

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on January 7, 2026, by President Joseph Sullivan followed by the pledge of allegiance.

Members Present: Christopher Callas, John Cole, Terry Day, Dominic Lucarelli, Joseph Sullivan, Mikki Yesesky, Jordan Elliott (ExOfficio)

Member Absent:

Others Present: Michael Gill, Martha Clark, Megan Molina, Michele Knott, Stephanie Eichenlaub

APPROVAL OF AGENDA/MINUTES

Agenda – A motion was made by Dominic Lucarelli, seconded by Terry Day, and carried 6-0 to approve the agenda of the January 7, 2026 Board of Education Regular meeting.

Minutes – A motion was made by John Cole, seconded Mikki Yesesky, and carried 6-0 to approve the minutes of the following Board of Education

Meetings: December 3, 2025 Board of Education Regular Meeting

December 10, 2025 Board of Education Special Meeting

Order of Business

A motion was made by Terry Day, seconded by Dominic Lucarelli, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mike Gill - Superintendent ♦ Happy New Year! Wonderful start back after break. High School is gearing up for Regents exams at the end of the month. ♦ Zero emission bus waiver form received, working with local districts to complete the waiver, due in March. ♦ State of the State next Tuesday, looking forward to hearing from Governor on budgets for schools. ♦ Budget planning in early stages. Meeting with admin to plan for needs next year and estimate what needs of the new facility will be on the books next year.

Megan Molina – Administrator ♦ Student Services update – Food Bank serving 70 families. They were able to give whole turkeys to families for Thanksgiving. Grants were awarded to provide carts, bags, and secure another freezer for storage. Anchor Glass also donated food for holiday. Newest allocation of \$11,250 ♦ Graduation/Drop Out Support Plan – we Graduated! Completed improvements in all area of IEP development, PD and training, WBL Program development and Family Engagement. ♦ Special Education – Professional Development starting with Tier 1 instruction targeting the Elementary level currently. ♦ Special Olympics events coming up, bowling in March and Track & Field in May.

Martha Clark – Business Manager ♦ Starting the process for budget planning for 2026-27 school year. Staff had opportunities to attend requisition training and support for submitting budget requisitions ♦ Reviewing service contracts, health insurance, TRS/ERS projections. ♦ February should have budget presentations on where we're at. ♦ Federal/State level cost reporting has kept us busy.

Jordan Elliott – Student Member ♦ Break was great to catch up on sleep. ♦ Play rehearsals are going well, it's going to be a great show. ♦ Regents and finals coming up at the end of the month. ♦ Excitement surrounds the spring semester, a lot more electives are being offered. Each teacher is offering an elective. ♦ 10 juniors are applying for the New Visions program at BOCES. ♦ Snowball is upcoming dance hosted by the Freshman class.

PERSONNEL

A motion was made by John Cole, seconded by Dominic Lucarelli and carried 6-0 to approve the following recommended personnel items F-1 through F-4, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations/Retirements/Terminations:

a. Resignations:

NAME	POSITION	EFFECTIVE	notes
1. Seth Perry	Modified Wrestling Coach	12/15/25	
2. Jared Slaven	JV Baseball Coach	12/15/25	

F-2 Appointments:

a. Probationary Non-Instructional Civil Service Appointment:

NAME	POSITION	PROBATIONARY BEGIN/END DATE	SALARY
1. Tristan Roote	Cleaner	01/08/26-01/07/27	\$16.32/hr (step 1)
2. Nerberis Cruz	Teacher Aide	01/20/26-01/19/27	\$16.32/hr (step 1)

b. Coaching appointments:

NAME	POSITION	LEVEL	YEAR	STIPEND
1. Jesse Ferris	Modified Wrestling	1	1	\$2480.56

c. Extracurricular appointments:

NAME	POSITION	LEVEL	YEAR	STIPEND
1. Beverly Swartout	Elementary Yearbook (Co)	1	1	\$1383.38
2. Shanna Glover	Elementary Yearbook (Co)	1	1	\$1383.38

d. Transfers for notification only:

NAME	LOCATION/POSITION	EFFECTIVE	SALARY
1. Hitchcock, Maryanne	To: CMS/Aide From: CES/Aide	12/01/25	No change

F-3 Update to Prior Appointment:

a. Probationary period updated to reflect certification:

NAME	POSITION	PROBATIONARY EFFECTIVE DATES	TENURE AREA	SALARY
1. John "Jack" Hourihan	Elementary Teacher	12/27/25 - 12/26/29*	Elementary Education	no change

*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

F-4 Tenure/Permanent Status:

NAME	POSITION	EFFECTIVE DATE	notes
1. Shanna Glover	Teaching Assistant	02/01/26	Tenure granted, successful probationary period
2. Stevie Vargeson	Food Service Helper	02/06/26	Permanent, successful probationary period

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Mikki Yesesky, seconded by John Cole, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of December 31, 2025
- b. Revenue Status Report as of December 31, 2025
- c. Budget Transfer Report (no report)
- d. Treasurer's Report for November 2025
- e. Claims Auditor Report for November 2025
- f. Extra Classroom Report for November 2025

FACILITIES

The updates below were reviewed by Superintendent Gill and Business Manager Martha Clark.

H-1 Capital Project 2025 – Transportation Facility Update – Phase II Transportation steel erection has been substantially completed and the final steel inspection has passed. Preparations to pour the second of the two mechanical mezzanine slabs is underway. The masonry sub contractor continues to work on interior and exterior masonry walls. The Electrician has continued working with the Mason as required for in wall rough ins. Masonry work will continue until completion of the concrete masonry units. When the weather allows this spring exterior split face block work will be completed. Following the masonry and mezzanine slab pour exterior metal framing will continue until completion at the transportation facility. Roofing above the office space has been completed. When the weather allows roofing work will start on the highest roof and work towards the bus wash end of the building. The Plumbing and Mechanical Contractors will continue to install hangers and piping where areas are available. Once roofing has moved far enough on the high roof, the office area will be enclosed allowing mechanical, electrical and plumbing rough in to be completed and gypsum wall board to be installed. At the Cohen Elementary building elevator work has commenced. The elevator work will continue until completion. Elevator work is estimated for completion at the beginning of April. At Edison masonry work at the roof level has been completed at required areas. The same masonry process will occur summer of 26' along with the final roofing work at Edison. New aluminum windows for the Edison project are scheduled to arrive at the end of January. An installation schedule is currently being coordinated with the building Principal. Window work will begin at the Edison library. The library, kiln and art storage work has begun and demolition is substantially complete. New floor install will begin this month. New roof framing for the new exhaust fan at the new kiln room location was also completed over the winter recess. Work at all three facilities will continue throughout the winter months.

H-2 Capital Outlay 2026 – TAE Classroom renovation – Room is being cleaned out, casework has been mocked up. Work will be begin over February break.

NEW BUSINESS

J-1 EHTA MOU – Teacher on Special Assignment (TOSA)– approved

A motion was made by Terry Day, seconded by Dominic Lucarelli, and carried 6-0 to approve the Memorandum of Understanding between the Elmira Heights Central School District and the Elmira Heights Teachers' Association (EHTA), to create and recognize the position of TOSA-CSE Chairperson under the EHTA collective bargaining agreement (CBA) and authorize the Superintendent to execute the terms and provisions of the agreement be approved.

J-2 EHTA MOA – Retirement Incentive - approved

A motion was made by Christopher Callas, seconded by John Cole, and carried 6-0 to approve the Memorandum of Agreement between the Elmira Heights Central School District and the Elmira Heights Teachers' Association (EHTA), to temporarily amend the EHTA collective bargaining agreement (CBA) Article 29-Retirement §29.1 Retirement Incentive, through June 30, 2029 to allow teachers to continue to work beyond their "first

year eligible" which shall benefit the district in retaining teachers during times of teacher shortages in the state, and authorizes the Superintendent to execute the terms and provisions of the agreement.

J-3 EHTA MOA – Elementary Yearbook Advisor - approved

A motion was made by Dominic Lucarelli, seconded by Mikki Yesesky, and carried 6-0 to approve the Memorandum of Agreement between the Elmira Heights Central School District and the Elmira Heights Teachers' Association (EHTA), to create and recognize the Extracurricular stipend for Elementary School Yearbook advisor.

J-4 EHESSA MOA – Bus Driver Extra Trips on Friday, Saturday, Sunday- approved

A motion was made by Christopher Callas, seconded by Terry Day, and carried 6-0 Recommendation to approve the Memorandum of Agreement between the Elmira Heights Central School District and the Elmira Heights Educational Support Staff Association (EHESSA), to compensate at time and one half for the extra trips that occur on Friday evenings, Saturday and/or Sunday and particular holidays.

CONSENT

A motion was made by John Cole, seconded by Mikki Yesesky, and carried 6-0 to approve the following consent agenda items K-1 through K-7.

K-1 CSE Recommendations – approved

The Board approved the student placement determinations from the December 3, 4, 8, 10, 11, 16, 17 and 19, 2025, CSE/504 meeting(s) and the funds to support such recommendations., CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations – approved

The Board approved the student placement determinations from the December 5 and 17, 2025, CPSE/504 meeting(s) and the funds to support such recommendations., CSE/504 meeting(s) and the funds to support such recommendations.

K-3 Reserve Plan 2025-26 – approved

The Board approved to approve the Reserve Plan 2025-26 presented at the December 3, 2025 meeting.

K-4 Standard Work Day - approved

The Board approved the health and welfare services contract with the Horseheads Central School District, having provided services for sixteen (16) Elmira Heights students, attending non-public schools located in the Horseheads Central School District, during the 2025-26 school year, at a rate of \$491.74 per student for a total cost for sixteen (16) students of \$7,867.84.

K-5 BOCES Initial Service Request – approved

The Board acknowledged the BOCES initial request for services for the 2026-27 school year.

NEXT MEETING

Wednesday	January 21, 2026	Regular BOE Mtg (if needed)	7:00 pm	Comm Rm
Wednesday	February 4, 2026	Regular BOE Meeting	7:00 pm	Comm Rm
Wednesday	February 25, 2026	Regular BOE Mtg (if needed)	7:00 pm	Comm Rm

EXECUTIVE SESSION:

At 7:40pm a motion was made by Chris Callas, seconded by Terry Day, and carried 6-0 to enter executive session discuss/review individual employment history and evaluations, and discuss board candidates for vacancy.

ADJOURN EXECUTIVE SESSION:

At 9:30pm a motion was made by John Cole, seconded by Dominic Lucarelli, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 8:33pm motion was made by Mikki Yesesky, seconded by Chris Callas, and carried 6-0 to adjourn the meeting.

Clerk