

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

**Board of Education Meeting
January 23, 2012**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Andrew Willard

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Dawn Hanrahan, Andy Lutz, Joe Robinson, Mike Coghlan, Mike Bennett, Carol Cady, Barb Day, YNN news

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by William Brewer seconded by Andrew Willard and carried 6-0 to approve the January 23, 2012 agenda with additions to discussion items.

Order of Business:

A motion was made by Christopher Callas seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Minutes:

January 9, 2012 Regular Meeting- A motion was made by Lisa Benedict seconded by Christopher Callas and carried 6-0 to approve the minutes of the January 9, 2012 Regular Meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Updates from Albany –still trying to resolve the APPR process, it's a triangular relationship between Governor, Commission of Education and NYSUT – competitive grants money is of concern – high performing schools could be hurt by some of the NCLB requirements ♦Our APPR team met and has done a phenomenal job – Governor will withhold funds if not in place

Andy Lutz –Elementary School Principal ♦Busy week, it is the end of the marking period ♦4th graders did a walk-a-thon to donate to Arctic League - \$1819 donated ♦District Staff Fitness Challenge has 95 participants on 16 teams ♦students eating breakfast has increased this year from approximately 30 to 120

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Mr. Nelson, technology teacher has returned from a medical leave, substitute Ms. Sabatini did a great job ♦End of the marking period – the week will be busy ♦Actively working on benchmarks ♦8th grade formal is Feb 11

Joe Robinson – High School Principal ♦January Regents begin tomorrow – local exams are complete ♦Special Education staff and Mrs. Sheets did a great job arranging special accommodations where needed ♦Benchmark analysis will take place Friday afternoon ♦many meetings scheduled for the full conference day next Monday ♦Snowball was Saturday night

Debra Palmer – Business Manager ♦NP1 Medicaid on-line registration complete ♦Winchester Optical Tax Certieri approved ♦STAC verifying information for State Aid, working on this years & next years budget/requisitions.

PERSONNEL

A motion was made by Harvey Harris seconded by William Brewer and carried 6-0 to approve the following recommended personnel items F-1a through F-5a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2011-12 school - approved

Substitute Teachers	<u>Elissa Bond</u>	<u>Devin Burch</u>	<u>Hannah Coon</u>	<u>Stephanie Evertts</u>	<u>Maureen Harris</u>
Substitute Support Staff	<u>Elissa Bond</u>	<u>Devin Burch</u>	<u>Sharon Cosgrove</u>	<u>David Drake</u>	<u>Stephanie Evertts</u>

b. Food Service Helper - approved

Shirley Cheplick

The Board approved the recommendation to appoint Ms. Shirley Cheplick for a 3-hour per day Food Service Helper position, effective March 5, 2012. Ms. Cheplick shall serve up to a one-year probationary period, effective March 5, 2012 in accordance with Civil Service Regulation. Mrs. Cheplick shall be placed on Step 1 of the current EHSSA contract at a pay rate of \$9.74 per hour.

F-2 Resignations - approved

a. **Cleaner/Sub Bus Driver**

David Drake

With thanks and appreciation of service, the Board accepted the resignation of cleaner/sub bus driver Mr. David Drake, effective January 28, 2012.

F-3 Elimination of Position - approved

a. **Cleaner/Substitute Driver**

The Board approved the recommendation to eliminate a 1.0 FTE Cleaner/Substitute Driver position effective January 28, 2012

F-4 Change of Status - approved

a. **John Townson - Bus Driver**

Having successfully completed his probationary period in accordance with current Civil Service Regulations, the Board approved the permanent status of John Townson as a *Bus Driver*, effective January 10, 2012.

F-5 Tenure - approved

a. **Michael Bennett**

The Board approved the recommendation to grant tenure status to Michael Bennett in the area of Dean of Students, effective February 2, 2012

FINANCIAL

G-1 Visa Business Card – new account – Chemung Canal - approved

A motion was made by Andrew Willard, seconded by William Brewer and carried 6-0 to approve the application for a Visa Business Card through Chemung Canal Trust Company with a total credit limit of \$15,000 to be divided between each Card, with no cash advance allowed.

G-2 MasterCard – close account - change

A motion was made by William Brewer, seconded by Christopher Callas and carried 6-0 to cancel the Chase MasterCard once the Chemung Canal Visa is activated and all MasterCard charges have been processed.

FACILITIES

Capital Project – update – Mike Coghlan

◆Punch List is done with change orders ◆Cafeteria project ready to be closed out ◆recommendations for remaining funds – Cohen sound equipment to be wired for sound board in back of stage for \$1900. Remaining funds will be used to purchase cameras as prioritized and looking at purchasing AEDs.

OLD BUSINESS

See calendar change action under discussion

NEW BUSINESS

None

CONSENT

A motion was made by Lisa Benedict seconded by Harry Blish and carried 6-0 to approve the following consent agenda items K-1 through K-5.

K-1 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the January 6,9,10,12,13, 2012 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the January 3, 2012 CPSE meetings.

K-3 Donation approximately \$800.00 – Class of 2011 - accepted

Accepted with thanks and appreciation, a donation of approximately \$800.00 from the Class of 2011 to be used to purchase a scanner to be used in preparing the TAE Yearbook.

K-5 Donation \$10.00 –Bread for School Run - accepted

Accepted with thanks and appreciation, a donation of \$10.00 from the Bread for Schools Run to be used by the cross country program.

K-4 Donation \$300.00 - PFO - accepted

Accepted with thanks and appreciation, a donation of \$300.00 from the Elmira Heights PFO to be used to purchase incentive gifts for students that participate in the High School Tutoring Program.

AWARDS / HONORS / ACHIEVEMENTS

None

COMMUNICATIONS

◆ None

DISCUSSION

◆ Anticipated Board Agenda Changes

Effective February 2, 2012 a new law requires that all materials that the board receives in advance must be available to the public and posted on the website

◆ Budget forecast assumptions

Presentation relative to the executive budget and its impact

◆ Continued Shared Services Exploration

Wednesday evening is the regional transportation study meeting presentation and discussion with Superintendents, Board Presidents and BOCES

◆ Volunteer Guidelines

Recommendation to consult with our attorney regarding people signing a hold harmless form (such circumstances would be photographers that are on court or the field and the chain gang at football games)

◆ School Calendar Change

The State has changed some of the grade 3-8 testing dates and they fall on our April 27 conference day. The regional calendar has changed this April 27 conference day to March 16 and it is recommended by the Superintendent to coincide with this change. Recommendation to leave the April 25 early release day as scheduled, students will test in the morning prior to dismissal that day.

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 6-0 to adopt the revised 2011-12 school calendar to align with the GST BOCES revised approved calendar to accommodate the change in NYS testing. This change will move the conference day from April 27 to March 16.

EXECUTIVE SESSION:

At 8:55pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to enter executive session to discuss personnel & negotiations

ADJOURN EXECUTIVE SESSION:

At 9:18pm a motion was made by William Brewer, seconded by Andrew Willard and carried 6-0 to adjourn executive session

NEXT MEETING

Mon February 13, 2012 7:00 pm -Regular Meeting TAE Community Room

ADJOURNMENT – At 9:19pm a motion was made Lisa Benedict, seconded by Christopher Callas and carried 6-0 to adjourn the meeting.

Clerk