

**Board of Education  
Regular Meeting**

**Minutes**

**August 6, 2025**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Call to Order:** The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on August 6, 2025 President Joseph Sullivan followed by the pledge of allegiance.

**Members Present:** Jody Buckley, Christopher Callas, Dominic Lucarelli, Terry Day, Joseph Sullivan, Mikki Yesesky

**Member Absent:** John Cole

**Others Present:** Martha Clark, Tom Boyanowski, Chelsea Smith

**APPROVAL OF AGENDA/MINUTES**

**Agenda -**

A motion was made by Terry Day, seconded by Dominic Lucarelli and carried 6-0 to approve the agenda **with additions/updates** of the August 6, 2025 Board of Education Regular meeting session.

**Minutes –**

A motion was made by Christopher Callas, seconded Jody Buckley and carried 6-0 to approve the minutes of the following Board of Education Meetings: July 2, 2025 – Board of Education Reorganizational/Regular Meeting

**Order of Business:**

A motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Tom Boyanowski – High School Principal ♦ In July, we hosted a PLC event included Addison staff. ♦ Lots of new hires, plan to have a 3 day orientation at the end of the month. ♦ Fall sports start next week. ♦ Big thank you and kudos to maintenance staff for all the hard work all summer long making the schools look shiny and new!

Martha Clark – Business Manager ♦ Internal and external Audits were turned in this week and still working through all the rollover.

Christopher Callas – BOE Member shared his experience at the Summer Law Conference and NYSSBA Leadership Event he attended in Albany, NY at the end of July, including discussions on Foundation Aid, Electric bus waivers, and cell phone ban in schools.

**PERSONNEL:**

A motion was made by Terry Day, seconded by Mikki Yesesky and carried 6-0 to approve the following recommended personnel items F-1 through F-4 including updates/corrections to F-2 and F-3, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Resignation/Termination/Retirements**

***Resignations***

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<i>notes</i>
Cristi Pesco	District Administrator	07/31/25	
Emily Thresher	Special Ed Teacher	08/15/25	Accepted new position/tenure area
Jill Whitney	Math Teacher	08/13/25	
Donald Shaw	Food Service Helper	08/01/25	
Robert Russell	Teacher Aide	08/06/25	
Olivia LeBaron	Teaching Assistant	08/31/25	
Catrina Arnold	Teacher Aide	08/24/25	

**F-2 Create/Eliminate/Change Positions**

The following positions beginning in the 2025-26 school year were updated:

- a. Eliminate (1) one Teacher effective July 1, 2025
- b. Create (1) one School Social Worker effective July 1, 2025

**F-3 Appointments**

The following personnel was approved. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a. **Substitute(s) for the 2025-26 school year:**

**Substitute Teacher:** Aimee Ducot, Dillia Valle, Chloe Bellis, Jeffrey Maximiek

**Substitute Support:** Carina Southard, Dillia Valle, Rebecca Rima, Brandi Moore Jeffrey Maximiek

b. **Instructional Probationary Appointments:**

<u>NAME</u>	<u>POSITION</u>	<u>PROBATIONARY BEGIN/END DATE</u>	<u>TENURE</u>	<u>SALARY</u>
Emily Thresher	Math Teacher	08/15/25-08/14/29**	Math	\$55,735.00 (Step 3 w/86 credits)
Aimee Ducot	English Teacher	09/01/25-8/31/28**	English	\$73,798.00 (off step with 51 credits)

\*\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. **Probationary non-instructional/civil service appointment:**

<u>NAME</u>	<u>POSITION</u>	<u>PROBATIONARY BEGIN/END DATE</u>	<u>SALARY</u>
Gloria Lalonde	Bus Driver (retired)	08/07/25-08/06/26	\$21.88/hr (Step 1)
Michelle Earley	Bus Driver	08/07/25-08/06/26	\$22.93/hr (Step 3)

d. **Instructional Long-Term Substitute Appointment:**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Art Loomis	Secondary CTE Teacher	08/07/25-6/30/26	\$47,703.00 (Step 1)

**F-4 Tenure/Permanent Status – successfully completed probationary period**

<u>NAME</u>	<u>TENURE AREA/POSITION</u>	<u>EFFECTIVE DATE</u>
Amanda Perry	School Counselor	08/30/25
Sarah Baker	School Counselor	08/22/25
Katrina Cartwright	Elementary Education	08/30/25
Sarah Kizer	Elementary Education	08/30/25
Makenna Nicholson	Elementary Education	08/30/25
Levi Howe	Physical Education	08/30/25
Angelica Morgan	Teaching Assistant	08/30/25
Domini Lagonegro	Teaching Assistant	08/30/25
Michele Knott	Teaching Assistant	08/30/25
Marissa Forman	Teacher Aide	09/05/25
Kali Dayton	Teacher Aide – Café	10/10/25

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Mikki Yesesky, seconded by Dominic Lucarelli, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of July 30, 2025
- b. Revenue Status Report as of July 30, 2025
- c. Budget Transfer Report
  1. as of June 30, 2025,
  2. as of July 30, 2025
- d. Treasurer’s Report for June 2025
- e. Claims Auditor Report for June 2025
- f. Extra Classroom Report for June 2025

**G-2 Tax Warrant 2025-26**

A motion was made by Terry Day, seconded by Jody Buckley, and carried 6-0 to approve the 2025-26 tax warrant, authorizing the collection of \$ 8,733,297 with the town by town tax rates per \$1000.00 being

Big Flats \$ 20.240627      Elmira \$ 25.740084      Horseheads \$ 19.597023

**FACILITIES**

The updates below were reviewed by Business Manager Martha Clark.

**H-1 Capital Project 2021 / Energy Performance Contract (EPC)** – wrapping up short punch list items. Chiller still shutting down, contacts with NYSEG and testing generator.

**H-2 Capital Project 2024 Update - Transportation Facility** – roofing and window work start on the 18<sup>th</sup>.

**OLD BUSINESS –**

**I-1 Disney's CAMP ROCK License Agreement**

A motion was made by Terry Day, seconded by Joseph Sullivan, and carried 6-0 to approve the License Agreement with MTI Enterprises for the Drama production of Disney's CAMP ROCK: The Musical for performances on March 6 & 7, 2026

**NEW BUSINESS**

**J-1 Policy – First Reading**

A motion was made by Dominic Lucarelli, seconded by Terry Day, and after much discussion on the new NYSED law, and how district meetings with parents, students, and staff have helped form this policy, the motion carried 5 yay, 1 nay (Jody Buckley), 0 abstain to acknowledge the first reading of new Board of Education Policy:

7316 *Students and Internet-Enabled Devices*

**J-2 Fuel Island Agreement**

A motion was made by Christopher Callas, seconded by Jody Buckley, and carried 6-0 to approve the fuel island agreement between the Elmira Heights Central School District and the Horseheads Central School District for Elmira Heights Central School District to contract with Horseheads Central School District for use of cooperative petroleum product storage and pumping facility.

**CONSENT**

A motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 6-0 to approve the following consent agenda items K-1 through K-5.

**K-1 School Related Group – Elmira Heights PFO** – recognized

The Board recognized the Project Graduation as a school-related group for the 2024-25 school year.

**K-2 Disposition of Assets – Promethean Activ Panels** - approved

The Board approved the disposition of the following assets from districtwide inventory to be auctioned and sold through Auctions International:

- 27 Model #AP-75 Promethean ActivPanel
- 3 Model #AP5-70 Promethean ActivPanel

**K-3 ROC Agreement** - approved

The Board approved the below resolution to enter an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts statewide known as the RIC ONE Risk Operations Center (the "ROC").

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Elmira Heights Central School District through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Elmira Heights Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Elmira Heights Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

**K-4 Donation – Bud Shaver/TAE Class of 1963 Reunion** - accepted

The Board accepted the donation of \$200.00 to support the TAE Comfort Corner from Bud Shaver/TAE Class of 1963 Reunion.

**K-5 School Related Group**– recognized

The Board recognizes All Sports Booster as a school-related group for the 2025- 26 school year.

**AWARDS** no items

**COMMUNICATIONS**- no items

**DISCUSSION TOPICS**

- N-1 Baseball trip to Myrtle Beach, SC – presenter was not in attendance, will bring back to discuss at September meeting.
- N-2 Board Retreat Update - Annual inspection at 4pm, meet at Cohen. Regular meeting at 5pm, then to Harbor Hotel for Board Retreat.
- N-3 District Plans
  - District Safety Plan – no other updates besides typo fixes.
  - RTI Plan – work across the tiers and interventions for social/emotional side, including RTI Scheduler.
  - Special Education Plan – now includes 4 self-contained, 12-1-1 classes at Cohen with one 8-1-1 at TAE.

**NEXT MEETING**

Wednesday	August 20, 2025	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm
Wednesday	August 27, 2025	Annual Inspection/BOE Mtg (if needed) TBD		
Wednesday	August 27, 2025	BOE Retreat (following Annual Inspection)		Harbor Hotel
Wednesday	September 3, 2025	Regular BOE Meeting	7:00 pm	Comm Rm

**EXECUTIVE SESSION:**

At 7:49pm a motion was made by Mikki Yesesky, seconded by Jody Buckley and carried 6-0 to enter executive session to discuss particular personnel matter and Superintendent evaluation.

**ADJOURN EXECUTIVE SESSION:**

At 8:50pm a motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 6-0 to adjourn executive session.

**ADJOURNMENT** – At 8:51pm motion was made by Dominic Lucarelli, seconded by Jody Buckley, and carried 6-0 to adjourn the meeting.

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Clerk