

**Board of Education  
Regular Meeting**

**Minutes**

**November 19, 2025**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Call to Order:** The Regular Meeting of the Board of Education was called to order at 6:00 p.m. on November 19, 2025, President Joseph Sullivan followed by the pledge of allegiance.

**Members Present:** Christopher Callas, John Cole, Dominic Lucarelli, Terry Day, Joseph Sullivan

**Member Absent:** Mikki Yesesky

**Others Present:** Mike Gill, Andy Billotte, Jason Johnson

**APPROVAL OF AGENDA/MINUTES**

**Agenda -** A motion was made by Terry Day, seconded by Dominic Lucarelli and carried 5-0 to approve the agenda of the November 19, 2025 Board of Education Regular meeting session.

**Minutes –** A motion was made by Christopher Callas, seconded Terry Day, and carried 5-0 to approve the minutes of the following Board of Education Meetings: November 5, 2025 – Board of Education Regular Meeting

**Order of Business:**

A motion was made by Dominic Lucarelli, seconded by John Cole, and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**PERSONNEL:**

A motion was made by John Cole, seconded by Terry Day and carried 5-0 to approve the following recommended personnel items F-1 through F-2, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments:**

**a. Non-Instructional Probationary:**

		PROBATIONARY			
NAME	POSITION	BEGIN/END DATE	TENURE AREA	SALARY	
1. Carina Southard	Teaching Assistant	11/11/25-11/10/29**	Teaching Assistant	\$19.20/hr (step 1)	
**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.					

**b. 25-26 Athletic Events Supervision/Game Help:**

NAME	POSITION	SALARY
1. Gary Swartwood	Supervision/Game Help	\$18.50/hr

**c. 25-26 Athletic Volunteers:**

NAME	POSITION:
1. Sydni Pylkas	Cheerleading Volunteer
2. Sydni Baldwin	Cheerleading Volunteer

**F-2 Update to Prior Appointment:**

**a. Provisional Appointment to Long-Term Substitute due to pending certification:**

NAME	POSITION	EFFECTIVE DATES	TENURE AREA	SALARY
1. Kourtnie Evans	LTS Social Worker	8/28/25 - 06/30/26	N/A	no change/per the EHTA MOA

**FINANCIAL**

**G-1 Unpaid Tax Affidavit**

A motion was made by Dominic Lucarelli, seconded by John Cole, and carried 5-0 to acknowledge the Affidavit of Unpaid 2025 School Taxes in the amount of \$721,935.30 to be re-levied by the Chemung County Treasurer.

**NEW BUSINESS**

**J-1 Capital Outlay Project Contract**

A motion was made by Christopher Callas, seconded by Terry Day, and carried 5-0 to approve the Standard Form Agreement between the Elmira Heights CSD and Elmira Structures for the completion of the Project: 2568-037 Elmira Heights CSD - 2025/26 Capital Outlay.

**CONSENT**

A motion was made by Dominic Lucarelli, seconded by John Cole, and carried 5-0 to approve the following consent agenda items K-1 through K-2.

**K-1 CSE/504 Recommendations – approved**

The Board approved the student placement determinations from the on November 12, 2025, CSE/504 meeting(s) and the funds to support such recommendations.

**K-2 Athletic Training Services Agreement- approved**

The Board approved the service agreement between the Elmira Heights Central School District and the Arnot Health System for a period of August 18, 2025 to June 26, 2026 to cover athletic training needs at Thomas Edison High School.

**NEXT MEETING**

Wednesday	December 3, 2025	Regular BOE Meeting	7:00 pm	Comm Rm
Wednesday	December 17, 2025	Regular BOE Mtg (if needed)	7:00 pm	Comm Rm
Wednesday	January 7, 2026	Regular BOE Meeting	7:00 pm	Comm Rm

**ADJOURNMENT** – Board Member Terry Day wished Mikki Yesesky a “Happy Birthday”. Then at 6:03pm a motion was made by Christopher Callas, seconded by John Cole, and carried 5-0 to adjourn the meeting.

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Clerk