

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK

C-2

Board of Education Meeting  
March 26, 2012

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer, Dawn Hanrahan, Andy Lutz, Joe Robinson, Mike Coghlan, Sara Day, Carol Cady, Carol Sullivan, Christian Pelchar, Katy Rayne

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to approve the March 26, 2012 agenda.

**Order of Business:**

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**Minutes:**

March 12, 2012 Regular Meeting- A motion was made by Lisa Benedict seconded by Harvey Harris and carried 6-0 to approve the minutes of the March 12, 2012 Regular Meeting.

March 15, 2012 Special Meeting- A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 6-0 to approve the minutes of the March 15, 2012 Special Meeting.

March 19, 2012 Budget Workshop- A motion was made by Lisa Benedict seconded by Harry Blish and carried 6-0 to approve the minutes of the March 19, 2012 Budget Workshop.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Waiting for Budget News from NYS ♦Guidance Documents received today for APPR – not just about compliance but also withholding of state aid – our District is fortunate that all parties are working together. ♦Give Back Days –if the weather holds – there could be a possibility of two days ♦Community Foundation – addressing early intervention – tracking children born in Chemung County since 2007

Andy Lutz –Elementary School Principal ♦Marzano Rubric (1<sup>st</sup> case) tomorrow ♦PBIS – Gretchen Smith has initiated a “Scoop it Up Program” around behavior goals ♦Rotary Reads is this week ♦Family Literacy night is a Circus Theme ♦NYS Testing is right around the corner

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦State Testing – planning a pep rally with competition between grade levels prior to testing ♦Special Education – working on ESY services ♦Medieval Festival is the end of May

Joe Robinson – High School Principal ♦Marking Period ends Friday ♦Wednesday is Staff development day ♦Jackals Night is Friday 3/30 – many student to be honored for character and service

Debra Palmer – Business Manager ♦Tax Cap webinar is Wednesday with SED final guidance ♦Colleen attended a Clerks’ workshop ♦Wincap looking at the ACH A/P payments ♦Copiers – finalizing details for new ones ♦Supplies – wrapping up year end evaluation for supplies need ♦New Synervoice system – quick implement allows for many phone calls

**PERSONNEL**

A motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-2a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments**

**a. Substitutes – for the 2011-12 school - approved**

Substitute Teachers	<u>Valerie Heywood</u>	<u>Jessica Canfield</u>
Substitute Support Staff	<u>Jessica Canfield</u>	

**b. Volunteers - approved**

The Board approved the following individuals as volunteers to work with our athletic department for the 2011-12 school year: Chris Coghlan Baseball Brian Cooper Softball

## **F-2 Retirement Notification - approved**

### **a. Andrea Paggio – Elementary Teacher**

The Board accepted with thanks and appreciation of service the retirement notification of Ms. Andrea Paggio, effective June 30, 2012. Ms. Paggio shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past 21 years, as an elementary teacher at Cohen.

## **FINANCIAL**

### **G-1 New Account – Extra Curricular -Chemung Canal Trust Company- approved**

A motion was made by Lisa Benedict, seconded Andrew Willard and carried 6-0 to approve the following resolution to open a new account:

#### **Resolution to Open a New Account**

***WHEREAS**, the Board of Education of the Elmira Heights Central School District desires to maintain a savings and checking account for the Extra Curricular Activity Clubs of the school district and,*

***WHEREAS**, the current financial institution where the checking and savings accounts are maintained, HSBC, has been purchased by Five Star Bank and since they will not be acquiring the balances for the municipal accounts held at HSBC*

***NOW, THEREFORE**, be it*

***RESOLVED**, that the Board of Education of the Elmira Heights Central School District authorizes the Central Treasurer to open a new checking and savings account at Chemung Canal Trust Company, Elmira Heights Branch to be named Elmira Heights CSD, Extra-Curricular.*

### **G-2 Close Account – Extra Curricular – HSBC - approved**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the following resolution to close an account:

#### **Resolution to Close an Account**

***WHEREAS**, the Board of Education of the Elmira Heights Central School District desires to maintain a checking and savings account for the Extra-curricular activities fund and,*

***WHEREAS**, the current financial institution where the checking and savings accounts are maintained, HSBC, has been purchased by Five Star Bank and since they will not be acquiring the balances for the municipal accounts held at HSBC*

***NOW, THEREFORE**, be it*

***RESOLVED**, that the Board of Education of the Elmira Heights Central School District authorizes the Central Treasurer to close the Extra Curricular accounts at HSBC Bank, Elmira Heights Branch.*

## **FACILITIES**

### **Capital Project – update – Mike Coghlan**

◆Cafeteria Project – will be completed during Easter Break ◆Security Cameras – additional cameras can be purchased on state bid ◆AEDs – will need to be replaced since technical support will be lapsing at the end of next year. ◆Only \$100,000. Left and want to wait to see if our aid is reduced and final payments not made

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **CONSENT**

A motion was made by Joseph Sullivan, seconded by Harvey Harris and carried 6-0 to approve the following consent agenda items K-1 through K-7.

### **K-1 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the March 6, 12, 13, 15, 2012 CSE meetings.

### **K-2 CPSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at March 13, 2012 CPSE meetings.

### **K-3 Donation \$479.00 – Elmira Heights Teachers Association - accepted**

Accepted with thanks and appreciation, a donation of \$479.00 from Elmira Heights Teacher's Association. The funds shall be used to purchase binders to be utilized as their Core Curriculum binders.

### **K-4 Donation \$606.00 – Lifetouch National School Studios - accepted**

Accepted with thanks and appreciation, a donation of \$606.00 from Lifetouch National School Studios for school portraits commission. It is further recommended that this donation be used to purchase equipment, materials, and supplies for the Cohen Elementary/Middle school yearbook committees use

### **K-5 Policy 4212: Organizational Chart – revised – first reading - accepted**

Accepted the first reading of revised Policy 4212 Organizational Chart as presented.

**K-6 OMNI Limited preferred Provider Program - approved**

Approved enrollment in the OMNI Limited Preferred Provider Program (P3) and to add Lincoln Investments to our Provider list

**K-7 Retirees Health Insurance Changes**

Approved the following resolution relative to retiree health insurance Medicare options and plan change:

*RESOLVED, that the Medicare-eligible retirees of the Elmira Heights Central School District be covered under Medicare Option Three (III) provided under the Central Southern Tier (CST) Health Care Plan effective May 1, 2012. After such effective date, the District will pay for or reimburse such retirees for any out-of-pocket expenses that would have been covered under the CST Health Care Plan's Medicare Option One (I).*

*BE IT FURTHER RESOLVED, that the retirees of the Elmira Heights Central School District eligible for coverage under the P07 Plan under the CST Health Care Plan be covered under the P80 Plan effective May 1, 2012. After such effective date, the District will pay for or reimburse such retirees for any out-of-pocket expenses that would have been covered under the CST Health Care Plan's P07 Plan.*

**AWARDS / HONORS / ACHIEVEMENTS**

- ◆ Presidential Scholarship Award postponed until next meeting

**COMMUNICATIONS**

- ◆ None

**DISCUSSION**

- ◆ Budget Review

**EXECUTIVE SESSION:**

At 8:25pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to enter executive session to discuss personnel and negotiations.

**ADJOURN EXECUTIVE SESSION:**

At 9:35pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session

**RE ENTER EXECUTIVE SESSION:**

At 9:36pm a motion was made by Joseph Sullivan, seconded by Christopher Callas and carried 6-0 to re-enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 9:37pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn executive session

**NEXT MEETING**

Mon April 2, 2012 7:00 pm -Regular Meeting TAE Community Room

**ADJOURNMENT** – At 9:38pm a motion was made Lisa Benedict, seconded by Harvey Harris and carried 6-0 to adjourn the meeting.

\_\_\_\_\_  
Clerk