

*Minutes*

*Board of Education Meeting*

*August 27, 2012*

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:05 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, William Brewer, Christopher Callas, Joseph Sullivan, Andrew Willard

**MEMBERS ABSENT** Lisa Benedict, Harvey Harris

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard seconded by Harry Blish and carried 5-0 to approve the August 27, 2012 agenda.

**Minutes:**

August 13, 2012 Regular Meeting- A motion was made by Joseph Sullivan seconded by William Brewer and carried 5-0 to approve the minutes of the August 13, 2012 Regular Meeting.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Schools are looking good and ready for the start of a new school year

Andy Lutz –Elementary School Principal ♦Orientation for new teachers was today ♦95 kindergartners registered ♦watching the enrollment numbers for all grades ♦teachers are coming in to set up their rooms

Dawn Hanrahan –Middle School Principal/CSE Chair ♦Orientations last week – 60-65 parents attended from each grade ♦Lots of Special Education changes going on

Debra Palmer – Business Manager ♦Health Insurance – Spencer-VanEtten is withdrawing from the plan ♦Auditors were in last week and finished up ♦ Taxes – final tax rolls are in and ready to print the bills ♦Horseheads/Heights Association received a large decrease in assessment for four prior years resulting in a tax certiorari of about \$53,000.

**PERSONNEL**

A motion was made by Christopher Callas seconded by William Brewer and carried 5-0 to approve the following recommended personnel items F-1a through F-2a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments**

**a. Substitutes- approved**

The following Substitutes were approved for the 2012-13 school year:

Substitute Teachers: Sara Muehl Jennifer Woodworth  
Substitute Support Staff Sara Muehl Jennifer Woodworth Richard Bennett Billie Raducz

**b. Volunteers- approved**

The following Volunteers were approved to work with our athletic program for the 2012-13 school year:

Cheerleading Laura Green Cassie Gleason  
Volleyball & Basketball Breanne Stroman

**c. Guidance Intern**

Catherine Getty

The Board approved Catherine Getty from Alfred University as a Guidance Intern for two days a week for the fall and every day in the spring. Ms. Getty will be mentored by Sara Day.

**F-2 Change in Appointment Status - approved**

**a. Food Service Helper -**

Kay Ellis

The Board of Education, approved the permanent status of Ms. Kay Ellis as a Food Service Helper, effective September 13, 2012. Ms. Ellis has successfully completed her probationary period in accordance with Civil Service Regulations.

**FINANCIAL**

No Items

**FACILITIES**

No -Update

## **OLD BUSINESS**

### **I-1 Policy 7132: Non-Resident Students – revised - accepted**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to accept revised Policy 7132: Non-Resident Students as presented at the August 13, 2012 meeting

### **I-2 Policy 7552: Dignity For All Students Act – new – approved**

A motion was made by Christopher Callas, seconded by Harry Blish and carried 5-0 to approve new Policy 7552: Dignity For All Students Act as presented at the August 13, 2012 meeting

## **NEW BUSINESS**

No Items

## **CONSENT**

A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 5-0 to approve the following consent agenda items K-1 through K-7

### **K-1 CPSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the August 20, 2012 CPSE meetings.

### **K-2 Donation \$600.00 - PFO - accepted**

Accepted, with thanks and appreciation, a donation of \$750.00 from the Elmira Heights PFO. Such funds shall be used to support the Cohen Elementary and Middle Schools PBIS programs

### **K-3 District and Building Manuals - acknowledged**

The Board acknowledged the following District and Building Manuals

District Faculty Handbook	Cohen Middle School Student/Parent Handbook
Thomas A. Edison Faculty Handbook	Cohen Elementary Faculty Handbook
Thomas A Edison Student/Parent Handbook	Cohen Elementary Student/Parent Handbook
Cohen Middle School Faculty Handbook	

### **K-4 Athletic Trainer Agreement - approved**

The Board approved the contract service provider agreement between Mr. Stephen E. Tolly, as a certified Athletic Trainer for the 2012 scheduled Varsity and Modified Football games.

### **K-5 Erway Ambulance Services - approved**

The Board of Education approved contract for Erway Ambulance Services, Inc. to provide coverage for the 2012 football season.

### **K-6 Third Party Agreement - approved**

The Board of Education approved the Third Party Custody Agreement between Elmira Heights Central School District, MLT Bank and Five Star Bank.

### **K-7 School Related Group - PFO**

The Board approved the Elmira Heights PFO as a school related group for the 2012-13 school year.

## **AWARDS / HONORS / ACHIEVEMENTS**

NYS DOT Semi-Annual Bus Inspection System Operator Profile: Excellent Rating

Kudos to Jason Johnson, Mechanic, for a great job

## **COMMUNICATIONS**

No Items

## **DISCUSSION**

### ◆ High School Principal Search Process: Timeline

Waiver for Lisa Kelly has been submitted- position has been advertised with an applicatin due date of September 7 – significant staff & community involvement is anticipated

### ◆ Understanding Growth Measures for Educator Evaluations

Information packet distributed

### ◆ Financial Forecast

Looking ahead to 2014-15

## **NEXT MEETING**

Monday, September 17, 2012

7:00 Regular Board of Education Meeting TAE Community Room

**ADJOURNMENT** – At 8:07pm a motion was made Christopher Callas, seconded by Andrew Willard and carried 5-0 to adjourn the meeting.

---

Clerk