

**Board of Education
Regular Meeting**

Minutes February 26, 2015

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:03 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT Harvey Harris, Kristen Wolowitz

OTHERS PRESENT Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Andy Lutz, Dawn Hanrahan, James Frame, Carol Cady, Barb Day, Carol Sullivan, Colleen Dengler, and students Brett Eichenlaub, Damien Parlo, Savannah Morgan, Josh Tryon and their family and friends.

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak seconded by Christopher Callas and carried 5-0 to approve the February 26, 2015 Board of Education Meeting Agenda with date correction in F-2c.

Minutes:

January 22, 2015 Regular Meeting- A motion was made by Andrew Willard seconded by Christopher Callas and carried 5-0 to approve the minutes of the January 22, 2015 Regular Meeting.

Order of Business:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

AWARDS / HONORS / ACHIEVEMENTS

Middle School Awards

Middle School Cohen Knighthood Responsibility Awards were awarded to the following students:

Grade 6	Tiffani Snyder	Brett Eichenlaub
Grade 7	Gabby Chapman	Damien Parlo
Grade 8	Savannah Morgan	Josh Tryon

Board Member Recognition.

Superintendent Fiore congratulated Board Member Joseph P. Sullivan Sr. and presented him with the NYSSBA Board Mastery Award-Level 3 for his continued in-service training.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦With pleasure we welcome BOCES District Superintendent James Frame to our meeting tonight ♦Considerable angst across the state regarding the non-release of preliminary state aid figures. Budget preparation process will be very crunched ♦Former health care plan finalized and run-outs have resulted in \$113,000 refund to the District ♦State Ed has released assessment data that will be reviewed and analyzed ♦March 12 - Respect Public Education Rally in Corning ♦Consolidation Study – Joint Board meeting March 16

Andy Lutz, Elementary Principal ♦Observations going well ♦Monday is Seuss Day

Dawn Hanrahan, Middle School Principal/CSE Chair ♦Observations – underway and lots of great things happening in classrooms ♦Special Education Audit by State Education – bottom line is they are looking for compliance and not offering any guidance ♦Marzano March Madness begins soon ♦8th grade semi-formal is March 7 ♦March 9 is community orchestra/middle school band concert

Tom Boyanowski – High School Principal ♦Distracted Driver program held Feb 11 – presented by a victim ♦In May project graduation will sponsor a similar activity – all in preparation of prom and graduation season ♦Jack Bates wrestled to a 5th place finish at regionals ♦Bowling – both the boys and girls had a good season ♦Drama Group presents Suessical tomorrow and Saturday ♦Spring sports begin Monday/

Jason Rosno – Business Manager ♦Budget discussion later in the meeting ♦Bus BAN rate came in at 1.15%

Guest – James Frame, BOCES District Superintendent ♦Thanked the Board to welcoming him. He is visiting all his Districts. Explained his role as leader and liaison between Districts and State and is looking forward to working with all.

PERSONNEL

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 5-0 to approve the following consent personnel items F-1a through F2c. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2014-15 school – approved

Substitute Teachers Alaysha Kelley Thomas Miller Andrew Kahn Stephanie Littlefield

Substitute Support Staff Ron Wilson Andrew Kahn Helen Benedict Stephanie Littlefield

b. Coaches - approved

The following coaches were approved for the 2014-15 school year:

<u>Sport</u>	<u>Coach</u>	<u>Year</u>	<u>Level</u>	<u>Stipend</u>
Modified Tennis	Geoff Pierce	1	1	\$1,452.36
Assistant Girls Track	Kerry Harter	1	1	\$2,495.08
JV Baseball	Adam McDermott	1	1	\$2,495.08

c. Volunteers- athletics - approved

The following volunteers were approved to work with our athletic program for the 2014-15 school year:

Baseball: Mike Coghlan - Devin Burch - Jim Russ – Justin Baer – Bernie Ketter
Tennis: Tom Menechella - Abel Menechella
Track & Field: Jay Houghtling
Golf: Jesse Rice

d. Tutors - approved

The following tutors were approved for the 2014-15 school year:

Jennifer Sekella Ellen Bankaitis Stephanie Littlefield

F-3 Retirements - approved

a. Teacher

Margaret Messer

The Board accepted, with thanks and appreciation of service, the retirement notification of Ms. Margaret Messer, effective June 30, 2015. Ms. Messer shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past 26 years, as a teacher in the Elmira Heights Central School District.

b. Teacher

Paula Edelmann

The Board accepted, with thanks and appreciation of service, the retirement notification of Ms. Paula Edelmann, effective June 30, 2015. Ms. Edelmann shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past 14 years, as a teacher in the Elmira Heights Central School District.

c. Bus Driver

Helen Benedict

The Board accepted, with thanks and appreciation of service, the retirement notification of Ms. Helen Benedict, effective March 20, 2015. Ms. Benedict shall be eligible for all retirement benefits as outlined in the current EHESSA contract. We thank her for her dedication to the safety of the numerous children she has transported in the past 23 years, as a bus driver in the Elmira Heights Central School District.

FINANCIAL

G-1 Budget Status Report - as of February 23, 2015- acknowledged

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to acknowledge the budget status report as of February 23, 2015.

G-2 Treasurer's Report (December 2014) - acknowledged

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to acknowledge the Treasurer's report for December 2014.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (December 2014) - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to acknowledge the Claims Auditor Report for December 2014.

G-5 Extra-Classroom Report (December 2014) - acknowledged

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 5-0 to acknowledge the Extra-Classroom Report for December 2014.

G-6 Bus BANS

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 50- to approve the following resolution to renew the Bond Anticipation Note in the aggregate principal amount of \$329,443 for the purpose of financing buses:

BOND RESOLUTION AND RENEWAL NOTE RESOLUTION DATED FEBRUARY 26, 2015 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT.

WHEREAS, propositions for the acquisition and financing of buses and bond resolution and bond anticipation note resolutions of the Board of Education have previously been duly approved for the buses set forth on the attached breakdown; now therefore
BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The issuance of Bonds and Bond Anticipation Notes in the aggregate principal amount of \$329,443 as set forth on the breakdown is hereby authorized, confirmed and ratified.

Section 2. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 3. This resolution shall take effect immediately upon its adoption.

BORROWING FACT SHEET - Breakdown

This Issue:

Fund:	Capital	Capital	Capital	
Project:	Buses #74-#76	Buses #77-#79	Buses #80-#81	TOTAL
First Borrowing:	03/25/11	05/22/12	06/26/13	
New or Renewal:	Renewal	Renewal	Renewal	
Amount:	\$ 60,488	\$132,009	\$136,946	\$329,443
Premium:	\$0	\$0	\$0	\$0
Est. Int. Exp.:	\$0	\$0	\$0	\$0

Maturing Notes:

Amount:	\$120,976	\$198,014	\$181,946	\$500,936
Dated:	03/14/14	05/22/14	03/14/14	
Due:	03/12/15	03/12/15	03/12/15	
Number of Days:	358	290	358	
Rate:	1.28%	1.34%	1.28%	
Paying Agent:				
Int. Exp. Due:	\$1,539.89	\$2,137.45	\$2,315.97	\$5,993
Principal Paid:	\$60,488	\$66,005	\$45,000	\$171,493

FACILITIES

No Report

OLD BUSINESS

No Items

NEW BUSINESS

Policy Revision

J-1 Policy 3280 Use of Facilities

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to accept the first reading of revised Board of Education Policy 3280: Use of Facilities

CONSENT

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to approve the following consent agenda items K-1 through K-19.

K-1 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the February 3, 2015 CPSE meetings.

K-2 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at February 6, 10, 12, 13, 24, 2015 CSE meetings.

K-3 Indicator 8 Report - acknowledged

The Board acknowledged the New York State Special Education Program Indicator 8 Report for the 2013-14 school year.

K-4 Internal Audit - accepted

The Board accepted Athletics as the focus area for the 2014-15 school year Internal Audit.

K-5 Guidance Plan 2014-15 Acknowledged

The Board acknowledged the 2014-15 Guidance Plan.

K6 - K18

The Board approved the revisions of the following K6-K18 Policies as presented at the January 22, 2015 Board of Education Meeting.

K-6 Policy 1650: Submission of Questions & Propositions at the Annual Meeting & Elections & Special District Meeting

K-7 Policy 3420: Non-Discrimination and Anti-Harassment in the School

K-8 Policy 5672: Information Security Breach and Notification

K-9 Policy 6110: Code of Ethics for Board Members and All District Personnel

K-10 Policy 6120: Equal Employment Opportunity

K-11 Policy 6121: Sexual Harassment of District Personnel

K-12 Policy 6122: Employee Grievances

K-13 Policy 7210: Student Evaluation, Promotion and Placement

K-14 Policy 7320: Alcohol, Tobacco, Electronic Cigarettes, Drugs and Other Substances (Students)

K-15 Policy 7530: Child Abuse and Maltreatment

K-16 Policy 7551: Sexual Harassment of Students

K-17 Policy 7560: Notification of Sex Offenders

K-18 Policy 8130: Equal Educational Opportunities

K-19 Health & Welfare Services Contract with Corning Painted Post School District

The Board approved the health and welfare services contract with the Corning Painted Post School District, to provide services for three (3) Elmira Heights students, attending non-public schools located in the Corning Painted Post School District, at a rate of \$465.04 per student for the 2014-15 school year at a total cost for three (3) students of \$1,395.12.

DISCUSSION

N-1 2015-16 Budget Development - Presentation by Jason Rosno and Superintendent Fiore

Hi-lited – preliminary property tax cap calculations, projected revenues, BOCES budget items, projected expenditures

N-2 Proposed Regional Calendar

Numerous factors contribute in the creation of the 2015-16 calendar. Religious holidays down state impact testing schedules, Labor Day is late and regents begin early. Short year to fit everything into. DLT will be meeting to recommend staff development days.

N-3 GST BOCES Board Elections

The BOCES Board has four, three year vacant seat to be filled beginning July 1, 2015.

EXECUTIVE SESSION:

At 8:35pm a motion was made by Joseph Sullivan, seconded by Harry Blish and carried 5-0 to enter executive session to discuss personnel, litigation and negotiations.

ADJOURN EXECUTIVE SESSION:

At 9:16pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to adjourn executive session

NEXT MEETING

Thursday March 12, 2015 No Meeting Respect Public Education Rally in Corning – Please consider attending

Monday March 16, 2015 5:00 pm Joint Board Meeting w/ Horseheads CSD & Feasibility Study Consultants
Horseheads Multi-Media Center – South Wing

ADJOURNMENT – At 9:18pm a motion was made Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to adjourn the meeting.

Clerk