconded by Lisa Benedict and carried 6-0 to approve upfront payment to avoid finance charges and save considerable money

◆ Heights on the Hill: Tuesday February 5, 2013

Superintendent Fiore is working on the details for this trip to Albany and how to select student representatives

◆ Transportation Limits

Possible area to find some savings. Board will need to look at this option seriously. Routes are well under the limits of 2 & 3 miles. Of course safety is the first concern. To move forward with a change in the 2013-14 school year, a referendum would need to be conducted in February.

◆ Budget Development

The internal process has started. Will start the process with the Board in January

**EXECUTIVE SESSION:**

At 7:51pm a motion was made by Harvey Harris, seconded by Lisa Benedict and carried 6-0 to enter executive session to discuss a particular personnel issue.

**ADJOURN EXECUTIVE SESSION:**

At 8:11pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session

**PUBLIC DISCUSSION**

Mayor Margaret Smith commended the Board on a fine job and the singing tonight was awesome. The community and the school together are strong.

**NEXT MEETING**

Mon January 14, 2013

7:00 pm -Regular Meeting

TAE Community Room

**ADJOURNMENT** – At 8:39pm a motion was made Harvey Harris, seconded by Lisa Benedict and carried 6-0 to adjourn the meeting.

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Clerk