

**Board of Education
Regular Meeting**

Minutes

September 3, 2025

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:04 p.m. on September 3, 2025 President Joseph Sullivan followed by the pledge of allegiance.

Members Present: John Cole, Christopher Callas, Dominic Lucarelli, Terry Day, Joseph Sullivan, Mikki Yesesky

Member Absent: Jody Buckley

Others Present: Martha Clark, Tom Boyanowski, Jordan Elliott, Ryah Cook & Family, Angelina Capalongo & Family

Superintendent Gill introduced, Ex Officio Student Board Member Jordan Elliott
Term: One (1) Year September 2025-June 2026

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by John Cole, seconded by Terry Day and carried 6-0 to approve the agenda **with additions/updates** of the September 3, 2025 Board of Education Regular meeting session.

Minutes –

A motion was made by John Cole, seconded Dominic Lucarelli and carried 6-0 to approve the minutes of the following Board of Education Meetings: August 27, 2025 – Board of Education Regular Meeting

Order of Business:

A motion was made by Terry Day, seconded by Dominic Lucarelli, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

President jumped to E-2 Comments from District Administrator Tom Boyanowski – High School Principal ♦ Introduced August graduates Ryah Cook and Angelina Capalongo, and Board President Sullivan and Superintendent Gill presented diplomas and congratulated them both on completed their graduation requirements early (in 3 years).

COMMENTS FROM THE PUBLIC AND STAFF

Mike Gill - Superintendent ♦ Students are back tomorrow! It's so exciting! ♦ Big thank you and kudos to maintenance staff for all the hard work all summer long! ♦ RTI Workshops and New Hire Orientation last week were well attended.

Martha Clark – Business Manager ♦ Internal and external Audits field work is complete; working on questions and reconciliations. ♦ Bus Ban sale tomorrow. ♦ Working on state reporting and audit responses.

Jordan Elliott – Student Member ♦ Introduced himself, has been attending since Pre-K and will be a 4th generation Alumni. His first board meeting was when he was in 8th grade Student Council and attending the trip to Albany and learned about creating a bill.

Christopher Callas – Public/BOE Member shared information he learned while taking his family to the NY State Fair on “Why We Need Electric Buses”. He invited the vendor to present to the district at a later date.

PERSONNEL:

A motion was made by John Cole, seconded by Terry Day and carried 6-0 to approve the following recommended personnel items F-1 through F-4 including updates/additions of F-2 and F-3, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Termination/Retirements

a. Resignations

NAME	POSITION	EFFECTIVE	notes
1. Melissa Bower	Food Service Helper	08/27/25	
2. Mike Cady	Yearbook Photographer	09/03/25	

F-2 Creation/Elimination of Positions

1. Create (1) one School Social Worker effective 09/04/25

F-3 Appointments

a. Substitute(s) for the 2025-26 school year:

1. *Substitute Support:* Melissa Bower, Robyn DeLabar, LaPorshe Hill-Davis, Joseph Osgood, Beth Kaulfers, Angelia Taylor

b. Instructional Probationary Appointments

NAME	POSITION	PROBATIONARY BEGIN/END DATE	TENURE	SALARY
1. Erika Gould	Earth Science Teacher	08/29/25-08/28/29**	Science	\$50,367 (prorated)
2. Kristie Pound	School Social Worker	09/04/25-09/03/29**	Social Work MSW	\$60,835 (prorated)

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

F-4 Update to Prior Appointment

NAME	POSITION	PROBATIONARY BEGIN/END DATE	SALARY
1. Courtney Spicer	Teacher Aide	9/4/2025-9/3/2026 <i>(Original 8/29/25-8/28/29)</i>	no change

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Dominic Lucarelli, seconded by Mikki Yesesky, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- Budget Status Report as of August 27, 2025
- Revenue Status Report as of August 27, 2025
- Budget Transfer Report as of August 27, 2025
- Treasurer’s Report for July 2025
- Claims Auditor Report for July 2025
- Extra Classroom Report for July 2025

FACILITIES

The updates below were reviewed by Superintendent Gill and Business Manager Martha Clark.

H-1 Capital Project 2021 / Energy Performance Contract (EPC) – still wrapping up short punch list items. Should have a draft EPC audit soon.

H-2 Capital Project 2024 Update - Transportation Facility – roofing and window work continuing and masonry work starts this month, picking paint for the TAE façade.

OLD BUSINESS – no items

NEW BUSINESS – no items

CONSENT

A motion was made by John Cole, seconded by Mikki Yesesky, and carried 6-0 to approve the following consent agenda items K-1.

K-1 School Related Group – Elmira Heights PFO – recognized

The Board approved the student placement determinations from the August 26, 2025, CSE/504 meeting(s) and the funds to support such recommendations

AWARDS- no items

COMMUNICATIONS- no items

DISCUSSION TOPICS

N-1 Baseball trip to Myrtle Beach, SC – Baseball Coach Chris Bennett proposed the idea of taking the baseball team to Myrtle Beach, SC, over spring break to attend the Cal Ripken Experience. Many local teams go and find it a great experience. Coach answered questions, and the Board is interested but needs to see a full presentation on how it would work as a trip.

N-2 District Data Update - Superintendent Gill reviewed District Data points from 24-25 school year showing improvements on literacy/math levels across all grade levels over the course of the year.

N-3 District Plan – CR Part 154 Plan – no other updates besides school year date change.

NEXT MEETING

Wednesday	September 17, 2025	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm
Wednesday	October 1, 2025	Audit Committee	6:30pm	Comm Rm
Wednesday	October 1, 2025	Regular BOE Meeting	7:00pm	Comm Rm

EXECUTIVE SESSION:

At 8:27pm a motion was made by Mikki Yesesky, seconded by Dominic Lucarelli and carried 6-0 to enter executive session to discuss particular personnel matter and evaluation.

ADJOURN EXECUTIVE SESSION:

At 9:23pm a motion was made by Christopher Callas, seconded by John Cole, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 9:24pm motion was made by Dominic Lucarelli, seconded by Terry Day, and carried 6-0 to adjourn the meeting.

Clerk